



Caitlin D. Davis
Commissioner

Richard K. Sala
Deputy Commissioner

STATE OF NEW HAMPSHIRE
Department of Education
25 Hall Street
Concord, NH 03301
TEL. (603) 271-3495

September 15, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Education (NHED) to enter into an amendment to an existing **sole source** contract with MetaMetrics, Inc. (VC#334729) Durham, NC, by increasing the price limitation by \$30,000 from \$190,000 to \$220,000, with no change to the contract end date of June 30, 2027, to provide the use of Lexile® Reader Measures and Quantile® Measures for Mathematics for grade 10 students taking the PSAT with the option to renew for an additional one-year term, effective upon Governor and Council approval. The original contract was approved by Governor and Council on June 17, 2026, Item #129. **100% Federal Funds.**

Funds to support this request are available in Fiscal Year 2027 as follows:

06-56-56-567010-30590000 Assessment & Accountability

Fiscal Year	Class/ Account	Class Title	Current Budget	Increase Amount	Revised Budget
2027	102-500731	Contracts for Program Services	\$190,000	\$30,000	\$220,000

EXPLANATION

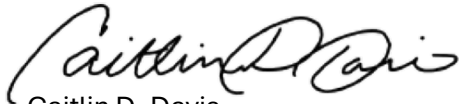
The Department is requesting a **sole source** amendment because MetaMetrics, Inc. is the exclusive provider of and owns the registered trademarks to the Lexile® Reader Measures and Quantile® Measures for Mathematics. New Hampshire has provided students and teachers with Lexile and Quantile scores for nearly 10 years as a component of the state assessment system. Each year, more than 80,000 New Hampshire public school students receive information on their Lexile and Quantile scores, within the student score report and the Family Portal. These measurements and scores are derived from the New Hampshire Statewide Assessment System (NHSAS) results for interim and summative assessments and the school day SAT.

The addition of grade 10 provides another measure for educators and parents to identify their students' progress through high school. The scores are utilized to provide student reading and

math level ability information in an easy to understand and accessible format for parents and teachers. Lexile measures estimate both student reading comprehension ability and the complexity of written text using a common developmental scale. They are intended to support instructional alignment and reading growth by helping educators and families identify appropriately challenging reading materials. Quantile measures estimate student readiness for mathematical concepts and skills using a vertically scaled framework of mathematical demand and complexity. They are intended to support instructional planning and progression by helping educators align mathematics content and learning experiences to a student's current level of readiness.

Parents may use these scores to select appropriate books and materials to support their students. In order for parents to better understand and support their child's education, the New Hampshire Department of Education (NHED) plans to continue to include Lexile® and Quantile® scores on the NHSAS Individual Student Reports that are available at the conclusion of an interim or summative assessment and through the State Assessment Family Portal. Parents will continue to be able to access appropriately leveled reading and mathematics materials for their children. As a component of this contract, in-person and online trainings for parents, teachers, librarians, and schools are provided.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Caitlin D. Davis". The signature is fluid and cursive, with the first name "Caitlin" being more prominent than the last name "Davis".

Caitlin D. Davis

Commissioner of Education

**AMENDMENT TO
PROFESSIONAL SERVICES CONTRACT**

Now come the New Hampshire Department of Education, NHED, hereinafter "the Agency," and MetaMetrics, Inc. hereinafter "the Contractor", and, pursuant to an agreement between the parties that was approved by Governor and Council on June 17, 2026 (Item #129) hereby agree to modify same as follows:

1. Amend Section 1.8 Price Limitation of the P-37 by increasing the amount by \$30,000 from \$190,000 to \$220,000.
2. Amend the first paragraph of Exhibit B, Scope of Work, by removing the first sentence and replacing with "MetaMetrics shall grant the use of Lexile reading and Quantile measures to the New Hampshire Department of Education (NHED) for students in grades 3 – 8, 10, and 11."
3. Remove Exhibit C, Method of Payment, and replacing it with Exhibit C-1 Method of Payment
4. All other provisions of this agreement shall remain in full force and effect as originally set forth; and
5. This amendment shall commence upon Governor and Council approval and shall terminate on June 30, 2027.

This modification of an existing agreement is hereby incorporated by reference to the existing agreement by the parties and must be attached to the said agreement.

IN WITNESS WHEREOF, the parties, hereto have set their hands as of the day and year first above written.

THE STATE OF NEW HAMPSHIRE
Department of Education
(Agency)

Division of Commissioner's Office

By: Caitlin D. Davis 9/28/26
Caitlin D. Davis, Commissioner of Education Date

MetaMetrics, Inc.

By: Jason Turner 09/14/2026
Jason Turner (Sep 14, 2026 16:33:12 EDT) Date
Jason Turner, President

Approved as to form, substance and execution by the Attorney General this 28 day of September, 2026.

Elizabeth A. Brown
Elizabeth A. Brown, Division of Attorney General Office

Approved by the Governor and Council this _____ day of _____, 20__

By: _____

EXHIBIT C-1
Method of
Payment

(Budget through June 30, 2027)

License Fee for the use of Lexile & Quantile Measures for Grades 3-8 and 10-11 including support services elected by New Hampshire Department of Education pursuant to Exhibit B	\$220,000
--	-----------

Limitation on Price: In no case shall the total budget exceed the price limitation of \$220,000.

Funding Source: Funds to support this request are available in Fiscal Year 2027 as follows:

06-56-56-567010-30590000 Assessment & Accountability

Fiscal Year	Class/Account	Class Title	Current Budget	Increase Amount	Total Amount
2027	102-500731	Contracts for Program Services	\$190,000	\$30,000	\$220,000

Method of Payment: The New Hampshire Department of Education shall pay to Contractor an additional annual license fee of \$30,000 in one installment. The payment shall be invoiced, upon approval of this contract by the New Hampshire Governor and Executive Council and paid within thirty (30) days of receipt of the invoice. The invoices shall be submitted electronically to:

DEAR@doe.nh.gov

CERTIFICATE OF ATTESTATION

Corporation

I, Chris Munnich, hereby certify that I am the duly appointed
(Name of Clerk of Corporation)

Secretary of MetaMetrics, Inc.. I hereby certify that
(Corporation Name)

Jason Turner, President, is duly authorized
(Name of Contract Signatory) (Title of Contract Signatory)

to execute contracts on behalf of MetaMetrics, Inc. and may bind the
(Corporation Name)

company thereby.

I hereby certify that said authority has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. This authority remains valid for thirty (30) days. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

DATED: 09/14/2026

ATTEST: Chris Minnich, CEO
Chris Minnich (Sep 14, 2026 16:28:24 EDT)
(Signature of Clerk of Corporation) (Title of Clerk of Corporation)

State of New Hampshire

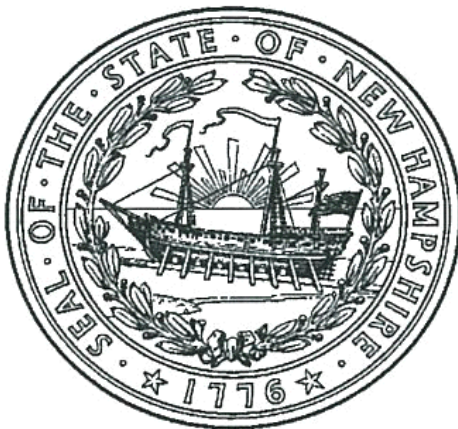
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that METAMETRICS, INC. is a North Carolina Profit Corporation registered to transact business in New Hampshire on September 25, 2020. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **852201**

Certificate Number: **0007923181**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 5th day of May A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan", written over a horizontal line.

David M. Scanlan
Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 12645 Olive Blvd Ste 250 & 300 Creve Coeur MO 63141-6692	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED MetaMetrics, Inc. 800 Taylor Street Suite 102 Durham NC 27701	INSURER(S) AFFORDING COVERAGE INSURER A: Phoenix Insurance Company INSURER B: Charter Oak Fire Insurance Company INSURER C: Travelers Property Casualty Company of America INSURER D: Coalition Insurance Company INSURER E: INSURER F:
License#: 0D69293 METAINC-25	NAIC # 25623 25615 25674

COVERAGES**CERTIFICATE NUMBER:** 1102305802**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			ZLP-21P97043-26-I5	9/10/2026	9/10/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			BA-A0198017-26-I5-G	9/10/2026	9/10/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			CUP-A0198171-26-I5	9/10/2026	9/10/2027	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UB-A0197764-26-I5-G	9/10/2026	9/10/2027	PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Cyber Liability			C-4LQL-098996-CYBER-2026	9/10/2026	9/10/2027	Aggregate: \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

E) FOREIGN LIABILITY, Policy #PST673369133 9/10/2026 - 9/10/2029
-General Liability Limits- \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate; \$1,000,000 Each Occurrence; \$1,000,000 Personal & Advertising Injury Aggregate; \$1,000,000 Damage to Premises Rented; \$10,000 Medical Expense.
International General Liability Coverage Territory: Applies to Bodily Injury and Property Damage that takes place; or Advertising injury and Personal Injury caused by an offense committed outside the United States and Canada

CERTIFICATE HOLDER**CANCELLATION**

NH Department of Education
25 Hall Street
Concord NH 03301
USA

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Arthur J. Gallagher Risk Management Services, LLC

© 1988-2015 ACORD CORPORATION. All rights reserved.