



State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
OFFICE OF THE COMMISSIONER

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2411 Fax: 603-271-2629
TDD Access: Relay NH 1-800-735-2964
dnrcr.nh.gov



August 26, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:54, I, authorize the Department of Natural and Cultural Resources (Department) to continue one full-time temporary 43-3030 ACCTNG-AUDIT CLERKS-2, Position #8T3152, SOC 43, Pay Band 2, effective upon Governor and Council approval for the period November 23, 2026, through June 30, 2027. **100% other funds**

Funding is available in accounts, Cannon Mountain, for Fiscal Year 2027, as noted below.

	<u>FY2027</u>
03-035-035-351510-37030000-050-500109 – Part Time Salaries	\$23,952
03-035-035-351510-37030000-060-500601 – Benefits	\$12,836
Total	\$36,788

EXPLANATION

This position is essential for the effective and efficient operations of administrative duties associated with handling and processing daily monetary deposits from various point-of-sale locations at Cannon Mountain Ski Area and Franconia Notch State Park (FNSP) for bank deposit. This position is responsible for the accounts receivable reporting for both Cannon Mountain and FNSP, including reviewing and reconciling daily cash reports, verifying cash and credit card transactions, and entering and maintaining revenue data. The position works to identify and resolve discrepancies between point-of-sale reporting, credit card transactions, cash receipts, and supporting documentation to ensure revenues are accurately accounted for and reported. With the volume of daily financial activity across both Cannon Mountain and FNSP, this position plays an important role in ensuring revenue is properly reconciled, recorded, and processed in a timely manner while maintaining accurate financial records for both operations.

The Department is seeking extension of this position through the end of Fiscal Year 2027 with the intention of establishing it as a Full Time temporary budgeted position for the 2028-2029 fiscal biennium.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Adam Crepeau".

Adam J. Crepeau
Commissioner