



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BUILDING
33 HAZEN DRIVE
CONCORD, NEW HAMPSHIRE 03305
603-271-2791

1A - 9/16/26



EDDIE EDWARDS
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

September 16, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to MOP 1301, VI, D, authorize the Department of Safety, Division of State Police to allow Trooper First Class Daniel Quartulli and Trooper Kevin Raymond to travel outside a 300-miles radius of their official duty station in an unmarked State Police spare/pool vehicle to attend the 2026 Pennsylvania State Police Reconstruction Seminar in Pocono Manor, Pennsylvania, from September 21, 2026, through September 25, 2026, at a total cost not to exceed \$2,267.32, effective upon Governor and Council approval.
87% General Funds and 13% Agency Income.

Funds are available in the FY 2027 budget as follows:	<u>FY 2027</u>
02-23-23-234010-54120000-080-500712-Meals (out of State)	\$567.00
02-23-23-234010-54120000-080-500713-Hotel (Out of State)	\$1,032.00
02-23-23-234010-54120000-080-500715 Operation-State Car (Out of State)	\$518.32
02-23-23-234010-54120000-080-500717-Incidentals (Out of State)	\$150.00
TOTAL	\$2,267.32

EXPLANATION

The purpose of this request is for approval to authorize Daniel Quartulli, Trooper First Class, and Kevin Raymond, Trooper, to travel outside a 300-mile radius of their office duty station in an unmarked State Police spare/pool vehicle while in an on-duty status, to attend the 2026 Pennsylvania State Police Reconstruction Seminar, from September 21, 2026, through September 25, 2026, in accordance with MOP 1301, VI, D.

The estimated round-trip distance from Concord, New Hampshire, to Pocono Manor, Pennsylvania, is approximately 682 miles. The estimated cost for the two employees to travel by air and utilize one rental vehicle is \$4,328.48. The estimated cost to travel in one State Police unmarked spare/pool state vehicle is \$2,267.32, resulting in an estimated savings of **\$2,061.16**. The employees will not be paid overtime during the travel period. A cost comparison is included as Attachment A.

The Pennsylvania State Police Reconstruction Seminar is a specialized training program for experienced law enforcement collision reconstructionists. The seminar focuses on current and emerging collision reconstruction methodologies and technologies and provides opportunities for participants to exchange technical knowledge and best practices. The program also includes live crash testing, providing practical exposure to collision dynamics, evidence analysis, and reconstruction techniques.

Approval of this request will enhance the Department's capabilities in motor vehicle collision reconstruction. The reconstruction seminar provides advanced training in current investigative methodologies, emerging technologies, and industry practices, including live crash testing. The knowledge

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and the Honorable Council
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and techniques gained through this training will support thorough and accurate investigations and improve the analysis and documentation of evidence associated with serious motor vehicle collisions.

All maintenance on the State Police unmarked spare/pool vehicles is current and up to date. The Division of State Police maintains policies governing vehicle maintenance and breakdown response. If a mechanical issue occurs, the Troopers will notify their supervisor, and repairs will be coordinated through a qualified local contractor.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert L. Quinn", is written over a horizontal line.

Robert L. Quinn
Commissioner of Safety

REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVEL

Date: August 17, 2026

TO THE HONORABLE GOVERNOR & COUNCIL:

The Department of Safety, Division of State Police, requests permission for Trooper First Class Daniel Quartulli and Trooper Kevin Raymond of Troop G to travel to Pocono Manor, Pennsylvania, for 5 days of out-of-state-travel status from September 21, 2026, through September 25, 2026.

Conference/Workshop/Seminar Title

2026 Pennsylvania State Police Reconstruction Seminar

Purpose of Travel

Pursuant to the Department of Administrative Services Manual of Procedure MOP 1301, VI, D, the Department of Safety, Division of State Police, requests approval for travel outside a 300-mile radius (see Attachment B) for two Troopers in one State Police unmarked spare/pool state vehicle for the purpose of attending the 2026 Pennsylvania State Police Reconstruction Seminar from September 21, 2026, through September 25, 2026, in Pocono Manor, Pennsylvania. The total round-trip mileage for two Troopers to travel from Concord, NH to Pocono Manor, Pennsylvania, is 682 miles. The total cost for travel by air and use of a rental car for the 5-day time frame in Pocono Manor, PA is \$4,328.48. The cost of traveling in one State Police unmarked spare/pool state vehicle for the 5-day time frame in Pocono Manor, PA is \$2,267.32. **The savings to travel by state vehicle versus travel by air is \$2,061.16** (see Attachment A for comparisons). The employees will not be paid overtime during the time frame of their travel.

The purpose of this travel is to attend the seminar which is designed for all law enforcement collision reconstructionist to network with others in the field and to explore new ideas, methodologies, and technology. Live crash testing will be conducted on-site.

All maintenance on State Police issued unmarked/pool vehicles are up to date. The Division of State Police has a policy in place for breakdowns and maintenance of vehicles. If a mechanical issue should occur, notification will be made to the attendees' supervisor and maintenance will be carried out through a local contractor in the area. (T-26-123)

Attendee and Title

Trooper First Class Daniel Quartulli – CAR Unit
Trooper Kevin Raymond – Troop G

Fiscal Information – Summary

<u>Obit</u>	<u>Description</u>		<u>Amount</u>			<u>Amount</u>
0710	Common Carrier	\$		Appropriation of Out-of-State Travel	\$	128,310.00
0711	Per Diem In Lieu	\$		Amount Expended to Date	\$	14,264.00
0712	Meals	\$	617.00	Available Balance	\$	114,046.00
0713	Hotel	\$	\$1,032.00	Amount requested this authorization	\$	2,267.32
0714	Mileage			Estimated Balance Available	\$	111,778.68
0715	Operation State Car	\$	518.32		\$	
0717	Miscellaneous	\$	*100.00	* Tolls		
0719	Registration Fees	\$				
	TOTAL	\$	2,267.32			

Appropriation Code: 10-025-5412-080-500715

Source of Funds: 87% General Funds and 13% Agency Income

Division Director:  Commissioner of Safety: 

ATTACHMENT A

AIR TRAVEL BREAKDOWN

TRAVEL BY AIR - TIME REQUIRED:

Round Trip (R/T) from NHSP Headquarters Concord NH To Manchester Regional Airport (2 Troopers) <i>[Concord = 2.00 Hours One Way = 4.00 Hours Round Trip]</i>	4.00 Hours
Arrival Time at Manchester Airport Prior to Departure <i>[1.50 Hours x 2 Troopers = 3.00]</i>	3.00 Hours
Air Travel from Manchester Airport to Wilkes-Barre/Scranton, PA <i>[4.53 Hours x 2 Troopers = 9.07]</i>	9.07 Hours
Arrival Time at Wilkes-Barre/Scranton, PA Airport Prior to Departure) <i>[1.50 Hours x 2 Troopers = 3.00]</i>	3.00 Hours
Air Travel from Wilkes-Barre/Scranton, PA Airport to Manchester, NH <i>[3.78 Hours x 2 Troopers = 7.57]</i>	<u>7.57 Hours</u>

26.63 Hours – Round Trip Total

TRAVEL BY AIR - TRIP COST INCLUDING AIR TRAVEL:

Parking Fee for State Vehicle at Manchester Regional	\$ 150.00
Airfare [<i>\$1,042.00 x 2 Troopers</i>]	\$ 2,084.80
*Baggage Fee – Round Trip [<i>\$50.00 1st bag</i>]	\$ 200.00
Rental SUV For 5 days	\$ 244.68
Meals & Incidentals [<i>2 Days x \$104.50 x 2 Troopers</i>]	\$ 209.00
Meals & Incidentals [<i>3 Days x \$204.00 x 2 Troopers</i>] [<i>GSA Rate</i>]	\$ 408.00
Hotel – Approximate Plus Tax – Four Nights [2 Troopers]	\$ 1,032.00

TOTAL COST TO TRAVEL BY AIR **\$ 4,328.48**

TRAVEL BY VEHICLE COST BREAKDOWN

TRAVEL BY VEHICLE – TIME REQUIRED:

Concord, New Hampshire to Pocono Manor, Pennsylvania 11.67 Hours – Round Trip
[5.83 hours each way]

TRAVEL BY VEHICLE – TRIP COST:

State Mileage Reimbursement Rate – R/T for One State Vehicle from Concord, NH to Pocono Manor, PA <i>[\$.76 per mile x 682 total miles]</i>	\$ 518.32
Meals & Incidentals <i>[2 Days x \$104.50 x 2 Troopers]</i>	\$ 209.00
Meals & Incidentals <i>[3 Days x \$204.00 x 2 Troopers] [GSA Rate]</i>	\$ 408.00
Tolls (R/T) - Approximate	\$ 100.00
Hotel – Approximate Plus Tax – Four Nights [2 Troopers]	\$ 1,032.00

TOTAL COST TO TRAVEL BY VEHICLE: **\$2,267.32**

COST COMPARISON USING MOTOR VEHICLE TRAVEL

AIR TRAVEL: **\$4,328.48**

VEHICLE TRAVEL: **\$2,267.32**

SAVINGS IF DRIVEN: \$ 2,061.16