STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

OFFICE OF THE COMMISSIONER

Lori A. Weaver
Commissioner

Morissa Henn
Deputy Commissioner

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October 14, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 21-I:54, authorize the Department of Health and Human Services, Office of the Commissioner, to extend one full-time temporary 15-1230 COMPUTER SUPP SPECS-5 (Technical Support Specialist II), position 8T3377, SOC15 wage schedule, Pay Band 5, effective to December 28, 2026, upon Governor and Council approval, through December 27, 2027. 30.94% Federal Funds, 1.06% Other Funds, 68% General Funds.

Funds are available in the Management Support account as follows:

		SFY27	SFY28
05-095-95-953010-56850000-050-500109	Salary Full-Time Temp Employees	$27,018	$32,897
05-095-95-953010-56850000-060-500601	Benefits	$16,895	$20,834
	Total:	**$43,913**	**$53,731**

EXPLANATION

The Department requests to extend this currently vacant Technical Support Specialist II position (8T3377), which is scheduled to end December 27, 2026. It is assigned to the Office of the Commissioner, Office of Administration, Management Support. The purpose of this position is to provide dedicated management and oversight of all DHHS cellular devices, including ordering, distribution, upgrades, billing, and terminations, for approximately 1,100 active devices (iPhones, MiFi units, and basic cell phones). This role ensures accurate and efficient administration of mobile assets, strengthens accountability through proactive monitoring and timely adjustments, and supports the Department's fiscal responsibility goals by optimizing device management and reducing unused services. Currently this duty is managed by an Administrator II who has other day-to-day duties to manage along with other special projects and is not able to fully monitor the usage and distribution on a daily basis.

Respectfully Submitted,

For:

Lori A. Weaver
Commissioner