New Hampshire
Department of Agriculture, Markets, and Food
Shawn N. Jasper, Commissioner

October 22, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Agriculture, Markets, and Food (DAMF), Division of Agricultural Development to accept and expend federal funds from the United States Department of Agriculture (USDA) Agricultural Marketing Services (AMS) to the Specialty Crop State Grant III account in the amount of $47,643 for the purpose of fulfilling the scope of work for projects specified in the state approved plan through USDA, effective upon Governor and Council approval through June 30, 2027.
**100% Federal Funds**

Funds are to be budgeted in Fiscal Year 2027 in the following account:

02-018-018-185010-70380000, Specialty Crop State Grant III

| Class | Class Desc | FY 27 Current Modified Budget | Requested Action | FY 27 Revised Budget |
|---|---|---|---|---|
| Revenue | | | | |
| 000-403801-16 | Federal Funds | $304,539 | $47,643 | $352,182 |
| | | | | |
| 040-500800 | INDIRECT COSTS | $25,557 | $2,617 | $28,174 |
| 041-500801 | AUDIT FUND SET ASIDE | $7,743 | $0 | $7,743 |
| 050-500109 | PERSONAL SERVICE TEMP APPOI | $2 | $0 | $2 |
| 060-500601 | BENEFITS | $0 | $1 | $1 |
| 069-500567 | PROMOTIONAL MARKETING EXP | $5,001 | $45,025 | $50,026 |
| 072-509073 | GRANTS FEDERAL | $264,735 | $0 | $264,735 |
| 102-500733 | CONTRACTS FOR PROGRAM SERVI | $1,501 | $0 | $1,501 |
| | **Total Expense** | **$304,539** | **$47,643** | **$352,182** |

## EXPLANATION

The accept and expend authorization is needed to allow the State of New Hampshire, Department of Agriculture, Markets, and Food to properly administer the Specialty Crop Block Grant Program and to ensure that federal funds can be distributed to eligible applicants in accordance with USDA requirements. New Hampshire's outreach, proposal solicitation, and review processes demonstrate that the state has an established, thoughtful framework for identifying stakeholder needs and directing resources toward activities that enhance the competitiveness of specialty crops. Although New Hampshire's funding categories have intentionally remained broad since initial program participation, the state continues to conduct wide-outreach through emails to commodity groups, Cooperative Extension, agricultural support entities, and statewide agricultural publications. This outreach ensures that all eligible organizations are aware of funding opportunities and can participate in the program.

Funds will be allocated as follows

Object Class – 040 – Indirect Cost – to comply with RSA 21-I; which funds are budgeted to recover costs for central state services; Specialty Crop Block Grant; USDA allows 8%
Object Class – 060 – Benefits – to pay for benefits of the part time salaries
Object Class – 069 – Promotional Marketing Expense – plan, execute and measure large scale campaigns to support local businesses and generate significant economic impact for the state.

In the event that these Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted

Joshua K. Marshall
Assistant Commissioner

**FISCAL SITUATION**
**FY 2027**
**02-18-18-185010-70380000 Specialty Crop State Grant III**

| | |
|---|---|
| Total Federal Authorization | $352,182 |
| Less Expenditures through 6/30/26 | $ 0 |
| Remaining Authorization to budget | $352,182 |
| | |
| Less Current FY 27 Budget Authorization | $304,539 |
| Total Available for Budgeting | $ 47,643 |
| | |
| Available to Budget at Later Date | $ 0 |
| REQUESTED ACTION | $ 47,643 |

| Grant Award Number | Award Amount | Expenses to 6/30/26 | Balance |
|---|---|---|---|
| 26SCBPNH1349 | $352,182 | $0 | $352,182 |

USDA United States Department of Agriculture

Agricultural Marketing Service

# Notice of Award

Award# 26SCBPNH1349-00
FAIN# 26SCBPNH1349
Federal Award Date: 09/24/2026

## Recipient Information

**1. Recipient Name**
AGRICULTURE MARKETS & FOOD NEW HAMPSHIRE
1 Granite Pl STE 211
Concord, NH 03301-3271

**2. Congressional District of Recipient**
02

**3. Payment System Identifier (ID)**
102600618M7

**4. Employer Identification Number (EIN)**
026000618

**5. Data Universal Numbering System (DUNS)**
176836583

**6. Recipient's Unique Entity Identifier (UEI)**
V1KTLTHPAXD6

**7. Project Director or Principal Investigator**
Ms. Maria Vanderwoude
Information Representative
maria.j.vanderwoude@agr.nh.gov
603-271-3788

**8. Authorized Official**
Ms. Rebecca Woodard Ross
Director, Division of Agricultural Development
Rebecca.W.Ross@agr.nh.gov
(603)271-8071

## Federal Agency Information

Agricultural Marketing Service (USDA-AMS)

**9. Awarding Agency Contact Information**
Renee E Thomas
Grants Management Specialist
renee.thomas@usda.gov
240-434-2161

**10.Program Official Contact Information**
Ms. Shannon Moon
Grants Management Officer
shannon.moon@usda.gov
4432354584

## Federal Award Information

**11. Award Number**
26SCBPNH1349-00

**12. Unique Federal Award Identification Number (FAIN)**
26SCBPNH1349

**13. Statutory Authority**
SCBGP-Sec. 101 of the Specialty Crops Competitiveness Act of 2004 as amended by sec. 10107 of the Agriculture Improvement Act of 2018 (Pub. L. No. 115-343) (7 U.S.C. § 1621 note)

**14. Federal Award Project Title**
New Hampshire Department of Agriculture 2026 SCBGP - Farm Bill Application

**15. Assistance Listing Number**
10.170

**16. Assistance Listing Program Title**
Specialty Crop Block Grant Program - Farm Bill

**17. Award Action Type**
New

**18. Is the Award R&D?**
No

## Summary Federal Award Financial Information

| | |
|---|---|
| **19. Budget Period Start Date** 09/30/2026 **- End Date** 09/29/2029 | |
| **20. Total Amount of Federal Funds Obligated by this Action** | $352,181.56 |
| 20a. Direct Cost Amount | $324,007.04 |
| 20b. Indirect Cost Amount | $28,174.52 |
| **21.** Authorized Carryover | $0.00 |
| **22.** Offset | $0.00 |
| **23.** Total Amount of Federal Funds Obligated this budget period | $0.00 |
| **24. Total Approved Cost Sharing or Matching, where applicable** | $0.00 |
| **25. Total Federal and Non-Federal Approved this Budget Period** | $352,181.56 |
| **26. Period of Performance Start Date** 09/30/2026 **- End Date** 09/29/2029 | |
| **27.** Total Amount of the Federal Award including Approved Cost Sharing or Matching this Period of Performance | $352,181.56 |

**28. Authorized Treatment of Program Income**
ADDITIONAL COSTS

**29. Grants Management Officer – Signature**
Gabriella L. Burkhardt
Grants Management Specialist

## 30. Remarks

USDA United States Department of Agriculture

Agricultural Marketing Service

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1 Granite Pl STE 211
Concord, NH 03301-3271

**Congressional District of Recipient**
02
**Payment Account Number and Type**
1026000618M7
**Employer Identification Number (EIN)**
026000618
**Data Universal Numbering System (DUNS)**
176836583
**Recipient's Unique Entity Identifier (UEI)**
V1KTLTHPAXD6

**31. Assistance Type**
Block Grant
**32. Type of Award**
Other

**33. Approved Budget**
(Excludes Direct Assistance)

I. Financial Assistance from the Federal Awarding Agency Only
II. Total project costs including grant funds and all other financial participation

| | |
|---|---|
| a. Salaries and Wages | $0.00 |
| b. Fringe Benefits | $0.00 |
| c. Total Personnel Costs | $0.00 |
| d. Equipment | $0.00 |
| e. Supplies | $0.00 |
| f. Travel | $0.00 |
| g. Construction | $0.00 |
| h. Other | $0.00 |
| i. Contractual | $324,007.04 |
| j. TOTAL DIRECT COSTS | $324,007.04 |
| k. INDIRECT COSTS | $28,174.52 |
| l. TOTAL APPROVED BUDGET | $352,181.56 |
| m. Federal Share | $352,181.56 |
| n. Non-Federal Share | $0.00 |

**34. Accounting Classification Codes**

| FY-ACCOUNT NO. | DOCUMENT NO. | ADMINISTRATIVE CODE | OBJECT CLASS | AMT ACTION FINANCIAL ASSISTANCE | APPROPRIATION |
|---|---|---|---|---|---|
| AM002501DB2626AMTMDC3400AM0162B000000000AMGRTM02NH4110126250 1AM00 | 26SCBPNH1349 | TM | 4110 | $352,181.56 | 1262501 |

**35. Terms And Conditions**

## AWARD CONDITIONS

1. FY2026 USDA Agricultural Marketing Service Award Conditions

Notice of Award

The Agricultural Marketing Service (AMS) hereby awards a grant in support of the above referenced program.

This Award is pursuant to Assistance Listing number 10.170, Specialty Crop Block Grant Program and is subject to:

1. Your organization's application package, including the SF-424, SF-424A, Project/Grant Administration Narrative, budget summary/narrative, and other supporting letters and documentation.

2. AMS General Award Terms and Conditions and corresponding to the fiscal year the award was issued.

3. USDA General Terms and Conditions

Acceptance of this award requires an authorized representative of the grant recipient organization to sign and date the Notice of Award (NOA) and submit to AMS through GrantSolutions. You may also submit a signed copy of the NOA via email to SCBlockGrants@usda.gov. For any questions regarding this NOA, please contact the Federal Agency Program official listed in box 10 of the NOA.

Statement of Work

The recipient and Federal Agency shall execute this award as described in the approved grant application and subject to the conditions provided in the USDA and AMS General Award Terms and Conditions attached hereto.

Provisions

This award agreement incorporates the following:

1. Approved application and budget including any mutually agreed upon budget revisions and other changes and amendments thereto.

2. Award conditions as specified above.

3. 2 CFR Part 200.

USDA and AMS reserve the right to amend, modify, or update the general awards terms and conditions, including program-specific requirements as necessary to comply with applicable laws, regulations, and federal policy. The recipient agrees to follow any updated Terms and Conditions.