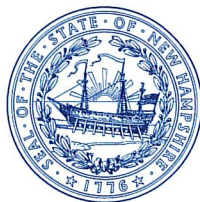


**ATTORNEY GENERAL
DEPARTMENT OF JUSTICE**

109 - 8/19/26

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

July 20, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the New Hampshire Department of Justice (DOJ) to amend an existing subgrant with the Merrimack Police Department, Merrimack, NH (Vendor # 177436-R002) for the Comprehensive, Opioid, Stimulant, Substance Abuse Site-based Program (COSSAP) from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the purpose of continuing to fund enhancements to the Prevention, Enforcement, and Treatment Program (PET), by increasing the price limitation by \$27,944.71 from \$349,545.05 to \$377,489.76, with no change to the completion end date of September 30, 2026, effective upon Governor and Executive Council approval. The original contract was approved by Governor and Council on July 27, 2022, item #123, amended on May 29, 2024, item #5T and further amended on September 17, 2025, item #103. 100% Federal Funds.

Funding is available in Fiscal Year 2027 as follows:

COSSAP

02-20-20-201510-16540000

072-500574 Grants Federal

FY 2027

\$27,944.71

EXPLANATION

The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, COSSAP funding is specifically designed to help lower recidivism rates of overdose victims and provide support to families of those struggling with substance use disorder (SUD) through enhancing and expanding the Prevention, Enforcement, and Treatment (PET) program. This program funds dedicated police officers to respond to overdose calls to provide resources. These officers can assist individuals suffering from SUD, and affected family members, by

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
July 20, 2026
Page 2 of 2

connecting them with needed resources. The officers also focus on child family members to identify adverse childhood experiences (ACEs) with a goal of preventing children from becoming future users.

New Hampshire police departments suffered a shortage of staffing and turnover causing delays in implementing the PET Program with the communities. Due to these shortages several of the police departments are de-obligating funds as they will be unable to spend the funds during the extension period. The de-obligated funds will be utilized by the police departments with staff in the PET Officer position.

The establishment of the Police Department's Prevention, Enforcement, and Treatment Officer is playing a key role in our communities. The goal is to educate and provide support to prevent entry into the criminal justice system and/or recidivism. With additional funding, the Merrimack Police Department will continue to support the PET Officer position and purchase an enclosed trailer equipped to serve as a Hidden in Plain Sight training unit. The Hidden in Plain Sight trailer will be staged as a typical child or teen bedroom and used as a training tool to help identify potential substance misuse by demonstrating how substances may be disguised or concealed within the room. This trailer will serve as a valuable asset for New Hampshire's community engagement efforts and can be incorporated into a wide range of outreach events, including National Night Out, school programs, children's festivals, and presentations for civic organizations.

The trailer will also be made available upon request to any agency, school, or community event, along with the Prevention, Enforcement, and Treatment Officer, who will be the program's overall point of contact. The continuity of this trailer will provide the support needed to new residents, parents, and teachers. It will play a significant role in staying up to date on the latest substance use trends and best practices for coping with this disease in the community.

In the event that federal funds are no longer available, general funds will not be requested to support this program.

Please let me know if you have any questions concerning this request. Your consideration is greatly appreciated.

Respectfully submitted,



John M. Formella
Attorney General

AMENDMENT TO GRANT AGREEMENT

This AMENDMENT TO GRANT AGREEMENT (the “Amendment”) is entered into and effective as of the Effective Date (defined below) by and between as of the NEW HAMPSHIRE DEPARTMENT OF JUSTICE (“State”) and the MERRIMACK POLICE DEPARTMENT (“Subrecipient”). State and Subrecipient are sometimes referred to herein singularly as a “Party” and collectively as the “Parties.”

RECITALS

WHEREAS, the Parties entered into the Grant Agreement as approved by the Governor and Executive Council of the State of New Hampshire on July 27, 2023 at Item # 123 (the “Agreement”), wherein the State agreed grant, and Subrecipient agreed to accept, certain sums upon the terms and conditions set forth therein; and

WHEREAS, in accordance with Paragraph 20 of the Agreement, the Parties wish to amend the terms and conditions of the Agreement as further specified herein;

NOW THEREFORE, for good and valuable consideration exchanged, the receipt and sufficiency of which are hereby conclusively acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Amendment to Block 1.8. The Grant Limitation as set forth in Block 1.8 of the Agreement is to increase from \$349,545.05 to \$377,489.76.
2. Amendment to Exhibit C. Awarded amount as set forth in Paragraph 3(a) of Exhibit C to the Agreement is to increase from \$349,545.05 to \$377,489.76.
3. Effect of Amendment. Except as provided in this Amendment, the terms and conditions of the Agreement shall remain in full force and effect for all purposes.
4. Construction. The recitals set forth at the outset of this Amendment are a part of this Amendment, as fully as if set forth in their entirety in the body hereof. The captions or headings in this Amendment are for ease of reference only, and no caption or heading shall affect in any way the interpretation, meaning, or construction of this Amendment. Capitalized terms that are not defined within the text of this Amendment shall have the same meanings respectively ascribed to them in the Agreement.
5. Effective Date. The terms and conditions of this Amendment shall become effective on the date that it is approved the Governor and Executive Council of the State of New Hampshire (the “Effective Date”).
6. Counterparts; Facsimile and Electronic Signatures. This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Amendment. A facsimile or portable document format (PDF) signature on this Amendment shall be equivalent to, and have the same force and effect as,

an original signature. In accordance with the New Hampshire Uniform Electronic Transactions Act, RSA 294-E:1 *et seq.*, the Parties hereby agree that this Amendment may be signed electronically, including any exhibits, schedules, addenda, or other attachments referenced herein.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date adjacent to their respective signatures set forth below.

MERRIMACK POLICE DEPARTMENT

By:  _____

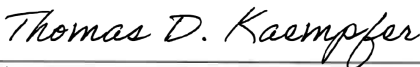
05-19-2026

Date

Authorized Representative
Brian Levesque, Chief of Police

Name of Authorized Representative

NEW HAMPSHIRE DEPARTMENT OF JUSTICE

By:  _____
Thomas Kaempfer, Deputy Director of Administration

7/15/26

Date

Approved by the Attorney General (Form, Substance and Execution)

By:  _____

7/20/26

Date



MERRIMACK POLICE DEPARTMENT

31 Baboosic Lake Road • Merrimack, NH 03054

(603) 424-3774 • Fax (603) 424-1760

www.merrimackpd.org

Brian K. Levesque
Chief of Police

Matthew J. Tarleton
Deputy Chief of Police

I, Brenda Dulong, Town Clerk/Tax Collector of the Town of Merrimack, NH do hereby certify that: On June 25th 2026 the Town Council for the Town of Merrimack, NH voted to accept funds and enter into a grant agreement with the New Hampshire Department of Justice;

The Town Council, for the town of Merrimack, NH further authorizes the Town Manager to execute any documents which may be necessary for this contract;

This authorization has not been revoked, annulled or amended in any manner whatsoever, and remains in full force and effect as of the date hereof;

This authority remains valid for thirty (30) days from the date of this Certificate of Authority;

The following now occupies the office indicated above:
Paul Micali, Town Manager

Brenda Dulong

Sharon A. Marunic
7/10/26
Notary Public





Town Council Meeting Agenda



Thursday, June 25, 2026, at 7:00 PM, in the Matthew Thornton Room

Amended on Wednesday, June 24, 2026, at 11:45 AM

Call to Order

Pledge of Allegiance

Announcements

Comments from the Press and Public

Recognitions, Resignations and Retirements

1. Recognition of Town Committee Members

Submitted by Town Council Chair Nancy Harrington and Vice Chair Jennifer Jobin

The Town Council to recognize to the following individuals for their volunteer service to the Town of Merrimack:

- **Karen Contos** – Planning Board
- **William “Bill” Wilkes** – Town Center Committee
- **Rodney Buckley** – Zoning Board of Adjustment
- **Wolfram von Schoen** – Zoning Board of Adjustment

2. Recognition of Merrimack TV Volunteer, Ronan Brown, MHS Class of 2026

Submitted by Media Services Coordinator Nicholas Lavallee

The Town Council to recognize Ronan Brown for his volunteerism as a play by play broadcaster on Merrimack TV and his commitment to community media.

3. Resignation and Recognition of Town Committee Member

Submitted by Town Council Chair Nancy Harrington and Vice Chair Jennifer Jobin

The Town Council to recognize to the following individual for his volunteer service to the Town of Merrimack:

- **Nelson Disco** – Planning Board & Town Center Committee

Appointments

1. Annual Review with the Parks and Recreation Committee

Submitted by Parks and Recreation Committee Chair Tracy McGraw

Per Town of Merrimack Charter Section 6-6, at least annually, there should be an annual review with the Parks and Recreation Committee. This agenda item is to highlight the committee’s significant actions, current projects, anticipated actions, and to raise any concerns the Council should know or could act on.

Public Hearing

1. Public Hearing – Acceptance of USA 250th Anniversary Committees Donations

Submitted by Town Council Chair Nancy Harrington and Vice Chair Jennifer Jobin

The Town Council will hold a public hearing to authorize the acceptance and expenditure of donations totaling \$14,404, raised through the Merrimack USA 250th Anniversary Committee’s Jail and Bail Fundraiser, pursuant to RSA 31:95-b and Charter Article 8-15. These funds will be used to offset the cost of the Town’s 250th celebration events.

2. Public Hearing – Acceptance of Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) Grant Additional Funding

Submitted by Captain Chris Spillane

The Town Council will hold public hearing to accept additional COSSUP grant money made available through the Department of Justice in the amount of \$27,944.71 to the Merrimack Police Department to be used towards the purchase of a trailer to be purposed as a Hidden in Plain Sight Trailer, pursuant to RSA 31:95-b and Charter Article 8-15.

Legislative Updates from State Representatives

Town Manager's Report

Consent Agenda

Old Business

New Business

1. Committee Appointments

Submitted by Town Council Chair Nancy Harrington and Vice Chair Jennifer Jobin

The Town Council to consider appointing the following individuals to Town committees, pursuant to Charter Article 4-8:

- **Steve Perkins** – Conservation Commission (*Alternate member*)
- **Karis Welsh** – Conservation Commission (*Full member*)
- **Matthew Brown** – Heritage Commission (*Full member*)
- **Violet MacLeod** – Parks and Recreation Committee (*Merrimack High School Representative*)
- **Lynn Christensen** – Planning Board (*Alternate member*)
- **Haleem Mediouni** – Planning Board (*Full member*)
- **Vincent Russo** – Planning Board
- **Justin Wadsworth** – Planning Board
- **Neil Anketell** – Town Center Committee (*Member of the Planning Board*)
- **Erin Clement** – Town Center Committee (*Member of the Library Board of Trustees*)
- **Tyrel Borowitz** – Town Center Committee (*Full member*)
- **Kathleen Sher** – Trustees of Trust Funds (*Alternate member*)

2. Donation Acceptance of Eagle Scout Surplus Funds for Parks & Recreation Department

Submitted by Parks & Recreation Director Matthew Casparius

The Town Council to consider the acceptance and expenditure of a donation of surplus funds in the amount of \$70.31 from Eagle Scout Evan Carlson to the Parks & Recreation Department to be used for future improvements at Twin Bridge Park, pursuant to RSA 31:95-b and Charter Article 8-15.

3. Donation Acceptance for the Merrimack Police Department

Submitted by Captain Chris Spillane

The Town Council to consider the acceptance and expenditure of a donation in the amount of \$50.00 from a citizen of Manchester to the Merrimack Police Department to be used towards a community program, pursuant to RSA 31:95-b and Charter Article 8-15.

4. Donation Acceptance for the Merrimack Police Department

Submitted by Captain Chris Spillane

The Town Council to consider the acceptance and expenditure of a donation in the amount of \$1,000 from Digital Federal Credit Union (DCU) to the Merrimack Police Department to be used towards providing programs and services that make a difference in the community, pursuant to RSA 31:95-b and Charter Article 8-15.

5. Donation Acceptance for the Public Works Department – Highway Division

Submitted by Public Works Director Dawn Tuomala

The Town Council to consider the acceptance of an anonymous donation of two (2) 250 gallon double walled containment tanks for oil, valued at approximately \$2,400, to the Public Works Department's Highway Division, pursuant to RSA 31:95-e and Charter Article 8-15.

6. Donation Acceptance for the Public Works Department – Highway Division

Submitted by Highway Operations Manager Gregory Blecharczyk

The Town Council to consider the acceptance of an anonymous donation of a couch, a "Back Rack" System and an acetylene torch, valued at approximately \$1,000, for the Highway Division, pursuant to RSA 31:95-e and Charter Article 8-15.

7. Donation Acceptance for the Public Works Department – Wastewater Treatment Facility

Submitted by Public Works Assistant Director / Wastewater Leo Gaudette

The Town Council to consider the acceptance of an anonymous donation of 500 gallons 50% Sodium Hydroxide, 500 gallons 12.5% Sodium Hypochlorite, two (2) chemical drum pumps, one (1) cabinet containing assorted PVC pipe fittings, 100 feet PVC piping and two (2) 275 gallon containment pallets for IBC totes, valued at approximately \$4,775, for the Wastewater Treatment Facility, pursuant to RSA 31:95-e and Charter Article 8-15.

8. Acceptance of Proposed Right-of-Way Easement Plan

Submitted by Public Works Director Dawn Tuomala

The Town Council to consider the acceptance of a proposed private utility right-of-way easement plan to allow underground septic and utilities to pass under a small section of Greenwood Road.

9. Donation Acceptance for the Merrimack Conservation Commission

Submitted by Michael Drouin

The Town Council to consider the acceptance of a donation of five pairs of Fiskars PowerGear2 loppers, valued at approximately \$204, from Michael Drouin to the Merrimack Conservation Commission (MCC), pursuant to RSA 31:9-e and Charter Article 8-15. This donation was approved by the MCC during their June 8, 2026 meeting.

10. Matthew Thornton Graveyard Flagpole

Submitted by Town Manager Paul T. Micali

The Town Council to consider a proposal to have a flag pole installed within the Matthew Thornton Graveyard, in honor of 250th anniversary of the Declaration of Independence.

11. Transfer of Funds Request

Submitted by Town Manager Paul T. Micali

The Town Council to consider a request for the transfer of funds from the Incentives line item budgeted for the non-union Performance Pay Plan into the various departmental budgets.

Minutes

Approve the minutes from the following Town Council meeting:

- ♦ May 28, 2026

Comments from the Press & Public

Comments from the Council

Adjourn

A copy of the backup material for each agenda item is available for review in the Town Council's Office located at the Merrimack Town Hall.

Posted: June 19, 2026

Amendment posted: June 24, 2026

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: Town of Merrimack 6 Baboosic Lake Road Merrimack, NH 03054		Member Number: 236	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ PO Box 23 Hooksett, NH 03106-9716	
---	--	-----------------------	---	--

Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:	
☒ General Liability (Occurrence Form) Professional Liability (describe) ☐ Claims Made ☐ Occurrence	7/1/2026	7/1/2027	Each Occurrence	\$ 2,000,000
			General Aggregate	\$ 10,000,000
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
☒ Automobile Liability Deductible Comp and Coll: \$1,000 Any auto	7/1/2026	7/1/2027	Combined Single Limit (Each Accident)	\$ 2,000,000
			Aggregate	\$ 10,000,000
☒ Workers' Compensation & Employers' Liability	7/1/2026	7/1/2027	☒ Statutory	
			Each Accident	\$ 2,000,000
			Disease – Each Employee	\$ 2,000,000
			Disease – Policy Limit	
☒ Property (Special Risk includes Fire and Theft)	7/1/2026	7/1/2027	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ – NH Public Risk Management Exchange By: <i>Mary Beth Purcell</i> Date: 6/29/2026 mpurcell@nhprimex.org
State of New Hampshire Department of Justice 1 Granite Place South Concord, NH 03301			Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax