



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street

Concord, New Hampshire 03301

(603) 271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

September 2, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

- 1) Authorize the Division of Public Works Design and Construction to enter into a contract with Brookstone Builders Inc, (VC#155834), 600 Harvey Road, Manchester, NH 03103, for a total price not to exceed \$359,949, for Project Number 81382R-B NHSP-M Replace HVAC Units Phase 1. This contract is effective upon Governor and Council approval through the completion estimated to be April 30, 2027, unless extended in accordance with the contract terms. **100% Capital Funds.**
- 2) Further authorize that a contingency in the amount of \$8,000 be approved for unanticipated site expenses. **100% Capital Funds.**
- 3) Further authorize the amount of \$10,000 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC#311152), for project management and engineering services. **100% Capital Funds.**

Funding is available in account title Department of Corrections as follows:

	<u>FY 2027</u>
030-046-22260000-034-500160 L25:1III2-NHSPM Replace HVAC	
034-500160 – Contract	\$ 359,949
034-500160 – Contingency	\$ 8,000
034-500160 – DPW Fees	<u>\$ 10,000</u>
Project Total	\$ 377,949

EXPLANATION

Pursuant to Chapter 159:1, III, 2, Laws of 2025, funds are available for NHSP/M – Replace HVAC Units Using R-22 Refrigerant. This phase (Phase 1) of the project consists of replacing the AC-1 air handler and all associated equipment, along with nine reheat coil valves, in the Hancock Building at the NH State Prison for Men (NHSP/M).

The AC-1 air handler, which provides ventilation and air conditioning in the Hancock Building at NHSP/M, suffered a catastrophic failure in May 2026. Immediate replacement is necessary for the

continued regulation of air quality, humidity, and temperature in the Hancock Building, which serves as an inmate housing unit and contains multiple staff offices.

A public bid opening was held on August 12, 2026. Three (2) bid proposals were received and the contract was awarded to the lowest qualified bidder. The low bid is 95% over the Department estimate. The estimate was based on means. The three bids ranged from \$359,949.00 to \$419,777.00, a spread of 16.6%, and the low bid is approximately 10% below the average of the three. The consistency among three independent bidders indicates the pricing reflects prevailing market conditions rather than an anomalous or non-responsive bid, and confirms the low bid is competitive.

The agreement has been approved by the Attorney General as to form and execution; and the Department of Administrative Services has certified that the necessary funds are available. Copies of the fully executed agreement are on file at the Secretary of State's Office and the Department of Administrative Services – Division of Public Works Design and Construction.

Respectfully submitted,



Charles M. Arlinghaus,
Commissioner

Department Estimate:	\$ 185,000.00
Low Base Bid (without Alternates):	<u>\$ 359,949.00</u>
Over Estimate:	\$ 174,949.00



Division of Public Works

ABC Bid Data

CONCORD
81382RB
NON-FEDERAL

PROJECT: CONCORD
STATE PROJECT NUMBER: 81382RB
FED. PROJECT NUMBER: NON-FEDERAL
DATE BIDS OPEN: August 12, 2026, 2:00 PM
SCOPE OF WORK: NHSP-M REPLACE HVAC UNITS PHASE 1
COMPLETION DATE: April 30, 2027
LOCATION: Merrimack

Awarded To:

Amount: \$0.00
Award Date:

Certified by:

Director of Project Development

Summary of Bidders

Contractor	Bid Amount	Rank
BROOKSTONE BUILDERS, INC. 600 HARVEY ROAD, MANCHESTER NH 03103-3320 TRIPLE CONSTRUCTION LLC 237 DANIEL WEBSTER HIGHWAY, MERRIMACK NH 03054 D. L. KING & ASSOCIATES INC. 3 MOUND COURT, UNIT 1, MERRIMACK NH 03054	\$359,949.00 \$418,351.00 \$419,777.00	A B C

BID AWARD

Award To: Brookstone Builders, Inc.
Contract Award: \$ 359,949.00
Negotiated: Yes/No?: NO
Alternates: Yes/No?: NO
Using Agency: NH DOC
Authorized By: [Signature]
Date: 09/12/2026

Item 901: \$ 272,428.00 Item 906: \$
Item 902: \$ 77,521.00 Item 907: \$
Item 903: \$ 10,000.00 Item 908: \$
Item 904: \$ Item 909: \$
Item 905: \$ Item 910: \$

BASE BID TOTAL: \$ 359,949.00

Alternate #1: \$ Alternate #6: \$
Alternate #2: \$ Alternate #7: \$
Alternate #3: \$ Alternate #8: \$
Alternate #4: \$ Alternate #9: \$
Alternate #5: \$ Alternate #10: \$

GRAND TOTAL: \$ 359,949.00



CONCORD
81382RB
NON-FEDERAL

Division of Public Works

Item No.	Description	Unit	Quantity	P&E		BROOKSTONE BUILDERS, INC. 600 HARVEY ROAD MANCHESTER, NH 03103-3320		TRIPLE CONSTRUCTION, LLC 237 DANIEL WEBSTER HIGHWAY MERRIMACK, NH 03054	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
901	ALL WORK INVOLVED WITH THE REPLACEMENT OF AC-1/ACC-1 AND ASSOCIATED EQUIPMENT AS INDICATED IN THE PL	U	1.00				\$272,428.00		\$308,857.00
902	ALL WORK INVOLVED IN THE REPLACEMENT OF THE EXISTING REHEAT COIL VALVES INDICATED IN THE PLANS AND S	U	1.00				\$77,521.00		\$99,494.00
903	ALLOWANCE FOR UNFORSEEN CONDITIONS OR OWNER INITIATED CHANGES.	\$	10,000.00				\$1.00		\$10,000.00
Totals:						\$185,000.00	\$359,949.00		\$418,351.00
Alt. Totals:									
Totals:						\$185,000.00	\$359,949.00		\$418,351.00

Items



Division of Public Works

ABC Bid Data

CONCORD
81382RB
NON-FEDERAL

Item No.		Description	Unit	Quantity	PS&E			D. L. KING & ASSOCIATES INC. 3 MOUND COURT MERRIMACK, NH 03064		
					Unit Price	Total		Unit Price	Total	
Items										
901		ALL WORK INVOLVED WITH THE REPLACEMENT OF AC-1/ACC-1 AND ASSOCIATED EQUIPMENT AS INDICATED IN THE PL	U	1.00				\$316,000.00		
902		ALL WORK INVOLVED IN THE REPLACEMENT OF THE EXISTING REHEAT COIL VALVES INDICATED IN THE PLANS AND S	U	1.00				\$53,777.00		
903		ALLOWANCE FOR UNFORSEEN CONDITIONS OR OWNER INITIATED CHANGES.	\$	10,000.00				\$1.00	\$10,000.00	
Totals						\$185,000.00			\$419,777.00	
Alt. Totals										
Totals						\$185,000.00			\$419,777.00	

PS&E Comparison

CONCORD
 81382RB
 NON-FEDERAL

		A-Bidder			PS&E		
Item No.	Description	Unit	Quantity	Unit Price	Total	Unit Price	A-PS&E Difference
Items							
901	ALL WORK INVOLVED WITH THE REPLACEMENT OF AC-1/ACC-1 AND ASSOCIATED EQUIPMENT AS INDICATED IN THE PLANS AND S	U	1.00	\$272,428.00	\$272,428.00	\$146,000.00	\$126,428.00
902	ALL WORK INVOLVED IN THE REPLACEMENT OF THE EXISTING REHEAT COIL VALVES INDICATED IN THE PLANS AND S	U	1.00	\$77,521.00	\$77,521.00	\$29,000.00	\$48,521.00
903	ALLOWANCE FOR UNFORSEEN CONDITIONS OR OWNER INITIATED CHANGES.	\$	10,000.00	\$1.00	\$10,000.00	\$1.00	\$0.00
Total:					\$359,949.00	\$185,000.00	\$174,949.00



Division of Public Works

Bid Report

The undersigned, hereinafter referred to as principal or bidder, hereby proposes to furnish all materials and perform all labor necessary to complete the work described in the caption hereof, in accordance with the plans, current Standard Specifications, and special provisions, for the prices set for in the Total Bid. Failure to complete and submit this bid in its entirety or falsification of bid documents will result in the entire proposal being considered irregular and may be rejected by the Department of Administrative Services, Division of Public Works. Plans and specifications on this project cannot be transferred to any other firm or organization for the purpose of submitting a bid as a general contractor without the knowledge and authority of the department. Those who sign (manually and electronically) and the firm for which they are authorized to sign, do so under the penalty of perjury as specified by the laws of the United States and the State of New Hampshire.

State Contract Number: 81382RB CONCORD

Contractor Profile

Firm	BROOKSTONE BUILDERS, INC.
Contractor ID	155834
Address	600 HARVEY ROADMANCHESTER NH 03103-3320
Phone	(603)641-9455
FAX	
E-Mail	kscales@brookbuild.com
Authorized Signature:	<i>/s/ Karen Scales</i>

Bid Bond

Auth Code/Check#	SNH0807480054
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Verified

Receipt of Addenda

Sequence	Date
1	08/04/2026 Yes
2	08/07/2026 Yes

Department of Administrative Services, Division of Public Works

Total Bid for Award Consideration

Proposal

Contract Number: 81382RB

Bid Opening Date: 12-Aug-2026

Contract Name: CONCORD

Project Funding: State

Proposal For: 155834 - BROOKSTONE BUILDERS, INC.

\$359,949.00

Items

Seq#	Item #	Description	Unit	Quantity	Unit Price	Extended Price
1	901	ALL WORK INVOLVED WITH THE REPLACEMENT OF AC-1/ACC-1 AND ASSOCIATED EQUIPMENT AS INDICATED IN THE PL	U	1,000	\$272,428.00	\$272,428.00
2	902	ALL WORK INVOLVED IN THE REPLACEMENT OF THE EXISTING REPEAT COIL VALVES INDICATED IN THE PLANS AND S	U	1,000	\$77,521.00	\$77,521.00
3	903	ALLOWANCE FOR UNFORSEEN CONDITIONS OR OWNER INITIATED CHANGES	\$	10,000.000	\$1.00	\$10,000.00

Total for Category Items

\$359,949.00

Total Bid for Award Consideration

\$359,949.00

Proposal

Proposal Of

BROOKSTONE BUILDERS, INC.
600 HARVEY ROAD, MANCHESTER NH, 03103-3320

to furnish and deliver all materials and to perform all work in accordance with the Contract of the State of New Hampshire, Department of Administrative Services, Division of Public Works for which proposals will be received until 2:00:00 PM, Prevailing Time on Wednesday, August 12, 2026. Said project being situated as follows:

NHSP-M REPLACE HVAC UNITS PHASE 1

Department of Administrative Services, Division of Public Works
John O. Morton Building
P. O. Box 483
Concord, NH 03302-0483

Commissioner:

In accordance with the advertisement of the Department of Administrative Services, Division of Public Works inviting proposals for the project hereinbefore named and in conformity with the Plans and Specifications on file in the office of the Department of Administrative Services, Division of Public Works, I/WE hereby certify that I AM/WE ARE the only person, or persons, interested in this proposal as principals; that this proposal is made without collusion with any person, firm or corporation; that an examination has been made of the Plans, of the Standard Specifications, of the Standard Plans Book, of the Proposal, and applicable addendums, including but not restricted to the Special Attention, Supplemental Specifications, and Special Provisions attached thereto, and also that an examination has been made of the site of the work; and I, or we, propose to furnish all necessary machinery, equipment, tools, labor and other means of construction, and to furnish all materials specified in the manner and at the time prescribed; and understand that the quantities of work as shown herein are approximate only and are subject to increase or decrease, and further understand that all quantities of work whether increased or decreased are to be performed at the following prices:

I acknowledge, understand, and accept these terms and conditions.

☒ Yes ☐ No

Signature

/s/ Karen Scales

SIGN-STATE

It is further proposed: To execute the Contract and begin work within 10 days from the date specified in the "Notice to Proceed" and to prosecute said work so as to complete the Project and its appurtenances on or before April 30, 2027. To furnish a Contract Bond in the amount of 100 per cent of the Contract award, as security for the construction and completion of the Project and its appurtenances in accordance with the Plans, Specifications and Contract. The Contractor's attention is called to section 103.05 of the Standard Specifications which reads, in part, as follows: "Unless specifically waived in the Proposal, upon execution of the Contract, the successful Bidder shall furnish the Department a surety bond or bonds equal to the sum of the Contract amount. The form of the bonds(s) shall be acceptable to the Department and the bonding Company issuing the bond(s) shall be licensed to transact business in the State of New Hampshire, and ..." To guarantee all of the work performed under this Contract to be done in accordance with the Specifications and in good and workmanlike manner, and to renew or repair any work which may be rejected, due to defective materials or workmanship, prior to final completion and acceptance of the project. Enclosed herewith find certified check or bid bond in the amount of 5% OF THE BID TOTAL made payable to the "Treasurer, State of New Hampshire," as a proposal guarantee which it is understood will be forfeited in the event the Contract is not executed, if awarded by the Department to the undersigned.

I acknowledge, understand, and accept these terms and conditions.

☒ Yes ☐ No

Signature Isl Karen Scales



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/3/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 45 Constitution Ave P.O. Box 511 Concord NH 03301	CONTACT NAME: Renee Skillings PHONE (A/C, No, Ext): 800-238-3840 FAX (A/C, No): 603-224-8012 E-MAIL ADDRESS: renee_skillings@ajg.com
INSURED Brookstone Builders Inc. 600 Harvey Road Manchester NH 03103	INSURER(S) AFFORDING COVERAGE INSURER A: Firemens Insurance Company of WA, D.C. INSURER B: Acadia Insurance Company INSURER C: A.I.M. Mutual Insurance Companies INSURER D: Colony Insurance Company INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 110122021**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC ☐ OTHER:		CPA5071222-23	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY		CAA5071223-23	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 0		CUA5071225-23	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 PROD/COMP OPS AGG \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N N/A	WMZ-800-8008393-2026A	1/1/2026	1/1/2027	☒ PER STATUTE ☐ OTHER 3A: NH/MA/ME E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A D	Leased/Rented Equip Professional/Pollution		CPA5071222-23 CPLUS4223214	1/1/2026 10/1/2025	1/1/2027 10/1/2026	Limit POLLUTION-EA INCIDENT 300,000 PROFESSIONAL-EA ACT 1,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: Project #81382RB; NHSP-M replace HVAC Units Phase 1, Merrimack, NH
The State of New Hampshire, its agencies, and its agents and employees are additional insureds with respect to General Liability for ongoing operations performed by or on behalf of Brookstone Builders, Inc. when required in a written contract. 30 days' notice of cancellation shall be provided on all policies to the certificate holder (except 10 days for nonpayment of premium).

CERTIFICATE HOLDER**CANCELLATION**

State of New Hampshire Department of Administrative Services
7 Hazen Drive
Room 250
Concord NH 03301
USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Arthur J. Gallagher Risk Management Services, LLC

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EVIDENCE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY)

9/14/2026

THIS EVIDENCE OF PROPERTY INSURANCE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE ADDITIONAL INTEREST NAMED BELOW. THIS EVIDENCE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS EVIDENCE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE ADDITIONAL INTEREST.

AGENCY Arthur J. Gallagher Risk Management Services, LLC 45 Constitution Ave P.O. Box 511 Concord, NH 03301		PHONE (A/C, No, Ext): 800-238-3840		COMPANY Acadia Insurance Company P.O. Box 9010 Westbrook, ME 04098-5010	
FAX (A/C, No): 603-224-8012		E-MAIL ADDRESS:		License#: 0D69293	
CODE:		SUB CODE:			
AGENCY CUSTOMER ID #: BROOBUI-04		INSURED Brookstone Builders Inc., State of NH Department of Admin Services, and all other Contractors, Subcontractors, and others employed on the premises 600 Harvey Road Manchester NH 03103		LOAN NUMBER	
				POLICY NUMBER CIM5705647-10	
		EFFECTIVE DATE 10/21/2026		EXPIRATION DATE 10/21/2027	
				☐ CONTINUED UNTIL TERMINATED IF CHECKED	
THIS REPLACES PRIOR EVIDENCE DATED:					

PROPERTY INFORMATION

LOCATION/DESCRIPTION
Loc # 1, Bldg # 1, 281 N State St, Concord, NH 03301-3227

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS EVIDENCE OF PROPERTY INSURANCE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

COVERAGE INFORMATION

PERILS INSURED BASIC BROAD X SPECIAL

COVERAGE / PERILS / FORMS	AMOUNT OF INSURANCE	DEDUCTIBLE
Builders Risk - Jobsite Limit	\$359,949	\$1,000
Builders Risk - Temporary Storage Limit	\$179,975	\$1,000
Builders Risk - Transit Limit	\$179,975	\$1,000
Waiver of Subrogation	Included	

REMARKS (Including Special Conditions)

Project #81382RB; NH State Prison - Replace HVAC Units Phase I, 281 North State Street, Concord, NH

30 days' notice of cancellation shall be provided to the certificate holder (except 10 days for nonpayment of premium).

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

ADDITIONAL INTEREST

NAME AND ADDRESS State of New Hampshire Department of Administrative Services 7 Hazen Drive Room 250 Concord, NH 03302 USA	ADDITIONAL INSURED	LENDER'S LOSS PAYABLE	☐ LOSS PAYEE
	MORTGAGEE		
	LOAN #		
AUTHORIZED REPRESENTATIVE Arthur J. Gallagher Risk Management Services, LLC			



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/14/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 45 Constitution Ave P.O. Box 511 Concord NH 03301	CONTACT NAME: Renee Skillings	FAX (A/C, No): 603-224-8012
	PHONE (A/C, No, Ext): 800-238-3840	E-MAIL ADDRESS: renee_skillings@ajg.com
INSURED State of NH Department of Administrative Services 7 Hazen Drive, Room 250 Concord NH 03301	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Acadia Insurance Company	31325
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

License#: 0D69293
BROOBUI-04**COVERAGES****CERTIFICATE NUMBER:** 1534423925**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR ☒ OCP GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			CLA5071021-10	10/21/2026	10/21/2027	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB EXCESS LIAB DED ☐ RETENTION \$ ☐						EACH OCCURRENCE \$ AGGREGATE \$ PER STATUTE ☐ OTH-ER ☐
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Project #81382RB; NH State Prison - Replace HVAC Units Phase I, 281 North State Street, Concord, NH

Designated Contractor: Brookstone Builders, Inc.

30 days' notice of cancellation shall be provided to the certificate holder (except 10 days for nonpayment of premium).

CERTIFICATE HOLDER**CANCELLATION**State of New Hampshire Department of Administrative Services
7 Hazen Drive
Room 250
Concord NH 03302
USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Arthur J. Gallagher Risk Management Services, LLC

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State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that BROOKSTONE BUILDERS, INC. is a New Hampshire Profit Corporation registered to transact business in New Hampshire on August 09, 1984. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 78746

Certificate Number: 0008012719



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 10th day of September A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan", is written over a circular stamp that partially overlaps the seal of the State of New Hampshire.

David M. Scanlan
Secretary of State

Corporate Resolution

I, Sean D. Scales, hereby certify that I am duly elected Clerk/Secretary/Officer
(Name)
of Brookstone Builders, Inc.. I hereby certify the following is a true copy of a vote taken at
(Name of Corporation)

a meeting of the Board of Directors/shareholders, duly called and held on January 2, 2025,
at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Karen J. Scales, President (may list more than one person) is
(Name and Title)

duly authorized to enter into contracts or agreements on behalf of

Brookstone Builders, Inc. with the State of New Hampshire and any of
(Name of Corporation)

its agencies or departments and further is authorized to execute any documents
which may in his/her judgment be desirable or necessary to effect the purpose of
this vote.

I hereby certify that said vote has not been amended or repealed and remains in full
force and effect as of the date of the contract to which this certificate is attached. I further certify
that it is understood that the State of New Hampshire will rely on this certificate as evidence that
the person(s) listed above currently occupy the position(s) indicated and that they have full
authority to bind the corporation. To the extent that there are any limits on the authority of any
listed individual to bind the corporation in contracts with the State of New Hampshire, all such
limitations are expressly stated herein.

DATED: September 10, 2026

ATTEST:



Sean D. Scales, Vice President

(Name & Title)