



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BUILDING
33 HAZEN DRIVE
CONCORD, NEW HAMPSHIRE 03305
603-271-2791



ROBERT L. QUINN
COMMISSIONER

EDDIE EDWARDS
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

September 30, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Fire Standards and Training and Emergency Medical Services, to pay a **sole source** annual licensing fees, not to exceed \$10,000.00, to the International Association of Firefighters (VC#207503-B001), Washington, DC, for the period of November 1, 2026 through October 31, 2027, effective upon Governor and Council. **100% Agency Income.**

Funding is available in account, Fire Standards Instruction, as follows:

02-23-23-237010-46520000

102-500731 Contracts for Program Services
104-500742 Certification Expense

	<u>SFY2027</u>
	\$ 5,000.00
	\$ 5,000.00
TOTAL	\$10,000.00

EXPLANATION

This request is **sole source** because the International Association of Fire Fighters (IAFF) holds the exclusive licensing rights to the Candidate Physical Ability Test (CPAT) and Fire Ground Survival Program.

The purpose of this request is to obtain the annual licenses necessary for the Division of Fire Standards and Training and Emergency Medical Services (FSTEMS) to continue administering the CPAT and providing the Fire Ground Survival Program to New Hampshire's fire service.

The CPAT is required for candidates seeking employment as full-time firefighters throughout the State. New Hampshire Administrative Rule Fire 702.01 requires candidates to successfully complete the CPAT in accordance with the current licensing agreement. FSTEMS is the only entity in the State with the resources necessary to administer the examination. CPAT provides a safe and standardized method of assessing candidates against the physical requirements associated with a career firefighter position.

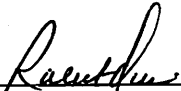
The Fire Ground Survival Program provides standardized training in MAYDAY prevention and operations for firefighters, company officers, and chief officers. The program prepares firefighters to take potentially life-saving actions if they become lost, disoriented, injured, low on air, or trapped during an emergency incident and promotes consistent emergency response practices throughout the fire service.

The Fire Ground Survival Program is funded by IAFF with assistance from the U.S. Department of Homeland Security through the Assistance to Firefighters Grant Program. The program incorporates lessons learned from firefighter fatality investigations conducted by the National Institute for Occupational Safety and Health (NIOSH) and was developed with subject matter experts from IAFF, the International Association of Fire Chiefs, and NIOSH.

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Approval of this request will ensure FSTEMS can continue administering the required CPAT and providing critical Fire Ground Survival training to New Hampshire's fire service.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

QUOTE

Date: September 15, 2026

International Association of Fire
Fighters
1750 New York Avenue N.W.
Washington, DC 20006-5395
(202) 824-1572

www.iaff.org

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
1		FGS Train-the-Trainer Limited License Fee - State of New Hampshire	5,000.00		5,000.00
TOTAL DISCOUNT					
				SUBTOTAL	
				SALES TAX	
				TOTAL	5,000.00

QUOTE

Date: September 16, 2026

International Association of Fire
Fighters
1750 New York Avenue N.W.
Washington, DC 20006-5395
(202) 824-1572

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SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
1		CPAT License Fee - State of New Hampshire	5,000.00		5,000.00
TOTAL DISCOUNT					
SUBTOTAL					
SALES TAX					
TOTAL					5,000.00