



130- 7/29/26

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street

Concord, New Hampshire 03301

(603) 271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

July 14, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Administrative Services to enter into an amendment to an existing contract (Contract #8003551) with Katahdin Property Services LLC (VC#369019), Dover-Foxcroft, ME, for snow removal services. The purpose of this amendment is to add four locations and increase the price limitation by \$233,028.20 from \$866,971.80 to \$1,100,000.00, effective upon Governor and Executive Council approval through July 31, 2027. The original contract was approved by the Governor and Executive Council on November 13, 2024, item #143.

Funding shall be provided through individual agency expenditures, none of which shall be permitted unless there are sufficient appropriated funds to cover the expenditure.

EXPLANATION

The purpose of this requested contract amendment is to establish a reliable service provider to maintain safe access to state locations during the winter months. Occasionally throughout the contract term new locations need to be included or the scope of service at existing locations must be rebid based on changes resulting from construction, staffing levels, or other matters that may arise. In this case 8 locations were bid out and Katahdin property services offered the lowest price for 4.

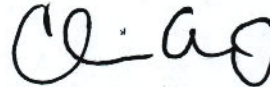
The Department of Administrative Services, through the Bureau of Purchase and Property, issued request for bid (RFB) 3084-26 for snow plowing services at multiple sites. There were 11 compliant responses received, the lowest being from Katahdin Property Services LLC for the Lebanon Circuit Court, Coos County Superior Court, Berlin Readiness Center, and State Police Troop F sites.

The following table represents a summary of the amount necessary to accommodate the requested amendment based on current contract trends through the completion date. A detailed bid tabulation is attached for reference.

Contract financials	
Current limitation	\$866,971.80
This amendment cost	\$201,608.00
Contingency for one-time services	\$31,420.20
New price limitation	\$1,100,000.00

Based on the foregoing, I am respectfully recommending approval of the contract amendment with Katahdin Property Services LLC.

Respectfully submitted,



Charles M. Arlinghaus
Commissioner



Division of Procurement Support Services
Bureau of Purchase Property

Gary S. Lunetta
Director
(603) 271-2201

RFB Bid Summary

Bid Description	Snow Plowing and Removal Services	Agency	Statewide
RFB#	3084-26	Requisition#	N/A
Agent Name	Jonah Rosa	Bid Closing	11/18/2025 at 11:00 am

New Contract Information		Katahdin Property Services	Piedmont Excavation & Septic, LLC	Raymond's Landscaping LLC	ASAP Landscape & Design LLC	Combined Totals
Number of Sites Awarded		4	1	2	1	8
Estimated annual spend		\$100,804.00	\$5,152.00	\$39,500.00	\$6,472.00	\$151,928.00
Estimated term spend		\$201,608.00	\$10,304.00	\$79,000.00	\$12,944.00	\$303,856.00

Expiring Contract Information	
Expiring contracts average annual spend	\$13,186.00
Expiring contracts term spend	\$52,744.00
Average overall cost savings	-\$7,335.50
Delta: new vs. expiring	-53%

Indicates Award: ☐

Location	Katahdin Property Services	Piedmont Excavation & Septic, LLC	Raymond's Landscaping LLC	Amoskeag Maintenance Services, LLC	ASAP Landscape & Design LLC	Expiring Contract
Dept. of Business and Economic Affairs						
Colebrook Welcome Center - 2 Dion Dr, Colebrook NH	\$2,875.00	no bid	no bid	no bid	no bid	no bid
Littleton Welcome Center - 2434 St. Johnsbury Rd, Littleton NH	\$1,875.00	no bid	no bid	no bid	no bid	\$7,500.00
Dept. of Administrative Services - Central Facilities Bureau						
Storrs Street Parking Garage - 124 Storrs St, Concord NH	no bid	\$6,500.00	\$3,450.00	\$5,200.00	no bid	no bid
Dept. of Education - 25 Hall Street	\$5,625.00	\$2,098.75	\$1,487.50	\$4,900.00	\$1,500.00	\$1,158.00
Lottery Commission						
Headquarters - 14 Integra Dr, Concord NH	\$3,500.00	\$1,900.00	\$765.00	\$2,200.00	\$809.00	\$725.00
Department of Natural and Cultural Resources						
Bear Brook Snow Mobile Parking Lot - 61 Deerfield Rd, Allentown NH	no bid	\$644.00	no bid	\$1,900.00	no bid	\$490.00
North-Country Resource Center - 629 Main Street, Lancaster, NH	\$2,100.00	no bid	no bid	\$1,800.00	no bid	no bid
Dept. of Administrative Services - Bureau of Courts						
Lebanon Circuit Court - 38 Centerra Parkway, Lebanon, NH	\$2,750.00	no bid	no bid	no bid	no bid	no bid
Cross County Superior Court - 55 School Street, Lancaster, NH	\$3,975.50	no bid	no bid	no bid	no bid	\$5,686.00



Division of Procurement Support Services
Bureau of Purchase Property

Gary S. Lunetta
Director
(603) 271-2201

RFB Bid Summary

Dept. of Military and Veterans Services					
Berlin Readiness Center - 549 Route 302, Twin Mountain, NH	\$1,500.00	no bid	no bid	no bid	50%
Dept. of Safety					
State Police Troop F and DMV - 549 Route 302, Twin Mountain, NH	\$4,375.00	no bid	no bid	no bid	N/A
Monthly Sub Total	\$28,575.50	\$11,142.75	\$5,702.50	\$16,000.00	\$16,559.00
Awarded Annual Total	\$100,804.00	\$5,152.00	\$39,500.00	\$6,472.00	\$0.00

Location	LA Brochu Inc.	CK Landmark Construction Corp.	Globe Green LLC	Swallow & Sons Landscaping	Tom Demers Mowing and Landscaping, LLC
	Monthly Rate	Monthly Rate	Monthly Rate	Monthly Rate	Monthly Rate
Dept. of Business and Economic Affairs					
Colebrook Welcome Center - 2 Dion Dr, Colebrook NH	no bid	no bid	no bid	no bid	no bid
Littleton Welcome Center - 2434 St. Johnsbury Rd, Littleton NH	no bid	no bid	no bid	no bid	\$7,500.00
Dept. of Administrative Services - Central Facilities Bureau					
Storrs Street Parking Garage - 124 Storrs St, Concord NH	\$14,000.00	\$10,000.00	no bid	no bid	no bid
Dept. of Education - 25 Hall Street	\$4,500.00	no bid	\$3,900.00	no bid	no bid
Lottery Commission					
Headquarters - 14 Integra Dr, Concord NH	\$5,000.00	\$3,125.00	\$3,400.00	no bid	no bid
Department of Natural and Cultural Resources					
Bear Brook Snow Mobile Parking Lot - 61 Deerfield Rd, Allenstown NH	no bid	no bid	no bid	no bid	no bid
North Country Resource Center - 629 Main Street, Lancaster, NH	no bid	no bid	no bid	no bid	no bid
Dept. of Administrative Services - Bureau of Courts					
Lebanon Circuit Court - 38 Centerra Parkway, Lebanon, NH	no bid	no bid	no bid	no bid	no bid
Coos County Superior Court - 55 School Street, Lancaster, NH	no bid	no bid	no bid	\$5,686.00	\$5,686.00
Dept. of Military and Veterans Services					
Berlin Readiness Center - 549 Route 302, Twin Mountain, NH	no bid	no bid	no bid	no bid	no bid
Dept. of Safety					
State Police Troop F and DMV - 549 Route 302, Twin Mountain, NH	no bid	no bid	no bid	no bid	no bid
Sub Total	\$23,500.00	\$13,125.00	\$7,300.00	\$5,686.00	\$13,186.00
Awarded Annual Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



Division of Procurement Support Services
Bureau of Purchase Property

Gary S. Lunetta
Director
(603) 271-2201

RFB Bid Summary

Recommendation Summary	
Statewide Contract or Amendment	Statewide Contract
Term of Contract	Two years with option to extend for two years
Number of Compliant Solicitations Received	10
Number of Sourced bidders	52
Number of NIGP Vendors Sourced	98
Number of non-responsive bidders	140
P-37 Checklist Complete	Yes
D&B Report Attached	Yes
Confirmed Vendor is not debarred or suspended (Sam.gov)	Vendors are not debarred
Method of Payment (P-card/ACH)	P-card and ACH
FOB Delivered	Yes
Special Notes: Bid from Raymond's Landscaping LLC for the 14 Integra Dr, Concord NH site is not compliant due to conducting the mandatory site visit.	



**FIRST AMENDMENT TO THE CONTRACT
BETWEEN
KATAHDIN PROPERTY SERVICES LLC
AND
THE STATE OF NEW HAMPSHIRE,
DEPARTMENT OF ADMINISTRATIVE SERVICES,
FOR SNOW REMOVAL SERVICES
CONTRACT # 8003551**

This First Amendment (hereinafter referred to as the "Amendment") is by and between the State of New Hampshire, Department of Administrative Services (hereinafter referred to as "the State") and Katahdin Property Services LLC (hereinafter referred to as "the Contractor") for snow removal services.

WHEREAS, pursuant to an agreement effective October 1, 2024, and set to expire July 31, 2027, (hereinafter referred to as "the Agreement"), the Contractor agreed to perform certain snow removal services for the State in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, pursuant to Section 18 of the Agreement, the Agreement may be amended by an instrument in writing executed by both parties;

NOW, THEREFORE, for and in consideration of the mutual promises set forth in this Amendment and the underlying Agreement, the parties do mutually agree as follows:

1. Delete in its entirety Form Number P-37, item 1.8 Price Limitation and substitute the following:

1.8 \$1,100,000.00

2. Amend Exhibit B, Payment Terms, the following payment terms through July 31, 2027:

Facility	Lot/ Roadway Sq. Ft.	Stair/ Walkway Sq. Ft.	2026- 2027 Monthly Rate	2027-2028 Monthly Rate (Extension Option)	2028-2029 Monthly Rate (Extension Option)
Lebanon Circuit Court - 38 Centerra Parkway, Lebanon, NH	25,845	2,065	\$2,900.00	\$2,900.00	\$3,062.00
Coos County Superior Court - 55 School Street, Lancaster, NH	54,800	4,100	\$3,937.50	\$3,937.50	\$4,134.00
Berlin Readiness Center - 549 Route 302, Twin Mountain, NH	56,790	2,340	\$1,500.00	\$1,500.00	\$1,500.00
State Police Troop F and DMV - 549 Route 302, Twin Mountain, NH	44,492	500	\$4,375.00	\$4,375.00	\$4,500.00

3. Amend Exhibit C, 1. Contract Price: Change to the following: \$1,100,000.00.
4. All other provisions of the Agreement, approved by the Governor and Executive Council on November 13, 2024, shall remain in full force and effect.

KATAHDIN PROPERTY SERVICES LLC

Signed: _____

Richard McLeese
(Print Name)

Title: _____

manager

Date: _____

5-15-26

STATE OF NEW HAMPSHIRE

Signed: _____

Charles M. Arlinghaus
(Print Name)

Title: Commissioner

Department of Administrative Services

Date: _____

7-1-26

OFFICE OF THE ATTORNEY GENERAL

By: _____

Christen Lavers

Christen Lavers

(Print Name)

Title: Sr. Assistant Attorney General

Date: 7/8/26

The foregoing contract was approved by the
Governor and Council of New Hampshire on

Signed: _____

(Print Name)

Title: _____

State of New Hampshire

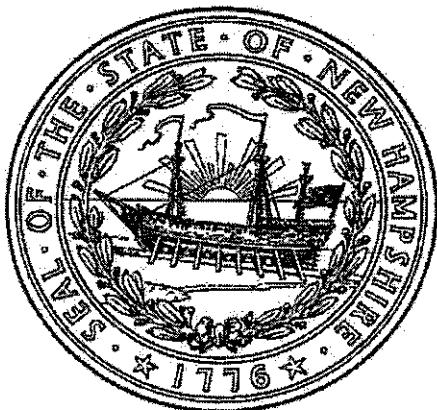
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that KATAHDIN PROPERTY SERVICES LLC is a Maine Limited Liability Company registered to transact business in New Hampshire on July 28, 2021. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 877060

Certificate Number: 0007940911



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 2nd day of June A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

Katahdin Property Services, LLC

(Name of Business)

UNANIMOUS WRITTEN CONSENT
OF MEMBERS IN LIEU OF MEETING

The undersigned, being all of the members of Katahdin Property Services, a New Hampshire limited liability company (the "Company"), in accordance with the New Hampshire Revised Limited Liability Company Act, RSA 304-C:1 *et seq.*, agree to waive all notice of the time, place, and purpose of a meeting of the members of the Company, and hereby adopt the following resolutions with the same force and effect as if such resolutions had been adopted at a meeting of members duly called and convened for such purpose on the date set forth below, with a full quorum present and acting throughout:

RESOLVED, that it is in the best interests of the Company to enter into the transactions contemplated by that certain Agreement (the "Agreement") to provide certain snow removal services to the State of New Hampshire upon the terms and conditions set forth therein, said Agreement being awarded to the Company as the result of State of New Hampshire Contract No. / Bid No. 800365.

RESOLVED, that the terms and conditions of the Agreement are hereby authorized, accepted, and approved;

RESOLVED, that Richard McCue, in their capacity as a member of the Company, is hereby authorized to execute and deliver the Agreement in the name, and on behalf, of the Company;

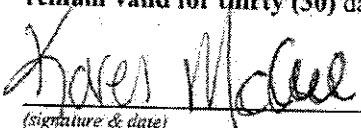
RESOLVED, that Richard McCue, in their capacity as a member of the Company, is hereby authorized to execute and deliver any and all such other agreements, documents, or instruments and to take such other actions as may be necessary to consummate the transactions contemplated by the Agreement;

RESOLVED, that any other actions of Richard McCue in furtherance of the foregoing resolutions, whether taken before or after the adoption or effectiveness of these resolutions, are hereby approved, confirmed, ratified, and adopted;

RESOLVED, that these resolutions may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument;

RESOLVED, that a facsimile or portable document format (PDF) signature on these resolutions shall be equivalent to, and have the same force and effect as, an original signature; and

RESOLVED, that the foregoing resolutions shall take effect on May 15, 2026 and shall remain valid for thirty (30) days from the date signed below.


(signature & date)

Karen McCue
Member

5-15-2026


(signature & date)

Richard McCue
Member

5-15-2026



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/07/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Chalmers Insurance Agency 100 Main Street PO Box 189 Bridgton ME 04009		CONTACT NAME: Laurie Audy PHONE (A/C, No, Ext): (207) 647-3311 FAX (A/C, No): (207) 647-3003 E-MAIL ADDRESS: laudy@chalmersinsurancegroup.com	
INSURED Katahdin Property Services LLC 135 E Main St Dover Foxcroft ME 04426		INSURER(S) AFFORDING COVERAGE INSURER A: Acuity Mutual Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 14184	

COVERAGES

CERTIFICATE NUMBER: CL25111161107

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC ☒ OTHER: Per Project/Per Premises			ZG7768	09/15/2025	09/15/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Employment Practices \$ 25,000
	☒ AUTOMOBILE LIABILITY ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☒ 19 ☒ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			ZG7768	09/15/2025	09/15/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			ZG7768	09/15/2025	09/15/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 PER STATUTE OTH-ER \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Advance Auto Parts

CERTIFICATE HOLDER

CANCELLATION

JONAH L ROSA STATE OF NEW HAMPSHIRE

25 CAPITOL ST
CONCORD

NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Laurie Audy

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AP Intego Insurance Group, LLC 1075 Main Street, Suite 220 Waltham, MA 02451		CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: support@apintego.com	
INSURED Katahdin Property Services LLC PO Box 343 Dover Foxcroft ME 04426		INSURER(S) AFFORDING COVERAGE INSURER A: Wesco Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 25011	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ OTHER \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	WWC3827119	01/29/2026	01/29/2027	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - FA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

State of New Hampshire 25 Capitol Street Concord NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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