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State of New Hampshire

DEPARTMENT OF SAFETY
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October 14, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 94:3, the Department of Safety, Office of the Commissioner, requests approval for an annual salary step increase for Derika Oldenburg, Deputy Director of the Division of Administration (Position #9U652), in the amount of $5,864.00 from a current salary of $112,488.00 (Grade GG, Step 5) to a new annual salary of $118,352.00 (Grade GG, Step 6), effective November 13, 2026. **25% General Funds, 27% Highway Funds, 35% Agency Income, 13% Revolving Funds.**

EXPLANATION

The purpose of this request is to seek Governor and Council approval of an annual salary step increase for Deputy Director Derika Oldenburg, in accordance with RSA 94:3, in recognition of her continued service, leadership, and contributions to the Department of Safety.

RSA 94:3 "Yearly Service Increases", states, in part, that "upon recommendation of the appointing authority, the holder of any position mentioned in RSA 94:1-a shall be entitled to an annual increase in salary amounting to 1/6 of the difference between the minimum and maximum salary for said position but in no case shall the total salary exceed the maximum as herein established".

Deputy Director Derika Oldenburg was originally confirmed by the Executive Council on October 15, 2025, as Deputy Director of the Division of Administration. She works closely with the Director of Administration to provide leadership and oversight of six bureaus responsible for critical Department functions, including finance, human resources, procurement, road toll collection, grants management, facilities, asset management, mailroom operations, and license plate production. These services support all Department divisions in carrying out their public safety missions.

In addition to the bureau oversight, Deputy Director Oldenburg leads several key Departmental initiatives, including the production and fulfillment of more than 23,690 Commemorative 250th license plates, a department-wide data retention initiative to strengthen records management, and improvements to surplus property management. She also directs the modernization of the Road Toll audit function to streamline workflows, strengthen oversight, and improve operational efficiency.

Through her leadership, Deputy Director Oldenburg has demonstrated an exceptional commitment to modernizing operations, improving service delivery, and advancing the Division of Administration's mission of making New Hampshire the safest state in the country by providing the highest quality support services to all divisions within the Department of Safety.

Respectfully submitted,

Robert L. Quinn
Commissioner