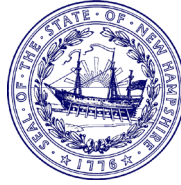


COMMISSIONER  
Jared S. Chicoine

STATE OF NEW HAMPSHIRE



5D - 9/16/26

TDD Access  
Relay NH  
711

(603) 271-3670

DEPUTY COMMISSIONER  
Joshua W. Elliott

DEPARTMENT OF ENERGY

21 S. Fruit St., Suite 10  
Concord, N.H. 03301-2429

Website:  
[www.energy.nh.gov](http://www.energy.nh.gov)

September 16, 2026

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the New Hampshire Department of Energy (Department) to amend a **SOLE SOURCE** cooperative project agreement with the Community College System of New Hampshire (CCSNH), Concord, NH, Vendor #216952, by extending the completion date from November 30, 2026 to November 30, 2028 to align with the U.S. Department of Energy's change to the program's Period of Performance to manage the Training for Residential Energy Contractors (TREC) Program on behalf of the Department effective upon Governor and Executive Council approval through November 30, 2028. The original contract was approved by the Governor and Executive Council on March 25, 2026, Item #44 in the amount of \$1,257,970. No additional funds are requested with this amendment. **100% Federal Funds.**

**EXPLANATION**

The Department is seeking to amend a **sole source** contract to align with the U.S. Department of Energy's change to the program's Period of Performance which has now been extended for the life of the grant. The Department pursued a sole source contract due to the specialized expertise needed to create curricula that meet the unique demands of this training initiative. The CCSNH, which is fully accredited and serves over 1,200 students annually across 11 locations, stands out as the ideal local partner to enhance education that directly supports this workforce. By leveraging its existing programs and infrastructure, CCSNH is well-positioned to work with the Department to ensure that funding is utilized efficiently, allowing a larger share to be directed toward worker training rather than the development of new systems.

In the event Federal Funds are no longer available, General Funds will not be requested to support this contract.

Your consideration of this request is appreciated.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jared Chicoine".

Jared S. Chicoine  
Commissioner

NEW HAMPSHIRE DEPARTMENT OF ENERGY

SUBJECT: TRAINING FOR RESIDENTIAL ENERGY CONTRACTORS

COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE

AMENDMENT #1

This Contract Amendment (Amendment) is entered into by and between the State of New Hampshire, acting by and through the New Hampshire Department of Energy (Department), 21 S. Fruit Street, Suite 10, Concord, NH 03301, (hereinafter referred to as State) and the Community College System of New Hampshire (CCSNH), Concord, NH, Vendor #216952, pursuant to the Master Agreement for Cooperative Projects between the State of New Hampshire and CCSNH dated June 8, 2015, (hereinafter referred to as the Contractor), collectively referred to as (the Parties).

WHEREAS, the Parties have entered into a contract consisting of a Master Agreement for Cooperative Projects and a Cooperative Project Agreement with exhibits, approved by the Governor and Executive Council on March 25, 2026, Item #44 (hereinafter referred to as the Contract);

WHEREAS, the Parties desire to extend and amend the Contract as provided in this Amendment; and

WHEREAS, the Contract allows for amendments by an instrument in writing executed by both Parties;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Contract, and set forth herein, the Parties hereto do hereby agree as follows:

1. Paragraph B of the Cooperative Project Agreement is hereby amended to remove "November 30, 2026" and to replace that date with "November 30, 2028".
2. Paragraph B of Exhibit A to the Cooperative Project Agreement is hereby amended to delete "11/30/26" and to replace that date with "11/30/28".
3. This Amendment hereunder shall become effective upon approval by the New Hampshire Governor and Executive Council.
4. Except as specifically amended and modified by the terms and conditions of this Amendment, the Contract and the obligations of the Parties hereunder, shall remain in full force and effect with the terms and conditions set forth herein.

IN WITNESS WHEREOF, the Parties hereto have set their hands the date first-written below.

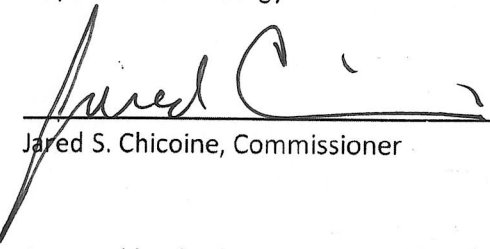
Community College System of New Hampshire

By:   
Mark Rubinstein, Chancellor

Date: 31 July 2026

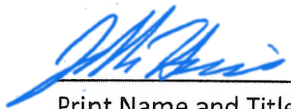
STATE OF NEW HAMPSHIRE

Department of Energy

  
Jared S. Chicoine, Commissioner

Date: 8/5/2026

Approval by the Attorney General's Office (Form, Substance and Execution)

  
Print Name and Title  
Joshua Harrison, Assistant Attorney General

8/26/2026  
Date: \_\_\_\_\_

Approval by the Governor and Executive Council

G&C Meeting Date: \_\_\_\_\_

G&C Item #: \_\_\_\_\_