

29 - 9/2/26



State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
STATE COUNCIL ON THE ARTS

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-2789 Fax: 603-271-3584
TDD Access: Relay NH 1-800-735-2964
nharts.dncr.nh.gov



July 24, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 261:97-c, Use of Funds, authorize the Department of Natural and Cultural Resources, Division of the Arts, to award a Conservation License Plate (Moose Plate) grant to the Town of Hillsborough-Fuller Public Library (VC #177407) in the amount of \$30,000 to support the restoration of stained glass windows located at the Governor John Butler Smith House, effective upon Governor and Council approval through May 30, 2027. **100% Other Funds (Agency Income).**

Funds are available in account, Conservation Plate Funds, as follows:

	<u>FY 2027</u>
03-35-35-350010-34050000-073-509074 - Grants Non-Federal	\$30,000

EXPLANATION

Moose Plate Funds are intended to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly owned historic properties.

The Governor John Butler Smith House was added to the National Historic Register in 2002 and is located on the east side of School Street, in the downtown of Hillsborough, NH, one block north of the business district. The Smith House, which has been open to the public for almost 100 years as the town library is one of New Hampshire's most splendid representations of Queen Anne residential architecture. Smith purchased the property in 1880 and a decade later he substantially renovated and enlarged it, creating the building as it is today. He was governor of New Hampshire from 1893-1895.

As with all old buildings, there are repairs and updates that need to be made to preserve the artistic elements as well as the historic integrity of the building. The Town of Hillsborough has been vigilant in keeping the building updated and making repairs when needed. The areas of primary concern are four curved stained-glass windows in the front of the building that are bulging. Proactively repairing them will make the building safer for our residents, more energy efficient, and preserve the beautiful windows that are over 150 years old.

The Attorney General's Office has reviewed and approved the grant agreement as to form, substance, and execution.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Adam Crepeau".

Adam J. Crepeau
Commissioner

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name DNCR- NH Arts Council		1.2. State Agency Address 172 Pembroke Road, Concord, NH 03301	
1.3. Grantee Name <i>Town of Hillsborough</i> Fuller Public Library		1.4. Grantee Address PO Box 43 (29 School Street), Hillsborough, NH 03244	
1.5 Grantee Phone # (603) 464-3595	1.6. Account Number 3405000-509074	1.7. Completion Date 05/30/2027	1.8. Grant Limitation \$ 30,000.00
1.9. Grant Officer for State Agency Adele Sicilia, Director		1.10. State Agency Telephone Number (603) 271-8418	
If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Grantee Signature 1 <i>[Signature]</i>		1.12. Name & Title of Grantee Signor 1 <i>Samantha Gallo, Director of Fuller Library</i>	
Grantee Signature 2		Name & Title of Grantee Signor 2	
Grantee Signature 3		Name & Title of Grantee Signor 3	
1.13 State Agency Signature(s) <i>[Signature]</i>		1.14. Name & Title of State Agency Signor(s) <i>Adam Crepeau, Commissioner</i>	
1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required)			
By: <i>Mary E. Maloney</i> Assistant Attorney General, On: / / July 31, 2026			
1.16. Approval by Governor and Council (if applicable)			
By: On: / /			

2. **SCOPE OF WORK:** In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE: COMPLETION OF PROJECT.
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.
7. RECORDS and ACCOUNTS.
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions
8. PERSONNEL.
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA: RETENTION OF DATA: ACCESS.
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT: REMEDIES.
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 11.1.2 Failure to submit any report required hereunder; or
- 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
- 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
- 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION.
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.3. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
- 12.4. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

Initial
6/29/2026
Date

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
17. INSURANCE.
- 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
- 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
- 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
- 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

Initial
6/24/2026
Date

**STATE OF NEW HAMPSHIRE DEPARTMENT OF NATURAL & CULTURAL
RESOURCES DIVISION OF THE ARTS**

• NEW HAMPSHIRE STATE COUNCIL ON THE ARTS Moose Plate GRANT

EXHIBIT A – SPECIAL PROVISIONS

- Section 17.1.2 is modified to reflect to coverage indicated on the attached Certificate of Insurance
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Fuller Public Library

is supported in part by a grant from the New Hampshire State Council on the Arts.

- The Grantee assures and certifies that they are not on the debarred or suspended list (System for Award Management (SAM)) Exclusions and are eligible to receive state and federal funds.
- The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.
- The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.
- **FINAL REPORT:** The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. **Failure to submit the final report will render the Grantee ineligible for Council funding for two years.**

EXHIBIT B – SCOPE OF WORK

- The Grantee agrees to accept \$30,000.00 and apply it to the program(s) described in the grant application and approved budget to support stained glass window restoration. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

EXHIBIT C – PAYMENT TERMS

- **GRANT AMOUNT** – Total granted amount shall not exceed \$30,000.00.
- **PAYMENT** – Payment will be made following the receipt and execution of all required documents, and approval of the Governor and Executive Council.
- **COMPLETION** – The grant will be completed by May 30, 2027.

Grantee Initials

Date

SA
6/24/2026

Municipality Certification of Authority

I, Deborah McDonald (Name), hereby certify/attest that I am duly elected Clerk/Secretary of Hillsborough (Name of Municipality), New Hampshire. I hereby certify the following is a true copy of the resolution adopted during a meeting of the Municipality Officers, duly called and held on June 24, 2026 at which a quorum of the Municipality Officers were present and voting.

RESOLVED: That Samantha Gallo (Name and Title of Official Signing the Agreement) is duly authorized to enter into contracts or agreements on behalf of Town of Hillsborough (Name of Municipality) with the State of New Hampshire, acting by and through the Department of Natural and Cultural Resources-NH State Council on the Arts, and is further authorized to execute any documents on behalf of this Municipality which may be in his/her judgement desirable or necessary to effect the purpose of this resolution.

I hereby certify that the foregoing resolution has not been amended or repealed and remains in full force and effect as of June 24, 2026. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Municipality. This authority **remains valid for thirty (30) days** from the date of this certificate.

DATED: June 26, 2026

ATTEST:

Deborah J. McDonald
(Secretary/Clerk Signature Completing this Certificate)

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Hillsborough PO Box 7 Hillsborough, NH 03244		Member Number: 200	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ PO Box 23 Hooksett, NH 03106-9716	
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X	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:	
☒	General Liability (Occurrence Form) Professional Liability (describe) ☐ Claims Made ☐ Occurrence	1/1/2026	1/1/2027	Each Occurrence	\$ 2,000,000
				General Aggregate	\$ 10,000,000
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
☒	Automobile Liability Deductible Comp and Coll: \$1,000 ☐ Any auto	1/1/2026	1/1/2027	Combined Single Limit (Each Accident)	\$2,000,000
				Aggregate	\$10,000,000
☒	Workers' Compensation & Employers' Liability	1/1/2026	1/1/2027	☒ Statutory	
				Each Accident	\$2,000,000
				Disease – Each Employee	\$2,000,000
				Disease – Policy Limit	
☒	Property (Special Risk includes Fire and Theft)	1/1/2026	1/1/2027	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ – NH Public Risk Management Exchange
NH Department of Natural and Cultural Resources 172 Pembroke Road Concord, NH 03301			By: <i>Mary Beth Purcell</i>
			Date: 6/30/2026 mpurcell@nhprimex.org
			Please direct inquiries to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax

Board of Selectmen
Meeting Minutes
June 24, 2026
DRAFT

Present: Iris Campbell – Chairman, James Bailey – Selectman, Richard Pelletier – Selectman, and Laura Buono, Town Administrator

At the opening of the meeting the pledge of allegiance was recited.

Others present: Cathy Houle, Keith Hudson, Sasha Grimes, Samantha Meeker, Melissa Taber, Bret Taber, Tom McClure, Riche' Colcombe, Michelle Dagesse, Alison Sheehan-Dion, Kalley Mihalko, Kim Opperman, Leigh Bosse

1. PUBLIC COMMENT

HILLSBOROUGH YOUTH ATHLETIC ASSOCIATION - Tom McClure said he heard a rumor the town is charging Hillsborough Youth Athletic Association (HYAA) \$8,000 for the use of the athletic fields. He said as a taxpayer he doesn't think it is right to charge HYAA even if there are out of town children. Charging HYAA, that cost will be passed on to the children. Mr. McClure said if Deering does not want to participate in paying for the recreation programs, then increase the contracts for police coverage and use of the Transfer Station or tell Deering to either participate with all or Hillsborough will participate with nothing. Mr. McClure said it is not fair on the families that have spent years teaching the kids sports at Grimes Field. Mr. McClure also asked who came up with the idea of charging HYAA.

Selectman Bailey spoke and agreed with Mr. McClure, but he thought the Board did not come up with a fee yet, the town of Deering was to be approached for the \$8,000. Selectman Bailey said Deering has been paying \$25,000 for the last 15 years until recently. Selectman Bailey said in January the Board waived the fees until the Board can figure it out. At this time Deering has not been approached about them no longer participating and for the reason why and Deering has not returned any of the calls that have been made.

Mr. McClure said he doesn't know for a fact, but he feels this is because the town has begun charging out-of-town users for Manahan. Mr. McClure doesn't feel this community should be charging an organization that has been supporting the youth for almost 50 years. He said take the beef to Deering, tell Deering to either participate or the town won't participate in police or the transfer station.

Selectman Bailey said last year the Deering Selectmen approved a check for the \$25,000 but the Treasurer and Deputy Treasurer refused to sign the check. Selectman Bailey wants to meet with the Deering Selectboard so they can explain why they won't pay, and they haven't attended. Selectman Bailey said he recalls the Selectmen were not going to charge \$8,000 not to HYA but to Deering, we wanted to come up with a fee but that hasn't been determined yet. The reason for the fees is for keeping the grounds up, Deering, Washington and Windsor use the fields. Bottom line Selectman Bailey wants to hear from Deering.

Mr. McClure said the Youth Services program now has a dollar amount for services that were never charged before, he asked why that is. Selectman Bailey said he totally agrees, when the Board first started talking about this his opinion was that the children in Hillsborough shouldn't be charged. HYAA said if Deering is going to be charged, the fee should be the same for all. The Selectboard said they didn't want the Hillsborough residents charged but HYAA didn't want to come up with two different fees (residents and non-residents).

Mr. McClure encourages the Selectmen to not charge HYAA and to go to Deering and say you will participate or Hillsborough will no longer participate in anything.

Kalley Mihalko has two children in HYAA and is the best thing for them. Recently there was an increase in uniforms, for both children the cost was \$150 for this year and adding more costs, that will cripple larger families. Camp Manahan costs have also increased for non-residents to \$150 per child, that is 3 times the amount more than for Hillsborough residents. She said there must be a better way, maybe organized fundraisers should be considered. Selectman Bailey said times are changing, even though everyone is paying their taxes it does not cover the entire upkeep of the fields or Manahan. Selectman Bailey said again, he wants to hear from Deering.

Leigh Bosse said if Deering can't contribute then Deering children can't play. No fee for HYAA but, HYAA has to say only Hillsborough.

An audience member said to Selectman Bailey she wanted to clarify the email that was presented to them last night which was for \$8,000 and being decided upon today. Ms. Buono said the email said the Board will be reviewing the cost for Deering at \$8,000 (not HYAA) at tonight's meeting if anyone wants to be present. The email was read to the audience.

Riche' Colcombe agrees with Mr. McClure. Ms. Colcombe also said this started when the \$25,000 contract from Deering expired and then the changes at Manahan for Deering. She said it was thought Deering had a right to Manahan based on the \$25,000 contract. But she disagrees with the comments regarding Manahan camp. She said Manahan left that park for the residents of Hillsborough only and does not allow Deering to have a resident rate to use the camp. Ms. Colcombe agrees HYAA should not be charged a usage fee. She said a lot of fees came about when the Youth Services department was started, she also feels there should be no charges for using Butler Park and all the fields that residents are paying taxes for, there are also multiple trust funds that also support the fields.

WARRANT ARTICLE 26: Riche Colcombe said on March 10 at Town Meeting the voters approved article 26. She said article 26 requires the Selectboard to send a letter to the Governor and State Representatives within 30 days and she said that letter has not been received.

WESITE: Riche' Colcombe said there are some items the Board said would be available on the website but are still not there such as the audit report and asked what the timeline is for those reports to be placed on the town's website.

WINDSOR CONTRACT: Riche' Colcombe clarified her concern regarding the Windsor contract, it wasn't that Hillsborough wasn't charging Windsor enough it was what the town is charging for. She also said Windsor receives Room & Meals Tax based on 275 population but has told Hillsborough they only have 180 residents and feels Hillsborough should be using the 275 for the formula to charge Windsor.

REVOLVING FUNDS: Riche' Colcombe said she sent the Selectmen an email regarding two revolving funds. She said there is a drug forfeiture fund and a youth services fund, neither fund was voted on by the voters, and they need to be addressed. There is a question about whether those funds should be held by the town Treasurer or the Trustees of the Trust Funds.

Ms. Buono asked Ms. Colcombe if she checked on the fund raising from Youth Services. Ms. Colcombe was going to check on having an account opened by the Trustees, which would need a vote from the town. Ms. Colcombe recommended asking for legal advice. Chairman Campbell asked if those 2 funds need to go to town meeting in March. Ms. Colcombe said not necessarily because the fund-raising money is not tax funded, the Selectmen need to make a motion and accept the fund-raised money then turn the money over to the Trustees.

Ms. Buono said she spoke with the auditor and the auditor feels the drug forfeiture money is set up correctly and it would make sense to have a ratifying vote at town meeting. Ms. Colcombe added the Selectmen are supposed to approve expenses from these funds and order the Treasurer to cut the checks; through a 91-A request she submitted she did not see that was being done. Ms. Buono said Ms. Colcombe needs to see the Selectmen signature pages that go with the manifests Ms. Colcombe reviewed. Bret Taber asked if the town must follow a certain procedure for unanticipated funds. Ms. Buono said individual donations to the town over \$6,000 require a public hearing.

2. BEER GARDEN REQUEST

Alison Dion is before the Selectmen requesting a letter allowing for the Beer Garden at Haunted Hillsborough to happen. The food vendor will be Cresant City Kitchen that has a liquor license, the area being used will be contained.

Chairman Campbell made a motion to approve the Beer Garden request for the Chamber of Commerce for their Haunted Hillsborough in October. Selectman Bailey seconded the motion, the motion passed.

3. STONE ARCH PLAYERS

The Stone Arch Players are going to have a pickle ball tournament fund raiser on July 18th and are requesting the field usage fee be waived.

Chairman Campbell made a motion to waive the field usage fee for the Stone Arch Players using the pickle ball courts. Selectman Bailey seconded the motion, the motion passed.

4. GRANT FOR THE RUMRILL BUILDING

Kim Opperman said the Community Development Block Grant he applied for was pulled. The grant was for installing a sprinkler system and renovating two more apartments on the top floor. Mr. Opperman hired workers to tear down the top floor ceiling which caused a lot of debris and dust. The Building Inspector was called and assessed the situation and shut the work down because Mr. Opperman needed a lead paint test done as well as an asbestos report which he did end up doing. Mr. Opperman is requesting the grant again. Ms. Buono explained that Mr. Opperman needs to re-apply in July for the grant; the town did not pull the grant; it was the executive council that did so. The Selectmen would need to support the project again.

Chairman Campbell made a motion to support Kim Opperman reapplying for the CDBG in July. Selectman Bailey seconded the motion, the motion passed.

5. HYAA MEMO OF UNDERSTANDING

Chairman Campbell recused herself from this conversation due to her family's participation in HYAA.

Selectman Pelletier said the Board has heard the public comments. Selectman Bailey is not in favor of charging HYAA and wants to talk to the Deering Selectmen. A HYAA representative said that based on last year only 17% enrollment was from Deering and at the end of the season, HYAA had a surplus of \$900.

Selectman Pelletier said when Deering refused to pay the annual \$25,000 the Selectman felt it would not be fair for the residents of Hillsborough to pay for the park maintenance entirely and that's what the Board has been struggling with. The Board does not want to charge HYAA and will try to work with Deering.

Selectman Pelletier made a motion not to charge HYAA for the use of the fields at Grimes Field for 3 years. Selectman Bailey seconded the motion, Chairman Campbell abstained, the motion passed.

6. MEETING MINUTES

Chairman Campbell made a motion to approve meeting minutes dated May 27, 2026. Selectman Bailey seconded the motion, the motion passed.

Chairman Campbell made a motion to approve meeting minutes dated June 9, 2026. Selectman Pelletier seconded the motion, the motion passed.

7. MANIFEST

Chairman Campbell made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll Check numbers 21078 – 21128 a/k/a Vouchers 23, 24, 25, 25A, 26A in the amount of \$508,772.75 (includes 333 direct deposit stubs) and Accounts Payable Check number 036001 – 036173 a/k/a Voucher 26, 27, 28, 29 in the amount of \$2,807,394.08. Selectman Bailey seconded the motion, the motion passed.

** A/P Checks include payment to HDSD in the amount of \$2,009,683.66

8. CONSENT AGENDA

Chairman Campbell made a motion to approve the Consent Agenda for June 24, 2026. Selectman Bailey seconded the motion, the motion passed.

- Cemetery Deed – Cordella – Harvey Memorial
- Land Use Change Tax – Map 8 Lot 106-19 \$9,100; Map 8 Lot 106-16 \$9,100; Map 8 Lot 106-18 \$9,200; Map 8 Lot 106-14 \$9,100; Map 8 Lot 106-13 \$9,100; Map 8 Lot 106-10 \$7,500
- Tax Abatement Credit – Map 24 Lots 137 & 129 \$6,043.13
- Veterans' Tax Credit – Map 17 Lot 40;
- Veterans' Disability Credit - Map 13 Lot 80
- Intent to Cut – Map 3 Lot 22 – Colby Hill Road

9. MOOSE GRANT

Ms. Buono discussed with the Board that the library was approved for a moose grant to do work within the building and asked that for efficiency purposes, the Board appoint Samantha Gallo, Library Director, as the signer for the paperwork to accept the grant. Chairman Campbell made a motion to allow Samantha Gallo to sign paperwork for the acceptance of the Moose Grant that was awarded to the Fuller Public Library. Selectman Bailey seconded the motion, the motion passed.

10. SIDEWALK PROJECT – UPDATE

The Selectmen receive minutes from the weekly construction meetings. The soil from the project needs to be stored on State land and another area is being looked at. Poles still need to be moved.

11. WOODS WOOLEN MILL PROJECT

Ms. Buono participated in a site walk and approval was granted for another \$150,000. Completion of the project is projected for the Fall of this year.

12. MANAHAN BOAT HOUSE

Plans were sent to the Selectmen for review. Selectman Bailey recommended all stainless-steel fixtures for the bathrooms as well as floor drains and steel for the outdoor doors.

As Trustee of the Trust Funds, Ms. Colcombe asked the Selectmen if they predict that this is going to be more than they currently have for income in the Manahan Trust, should she tell Bank of NH they need to start making some decisions to bring in more income, the earnings can only be spent and the earnings are only earning 2.9%, Ms. Colcombe feels this is too low, she feels the focus should be on the earnings so there is more to spend. Ms. Buono said the expected completion date is in May of 2027. Selectman Bailey said the Board should wait for the bids and if needed the town will only build what can be afforded. Ms. Colcombe said the end balance for the income in 2025 for Manahan Trust was \$298,515.

13. HISTORIC DISTRICT COMMISSION

Ms. Buono said Deanna Neal resigned from the Historic and Tom DiGiovanni stepped up to fill the rest of her term.

Chairman Campbell made a motion to appoint Tom DiGiovanni to the Historic District Commission. Selectman Bailey seconded the motion, the motion passed.

14. MEETING MINUTES

Ms. Colcombe asked the Board if any attachments that were brought up during a meeting or hand outs be scanned and included with the meeting minutes when they are posted on the website. Ms. Buono liked that idea.

15. WINDSOR

Selectman Pelletier asked the Board if they are going to revisit the topic in the future. He said right now the contract is more heavily for the fire department costs or does the Board want it more 50/50, he can adjust things to make it more evenly distributed or is the Board happy with the current contract. Chairman Campbell said she prefers using the population because it is easily explained and suggested talking about this further before July 22. Selectman Pelletier asked for the contract with Deering regarding waste as well.

16. NONPUBLIC SESSION

Chairman Campbell made a motion to go into nonpublic session under RSA 91-A: 3 II (c) Reputation. Selectman Bailey seconded the motion. Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

In attendance: Chairman Campbell, Selectman Bailey, Selectman Pelletier, Town Administrator Laura Buono.

Chairman Campbell made a motion to come out of nonpublic session. Selectman Pelletier seconded the motion. Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

17. NONPUBLIC SESSION

Chairman Campbell made a motion to go into nonpublic session under RSA 91-A: 3 II (e) Legal. Selectman Bailey seconded the motion. Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

In attendance: Chairman Campbell, Selectman Bailey, Selectman Pelletier, Town Administrator Laura Buono.

Chairman Campbell made a motion to come out of nonpublic session. Selectman Pelletier seconded the motion.
Roll call vote: Bailey – yes, Campbell – yes, Pelletier – yes. The motion passed.

Meeting adjourned at 7:50 pm

A true record
Mary Whalen
Recording Secretary

Date: _____

Approved by:
Hillsborough Selectboard

Iris Campbell, Chairman

James C. Bailey, III, Selectman

Richard Pelletier, Selectman