



The State of New Hampshire
Department of Environmental Services 77- 7/29/26



Robert R. Scott, Commissioner

June 19, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Environmental Services (NHDES) to **RETROACTIVELY** amend a contract (PO#9006048) with Underwood Engineers, Inc. of Portsmouth, NH (VC# 155587-B001) to conduct a seacoast interconnection study for public drinking water systems, by extending the completion date to December 31, 2026, from December 31, 2025, effective **retroactively** to December 31, 2025, upon Governor & Council approval through December 31, 2026. This is a no-cost time extension. The original contract was approved by the Governor and Council on February 21, 2024, Item #101. 100% Federal Funds.

EXPLANATION

We are requesting **RETROACTIVE** approval of this amendment to provide additional time for Underwood Engineers, Inc. (UEI) to complete the agreed-upon scope of services. This request is **retroactive** due to delays in processing required documents. Additional time is needed to complete the remaining tasks, including incorporating any final NHDES comments, finalizing the GIS online web viewer, and preparing for presentations. UEI is completing a study to inform investments in the region's public water systems to efficiently allocate the region's source water and prioritize infrastructure improvement projects that are consistent with the region's long-term needs, emergency backup supplies and mutual aid agreements.

A complete draft of the Seacoast Interconnection Study report was submitted to NHDES on February 25, 2026. Presentations to the Seacoast Commission on Drinking Water and the Drinking Water and Groundwater Trust Fund on the study are planned for the fall. To date, \$260,578 of the \$308,961 contract has been spent.

The amendment to the contract has been approved as to form, substance, and execution by the Office of the Attorney General.

We respectfully request your approval of this item.

Robert R. Scott
Commissioner

**AMENDMENT NO. 1
TO AGREEMENT BETWEEN THE
N.H. DEPARTMENT OF ENVIRONMENTAL SERVICES
AND
UNDERWOOD ENGINEERS, INC.**

CONTRACT FOR SERVICES – SEACOAST INTERCONNECTION STUDY

WHEREAS, the State of New Hampshire Department of Environmental Services (NHDES) has entered into a contract with Underwood Engineers, Inc. in the amount of \$308,961 to assist the NHDES Drinking Water and Groundwater Bureau in updating and expanding a seacoast emergency interconnection study and evaluate potential water system interconnections for additional seacoast communities, through December 31, 2025, which was approved by Governor and Council on February 21, 2024, as Item #101.

NOW THEREFORE, amend the original contract between NHDES and Underwood Engineers, Inc. as approved by Governor and Council on February 21, 2024, as Item #101 in the following manner:

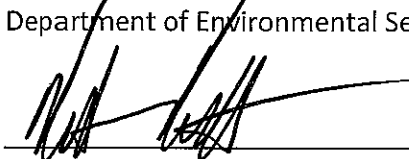
1. The Completion Date as set forth in sub-paragraph 1.7 shall be changed from December 31, 2025 to December 31, 2026.

All other conditions outlined in the contract shall remain in effect.


Robert R. Scott, Commissioner
Department of Environmental Services

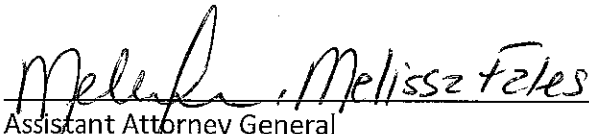
6/19/26

Date


Keith A. Pratt, P.E., Chief Operating Officer
Underwood Engineers, Inc.

6/8/26

Date


Melissa Fates
Assistant Attorney General
Department of Justice

7/1/26

Date

State of New Hampshire

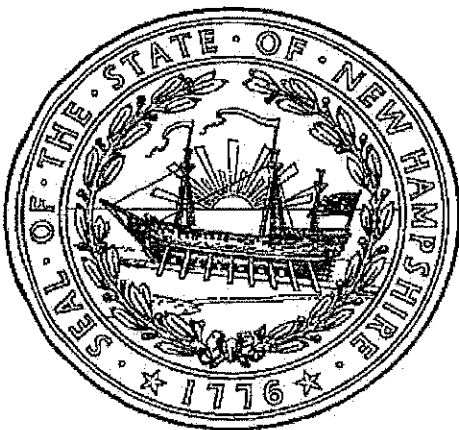
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that UNDERWOOD ENGINEERS, INC. is a New Hampshire Profit Corporation registered to transact business in New Hampshire on June 18, 1982. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 47970

Certificate Number: 0007934881



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 22nd day of May A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

**UNANIMOUS WRITTEN CONSENT OF THE DIRECTORS
IN LIEU OF ANNUAL MEETING
OF
UNDERWOOD ENGINEERS, INC.**

The undersigned, being all the Directors of Underwood Engineers, Inc., a New Hampshire corporation (the "**Corporation**"), and acting in accordance with Section 8.21 of Chapter 293-A of the New Hampshire Business Corporation Act, hereby adopt the following resolutions without the necessity of a meeting and direct the Secretary of the Corporation to make this written consent a part of the permanent records of the Corporation:

Election of Officers

VOTED: That the persons named below be, and they hereby are, elected to hold the offices set forth opposite their respective names, each person to hold such office in accordance with the Bylaws of the Corporation until their successor is duly elected, unless they shall resign, or a vacancy occur by reason of their death, removal, or any other valid cause:

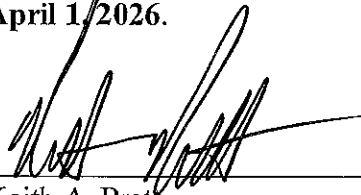
David J. Mercier	President
Terry L. Desmarais	Vice President
Terry L. Desmarais	Treasurer and Secretary
Keith A. Pratt	Chief Operating Officer

Ratification of Prior Acts

VOTED: That all actions taken by the officers of this Corporation that have been disclosed to or otherwise have become known by the Board of Directors since the date of the last annual meeting of the Board of Directors are hereby ratified and confirmed in all respects.

Upon filing with the records of the Corporation, this instrument of consent shall be treated for all purposes as action duly taken at a meeting.

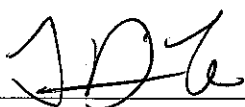
IN WITNESS WHEREOF, the undersigned Directors have signed this consent as of
April 1, 2026.



Keith A. Pratt



David J. Mercier



Terry L. Desmarais

**Meeting Minutes of
Board of Directors Meeting
of
Underwood Engineers, Inc.**

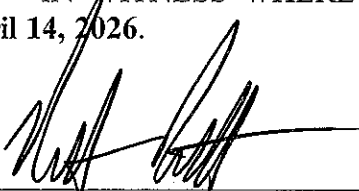
The meeting of the Board of Directors of Underwood Engineers, Inc. was held on April 14, 2026. All Board of Directors (Dave Mercier, Terry Desmarais, and Keith Pratt) were present. The President presided:

Authorization to enter into amended contract:

Upon motion, duly made and seconded, it was unanimously approved:

VOTED: To amend an existing contract with the State of New Hampshire (New Hampshire Department of Environmental Services) for the New Hampshire Emergency Interconnect Study consistent with UE's proposed Amendment No. 1. Amendment No. 1 is a no cost amendment to extend the period of performance and completion date to 12/31/2026.

IN WITNESS WHEREOF, the undersigned Directors have signed this consent as of April 14, 2026.



Keith A. Pratt



David J. Mercier



Terry Desmarais



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/20/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown Insurance Services, Inc. 500 Victory Rd Marina Bay North Quincy MA 02171	CONTACT NAME: Lauren Rago PHONE (A/C, No, Ext): (781) 245-5400 FAX (A/C, No): (781) 245-5463 E-MAIL ADDRESS: Lauren.Rago@bbrown.com														
INSURED Underwood Engineers, Inc. 25 Vaughn Mall Portsmouth NH 03801	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Hartford Casualty Insurance Company</td><td>29424</td></tr><tr><td>INSURER B: Hartford Underwriters Insurance Company</td><td>30104</td></tr><tr><td>INSURER C: Twin City Fire Insurance Company</td><td>29459</td></tr><tr><td>INSURER D: XL Specialty Insurance Company</td><td>37885</td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Hartford Casualty Insurance Company	29424	INSURER B: Hartford Underwriters Insurance Company	30104	INSURER C: Twin City Fire Insurance Company	29459	INSURER D: XL Specialty Insurance Company	37885	INSURER E:		INSURER F:	
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COVERAGES**CERTIFICATE NUMBER:** 2026**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:	Y		08SBAAE2950	06/01/2026	06/01/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY	Y		08UECBB1093	06/01/2026	06/01/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED ☒ RETENTION \$ 10,000 ☐ CLAIMS-MADE ☒ OCCUR	Y		08SBAAE2950	06/01/2026	06/01/2027	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	08WBCAG4M6D	06/01/2026	06/01/2027	☒ PER STATUTE E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Arch/Eng Prof Liab incl Pollution			DPR5043920	06/01/2025	06/01/2026	Per Claim 5,000,000 Aggregate 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Seacoast NH Emergency Interconnection Study

The State of New Hampshire, Department of Environmental Services is included as additional insured per written contract under the general, auto, and umbrella liability policies subject to same terms and conditions.

CERTIFICATE HOLDER**CANCELLATION**

State of New Hampshire Department of Environmental Services

29 Hazen Drive, PO Box 95

Concord

NH 03302-0095

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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