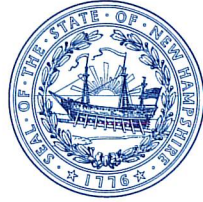


ATTORNEY GENERAL 146 - 10/21/26
DEPARTMENT OF JUSTICE

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

October 1, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the New Hampshire Department of Justice (DOJ) to **retroactively** amend an existing subgrant with the Manchester Police Athletic League, Manchester, NH (Vendor # 330520 B001) for the Byrne State Crisis Intervention Program (Byrne SCIP) from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the purpose of continuing to fund one full-time Program Coordinator; one full-time and one part-time Mentor; and one part-time Clinical Supervisor, by extending the completion date from September 30, 2026 to September 30, 2027, with no change to the price limitation of \$276,625, effective upon Governor and Executive Council approval. The original contract was approved by Governor and Council on March 12, 2025, item #89. 100% Federal Funds.

EXPLANATION

This time extension amendment is **retroactive** to October 1, 2026, due to some confusion regarding applicable deadlines. The request for an extension was received too close to the end of the grant period which did not allow enough time to get the amendment documentation signed and submitted prior to the deadline for the September 17, 2026 Governor and Council meeting.

The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, Byrne State Crisis Intervention Program (Byrne SCIP) is a formula grant program aimed at furthering the United States Department of Justice mission to prevent crime and violence. The focus of this grant is on behavioral health and mental health crisis situational response.

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
October 1, 2026
Page 2 of 2

To satisfy grant requirements and thoughtfully utilize the funds, the Department of Justice (DOJ) formed the Byrne SCIP Advisory Board. Members of the board represent the DOJ, the Administrative Office of the Courts (AOC), local law enforcement, and behavioral health specialists. This Advisory Board compiled projects that focus on the mission of the grant requirements.

Funding the Manchester Police Athletic League will continue to support one full-time and one part-time Program Coordinator; one full-time and one part-time program Mentor; and one part-time Clinical Supervisor. These positions aid with the pairing of high-risk youth with adult mentors with shared lived experiences in a crisis intervention strategy that can disrupt cycles of violence and prevent escalation that might otherwise lead to incidents of juvenile violence.

In the event that federal funds are no longer available, general funds will not be requested to support this program.

Please let me know if you have any questions concerning this request. Your consideration is greatly appreciated.

Respectfully submitted,



John M. Formella
Attorney General

#5752778

AMENDMENT TO GRANT AGREEMENT

This AMENDMENT TO GRANT AGREEMENT (the "Amendment") is entered into and effective as of the Effective Date (defined below) by and between as of the NEW HAMPSHIRE DEPARTMENT OF JUSTICE ("State") and the MANCHESTER POLICE ATHLETIC LEAGUE, INC. ("Subrecipient"). State and Subrecipient are sometimes referred to herein singularly as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, the Parties entered into the Grant Agreement as approved by the Governor and Executive Council of the State of New Hampshire on March 12, 2025, at Item # 089 (the "Agreement"), wherein the State agreed grant, and Subrecipient agreed to accept, certain sums upon the terms and conditions set forth therein; and

WHEREAS, in accordance with Paragraph 20 of the Agreement, the Parties wish to amend the terms and conditions of the Agreement as further specified herein;

NOW THEREFORE, for good and valuable consideration exchanged, the receipt and sufficiency of which are hereby conclusively acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Amendment to Block 1.7. The Completion Date of 09/30/2026 as set forth in Block 1.7 of the Agreement is now 09/30/2027.
2. Effect of Amendment. Except as provided in this Amendment, the terms and conditions of the Agreement shall remain in full force and effect for all purposes.
3. Construction. The recitals set forth at the outset of this Amendment are a part of this Amendment, as fully as if set forth in their entirety in the body hereof. The captions or headings in this Amendment are for ease of reference only, and no caption or heading shall affect in any way the interpretation, meaning, or construction of this Amendment. Capitalized terms that are not defined within the text of this Amendment shall have the same meanings respectively ascribed to them in the Agreement.
4. Effective Date. The terms and conditions of this Amendment shall become effective on the date that it is approved the Governor and Executive Council of the State of New Hampshire (the "Effective Date").
5. Counterparts; Facsimile and Electronic Signatures. This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Amendment. A facsimile or portable document format (PDF) signature on this Amendment shall be equivalent to, and have the same force and effect as, an original signature. In accordance with the New Hampshire Uniform Electronic Transactions Act, RSA 294-E:1 *et seq.*, the Parties hereby agree that this Amendment may be signed electronically, including any exhibits, schedules, addenda, or other attachments referenced herein.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date adjacent to their respective signatures set forth below.

MANCHESTER POLICE ATHLETIC LEAGUE, INC.

By: 
Authorized Representative

9/25/2026
Date

NEW HAMPSHIRE DEPARTMENT OF JUSTICE

By: Thomas D. Kaempfer
Thomas Kaempfer, Deputy Director of Administration

9/29/26
Date

Approved by the Attorney General (Form, Substance and Execution)

By: Mary Ann Dempsey

9/30/26
Date

State of New Hampshire

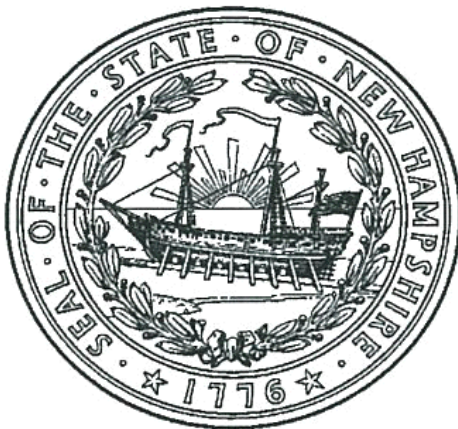
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that MANCHESTER POLICE ATHLETIC LEAGUE, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 30, 1992. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **179682**

Certificate Number: **0008031348**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 24th day of September A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan", written over a horizontal line.

David M. Scanlan
Secretary of State

CERTIFICATE OF AUTHORITY

I, Brian Frechette, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Manchester Police Athletic League, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on September 24, 2026, at which a quorum of the Directors/shareholders were present and voting. (Date)

VOTED: That John Rainville, Executive Director (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Manchester Police Athletic League, Inc. to enter into contracts or
(Name of Corporation/ LLC)

agreements with the State of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority **remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated:

9/24/2026



Signature of Elected Officer

Name: Brian Frechette

Title: Chairman, Board of Directors



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/25/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cross Insurance-Manchester 1100 Elm Street Manchester NH 03101	CONTACT NAME: Marissa Leuci PHONE (A/C, No, Ext): (603) 669-3218 E-MAIL ADDRESS: manch.certs@crossagency.com FAX (A/C, No): (603) 645-4331
INSURED Manchester Police Athletic League 409 Beech Street Manchester NH 03103	INSURER(S) AFFORDING COVERAGE INSURER A: Everest National Insurance Company INSURER B: MMG Ins Co INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 15997

COVERAGES**CERTIFICATE NUMBER:** 26-27 GL & Umb 25-26 BA**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Sexual Abuse Coverage			GCN0012102-261	06/15/2026	06/15/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ N/A PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$1M per occurrence \$ 2,000,000-Agg
B	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			KA12668511	11/16/2025	11/16/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☒ RETENTION \$ 0 ☒ OCCUR ☐ CLAIMS-MADE			GCN0012103-261	06/15/2026	06/15/2027	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y / N ☐ N / A						PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

re: CHOICES Youth Mentoring Program

CERTIFICATE HOLDER**CANCELLATION**

NH Department of Justice 1 Granite Place South Concord NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/24/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER VioletBerri, LLC 1475 S Price Rd Chandler, AZ 85286	CONTACT NAME: Colleen DeWitt	
	PHONE (A/C, No, Ext): (800) 409-8958 FAX (A/C, No):	
	E-MAIL ADDRESS: certs@vensure.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Midwest Employers Casualty Company	23612
INSURED Surge Resources, LLC L/C/F Manchester Police Athletic League 300 Hanover Street Manchester NH 3104	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 10447471

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. *Not Applicable in WY

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
	DED ☐ RETENTION \$						\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			KEYPE000840201	09/09/2026	09/09/2027	☒ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Coverage provided for all leased employees but not subcontractors of: Manchester Police Athletic League.
Client Effective: 01/01/2025.

CERTIFICATE HOLDER

NH - New Hampshire

NH Dept. of Justice
1 Granite Place South
Concord NH 03301

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Daniel Opferman



NONPROFIT COVER SHEET

A. Entity Name: Manchester Police Athletic League, Inc.

B. Entity's Contact Information for Records Requests (e.g., resumes of key personnel; audited financial statements):

John Rainville, Executive Director

Manchester Police Athletic League, Inc.

409 Beech Street, Manchester, NH 03103

Phone: (603) 289-1487 Email: jrainville@manchesterpoliceathleticleague.org

C. List Board of Directors and Affiliations

<u>Name (Identify any additional role(s) in Parentheses)</u> E.g., John Doe (President)	<u>Affiliations</u>
James Chambers (Chairperson)	Retired
August Fromuth (Treasurer)	Freedom Energy Logistics
Keri Pappalardo (Secretary)	Lavallee Brensinger Architects
Celia Belletete	Belletetes Building Products
James Brennan	Harvey Construction
Tina Brown	St. Mary's Bank
Monika Bryant	Retired
Eva Castillo	NH Alliance for Immigrants & Refugees
Mallory Chumas	Mallory K Social
William Claffy	Cross Insurance
Brian Frechette	Elliot Health System
A. Eli Leino	Bernstein Shur
David Lisboa	Manchester Police Department
Daniel Maradiaga	Derryfield Country Club
Peter Marr	Manchester Police Department
Eric Skillings	NH Dept. of Health & Human Services

D. List Key Personnel (Resumes must be available upon request to the person(s) listed in section B or may be attached):

<u>Name</u>	<u>Role</u>	<u>Annual Salary</u>	<u>Amount Paid From This Contract</u>
John Rainville	Executive Director	\$81,955	\$4,160
Evenor Pineda	Intervention Programming Coordinator	\$74,160	\$74,000
Tony Hebert	CHOICES Mentor	\$68,000	\$58,000

DISCLOSURE OF LEGAL ACTIVITIES INVOLVING THE STATE OF NEW HAMPSHIRE OR ANOTHER GOVERNMENT ENTITY

E. Check one of the following:

- ☒ The entity is **not currently or has not been** party to any legal proceeding involving the State of New Hampshire (or any agency or subdivision thereof) or any other state/federal government entity before any adjudicative body in any jurisdiction **OR**
- ☐ The entity is or has been party to one or more legal proceedings as set forth above. Identify the jurisdiction, court or other adjudicative body, case number, and briefly describe the nature of the proceeding (Attached extra sheet if necessary).
-
-
-

CHARITABLE TRUSTS UNIT COMPLIANCE CERTIFICATION

F. Check one of the following:

- ☒ is registered and in good standing with the New Hampshire Department of Justice Charitable Trusts Unit (** see note below) **or** has submitted a complete application for registration to the Charitable Trusts Unit and is awaiting a registration determination **OR**
- ☐ is not required to register with the Charitable Trusts Unit because it is neither tax-exempt under section 501(c)(3) of the Internal Revenue Code nor engages in charitable solicitations in the State of New Hampshire **OR**
- ☐ is exempt from registration with the Charitable Trusts Unit because it is a federal or state government, agency, or subdivision or is a religious organization, an integrated auxiliary of a religious organization, or is a convention or association of churches.

** Note: Attached screen shot from the DOJ Registered Charities List found at:

<https://mm.nh.gov/files/uploads/doj/remote-docs/registered-charities.pdf>

FINANCIAL DISCLOSURES

G. Check one the following:

- ☒ The organization hired an outside firm to audit its financial statements or to prepare GAAP-compliant financial statements for its most recently completed fiscal year. If so, please ensure that the financial statements and audit results are available to be requested from the contact listed on Page 1 (audited financials may be attached) **OR**
- ☐ The above does not apply, but the organization filed an IRS Form 990 or Form 990-EZ for its most recently completed fiscal year. Please attach that IRS Form 990 or Form 990-EZ to the submission. (Form 990 Schedule B is not required) **OR**
- ☐ ***If neither of the above apply***, complete the Income Statement and Balance Sheet below with the following basic financial information from the organization's most recently completed fiscal year:

1. INCOME STATEMENT

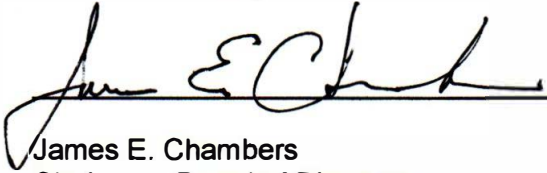
	<u>Revenue</u>		<u>Expenses</u>
<i>Grants</i>	\$	<i>Compensation of officers, directors, and key personnel</i>	\$
<i>Donations</i>	\$		
<i>Program Services Revenue</i>	\$	<i>Other salaries & wages</i>	\$
<i>Interest & Dividends</i>	\$	<i>Payroll taxes & employee benefits</i>	\$
<i>All other Revenue</i>	\$	<i>Occupancy, rent, utilities, and insurance</i>	\$
<u>Total Revenue</u>	\$	<i>Printing, publications, postage, office supplies, and IT</i>	\$
		<i>All other expenses</i>	\$
		<u>Total Expenses</u>	\$

2. BALANCE SHEET

<u>Assets</u>		<u>Liabilities</u>	
<i>Cash & Equivalents</i>	\$	<i>Accounts Payable</i>	\$
<i>Investments</i>	\$	<i>Loans Payable</i>	\$
<i>Real Estate (less any depreciation)</i>	\$	<i>All other liabilities</i>	\$
<i>Other Property & Equipment (less any depreciation)</i>	\$	<u>Total Liabilities</u>	\$
<i>Pledges, grants, accounts receivable</i>	\$		
<i>All other assets</i>	\$		
<u>Total Assets</u>	\$		

Certificate of Authenticity

This is to attest that the financial statements for the Manchester Police Athletic League, Inc. for the fiscal year ended June 30, 2024, are correct in all material respects.


James E. Chambers
Chairman, Board of Directors

2/10/25
Date

MANCHESTER POLICE ATHLETIC LEAGUE

**FINANCIAL STATEMENTS
AND SUPPLEMENTAL INFORMATION**

**FOR THE FISCAL YEAR ENDED
JUNE 30, 2024**

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SCHEDULE OF FUNCTIONAL EXPENSES	6
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GELINAS & PRATTE

KENNETH P. GELINAS,
C.P.A., M.B.A., C.V.A.
Ken@GelinasCPA.com

CERTIFIED PUBLIC ACCOUNTANTS

www.GelinasCPA.com

MONIQUE PRATTE, C.P.A.
Monique@GelinasCPA.com

INDEPENDENT ACCOUNTANT'S COMPILATION REPORT

December 26, 2024

To the Board of Directors
Manchester Police Athletic League
409 Beech Street
Manchester, NH 03103

We have reviewed the accompanying financial statements of Manchester Police Athletic League (a 501 (c)(3) nonprofit organization), which comprise the statement of financial position as of June 30, 2024 and the related statements of activities, functional expenses and cash flows for the year then ended and the related notes to the financial statements. A review includes primarily applying analytical procedures to management's financial data and making inquiries of management. A review is substantially less in scope than an audit, the objective of which is the expression of an opinion regarding the financial statements as a whole. Accordingly, we do not express such an opinion.

Management's Responsibility

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Accountant's Responsibility

Our responsibility is to conduct the review in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. Those standards require us to perform procedures to obtain limited assurance as a basis for reporting whether we are aware of any material modifications that should be made to the financial statements for them to be in accordance with accounting principles generally accepted in the United States of America. We believe that the results of our procedures provide a reasonable basis for our conclusion.

We are required to be independent of Manchester Police Athletic League, New Hampshire and to meet other ethical responsibilities, in accordance with the relevant ethical requirements related to our review.

Accountant's Conclusion

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America.

Monique Pratte, CPA

Gelinas & Pratte, CPA
Manchester, NH
December 26, 2024

36 Salmon Street
Manchester, NH 03104
(603) 625-8931 • Fax: (603) 628-3594

- 3 -

150 E. Palmetto Park Rd. • Ste. 800
Boca Raton, FL 33432
(603) 625-8931 • Fax: (603) 628-3594

MANCHESTER POLICE ATHLETIC LEAGUE
STATEMENT OF FINANCIAL POSITION
FOR YEAR ENDED JUNE 30, 2024

	Without Donor Restrictions	With Donor Restrictions	Total
Assets			
Current Assets			
Cash and Cash Equivalents	\$ 369,590	\$ 18,801	\$ 388,391
Accounts Receivable	16,407		16,407
MPD Grants Receivable		23,020	23,020
Prepaid Expenses	35,117		35,117
Total Current Assets	<u>421,114</u>	<u>41,821</u>	<u>462,935</u>
Noncurrent Assets			
Property and Equipment, Net of Accumulated Depreciation	<u>639,234</u>	<u>0</u>	<u>639,234</u>
	639,234	0	639,234
Total Assets	<u><u>\$ 1,060,348</u></u>	<u><u>\$ 41,821</u></u>	<u><u>\$ 1,102,169</u></u>
Liabilities and Net Assets			
Current Liabilities			
Accounts Payable	\$ 4,702		\$ 4,702
Payroll Liabilities	17,999		17,999
Total Liabilities and Net Assets	<u>22,701</u>	<u>0</u>	<u>22,701</u>
Net Assets			
Unrestricted Net Assets	1,037,647		1,037,647
Donor Restricted Net Assets	<u>41,821</u>	<u>41,821</u>	<u>41,821</u>
Total Net Assets	<u>1,037,647</u>	<u>41,821</u>	<u>1,079,468</u>
Total Liabilities and Net Assets	<u><u>\$ 1,060,348</u></u>	<u><u>\$ 41,821</u></u>	<u><u>\$ 1,102,169</u></u>

The accompanying notes are an integral part of these financial statements.

MANCHESTER POLICE ATHLETIC LEAGUE
STATEMENT OF ACTIVITY
FOR YEAR ENDED JUNE 30, 2024

Operating Revenues and Other Support:

Donations	\$ 91,296
Fundraising	286,574
Grants	166,282
Other	9,425
Total Operating Revenues and Other Support	<u>553,577</u>

Expenses:

Management and General	260,701
Program Service	289,751
Fundraising	71,831
Total Expenses	<u>622,283</u>

Non-Operating Income (Expense):

Interest Income	16,173
Total Non-Operating Activities	<u>16,173</u>

Change in Net Assets (52,533)

Net Assets, Beginning of Year 1,132,001

Net Assets, End of Year \$1,079,468

The accompanying notes are an integral part of these financial statements.

MANCHESTER POLICE ATHLETIC LEAGUE
SCHEDULE OF FUNCTIONAL EXPENSES
FOR YEAR ENDED JUNE 30, 2024

	Management and General Expenses	Program Services	Fundraising	Total
Expenses				
Payroll and Payroll Tax	\$ 120,196	\$ 259,700	\$ 28,876	\$ 408,772
Occupancy	52,349	13,340		65,689
Professional Services	13,000			13,000
Insurance	24,171			24,171
Depreciation	25,640			25,640
Office Expense	19,602	11,550	1,366	32,518
Conferences/Events	3,851			3,851
Vehicle	1,892			1,892
Travel & Meetings		1,574		1,574
Event Space Rental			30,321	30,321
Other Direct Expense		3,587	11,268	14,855
Total Expenses Reported on the Statement of Activity	\$ 260,701	\$ 289,751	\$ 71,831	\$ 622,283

The accompanying notes are an integral part of these financial statements.

MANCHESTER POLICE ATHLETIC LEAGUE
STATEMENT OF CASH FLOWS
FOR YEAR ENDED JUNE 30, 2024

Cash Flows from Operating Activities

Change in Net Assets	\$ (52,533)
Adjustments to Reconcile Change in Net Assets:	
Accounts Recievable	(11,353)
Depreciation	25,640
MPD Recievable	(23,020)
Prepaid Expenses	3,024
Accounts Payaable	4,702
Payroll Liabilities	5,616
Net Cash Used in Operatin Activities	<u>(47,924)</u>

Cash Flows from Investing Activities

Property Improvements	<u>(56,072)</u>
-----------------------	-----------------

Net Change in Cash and Cash Equivalents (103,996)

Cash and Cash Equivalents, Beginning of Year 492,387

Cash and Cash Equivalents, End of Year \$ 388,391

The accompanying notes are an integral part of these financial statements.

MANCHESTER POLICE ATHLETIC LEAGUE
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2024

1. Nature of Organization and Significant Accounting Policies:

Nature of Organization: Manchester Police Athletic League (the "Organization") is a not-for-profit organization established in 1992 for the purpose of providing at-risk youth with coaching and mentoring services to build positive relationships between them and members of the Manchester Police Department.

Method of Accounting: The financial statements of the Organization have been prepared using the accrual basis of accounting in accordance with the accounting principles generally accepted in the United States of America (GAAP).

Cash and Cash Equivalents: The Organization maintains its cash and cash equivalents in various bank deposit accounts which as of June 30, 2024 do not exceed federally insured limits. The Organization has a cash management program, which provides for the investment of excess cash balances primarily in short-term money market and certificates of deposit accounts. The Organization considers such highly liquid investments with original maturities of one year or less when purchased to be cash equivalents.

Accounts Receivable: Accounts receivable consist primarily of noninterest-bearing amounts due for services and program reimbursements. The allowance for uncollectable accounts receivable is based on historical experience, an assessment of economic conditions and a review of subsequent collections. Accounts receivable are written off when deemed uncollectable and therefore management has determined that no allowance is necessary.

Classification and Reporting of Net Assets: The Organization reports information regarding its assets, liabilities and net assets, and support, revenues and expenses according to three classes of net assets: unrestricted net assets; temporarily restricted net assets; and permanently restricted net assets. A description of the three net asset classes follows:

- Unrestricted net assets represent the portion of net assets of the Organization that is neither permanently restricted nor temporarily restricted by donor-imposed stipulations.
- Temporarily restricted net assets represent contributions and other inflows of assets whose use by the Organization is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Organization pursuant to those stipulations.
- Permanently restricted net assets represent contributions and other inflows of assets whose use by the Association is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Organization pursuant to those stipulations.

As of June 30, 2024, the Organization does not have any permanently restricted net assets.

Revenue Recognition: Revenues are reported when received as increases in unrestricted net assets unless use of the related assets are limited by donor-imposed restrictions. The Organization recognizes revenue from fundraising programs and networking admissions when collected.

MANCHESTER POLICE ATHLETIC LEAGUE
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2024

1. Nature of Organization and Significant Accounting Policies (Continued)

Donated Services and In-Kind Contributions: Volunteers contribute significant amounts of time to program services, administration, and fundraising and development activities. The financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by GAAP.

Investments and Investment Income: Investments are reported at fair value as of the date of the statements of assets, liabilities and net assets. Realized and unrealized gains and losses are reflected in the accompanying statements of support, revenues and expenses along with investment income which consists of interest and dividends.

Property and Equipment, Net: Property and equipment additions are recorded at cost, if purchased and at fair value at the date of donation, if donated. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 5-39 years. When assets are sold or otherwise disposed of, the cost and related depreciation is removed and any resulting gain or loss is included in the Statement of Activities. Costs of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed.

Advertising Costs: The Organization expenses advertising costs as incurred. Advertising expense for the year ended June 30, 2024 was \$1,779.

Income Taxes: The Organization has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Internal Revenue Code (IRC) Section 501(a) as an organization described in IRC Section 501(c)(3), qualifies for charitable contribution deductions and has been determined not to be a private foundation. The Organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. The Organization may be subject to federal and state income taxes for profits generated from trade or business activities unrelated to the Organization's exempt function. For the year ended June 30, 2024 the board believes the Organization has not generated any unrelated business taxable income.

The Organization accounts for uncertain tax provisions under FASB ASC 740, Income Taxes, which provides a framework for how entities should recognize, measure, present and disclose uncertain tax positions in their financial statements. The Organizations may recognize the tax benefit from an uncertain tax position only if it is more likely than not that the tax position will be sustained on examination by the taxing authorities, based on the technical merits of the position. Management has reviewed the Organization's reporting and believes they have not taken tax positions that are more likely than not to be determined to be incorrect by the IRS and therefore, no adjustments or disclosures are required. The Organization is subject to routine audits by taxing jurisdiction; however, there are currently no audits for any tax periods pending or in progress.

Estimates: The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

MANCHESTER POLICE ATHLETIC LEAGUE
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2024

1. Nature of Organization and Significant Accounting Policies (Continued)

Financial Instruments and Credit Risk: Deposit concentration risk is managed by placing cash with financial institutions believed to be creditworthy. At times, amounts on deposit may exceed insured limits. To date, no losses have been experienced in any of these accounts. Credit risk associated with accounts receivable is considered to be limited due to high historical collection rates.

2. Method of Accounting Reconciliation

The Organizations Form 990 was prepared using the cash basis method of accounting. Following is a summary of reconciliation from the 990 to the financial statements:

	<u>Cash Basis</u>	<u>Adjustment</u>	<u>Accrual Basis</u>
Gross Revenue	\$ 539,097		
Beginning Accounts Receivable		(5,054)	
Ending Accounts Receivable		16,407	
Grant Receivable		23,020	
Total Gross Revenue	<u>539,097</u>	<u>34,373</u>	<u>573,470</u>
Expenses	613,132		
Ending Accounts Payable		(4,702)	
Beginning Prepaid Expenses		(37,670)	
Ending Prepaid Expenses		35,117	
Beginning Accrued Payroll		12,383	
Ending Accrued Payroll		(17,999)	
Total Expenses	<u>(613,132)</u>	<u>(12,871)</u>	<u>(626,003)</u>
Change in Net Assets	\$ (74,035)	\$ 21,502	\$ (52,533)

3. Property and Equipment:

Property and equipment as of June 30, 2024 consists of the following:

Building and Improvements	\$ 1,025,443
Furniture, Fixtures, and Equipment	171,548
Vehicles	<u>13,528</u>
	1,210,519
Less: Accumulated Depreciation	<u>571,285</u>
	\$ 639,234

Depreciation expense for the year ended June 30, 2024 was \$25,640.

MANCHESTER POLICE ATHLETIC LEAGUE
NOTES TO THE FINANCIAL STATEMENTS
FOR YEAR ENDED JUNE 30, 2024

4. Restricted Net Assets

Net Assets with Donor Restrictions: Net assets with donor restrictions were restricted for the following purposes or programs at June 30, 2024:

Programs	
Choices	\$ 8,373
Cooking	6,334
QC Court Diversion	624
DCYF & Waypoint Youth	3,096
Food & Family	3,983
Ice Cream Project	440
Children's Fund	13,633
Mentoring	1,175
Parenting Series	1,959
Summer Program	<u>2,204</u>
Restricted Funds	41,821

5. Concentration of Risk

A material portion of the Organization's revenue is dependent upon government sources, the loss of which would have a material adverse effect on the Organization. In fiscal year 2024, the City of Manchester provided approximately 24% and the State of New Hampshire provided approximately 9% of total revenues.

6. Commitments and Contingencies:

Grants: Amounts received from grantor agencies are subject to audit and adjustment by the grantor agencies, principally the state and local government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Organization expects such amounts, if any, to be immaterial.

Commitment: The Organization paid expenses for programs that have a commitment from grantor agencies and satisfy the related restrictions. The pre-paid restricted balances as of June 30, 2024:

Intervention	9,074
Court Diversion	<u>13,946</u>
MPD Grant Receivable	\$ 23,020

7. Subsequent Events:

Management has evaluated subsequent events through December 9, 2024, the date the financial statements were available to be issued and has not evaluated subsequent events after that date. The Organization did not identify any subsequent events that would require disclosure.



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
PO Box 2508
Cincinnati, OH 45201

MANCHESTER POLICE ATHLETIC LEAGUE INC
409 BEECH ST
MANCHESTER, NH 03103

Date:
August 24, 2022
Employer ID number:
02-0459470
Form 990 required:
990, YES
Person to contact:
Name: Ms. Wiles
ID number: 0196728

Dear Sir or Madam:

We're responding to your request dated October 26, 2021, about your tax-exempt status.

We issued you a determination letter in December 1997, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also show you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax-deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading, we indicated whether you must file an annual information return. If you're required to file a return, you must file one of the following by the 15th day of the 5th month after the end of your annual accounting period.

- Form 990, Return of Organization Exempt From Income Tax
- Form 990-EZ, Short Form Return of Organization Exempt From Income Tax
- Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990EZ
- Form 990-PF, Return of Private Foundation or Section 4947(a)(1) Trust Treated as Private Foundation

According to IRC Section 6033(j), if you don't file a required annual information return or notice for 3 consecutive years, we'll revoke your tax-exempt status on the due date of the 3rd required return or notice.

You can get IRS forms or publications you need from our website at www.irs.gov/forms-pubs or by calling 800-TAX-FORM (800-829-3676).

If you have questions, call 877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific time).

Thank you for your cooperation.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements



409 Beech Street
Manchester, NH 03103
603-626-0211

ManchesterPoliceAthleticLeague.org

Manchester Police Athletic League

2025 Board of Directors

Name	Position	Professional Affiliation
James Chambers	Chairman	Retired
August Fromuth	Treasurer	Freedom Energy Logistics
Keri Pappalardo	Secretary	Lavallee Brensinger Architects
Celia Belletete	Director	Belletetes Building Products
James Brennan	Director	Harvey Construction
Tina Brown	Director	St. Mary's Bank
Monika Bryant	Director	Retired
Eva Castillo	Director	NH Alliance for Immigrants & Refugees
Mallory Chumas	Director	Mallory K Social
William Claffy	Director	Cross Insurance
Brian Frechette	Director	Elliot Health System
A. Eli Leino	Director	Bernstein Shur
David Lisboa	Director	Manchester Police Department
Daniel Maradiaga	Director	Derryfield Country Club
Peter Marr	Director, Ex Officio	Manchester Police Department
Eric Skillings	Director	NH Dept. of Health & Human Services



409 Beech Street
Manchester, NH 03103
603-626-0211
ManchesterPoliceAthleticLeague.org

CHOICES High-Risk Youth Mentoring Program

Top 3 Key Personnel

Position Title	Individual	Annual Salary
Executive Director	John Rainville	\$81,955
Intervention Programming Coordinator	Evenor Pineda	\$74,160
CHOICES Mentor	Tony Hebert	\$68,000

Professional Experience

Manchester Police Athletic League – Manchester, NH

Executive Director – March 2021 – Present

- Manage a 501 (c) 3 nonprofit youth serving organization with 6 full-time and 6 part-time employees, 15 year-round volunteer coaches, and a \$600,000 budget to provide programming for over 750 youth each year.

Daniel Webster Council, Boy Scouts of America – Manchester, NH

Development Director – January 2015 – February 2021

- Independently managed up to ten annual fundraising events. Established partnerships, recruited volunteers, solicited sponsors, managed promotional efforts, and handled logistics to produce successful events.
- Organized annual appeals to membership, board members, and New Hampshire businesses to raise up to \$475,000. Developed campaign materials, trained staff and volunteers, and managed fundraising teams to achieve goals.
- Produced the Boy Scouts' flagship fundraising event, the *New Hampshire Distinguished Citizens Award Dinner*, raising between \$100,000 and \$140,000 annually from 2015 to 2019. Created themes, developed printed material, coordinated committee efforts, recruited and scripted speakers, directed each production, and managed event logistics.

Program Director – March 2010 – December 2014

- Worked with volunteer committees to plan, promote, and implement state-wide outdoor programs for youth as well as adult leader trainings.
- Managed camp directors to deliver quality summer camp programs and provided marketing and logistical support, including development of promotional materials and web site management.
- Collaborated with facility managers at two camp properties to coordinate maintenance and capital projects with program implementation.
- Developed partnerships with community organizations and government agencies to provide day camp experiences at locations around the state.
- Partnered with professional sports teams and event promoters to provide Scouting families with unique entertainment opportunities while raising funds to support council operations.
- Secured grant funding for new facilities and program equipment and supervised project implementation.

Outreach Director – May 2004-February 2010

- Managed a team of three executives and eleven paraprofessional program staff to provide school-based outreach programs, Scouting for under-served youth, and Law Enforcement and Fire Service "Exploring" career education opportunities for teens throughout New Hampshire.

- Utilized a \$500,000 U.S. Department of Justice grant to expand school-based early intervention programs for at-risk youth beyond Greater Manchester into both the Greater Seacoast area and the Lakes Region in partnership with 35 public schools, the Dover Housing Authority, and the Laconia Boys and Girls Club.
- Grew Scouting in New Hampshire by using grant funding in partnership with youth-serving organizations around the state to create 45 new Scout groups.

Learning For Life Executive – December 1999- May 2004

- Secured grant funding from United Ways, government agencies, and private foundations to support school-based outreach programs for at-risk youth in Greater Manchester.
- Hired, trained, and supervised teams of paraprofessionals and interns to deliver school programs and outdoor adventure programs for special populations.
- Subsidized school outreach programming by selling outdoor adventure services to schools and other organizations on a contract basis.

Adventure Program Specialist – September 1996 – December 1999

- Taught at-risk youth in grades 5 – 12 life skills in both school-based and community center focused early intervention programs.
- Facilitated outdoor adventure programs including rock climbing, ropes course, kayaking, hiking, and camping for a wide variety of youth and adult populations.
- Instructed volunteer Scout leaders in youth behavior management and outdoor skills.

Special Assignments with Daniel Webster Council

Boston Portsmouth Airshow – VIP Services Manager/Logistical Support – 2010, 2011, 2012

- Served on the leadership team that produced three air shows at Pease International Tradeport.
- Coordinated hospitality services with major sponsors, serving over 5,000 guests daily, and provided on-site customer service.
- Recruited and managed dozens of volunteers to staff hospitality suites and reserved seating areas and developed plans for security, crowd control, catering and beverage service, and sanitation.

Over the Edge “Xtreme Descent” – Technical Team Volunteer Coordinator – 2009, 2010, 2011

- Recruited volunteers with climbing or rescue experience to help patrons rappel from the roof of Manchester’s Brady Sullivan Tower for the “Xtreme Descent” fundraising challenge.

Winni Derby – Marketing Director – 2017 / Tournament Director 2018 - 2021

- Served on the leadership team that revitalized the annual Lake Winnepesaukee salmon fishing tournament after the previous producers canceled the 2016 event.
- Managed the tournament website, Facebook page, radio promotion, and all direct marketing.
- Created partnerships with Lakes Region businesses to support and promote the tournament and secured sponsorships.
- Recruited volunteers and coordinated with New Hampshire Fish & Game to operate weigh stations in Laconia and Wolfeboro.

Women's Leadership Reception – Creator and Staff Advisor – 2016-2020

- Developed the concept for a new fundraising event recognizing women who volunteer for Scouting as well as an outstanding woman in the community.
- Recruited a volunteer committee to promote the reception, solicit sponsors, and develop the evening's program to include a featured guest speaker.

Marketing & Communications – November 2013 – May 2014

- Produced and distributed monthly newsletters, updates on policy changes, event promotions, and other communications during a staff vacancy.
- Maintained Daniel Webster Council website. Created and managed online event registrations.

Interim District Executive – September 2012 – February 2013

- Coordinated volunteer committees in the towns of Londonderry, Derry, Windham, Salem, and Pelham to grow Scouting in those communities by recruiting youth, raising funds, and cultivating new volunteers.
- Managed relationships with schools, churches, and service clubs to increase support for Scouting.

Education & Training

Bachelor of Science in Outdoor Education – September 1996

- University of New Hampshire, Durham, NH

Associate in Applied Science in Forest Recreation – May 1994

- Paul Smith's College, Paul Smiths, NY

Fundamentals of Fundraising – *Association of Fundraising Professionals* – November 2016

- 16 hour course presenting essential skills and best practices for non-profit fundraisers

People Management – *BSA Center for Professional Development* – January 2006

- 120 hour, 3 part series of management training courses including theory and self-assessment

Leadership Greater Manchester – *Manchester, NH Chamber of Commerce* – June 2005

- 9 full-day sessions exploring community issues and leadership with tours and panel discussions

Eagle Scout – Boy Scouts of America Troop 99, Goffstown, NH – September 1990

Volunteer

Leadership Manchester Annual Retreat Facilitator – September 2000 – Present

- Collaborate with Steering Committee leadership to facilitate the opening retreat for Leadership Greater Manchester each fall. Guide 35-45 professionals through a two-day team-building experience including group problem-solving, ropes course elements, and personal reflection.

EVENOR PINEDA

Skills Summary

Highly self-motivated

Great Interpersonal Communication Skills

Adept at dealing with adversity

Hard working

Disciplined

Goal and results oriented

Competent in oral and written communication

Approachable situational management style

Read, Write, Speak Spanish

Experience:

Alternatives to Violence Project (AVP)

2010-2012; AVP Workshops Participant

- 2010-AVP Basic Workshop (24-hrs)

- 2010-AVP Relationships Workshop (8-hrs)

- 2011-AVP Personal Power Workshop (8-hrs)

- 2011-AVP Advanced Workshop (24-hrs)

- 2011-AVP Training for Trainers (24-hrs)

- 2011-AVP Facilitator Workshop (8-hrs)

- 2012-AVP Facilitator Workshop (8-hrs)

2011-2013; Workshop facilitator

- 176-total hours facilitating, training, and aiding

Resident Communication Committee (RCC)

2013-2019; Resident Communication Committee member

2017-2019-RCC Chair

2015-2017-RCC Co-Chair

2013-2019-Education/Programs Sub-Committee Chair

Manchester Police Athletic League (MPAL)

2020-2021; Futures Guest Speaker

2022-Present; Futures Co-Facilitator

2022-Present; Juvenile Court Diversion

Panel Member

1:1 Mentor

Check-In Provider

2023; Growing Adolescents Through Guidance & Engagement Program (GAGE)

Mentor

2023-Present; CHOICES Program Mentor

American Civil Liberties Union-New Hampshire (ACLU-NH)

2023-Present; Board Member

2023-Present; Finance Committee Board Member

Education:

2002; GED-Adult Learning Center (Nashua)

2006-2012; Granite State High School (NHDOC-Concord Special School District)

Completed High School Diploma (2012)

2008-2018; Career Technology (CTEC) Courses (NHDOC)

Completed 18-Courses:

1,252.5 total classroom hours

2011-2015; New England College

Earned 12-Credits

Employment:

Manchester Police Athletic League

Intervention Programming Coordinator/2023-Present

Futures Co-Facilitator/2022-2023

Prime Source Foods

Field Sales Representative/ 2021-2023

Inside Sales Representative/2021

NH Department of Transportation

Traffic Signals Tech/2020-2021

Pavement Marking/2019-2020

NHDOC Recreation Department

Office Clerk/ 2013-2019

Batesville Casket Company

CNC Operator/2002-2005

Semi-Rub/2000-2002

Tony Hebert

Prime Source Foods, Londonderry NH

Outside/Inside Sales Representative: January 2024-Present

- Utilized CRM software to conduct sales activities and manage customers.
- Conducted on-site consultation and product demonstrations.
- Generated qualified leads for Presentation and onboarding new customers.
- Successfully managed a territory covering 5 states.

Red Arrow Diner, Concord, Nashua NH

Kitchen Manager: March 2023-January 2024

- Staffed well-trained, productive employees with sufficient schedule coverage to meet kitchen demands.
- Organized and implemented worker training programs,
- Hired new staff, and evaluated employee performance along with the general manager.
- Developed and upheld consistency in kitchen operations with regular meetings and organized training.

Facility Plumbing, NH DOC, Concord NH

Plumber: June 2015- March 2023

- Installed, repaired, and maintained Plumbing systems and fixtures.
- Read Blueprint, and schematic systems for plumbing layouts.
- Installed water supply lines, and Drainage systems.
- Inspected and tested plumbing systems for leaks and other issues.

Education:

- Community College System of NH- Work Ready Development Program Certificate 2022
- Toastmasters International- Certificate Program November 2019
- Positive Solutions for Families- Certificate program October 2017
- Healthy Relationships- Certificate March 2019
- Parenting Wisely- certificate January 2019
- Parenting- certificate March 2014
- Psychological First Aid, Suicide Prevention and Intervention August 2016, July 2019
- Blackstone Career Institute (Criminal Law), February 2022
- PTSD Training 2021
- Cognitive Behavior Therapy (CBT) Training 2021
- Coping Mindfully Training 2022

Volunteer Work

MPAL-Manchester Police Athletic League, Manchester NH May 2023- Present.

Mentor for the court diversion program. Assist with and participate in programming designed to enable at risk youth to develop skills and abilities that deter them from further court involvement.

Intervention Programming Coordinator
Manchester Police Athletic League
Manchester, NH

The Manchester Police Athletic League (MPAL) is an independent nonprofit incorporated in 1992 to provide youth in the Manchester, NH area with a safe, structured environment and engaging programming to help them learn to make positive choices and become productive members of the community. MPAL strives to foster positive relationships between youth and police officers to break down barriers and generate respect between police and families. Programming is offered free of charge and includes a wide variety of athletics, life skills coaching, enrichment opportunities, and early-intervention programs for at-risk youth.

Position Summary

The Intervention Programming Coordinator is responsible for building and sustaining the juvenile justice programming at MPAL. Key responsibilities include: program design, implementation, and assessment; Volunteer and staff recruitment, training, supervision, and retention; program policy and procedure development and enforcement; expansion of community partnerships; and program sustainability.

Requirements:

- ☐ Formerly incarcerated for offense stemming from negative influence of street culture or poverty. Department of Corrections recommendation required.
- ☐ Lived experience as a high-risk teen
- ☐ Minimum 2 years' experience planning and delivering youth based social service, education, or recreation programs
- ☐ Sensitivity to the potential effects of adverse childhood experiences, poverty, discrimination, and other risk factors that impact youth and families
- ☐ Appreciation of the value of volunteerism in delivering youth programming
- ☐ Excellent written and verbal communication skills
- ☐ Proficiency with Google Workspace or Microsoft Office
- ☐ Driver's License and personal vehicle or access to a reasonable alternative
- ☐ Flexibility to work 1-2 weekday evenings per week and occasional weekend events

Responsibilities:

- ☐ Screen referrals and conduct program intake for eligible youth

- ☐ Maintain a case load of high-risk youth and provide one-on-one mentoring to assist youth in connecting with available services and making better decisions
- ☐ Facilitate weekly skill building mentoring group for high-risk teens
- ☐ Create a community agency network to support high risk youth with relevant services
- ☐ Actively connect youth to community resources and monitor engagement to build positive supports
- ☐ Collaborate with the Department of Corrections for recruiting additional program volunteers and future staff
- ☐ Onboard, train, supervise, and evaluate program staff and volunteers
- ☐ Collaborate with Clinical Supervisor to provide support and professional development for staff and volunteers
- ☐ Develop policy and procedures for safe and effective program delivery, communicate them with staff and volunteers, and enforce compliance
- ☐ Cultivate relationships with juvenile justice and youth service providers in the community and facilitate referrals to and from other providers
- ☐ Evaluate and report program effectiveness and monitor program grant award compliance
- ☐ Identify needs for new program offerings, design programs to meet needs, and coordinate implementation
- ☐ Build relationships with potential funding sources
- ☐ Provide strategic community outreach to engage high-risk youth

CHOICES Mentor
Manchester Police Athletic League
Manchester, NH

The Manchester Police Athletic League (MPAL) is an independent nonprofit incorporated in 1992 to provide youth in the Manchester, NH area with a safe, structured environment and engaging programming to help them learn to make positive choices and become productive members of the community. MPAL strives to foster positive relationships between youth and police officers to break down barriers and generate respect between police and families. Programming is offered free of charge and includes a wide variety of athletics, life skills coaching, enrichment opportunities, and early-intervention programs for at-risk youth.

Position Summary

The CHOICES Mentor manages a caseload of high-risk teens and provides one-on-one mentoring under the guidance of the Intervention Programming Coordinator and a Clinical Supervisor. This is a full-time position that assists with screening and intake of clients, assessment of individual needs, and development of goals. Mentoring is conducted in semi-private settings, including the MPAL Community Center and public establishments. Mentors advocate for youth wherever needed and may mediate with family, peers, school personnel, Juvenile Parole & Probation Officers, and other youth service providers, as well as attend court hearings and other juvenile justice proceedings. Mentors also support a weekly skills building group that serves a majority of clients in their caseload.

Requirements:

- ☐ Formerly incarcerated for offense stemming from negative influence of street culture or poverty. Department of Corrections recommendation required.
- ☐ Lived experience as a high-risk teen
- ☐ Sensitivity to the potential effects of adverse childhood experiences, poverty, discrimination, and other risk factors that impact youth and families
- ☐ Excellent verbal communication skills
- ☐ Driver's License and personal vehicle or access to a reasonable alternative
- ☐ Flexibility to work 1-2 weekday evenings per week and occasional weekend events

Responsibilities:

- ☐ Screen referrals and conduct program intake for eligible youth
- ☐ Maintain a case load of high-risk youth and provide one-on-one mentoring to assist youth in connecting with available services and making better decisions

- ☐ Advocate for clients and provide support by attending events such as service team meetings and court appearances.
- ☐ Mediate as necessary to deescalate conflict between clients and their families, peers, and service providers.
- ☐ Support Intervention Programming Coordinator in facilitating weekly skill building mentoring group for high-risk teens
- ☐ Actively connect youth to community resources and monitor engagement to build positive supports
- ☐ Cultivate relationships with juvenile justice and youth service providers in the community and facilitate referrals to and from other providers
- ☐ Provide strategic community outreach to engage high-risk youth

Clinical Supervisor

Manchester Police Athletic League (MPAL)
Manchester, NH

Position Summary:

The Clinical Supervisor is a part-time position that provides clinical oversight and supervision of the CHOICES High-Risk Youth Mentorship Program staff, including the Program Coordinator and two full-time Mentors. Responsible for supporting staff in establishing and maintaining appropriate boundaries in mentor relationships and ensuring that services are delivered in accordance with MPAL policies, industry best practices, and applicable regulations. Supervisor conducts regular debriefings with program staff and provides coaching and support, facilitating professional development. The Clinical Supervisor will also collaborate with the CHOICES team to develop program protocols and assist staff in navigating the community mental health system to serve clients as needed.

Qualifications:

Must hold one of the following licenses in New Hampshire:

Clinical Mental Health Counselor (LCMHC)
Independent Clinical Social Worker (LICSW)
Pastoral Psychotherapist (LPP)
Marriage and Family Therapist (LMFT)
School Social Worker (LSSW)
Psychologist.

Minimum 2 years' experience working with high-risk teens

Strong coaching and mentoring skills

Prior supervisory experience preferred

Responsibilities:

Provide case consultations to support mentors in guiding youth towards positive change

Provide both individual and team feedback to CHOICES staff to foster professional growth and competency

Monitor coaching practices of staff and ensure adherence to policies, procedures, and best practices

Assist mentors in identifying additional services that may benefit clients and navigating connection to those services

Provide guidance to staff during crisis situations and ensure timely intervention as needed to maintain safety and well-being of both clients and staff

Monitor and coach Mentors' professional development and advise Intervention Coordinator of concerns and training needs