COMMISSIONER
Jared S. Chicoine

DEPUTY COMMISSIONER
Joshua W. Elliott

STATE OF NEW HAMPSHIRE

DEPARTMENT OF ENERGY
21 S. Fruit St., Suite 10
Concord, N.H. 03301-2429

TDD Access
Relay NH
711

(603) 271-3670

Website:
www.energy.nh.gov

November 10, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Energy (Department) to amend the existing contract with Joseph Associates, Inc. (JAI) of Augusta, ME, Vendor #271154, by exercising three years of an available four-year extension option by extending the period of performance from December 31, 2026 to December 31, 2029 and by increasing the price limitation by $1,527,000 from $1,143,400 to $2,670,400 to continue to provide cloud-based software as a solution to operate the Low Income Home Energy Assistance Program, known in New Hampshire as the Fuel Assistance Program (FAP), the Weatherization Assistance Program (WAP), and the Electric Assistance Program (EAP) effective upon Governor and Council approval. The original contract was approved by the Governor and Executive Council on September 25, 2024, Item #80. **55.44% Federal/44.56% General Funds**

Funding is available in the following accounts, contingent upon the availability and continued appropriation of funds in the operating budget, with the authority to adjust encumbrances between fiscal years through the Budget Office, if needed and justified.

		FY27	FY28	FY29	FY30	Total Amount
02-52-52-520510-33540000-102-500731	**Contracts for Program Services**	$236,600	$230,000	$230,000	$110,000	**$806,600**
02-52-52-520510-33560000-102-500731	**Contracts for Program Services**	$10,000	$10,000	$10,000	$10,000	**$40,000**
02-52-52-520010-53890000-075-500591	**Grants for Pub Asst and Relief**	$230,400	$180,000	$180,000	$90,000	**$680,400**
	Total	**$477,000**	**$420,000**	**$420,000**	**$210,000**	**$1,527,000**

EXPLANATION

The Department respectfully requests the authority to extend the contract with JAI according to the terms of the contract by exercising the option for a three-year extension and increasing the price limitation from $1,143,400 to $2,670,400.

The original contract approved in 2024 was for the design and building of a new backbone system for the LIHEAP/FAP, WAP, and EAP programs, managing everything from the client intake process, income verification, benefit calculation and determination, benefit award letter generation, vendor letter generation, program monitoring by the Department, data tracking needed to ensure federal compliance and accuracy reporting. It launched in late Summer 2025 and replaced a legacy system more than 20 years old. With this new system now live, this project has moved from 'design, build, and launch' phase, to 'ongoing maintenance and updates' phase necessitating this contract amendment.

The Department issued a Request for Proposals (RFP) through the Department of Information Technology (DoIT) on February 16, 2024, as RFP DoIT #2024-060. The notice of the RFP was posted

on the Department's website and distributed through the Department of Administrative Services procurement service lists and directly to known vendors of these types of software products. The Department received seven responses to this RFP. JAI was determined to be the highest scoring qualified proposal. The original contract was approved by the Governor and Executive Council on September 25, 2024, Item #80.

Given the progress from the 'design, build, and launch' phase, to 'ongoing maintenance and updates' phase, it was more appropriate to exercise the option to extend the contract rather than issue another RFP. Given the proprietary nature of the software program, it is highly unlikely that any company, other than the current contractor, would bid on the RFP.

In the event Federal Funds are no longer available, no additional General Funds will be requested to support this contract.

Your consideration of this request is appreciated.

Respectfully submitted,

Jared S. Chicoine
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY

27 Hazen Drive | Concord, NH | 03301
Fax: (603) 271-1516 | TDD: (800) 753-2964
doit.nh.gov

Denis Goulet, *Commissioner*

October 7, 2026

Jared S. Chicoine, Commissioner
Department of Energy
State of New Hampshire
21 S. Fruit Street
Concord, NH 03301

Dear Commissioner Chicoine:

This letter represents formal notification that the Department of Information Technology (DoIT) has approved your agency's request to enter into a contract amendment with Joseph Associates, Inc. (JAI), as described below and referenced as DoIT No. 2024-060A.

The purpose of this request is to continue to provide cloud-based software as a solution to operate the Low Income Home Energy Assistance Program, known in New Hampshire as the Fuel Assistance Program (FAP), the Weatherization Assistance Program (WAP), and the Electric Assistance Program (EAP).

The Total Price Limitation shall increase by $1,527,000 for a New Total Price Limitation of $2,670,400, effective upon Governor and Council approval through December 31, 2029.

A copy of this letter must accompany the Department of Energy's submission to the Governor and Executive Council for approval.

Sincerely,

Denis Goulet

DG/jd
DoIT #2024-060A

cc: Todd Ringelberg, IT Manager

STATE OF NEW HAMPSHIRE

Department of Energy

Amendment #1 to Home Energy Assistance Program Software Solution

DoIT #2024-060

Amendment #1 to Home Energy Assistance Program Software Solution
2024-060 - AMENDMENT # 1

This First Amendment (the "Amendment") to Agreement is entered into by and between the State of New Hampshire, acting through its Department of Energy (the "Department") and Joseph Associates, Inc. (JAI) ("Contractor"). The Department and Contractor are sometimes referred to herein singularly as a "Party" and collectively as the "Parties."

WHEREAS, the Parties entered into that certain Agreement approved by Governor and Council, as a result of RFP DoIT #2024-060 on September 25, 2024, Item #80 (the "Agreement") wherein Contractor agreed to provide, and the Department agreed to purchase a cloud-based software as a solution product to operate the Low Income Home Energy Assistance Program (LIHEAP), known in New Hampshire as the Fuel Assistance Program (FAP), the Weatherization Assistance Program (WAP), and the Electric Assistance Program (EAP), in accordance with the terms and conditions set forth therein; and

WHEREAS, pursuant to Paragraph 18 of the Agreement, the Parties wish to amend the Agreement as further specified herein;

NOW, THEREFORE, for good and valuable consideration exchanged, the receipt and sufficiency of which is hereby conclusively acknowledged, the Parties hereby agree to amend the Agreement as follows:

Form P-37 Agreement – General Provisions is amended as follows:

Amend Section 1.6 to strike the Account Unit and Class 13980000-034 and insert in place thereof 33540000-102; strike Account Unit and Class 25790000-034 and insert in place thereof 33560000-102.

Amend Section 1.7 to strike the completion date of December 31, 2026 and insert in place thereof December 31, 2029.

Amend Section 1.8 to strike the Price Limitation of $1,143,400 and insert in place thereof $2,670,400.

Exhibit A – Special Provisions is amended as follows:

Insert an additional Provision after Provision 33 that shall read as follows:

"34. REQUIREMENTS FOR WEB CONTENT AND MOBILE APPLICATION ACCESSIBILITY

34.1 Under Title II of the Americans with Disabilities Act, the State is required to provide equal access to all of its services, programs, and activities that are provided or made available to the public (whether directly or through contractual, licensing, or other arrangements) via the web and mobile applications. Accordingly, all publicly available web content and mobile applications developed, delivered, or otherwise furnished by Contractor pursuant to the terms and conditions of this Agreement shall comply with all applicable accessibility requirements under 28 C.F.R. 35.200 and the technical standards for web content and mobile application accessibility specified in version 2.1 of the Web Content Accessibility Guidelines at Level AA conformance.

34.2 Contractor acknowledges and agrees that the State may require Contractor's compliance with the web content and mobile application accessibility standards set forth in Paragraph 34.1 to be determined by a third-party selected by the State in its sole and absolute discretion.

Exhibit B – Statement of Work is amended as follows:

1. Amend Section 7.2.1 to strike the information regarding the State Agreement Manager and insert in place thereof:

Robyn Sarette

(603) 271-2443

Robyn.I.Sarette@Energy.NH.gov

2. Amend Section 7.2.2 to strike "the information regarding the State Project Manager" and insert in place thereof:

Robyn Sarette
(603) 271-2443
Robyn.I.Sarette@Energy.NH.gov

3. Amend Attachment 1 to strike the WAP Contractor Portal from requirement B3.2.

4. Amend Attachment 1 to strike requirement B3.14.

5. Insert Section 2.9 Compliance with Federal and State Requirements

The Contractor shall perform all services, provide all deliverables, and operate all program functions in full compliance with the U.S. DHHS' Low Income Home Energy Assistance Program guidance, 2 CFR Part 200 as amended 2 CFR Part 910, and all State of New Hampshire statues, rules, and policies. The Contractor shall ensure that each activity undertaken pursuant to this Agreement aligns with federal and State program goals, regulatory frameworks, reporting obligations, and any directives issued by the State or U.S. DHHS. Compliance with these

authorities shall constitute a fundamental and material requirement of this Contract, and the Contractor shall bear full responsibility for ensuring that every component of its work always adheres to these obligations including all reporting, data submission, and audit obligations imposed by the Department or U.S. DHHS.

Exhibit C – Price and Payment Schedule are amended as follows:

1. Amend Section 5, second line to strike "Shannon Nolin" and insert in place thereof "Robyn Sarette."

2. Amend section 10.1.1 to insert at the end of the section the following:

   Compliance, Development, and Implementation to meet the requirements of the Americans with Disabilities Act: $75,000

   Completed Enhancements, as detailed in Exhibit H: $164,000.

3. Amend section 10.1.4 to strike combined services of $30,000 per month and insert in place thereof $35,000 per month.

4. Amend section 10.1.7 to strike all contracted services of $1,143,400 and insert in place thereof $2,670,400.

Exhibit H – Insert after Exhibit G an additional Exhibit: Exhibit H, Additional Scope of Services. included as a separate document to this amendment.

CONTRACT HISTORY

DOCUMENT TYPE	G&C APPROVAL DATE AND ITEM #	COMPLETION DATE	CONTRACT AMOUNT
Original Contract	09/25/2024, Item 80	12/31/2026	$1,143,400
Amendment A	TBD	12/31/2029	$1,527,000
		Total	$2,670,400

Except as provided herein, all provisions of the Agreement shall remain in full force and effect. This amendment shall take effect upon the approval date from the Governor and the Executive Council.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

Joseph Associates, Inc.

Date: 9/30/26

Patrick Cunningham, CEO

STATE OF NEW HAMPSHIRE

Department of Energy

Date: 10/1/26

Jared Chicoine, Commissioner

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

Approved by the Attorney General



10/7/2026

Date:_____

State of New Hampshire, Department of Justice

I hereby certify that the foregoing amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

Office of the Secretary of State

_____ Date:_____

State of New Hampshire, Department of Administration

STATE OF NEW HAMPSHIRE

Department of Energy

DoIT# 2024-060-Home Energy Assistance Programs Software Solution

EXHIBIT H – ADDITIONAL SCOPE OF SERVICES

New Hampshire

Contract Amendment

November 10, 2026

Item	Description	Status
EAP	Developments required	Completed
EAP M&S	Maintenance and Support	On-Going
Income Worksheet	Income calculation	Completed
Landlords as Payees	Specific to NH requirement	Completed
Removed Deliverables	Single Sign On and WAP Portal	Not Completed

Completed Enhancements Not Part of the Original RFP/Contract

The following tables outline the requirements for completed enhancements not included in the RFP or the existing Contract.

Electric Assistance Program (EAP)

REASON FOR CHANGE ORDER
JAI inferred from the RFP that the system needs to provide a way for clients to apply to the Electric Assistance Program within ECOS and must provide a "nightly transmission file" containing a list of approved applicants. There were only two EAP-related requirements included in Appendix B: Business/Technical Requirements and Deliverables in the DoIT #2024-60 HEAPSS RFP identified below: Data Migration Requirement B 1.1e • Information related to program – prior year case numbers, status (enrolled, denied, etc.), FAP benefit amounts, EAP discount tier level, eligibility, vendor and landlord information (name, address, contact info, type, etc.), payment information (vendor, date, amount). Nighty Data Transmission Requirement B 1.14 • Ability to perform a nightly EDI transmission to the respective utility for the EAP. Based on these known requirements, the intention when JAI responded to the RFP was to allow the State of New Hampshire to utilize their existing Utility Discount Program. JAI budgeted for the data migration requirement and the Nightly Data Transmission requirements in Appendix B. Based on the information in the RFP, JAI determined that the out-of-the-box Utility Discount Program in ECOS would meet the EAP requirements. This was demonstrated to Department staff early in the project.

As discussions progressed through the implementation period, additional requirements were identified that ultimately resulted in substantial deviation and necessary modifications to the ECOS platform. It became clear that JAI's native Utility Discount Program would not suffice; a completely different program and supporting framework would be needed. JAI has worked closely with the Department's project team to clarify these additional out-of-scope requirements, as well as design and implement a solution to meet the Department's critical timelines.

JAI is requesting reimbursement for work completed on developing EAP and the ongoing maintenance and support since launching. Retroactive and increasing future payment maintenance and support are requested.

RFP KNOWN REQUIREMENTS

- Data Migration Appendix B section B1.1
- Nighty Data Transmission Appendix B section B1.14

OUT-OF-SCOPE REQUIREMENTS

- The EAP Program requires "benefit tiers" to be managed within the system, separate from LIHEAP. The programs benefit tiers are subject to change on a regular basis, therefore the system must have a way to manage and assign differing income requirements over-time for this program.
- The system must determine the client's benefit tier and make this information visible to the processor prior to the application being approved. Benefit tiers must be tracked over time. If the benefit tier changes, the client's previous benefit tier must be retained and viewable.

- The EAP does not have clear program year start and end dates. It must be developed to work on an on-going basis, which is highly distinct from how LIHEAP operates.
- The program has differing eligibility time periods based on specific criteria (elderly/fixed income). The system must be developed in such a way as to identify which of these criteria are met/not met and designate the applicant's approval period based on this data. This determination needs to be presented to the processor prior to approving the application.
- There must be a way to see and track the eligibility of clients based on their enrollment date; reminder letters, call lists, and utility removal reports are required to be generated out of the system. The system must determine when/which clients should appear for renewal or removal in a centralized area.
- The system must generate an enrollment letter or denial letter for clients based on the outcome of their application.
- The system must be configured to send nightly enrollment reports to each of the four electric utilities' SFTP sites, each requiring their own credentials, validation, and matching of data in the system. (This is still in progress. There is an interim solution involving the transmission of files to "the lead agency" for dissemination to the utilities)
- On a monthly basis, utilities will create a report that contains clients' actual usage and discount amount; the system must import this data and make it available for historical viewing, to include "lapses" in eligibility.
- EAP Legacy data is to be searchable and viewable from a dashboard and will show specific data points to inform New Hampshire staff about clients' previous enrollment data.
- Account numbers and Name on Account are required fields when processing EAP applications. If the Primary Applicant is the name on the account, the system must recognize this and automatically populate the name. Otherwise, a different name must be entered. Either/or needs to appear on the nightly transmission file.
- EAP requires a "two-step" approval process, wherein a process performs some actions, then later, a reviewer completes the application. The system must accommodate this

business requirement with a clearly delineated process that informs the "reviewers" when the processors have finished their work. (not yet completed)

Income Worksheet Modification

REASON FOR CHANGE ORDER

The off-the-shelf version of ECOS included functionality to enter a fixed weekly or bi-weekly dollar amount for a client's income, which the software then annualized automatically. New Hampshire program staff require additional functionality when capturing income. Specifically, they need the ability to capture weekly or biweekly income amounts that may vary over time periods. JAI was asked to modify ECOS to accommodate this business requirement.

RFP KNOWN REQUIREMENTS

No requirements identified in the RFP.

OUT-OF-SCOPE REQUIREMENTS

- The system must allow users to capture weekly and bi-weekly income amounts that vary over a monthly period.
- The varying incomes must be annualized automatically and factor into the client's "percent of poverty" as relates to Federal Poverty Guidelines and State Median Income levels.
- The income worksheets must be able to be carried over automatically into new/different applications. The new application type may be different from the existing application type (e.g. LIHEAP -> EAP or vice versa)

Landlords As Payees

REASON FOR CHANGE ORDER
The off-the-shelf version of ECOS provides the user with the ability to make payments to vendors and clients, including split benefits to either/or the Department requested additional business-critical functionality related to creating and issuing benefits directly to landlords.
RFP KNOWN REQUIREMENTS
No requirements identified in the RFP.
OUT-OF-SCOPE REQUIREMENTS
• The system must allow landlords to be added and managed similarly to regular fuel vendors, to include activating, deactivating, and tracking payment histories even when deactivated. • The system must have a way to differentiate vendors from landlords both in management areas and within applications. • Landlords must be able to be "assigned" to CAP agencies, such that two different agencies can manage the same landlord without one impacting the other. • The system should allow the state to view and manage landlords per CAP agency, separately and distinct from the rest of the vendors which do not get associated to agencies. • User access control must be added so that CAP agencies are able to manage their own landlords. The expectation is that a processor can add or edit a landlord "on the fly" without being able to view or modify the rest of the vendors that exist state-wide. • The system should automatically create any necessary LIHEAP Contracts for landlords that get added. This is to reduce the complexity and confusion when regular program staff need to add landlords while processing applications.

- The system should allow for a simple and easy way to update all existing LIHEAP Contracts for Landlords on a yearly basis, so that they do not have to be managed one-by-one. This is distinct from how the rest of the vendors are managed.
- Landlords can be selected within multiple applications rather than entered individually with households. This is needed for accurate tracking and reporting.
- Landlords in the system can be identified as landlords in the UI and on reports.
- Landlords are included in 1099 reports.
- Landlords appear in dropdown lists throughout the UI separate from regular vendors. This includes functionality in the Online Application so that landlords are not mixed in with the rest of the vendors; they can be selected separately.
- Logic must exist so that a landlord is only required when the dwelling ownership type is "Rent with Heat Included" or "Rent with Heat and Electricity Included"
- When the ownership type is one of the two options above, the certification process must validate that a landlord is included, and the benefit calculation automatically adjusts by a percentage so that the benefit amount is appropriately reduced.
- Landlords will be searchable and filterable when viewing and creating Reimbursement Requests. They should appear alongside (but distinct from) the rest of the vendors and include all associated benefit amounts to individuals for easy and intuitive selection and inclusion in the Reimbursement Request.

Contract Deliverables Removed Requirements

The following table outlines the no longer needed requirements including in the RFP and the

REASON FOR CHANGE ORDER
The deliverables noted below were outlined in the State of New Hampshire Department of Energy Home Energy Assistance Program Software Solution DoIT #2024-060 contract. In

collaboration with the NH DOE Project team, it was decided that the items noted below may not be necessary.
CONTRACT KNOWN DELIVERABLES
Single Sign On (SSO) – Removed as a Contract Deliverable as it is not required. WAP Contractor Portal – Removed as a Contract Deliverable and placed on hold for future discussion.

State of New Hampshire
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that JOSEPH ASSOCIATES, INC. is a Maine Profit Corporation registered to transact business in New Hampshire on July 09, 2024. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **965464**

Certificate Number: **0008034361**

IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 30th day of September A.D. 2026.

David M. Scanlan
Secretary of State

JAI SOFTWARE INC
Corporate Resolution

I, John Joseph, hereby certify that I am duly elected Chairman of the Board of Directors of Joseph Associates, Inc. I hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors, duly called and held on February 9, 2026, at which a quorum of the Directors were present and voting.

RESOLVED, that the Board of Directors hereby authorizes Patrick Cunningham, CEO to bind the Corporation to any contracts or agreements with any customer, partner, associate or entity necessary to do business on behalf of the Corporation; and

FURTHER RESOLVED, that any one of the following officers are authorized to sign checks, endorse instruments, and execute agreements required by the bank: Patrick Cunningham, CEO.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

DATED: 9/30/2026

ATTEST: John Joseph
John Joseph, Chairman of Board of Directors

JOSEASS-01 DFRENCH

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/1/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
United Insurance - Augusta 2351 North Belfast Avenue Augusta, ME 04330	PHONE (A/C, No, Ext): (207) 620-3600	FAX (A/C, No): (207) 620-3636
	E-MAIL ADDRESS:	

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hartford Underwriters Ins Co	30104
INSURER B : Hartford Fire Ins Co	19682
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Joseph Associates, Inc. dba JAI Software
168 Capital Street, Suite 4
Augusta, ME 04330

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			04SBAAT8GN1	10/31/2026	10/31/2027	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			04SBAAT8GN1	10/31/2026	10/31/2027	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB OCCUR			04SBAAT8GN1	10/31/2026	10/31/2027	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED X RETENTION $ 10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A		04WECAU2NMG	10/31/2026	10/31/2027	X PER STATUTE OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

State of New Hampshire
Department of Energy
21 S. Fruit Street, Suite 10
Concord, NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Deborah J Frank

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