



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

Lori A. Weaver
Commissioner

Morissa S. Henn
Deputy Commissioner

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9200 1-800-852-3345 Ext. 9200
Fax: 603-271-4912 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 31, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of the Commissioner, to make a **retroactive** one-time expenditure of \$1,466.65 from State Fiscal Year 2027 appropriations consisting of a payment in the amount of \$1220.34 to Arjana Naeq, 31-1133 Psych Aides-2 (Supervisor V), for unpaid wages and associated payroll benefits, to compensate the employee for earnings that were not paid in State Fiscal Year 2025, effective upon Governor and Council approval. 31% General Funds. 69% Other Funds.

Funds are available in the following account as follows:

05-95-094-940010-87500000 HEALTH AND SOCIAL SERVICES, DEPARTMENT OF HEALTH AND HUMAN SERVICES HHS, NEW HAMPSHIRE HOSPITAL, NEW HAMPSHIRE HOSPITAL, ACUTE PSYCHIATRIC SERVICES

Employee Name	Class/ Object	Class Title	Job Number	Amount
Arjana Naeq	010-500100	Personal Services-Perm. Class.	94051800	\$1,220.34
Arjana Naeq	060-500601	FICA (Permanent)	94051800	\$74.42
Arjana Naeq	060-500604	Employee Retirement (Permanent)	94051800	\$154.48
Arjana Naeq	060-500631	Medicare Coverage (Permanent)	94051800	<u>\$17.41</u>
		Total		<u>\$1,466.65</u>

EXPLANATION

This request is **retroactive** because Ms. Naeq was due compensation in State Fiscal Year 2025 that was not paid. The system error was not discovered until the end of State Fiscal Year 2026. The Bureau of Human Resources Management instituted an additional follow up procedure to this process to minimize the reoccurrence of related errors.

Ms. Naeq was due to receive a promotion to 31-1133 Psych Aides-2 effective March 10, 2025. Through administrative error the promotion was not processed timely and Ms. Naeq is due retroactive pay from March 10, 2025 through October 30, 2025. This request represents the portion of the retroactive payment from March 10, 2025 through June 30, 2025. The remaining amount due is from SFY 2026, and does not require approval because it was paid in SFY 2026. Approval of this action will rectify the error thereby allowing payment of overdue wages to Ms. Naeq.

Respectfully submitted,

Lori Weaver

Lori A. Weaver
Commissioner