

New Hampshire

Department of Agriculture, Markets, and Food

Shawn N. Jasper, Commissioner



August 21, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Agriculture, Markets, and Food, Regulatory Services to budget and expend prior year carry forward funds from the GAP Fund in the amount of \$89,330 to ensure these funds are fully utilized by supporting the continued operation of the program, effective upon approval of the Governor and Executive Council through June 30, 2027, and further authorize the funds to be allocated as shown below. **100% Other Funds Agency Income.**

Funds are to be budgeted in FY 2027 as follows:

02-18-18-181010-59870000 GAP

Class	Description	FY27 Current Budget	Requested Action	FY27 Requested Revised Budget
009-407703-44	Agency Income	\$9,297	\$89,330	\$98,627
	Total Revenue	\$9,297	\$89,330	\$98,627
020-500200	Current Expenses	\$2,800	\$0	\$2,800
030-500320	Equipment	\$0	\$23,129	\$23,129
037-500174	Technology Hardware	\$0	\$7,600	\$7,600
038-500177	Technology Software	\$0	\$600	\$600
039-500188	Telecommunications	\$0	\$2,000	\$2,000
040-500800	Indirect Cost	\$1,497	\$12,000	\$13,497
050-500109	Personal Service Temp Appoi	\$0	\$20,000	\$20,000
060-500601	Benefits	\$0	\$10,000	\$10,000
066-500546	Employee Training	\$0	\$2,000	\$2,000
070-500705	In State Travel Reimbursement	\$5,000	\$12,000	\$17,000

080-500710	Out of State Travel Reimb	\$0	\$1	\$1
	Total Expenses	\$9,297	\$89,330	\$98,627

EXPLANATION

The Department of Agriculture, Markets, and Food, Division of Regulatory Services has a Cooperative Agreement (12-25-A-5398) with the United State Department of Agriculture to employ licensed inspectors who conduct on-site audits for New Hampshire producers who request participation in the program.

Regulatory Service requests this transfer to support the GAP program. This transfer will support the employees associated with this program, salaries, benefits, equipment and training.

The following appropriation authorities are being requested:

Class 030 – Equipment - Appropriation is requested to purchase replacement vehicles

Class 037 – Technology Hardware – purchase replacement laptops

Class 038 – Technology Software - purchase software

Class 039 – Telecommunications – to appropriately expend use of cellular telephone for the GAP Program

Class 040 – Indirect Cost – to recover central State Services

Class 050 – Personal Service Temp Appoint – To accurately account for existing employee's time spent performing Good Agricultural Practice Inspections; reimbursing the accounting unit that pays for the full time salaries

Class 060 – Benefits – To reimburse the accounting unit that pays for the full time benefits of existing employee

Class 066 – Employee Training – To maintain inspectors credentials for GAP Auditing

Class 070 – In-State-Travel – to provide fuel to vehicles use to perform GAP Audits

Class 080 – Out of State Travel – To cover expenses for inspectors travel related to the GAP credentials

In the event that these funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,



Shawn N. Jasper
Commissioner