

97 - 8/19/26



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BUILDING
33 HAZEN DRIVE
CONCORD, NEW HAMPSHIRE 03305
603-271-2791



EDDIE EDWARDS
ASSISTANT COMMISSIONER

ROBERT L. QUINN
COMMISSIONER

STEVEN R. LAVOIE
ASSISTANT COMMISSIONER

August 19, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) to **retroactively** amend an existing grant agreement awarded to the Town of Tuftonboro (VC#159967-B002) to upgrade and replace the culvert on Canaan Road by extending the completion date from May 2, 2026, to May 2, 2027, with no change to the price limitation of \$755,470.80 effective upon Governor and Council approval. The original grant agreement was approved by Governor and Council on March 26, 2025, item #89. No additional funds are being requested. **100% Federal Funds.**

EXPLANATION

This request is **retroactive** due to delays in the federal award process that affected the timely execution of the grant agreement. The purpose of this amendment is to extend the project completion date to May 2, 2027, providing the Town of Tuftonboro with sufficient time to complete the approved culvert infrastructure improvements.

This project will enhance the Town of Tuftonboro's ability to reduce the risk of future damage from natural hazards, improve community resilience, and protect public infrastructure and property. Completion of the project will help mitigate the impacts of future disaster events, reduce the potential for costly damages, and support the Town's long-term emergency preparedness and recovery efforts.

Approving this amendment will allow the Town to complete the federally funded project while preserving the availability of funding through the FEMA Hazard Mitigation Grant Program (HMGP). HSEM has coordinated this request with the Federal Emergency Management Agency (FEMA) and has received confirmation that this adjustment will not impact the availability or eligibility of federal funding.

The Hazard Mitigation Grant Program (HMGP) is 90% Federally funded by FEMA with a 10% match requirement supplied by the sub-recipient. The sub-recipient acknowledges their match obligation as part of Exhibits B and C to their grant agreement.

In the event that HMGP funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,


Robert L. Quinn
Commissioner of Safety

To make New Hampshire the safest state in the Nation with the highest quality of life for all.

Canaan Rd.

Federal Award Title & #: Hazard Mitigation Grant Program (HMGP) 4516DRNHP00000125

Federal Awarding Agency: Federal Emergency Management Agency (FEMA)

Assistance Listings: 97.039

Applicant's Unique Entity Identifier (UEI): HGM6EBALZNN1

Grant Agreement Amendment

Extension or Change of Period of Performance

Town of Tuftonboro (Sub-Recipient)

It is hereby agreed that the grant agreement (PO#1105679) approved by the Governor and Executive Council on March 26, 2025, Item #89, between the Town of Tuftonboro as "Sub-recipient" and the Department of Safety, Division of Homeland Security & Emergency Management as "State" for the community's Canaan Road project is amended as follows:

1. GENERAL PROVISIONS, Section 1.7, Completion Date;

Change the project completion date from May 2, 2026 to May 2, 2027

2. EXHIBIT B, Scope of Work, Project Tasks & Deliverables, and Project Review & Conditions, Number 1;

Delete item two (2) in its entirety and replace with:

"The Sub-Recipient" agrees that the period of performance ends on May 2, 2027 and by that date the aforementioned hazard mitigation project must be completed. All completed invoices must be sent to "the State" by June 2, 2027, thirty (30) days after the period of performance ends.

3. All other provisions of the grant agreement, approved by the Governor and Council on March 26, 2025 shall remain in full force and effect.

Sub-Recipient Initials: 1.)

2.)

3.)

Date: 6/15/26

EFFECTIVE DATE OF THE AMENDMENT: This Amendment shall be effective upon its approval by the Governor & Council. If approval is withheld, this document shall become null and void, with no further obligation or recourse to either party. IN WITNESS WHEREOF, the parties have hereunto set their hands:

Town of Tuftonboro (Sub-Recipient)

By (signature): Robert Murray

By (signature): Jenna Darcy

Print Name: ROBERT MURRAY

Print Name: Jenna Darcy

Title: Chair - B.O.S.

Title: Vice Chair B.O.S.

By (signature): Steven L Brinser

By (signature): _____

Print Name: Steven L Brinser

Print Name: _____

Title: BOS

Title: _____

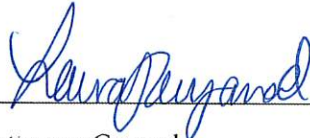
Approval by State of New Hampshire, acting through its Department of Safety:

By (signature): Michael O'Leary Assistant Director
of Administration

Director of Administration

Sub-Recipient Initials: 1.) RS 2.) GO 3.) SLB Date: 4/25/06

Approval by State of New Hampshire Attorney General:

By (signature):  7/23/26
Attorney General

Approval by State of New Hampshire Governor & Council / Secretary of State:

By (signature): _____
Governor & Council / Secretary of State

Sub-Recipient Initials: 1.)  2.)  3.) SUR Date: 6/25/26

TOWN OF TUFTONBORO
BOARD OF SELECTMEN
P.O. BOX 407
Melvin Village, NH 03850
Telephone: (603) 569-4539
www.tuftonboronh.gov

Selectmen's Meeting Minutes
4:30pm – Town Office

Monday April 20, 2026

Chairman Murray made a motion to accept a revised performance period of April 2, 2026 through April 2, 2027 Hazard Mitigation Grant Program (HMGP).

"The Select Board, in a majority vote, accepted the terms of the Hazard Mitigation Grant Program (HMGP) amendment as presented for Canaan Road, to reflect the change of Period of Performance dates from May 2, 2026 to May 2, 2027."

Selectman Dancy seconded, vote 3-0, motion passed.

*Respectfully submitted,
Ashley N. Esposito
Clerical Secretary*



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member:		Member Number:	Company Affording Coverage:	
Town of Tuftonboro 240 Middle Road PO Box 98 Center Tuftonboro, NH 03816		313	NH Public Risk Management Exchange - Primex ³ PO Box 23 Hooksett, NH 03106-9716	

Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:								
☒ General Liability (Occurrence Form) Professional Liability (describe) ☐ Claims Made ☐ Occurrence	1/1/2026	1/1/2027	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Each Occurrence</td> <td style="width: 40%;">\$ 2,000,000</td> </tr> <tr> <td>General Aggregate</td> <td>\$ 10,000,000</td> </tr> <tr> <td>Fire Damage (Any one fire)</td> <td></td> </tr> <tr> <td>Med Exp (Any one person)</td> <td></td> </tr> </table>	Each Occurrence	\$ 2,000,000	General Aggregate	\$ 10,000,000	Fire Damage (Any one fire)		Med Exp (Any one person)	
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General Aggregate	\$ 10,000,000										
Fire Damage (Any one fire)											
Med Exp (Any one person)											
☒ Automobile Liability Deductible Comp and Coll: \$1,000 ☐ Any auto	1/1/2026	1/1/2027	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Combined Single Limit (Each Accident)</td> <td style="width: 40%;">\$2,000,000</td> </tr> <tr> <td>Aggregate</td> <td>\$10,000,000</td> </tr> </table>	Combined Single Limit (Each Accident)	\$2,000,000	Aggregate	\$10,000,000				
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☒ Workers' Compensation & Employers' Liability	1/1/2026	1/1/2027	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> ☒ Statutory </td> <td style="width: 40%;"></td> </tr> <tr> <td>Each Accident</td> <td>\$2,000,000</td> </tr> <tr> <td>Disease - Each Employee</td> <td>\$2,000,000</td> </tr> <tr> <td>Disease - Policy Limit</td> <td></td> </tr> </table>	☒ Statutory		Each Accident	\$2,000,000	Disease - Each Employee	\$2,000,000	Disease - Policy Limit	
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Each Accident	\$2,000,000										
Disease - Each Employee	\$2,000,000										
Disease - Policy Limit											
☒ Property (Special Risk Includes Fire and Theft)	1/1/2026	1/1/2027	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Blanket Limit, Replacement Cost (unless otherwise stated)</td> <td style="width: 40%;">Deductible: \$1,000</td> </tr> </table>	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000						
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Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex ³ - NH Public Risk Management Exchange
NH Department of Safety 33 Hazen Drive Concord, NH 03305			By: <i>Mary Beth Purcell</i>
			Date: 1/12/2026 mpurcell@nhprimex.org
			Please direct inquiries to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax