



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION
P.O. BOX 1806
CONCORD, NH 03302-1806
603-271-5610 FAX: 888-908-6609
TDD ACCESS: 1-800-735-2964
www.nh.gov/nhdoc

37 - 8/19/26

WILLIAM RYAN HART, JR.

COMMISSIONER

JESSICA A. KURON

ASSISTANT COMMISSIONER

July 27, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the NH Department of Corrections (NHDOC) to make a one-time **retroactive** payment to Keith Griffin, 39-1010 SUPS OF RECR WKRS-5 (Supervisor II), position #41511, in the amount of \$2,741.26 effective upon Governor and Council approval for wages and associated benefits not paid for the period of 7/25/2025 through 4/30/2026 with current State fiscal year funds. 100% General Funds.

Funds are available in the account, 02-46-46-463510-33730000 Northern NH Correctional Facility, as follows:

Account	SOC Title	EE Name	Personnel Services - Permanent Class 10 010-500100	Employer Retirement (Group II - Police) 30.95% 060-500606	Medicare Coverage Permanent 1.45% 060-500631	Family Leave .21% 060-500624	Total Benefits Class 60	Grand Total Class 10 and Class 60
02-46-46-463510-33730000	39-1010 SUPS OF RECR WKRS-5	Keith Griffin	\$1,787.00	\$553.08	\$25.91	\$375.27	\$954.26	\$2,741.26

EXPLANATION

The NH Department of Corrections requests authorization to make a one-time **retroactive** payment for wages and associated benefits not paid as detailed in the chart above, in the amount of \$2,741.26, due to an omission of a shift differential that should have been paid for working unarmed security posts at the Northern NH Correctional Facility for the period of 7/25/2025 through 4/30/2026. The shift differential error was corrected, and Mr. Griffin was paid correctly after this date.

Respectfully Submitted,

William Ryan Hart, Jr.
Commissioner