62 - 11/10/26

State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BUILDING
33 HAZEN DRIVE
CONCORD, NEW HAMPSHIRE 03305
603-271-2791

ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

September 17, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Administration, to **retroactively** amend a grant agreement with the Northern Borders Dispatch c/o Town of Colebrook (VC# 177375), with no change to the price limitation, for the purpose of purchasing radio repeaters to enhance reliable and interoperable public safety communications, by extending the completion date from September 30, 2026 to August 31, 2028. Effective retroactive to September 30, 2026, upon Governor and Council approval. This grant was initially approved by Governor and Council on June 17, 2026, item #137. 100% Federal Funds.

EXPLANATION

This amendment is **retroactive** due to a new directive recently issued by the Federal Emergency Management Agency (FEMA), which requires an amendment to the existing grant agreement.

The purpose of this grant agreement is to support Northern Borders Dispatch, c/o the Town of Colebrook, in the procurement of radio repeaters to enhance reliable and interoperable public safety communications and strengthen State and local capabilities to prevent, protect against, mitigate, and respond to acts of terrorism and other complex public safety incidents.

Funds awarded under this agreement must be used in accordance with the mission and allowable uses of the Homeland Security Grant Program. Eligible expenditures include anti-terrorism-focused training, exercises, and equipment for qualified first responder agencies at both the State and local levels.

In the event that federal funds are no longer available, Highway Funds and/or General Funds will not be requested to support this program.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

Grant Agreement with Northern Borders Dispatch c/o Town of Colebrook
Homeland Security Grant Program
Amendment No. 1

This Agreement (hereinafter called the Amendment) is by and between the State of New Hampshire, acting by and through its Department of Safety (hereinafter referred to as the State) and the Northern Borders Dispatch c/o Town of Colebrook (hereinafter referred to as the Grantee).

WHEREAS, pursuant to an Agreement (hereinafter called the Agreement) approved by the Governor and Council on June 17, 2026, item #137, the Grantee agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, The Grantee and the State have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows;

1. Amendment and Modification of Agreement: The Agreement is hereby amended as follows:

    a. The completion Date as set forth in sub-paragraph 1.7 of the Agreement shall be changed to August 31, 2028 from September 30, 2026

    All other conditions outlined in the contract shall remain in effect.

2. Effective Date of Amendment: This Amendment shall take effect upon the date of approval of this Amendment by the Governor and Executive Council of the State of New Hampshire.

3. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement, and the obligations of the parties thereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

Grant Agreement with Northern Borders Dispatch c/o Town of Colebrook
Homeland Security Grant Program
Amendment No. 1

Accepted by:

Rebecca E Robbins — 8/31/26

Authorized Individual — Date

Northern Borders Dispatch c/o Town of Colebrook

Assistant Director — 9/23/26

Robert L. Quinn — Date

Department of Safety

10/1/26

Assistant Attorney General — Date

Department of Justice

EXHIBIT A - Amendment 1
SPECIAL PROVISIONS

Sub-Grant Total	$176,276
Funding Percentage	100%
Federal Award Agency	Federal Emergency Management Agency, Grants Program Directorate
Award Title & #	2025 Homeland Security Grant Program – EMW-2025-SS-05037
Grant Project Title	Northern Border Communications Equipment
Period of Performance	Date of G&C Approval through August 31, 2028
Budget Period	Date of G&C Approval through August 31, 2028
ALN #	ALN# 97.067
Sub-Applicant UEI #	GHMDUALPNLY4

1. Grant expenses must be incurred and paid prior to August 31, 2028. All grant reimbursement requests must be submitted prior to October 15, 2028. Only expenses approved as outlined in Exhibit C may be reimbursed. Reimbursement requests shall meet all requirements in the DHS Terms and Conditions and Special Conditions.

2. "The Grantee" shall maintain financial records, supporting documents, and all other pertinent records for a period of 7 years from the last GAN.

3. Per 2 CFR 200 and Subpart F, the organization must submit its most recent audit each fiscal year to be subject to a risk assessment testing for fiscal practices and capabilities.

4. Per 2 CFR 200 and Subpart F, Non-Federal entities that expend $1,000,000 or more in federal funds (from all sources including pass-through sub recipient) in the organizational fiscal year shall have a single organization-wide audit conducted and submitted to Grants Management Bureau.

5. ***Equipment:*** The subreciplent agrees that, when practicable, any equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funds provided by the U.S. Department of Homeland Security and the NH Department of Safety - Grants Management Bureau." Additionally, when practicable, any equipment purchased with funding under this agreement shall bear on it the logos of the NH Department of Safety - Grants Management Bureau and U.S. Department of Homeland Security.

EXHIBIT B - Amendment 1
SCOPE OF SERVICES

1. The Department of Safety, (hereinafter referred to as "the State") is awarding the Northern Borders Dispatch c/o Town of Colebrook (hereinafter referred to as "the Grantee") $176,276 for the purpose of local first responders statewide for executing anti-terrorism linked eligible training, exercises and procuring eligible equipment.

2. "The Grantee" agrees that the project grant period ends August 31, 2028, and that all expenses must be incurred and paid prior to this date and reimbursement requests submitted to the Department of Safety, Grants Management Bureau, prior to October 15, 2028.

3. "The Grantee" agrees to comply with all applicable federal and state laws, rules, regulations, and requirements.

4. "The Grantee" is responsible for the overall direction and assignment of all 2025 Homeland Security grant

EXHIBIT C – Amendment 1
GRANT AMOUNT AND METHOD OF PAYMENT

1. Grant Amount: $176,276

2. Payment Schedule

   a. "The Grantee" agrees that the total payment by "the State" under this grant agreement shall be up to $176,276

   b. "The State" shall reimburse up to $176,276 to "the Grantee" upon "the State" receiving appropriate documentation of expended funds (i.e: copies invoices and proof of payment). This includes, among other requirements, that costs must be incurred and products and services must be delivered within the budget period.

Colebrook Select Board

Selectmen Meeting Minutes

August 31, 2026

Selectboard Members: Greg Placy, Ray Gorman, and Sue Collins.

Staff: Heidi Lawton

Members of the Public: Gina Tessari

Meeting Start Time: 1:00pm

Roll Call & Pledge of Allegiance

Hearing of the Public: Gina Tessari came to see how the Selectmen's Meeting's worked, explaining that she is new to the area.

Regular Agenda:

a. Review and approval of the Minutes of 8/24/26. Ray made a motion to approve the minutes of 8/24/26, Sue seconded the motion, motion passed, all approved.

b. Review and Sign Payroll and Disbursement Manifests: The Selectmen reviewed completed payrolls and disbursement manifests and signed them.

New Business:

a. There is a purchase order for two VFD's (Variable Frequency Drive) that cost over $12,000.00 each. The board needs to take money out of the Water Short-Term Assets account. The cost is $12,010.00, but the board is only taking out $12,000. The quote was dated March 29, 2025, but the Water Department is doing it right now. The Selectboard were approved as Agents to Expend in the Warrant article. Sue made a motion to withdraw from the Short-Term Water Assets Account for a VFD, for a total of $12,000, Ray seconded the motion, Greg agreed, motion passed. *Melanie will need to send a request to the Trustees of Trust Funds. The Selectboard is Agents to Expend.
b. Reservoir Road Tax Abatement: Tabled to next meeting.
c. David Brooks Water Truck Bill: Tabled to next meeting, the bill is now with the CEO (at Sanel) and is being considered.

Old Business:

a. Aldrich Road Update: Heidi is working with Chris Fournier from HEB on an extension letter.
b. APP Engineering Invoice: Letter and spreadsheet mailed to Cindy Lou Amey at APP.
c. BS&A Software Implementation: Training is ongoing.
d. Status Harvey Swell Bridge Project: Waiting on pipe to come in.
e. White Mountain Communications: Brian Lunderville will be at the September 28th Selectmen's Meeting at 5:00pm. Rodney Smith is working on a quote for the meter set up and wiring.
f. Main Street Easements: Ducharme & Citizens Bank: Citizens Bank mailed the easement to NH DOT in Concord, Kevin Russell has it, Heidi emailed to get original sent to her.
g. New Wells & Water Lines: On hold until it is determined if DES will approve the well site selection.
h. Main Street: Gail Nugent's property sold.
i. 65 Colby Street: The Board would like Heidi to reach out to realtors, to start that process. Melanie let the board know that $71,828.00 is owed on the property.
j. Status of Town Manager Ads: All ads are done running except for the posting on the NHMA website.
k. Pleasant Street Parking Issue: Ray talked to Yvonne Burrill, and she did not agree with the Selectmen's approach. Ray will talk to her again and she is always welcome to come to another Selectmen's Meeting. Greg advised that some of the clearing of trees has been done, but there needs to be more clearing throughout town.
l. Mountain View Lane Water Issue: Greg will talk to Mr. Madonna.
m. Water Department Well House Clean Out: Heidi will check with TJ and Brian to see if they have started moving items out of there.
n. Titus Hill Culvert Issue: Sue reported that the Reservoir overflowed this past weekend, so she believes the pressure should be good for the Spring Street/Titus Hill residents. Sue also reported that Laviolette will be there tomorrow to work on the SCADA System. Sue asked Heidi if she filed a claim with Primex for the lightening strike. Heidi said, "I do not file the claims, Melanie does the claims, and I believe she has already done this because Mike talked to her about it."
o. Fuel Oil Bids: The town received one bid from C.Bean for $4.249 for Heating Oil. Heidi will reach out to C. Bean to find out about propane.
p. Status of all Grants & Projects

Tabled/Pending Items: None

For Approval and Signature

a. Colebrook Homeowner's CO-OP: Need grant extension paperwork signed. Greg signed the paperwork; Heidi will email to Taylor Roy at North Country Council.

b. Oath of Office for Library Trustee Alternate Barbara Radovic: signed

c. Part-Time Cemetery Sexton: Heidi sent letter. Sheila needs to talk with her about her hours.

d. Letter from Corey Rancloes inquiring about 65 Colby Street: Heidi to send a letter back, letting him know that we will be going through a realtor.

e. ATV Permits: Elizabeth Hartlen, signed
Thareendra De Zrysa, denied due to Route 26 being a highway.

Hearing of the Public and Any Other Business:

-Main Street update meeting with Eric Grenier: Thursday, September 3rd at 1:00pm.

-Personnel Policy Updates: Sue gave the board an updated copy of the Town of Colebrook Personnel Policy with all references to weekly pay being changed to bi-weekly pay effective today and reimbursements for employee meals have been updated, that was effective on April 1, 2026. The board signed the policy. Sue made a motion to approve the amended Town of Colebrook Personnel Policy Handbook with the changes to bi-weekly pay and employee meals reimbursement, Ray seconded, Greg agreed, motion passed.

-Gina Tessari: On the corner of East Colebrook Road and Diamond Pond Road there is a dump, basically. The board knew she was referring to Richard Clark's property. The board filled her in on the property and how long it has been there, and also their efforts to try to clean it up. Gina has some concerns with everything being so close to the water. Gina has seen rats running out of there. NH DES has been there and said everything was fine. Greg explained that the State of New Hampshire uses DES (Department of Environmental Services) to inspect and issue judgements on this type of issue. Some states use EPA (Environmental Protection Agency), which is Federal. Gina says someone lives in the little house in the back. The board believes it would be the old Graham Watson property.

-65 Colby Street: Board thought about maybe having the Fire Department do a controlled burn, Heidi will ask Chief Woodard. Greg is going to take a tour of the property with Chief Rella.

-Ray: a small area in front of the Farmer's Market on Colby Street needs to be cleaned up.

-Recycling Meeting: Ray will attend tomorrow night at 5:00pm.

-Sue: David Brooks took over the Transfer Station the other day when David Bunnell and Kevin Rice went to a training session and he said that Helping Hands brings in a lot of dirty clothes that they get that they can't keep, and it is a lot. David is going to get the board information on putting containers down there for old clothes. David told Sue it doesn't cost anything to put the container there or take it away.

-Sue would like Heidi to contact the SAU #7 School District to see how much money they will be turning back over to the town, to reduce taxes this year.

-Sue wanted to make it clear that only Selectmen and a future Town Manager can contact our Legal Counsel.

-The board is looking at different forms to use for a water connection application for the town. Will be on the next agenda.

-Sue noticed that the Groveton School District just hired an Executive Director instead of a Superintendent; and wondered how did they get out of having a Superintendent, when state law says every School District will have a Superintendent. Sue wondered if Towns can have an Executive Director instead of a Town Manager.

-Becky Robinson came into the meeting to let the board know she received paperwork from Homeland Security & Emergency Management (HSEM) regarding the Hall Stream Road Grant that dispatch is working on. They needed to make an amendment to the completion date, which was September 30, 2026, they are extending it out to August 30, 2028, and the paperwork needs to be approved and signed. Tim signed it before with Becky and Ray, now Greg will sign it. Sue made a motion to adopt Amendment #1 for the Northern Borders Dispatch, Homeland Security Grant Program, changing the completion date from September 30, 2026, to August 30, 2028, Ray seconded the motion, Greg agreed, motion passed. Sue made a motion to authorize Greg Placy to sign any grant paperwork for the Department of Safety (Homeland Security & Emergency Management) that needs to be signed on behalf of the Town of Colebrook, Ray seconded the motion, motion passed. Greg and Ray signed the agreement.

Non-Public Session Under RSA: 91-A:3 II (c):

- Sue made a motion to go into Non-Public Session under RSA: 91-A:3 II (c).

- *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application of assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant.*

Ray seconded the motion.

Motion to enter non-public session was approved by a roll call vote:

Greg Placy-YES

Sue Collins-YES

Ray Gorman-YES

The board entered the non-public session at 2:17pm. Heidi Lawton was present with the board during the non-public session.

Ray made a motion to exit non-public session at 2:35pm, Sue seconded the motion. The motion to exit non-public session was approved by a roll call vote:

Greg Placy-YES

Sue Collins- YES

Ray Gorman- YES

Sue made a motion to seal the non-public minutes of 8/31/26, Ray seconded the motion to seal the non-public minutes of 8/31/26. The motion to seal the minutes of 8/31/26 was approved by a roll call vote.

Greg Placy-YES

Sue Collins-YES

Ray Gorman- YES

At 2:36pm the board returned to public session.

Other Business: Sue asked who gave the vendors permission to be in the Memorial Lot at the Moose Festival. Nobody knew, maybe the legion.

The board discussed a dog issue on South Main Street.

Determine Date for Next Meeting:

Selectmen's Meeting Monday, September 14, 2026, at 1:00pm.

Adjourned: Sue made a motion to adjourn, Ray seconded the motion, motion passed to adjourn meeting. The meeting was adjourned at 2:50pm.

Respectfully submitted,

Heidi Lawton

Heidi Lawton, Administrative Assistant, Town of Colebrook

Primex³
NH Public Risk Management Exchange

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member:	*Member Number:*	*Company Affording Coverage:*
Town of Colebrook 17 Bridge Street Colebrook, NH 03576	143	NH Public Risk Management Exchange - Primex³ PO Box 23 Hooksett, NH 03106-9716

Type of Coverage	*Effective Date (mm/dd/yyyy)*	*Expiration Date (mm/dd/yyyy)*	*Limits* - NH Statutory Limits May Apply, If Not:	
X **General Liability (Occurrence Form)** ☐ **Professional Liability (describe)** ☐ Claims Made ☐ Occurrence	7/1/2026	7/1/2027	Each Occurrence	$ 2,000,000
			General Aggregate	$ 10,000,000
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
X **Automobile Liability** Deductible Comp and Coll: $1,000 ☐ Any auto	7/1/2026	7/1/2027	Combined Single Limit (Each Accident) Aggregate	$2,000,000 $10,000,000
X **Workers' Compensation & Employers' Liability**	1/1/2026	1/1/2027	X Statutory	
			Each Accident	$2,000,000
			Disease – Each Employee	$2,000,000
			Disease – Policy Limit	
X **Property (Special Risk includes Fire and Theft)**	7/1/2026	7/1/2027	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: $1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER: ☐	**Additional Covered Party** ☐	**Loss Payee**	**Primex³ – NH Public Risk Management Exchange**
State of NH - Department of Safety 33 Hazen Drive Concord, NH 03305			**By:** *Mary Beth Purcell* **Date:** 9/24/2026 mpurcell@nhprimex.org Please direct inquires to: **Primex³ Claims/Coverage Services** **603-225-2841 phone** **603-228-3833 fax**

Primex³
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Participating Member:	*Member Number:*	*Company Affording Coverage:*
Town of Colebrook 17 Bridge Street Colebrook, NH 03576	143	NH Public Risk Management Exchange - Primex³ PO Box 23 Hooksett, NH 03106-9716

Type of Coverage	*Effective Date (mm/dd/yyyy)*	*Expiration Date (mm/dd/yyyy)*	*Limits* - NH Statutory Limits May Apply, If Not:	
X **General Liability (Occurrence Form)** ☐ **Professional Liability (describe)** ☐ Claims Made ☐ Occurrence	7/1/2025	7/1/2026	Each Occurrence	$ 2,000,000
			General Aggregate	$ 10,000,000
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
X **Automobile Liability** Deductible Comp and Coll: $1,000 ☐ Any auto	7/1/2025	7/1/2026	Combined Single Limit (Each Accident)	$2,000,000
			Aggregate	$10,000,000
X **Workers' Compensation & Employers' Liability**	1/1/2026	1/1/2027	X Statutory	
			Each Accident	$2,000,000
			Disease – Each Employee	$2,000,000
			Disease – Policy Limit	
X **Property (Special Risk Includes Fire and Theft)**	7/1/2025	7/1/2026	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: $1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER: ☐ Additional Covered Party ☐ Loss Payee	Primex³ – NH Public Risk Management Exchange
	By: *Mary Beth Purcell*
State of NH - Department of Safety 33 Hazen Drive Concord, NH 03305	Date: 4/24/2026 mpurcell@nhprimex.org Please direct inquires to: **Primex³ Claims/Coverage Services** **603-225-2841 phone** **603-228-3833 fax**