

118- 7/29/26



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

25 Capitol Street

Concord, New Hampshire 03301

(603) 271-3201 | Office@das.nh.gov

Charles M. Arlinghaus
Commissioner

Catherine A. Keane
Deputy Commissioner

Sheri L. Rockburn
Assistant Commissioner

June 29, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1) Authorize the Department of Administrative Services, Division of Public Works Design and Construction to enter into an amendment to an existing contract with Lavallee Brensinger PLLC (dba Lavallee Brensinger Architects), (VC# 155101) Manchester, New Hampshire, by increasing the price limitation by \$117,500 for a total price not to exceed \$1,276,382 (Project Number 81198 Contract A) for design and construction administrative services for the Rochester Circuit Court Replacement-Design in Rochester, New Hampshire. This contract is effective upon Governor and Council approval through the completion, estimated to be August 31, 2026, unless extended in accordance with the contract terms. The original contract was approved by Governor and Council on June 28, 2023, Item# 260.

100% Capital Funds.

2) Further authorize that a contingency in the amount of \$5,000 be approved for unanticipated project expenses. **100% Capital Funds.**

3) Further authorize the amount of \$10,000 be approved for payment to the Department of Administrative Services, Division of Public Works Design and Construction (VC#311152), for project management and engineering services. **100% Capital Funds.**

Funds are available in the following account:

	<u>FY 2027</u>
01-14-14-146530-15940000-COURT FACILITIES SECTION	
034-500161 – Design/Construction Services	\$ 117,500
034-500161– Contingency	\$ 5,000
034-500161– DPW Fees	\$ 10,000
Total Request	\$ 132,500

EXPLANATION

This project, to construct a new 25,000 s/f Rochester Circuit Courthouse, replaces the existing facility, which is inadequate in terms of circulation space, layout, security, ADA compliance, and lacks public and staff parking. The existing Rochester Circuit Court is 11,000 s/f, has two courtrooms, and does not have room to incorporate the Rochester Family Division, which is currently housed at another location in a leased facility, creating confusion for court patrons.

Lavallee Brensinger Architects provides professional planning, design, and construction administration services required through the completion of construction, estimated to be August 31, 2026. Additional funding and services are necessary due to project delays resulting from unforeseen weather impacts, supply chain challenges, and compliance requirements and further coordination from the City of Rochester, the State Fire Marshal, and the State Department of Transportation. Additional services include an additional fire hydrant, security revisions, and design alterations to Route 108 and the courthouse driveway. Without the additional funding the Courthouse completion will be delayed and will be unable to open.

The amendment has been approved by the Attorney General as to form and execution.

Respectfully submitted,



Charles M. Arlinghaus,
Commissioner

Contract Reconciliation:

Original contract:	\$1,034,750
Previous increases to the Contract Value per terms of the Contract utilizing Contingency	\$ 124,132
Contract Value:	\$1,158,882

Current Amendment:	\$117,500
New Contract Total:	\$1,276,382

**AMENDMENT TO 81198 Agreement A
Rochester Circuit Court Replacement**

This AMENDMENT TO THE AGREEMENT (“Amendment”) is entered into this 29th day of June, 2026, by and between the State of New Hampshire, acting by and through the Commissioner, Department of Administrative Services (hereinafter “State,” “Commissioner,” “Department” respectively) and Lavallee Brensinger PLLC (dba Lavallee Brensinger Architects) (hereinafter “Consultant”) (the State and the Consultant may hereinafter singularly and/or collectively be referred to as “Party” or “Parties”).

WHEREAS, on June 28, 2023, New Hampshire Governor and Council approved an Agreement (Item # 260) with Lavallee Brensinger PLLC for the Rochester Circuit Court Replacement Project 81198, Contract A (“Agreement”) for an amount not-to-exceed \$1,034,750 along with a project contingency of \$126,250.

WHEREAS, the Consultant has been hired to provide design and construction administration services for a new 25,000 square-foot Circuit Court in Rochester, to address the inadequacies of space, layout, security, building codes, and conditions, through the final Completion of the Project, currently estimated at August 31, 2026.

WHEREAS, in accordance with the terms of the Agreement, the Department approved the use of contingencies totaling \$124,132 to the Consultant, bringing the not-to-exceed contract value to \$1,158,882.

WHEREAS, additional funding and services are needed due to project delays and to address requirements from the City of Rochester, State Fire Marshal, and State Department of Transportation.

NOW THEREFORE, the Parties mutually agree to amend Agreement as follows:

1. Increase the Agreement **by \$117,500** for a revised not-to-exceed Agreement value of **\$1,276,382**

Contract Reconciliation:

Original contract:	\$1,034,750.00
Previous increases to the Contract Value per terms of the Contract utilizing Contingency	\$ 124,132.00
Contract Value:	<u>\$1,158,882.00</u>
Current Amendment:	<u>\$117,500.00</u>
New Contract Total:	<u>\$1,276,382.00</u>

AMENDMENT TO 81198 Agreement A
Rochester Circuit Court Replacement

2. The Consultant shall continue to provide Construction Administration Services through the estimated projection completion date of August 31, 2026 which include:
 - a. An additional fire hydrant requested by both the State Fire Marshal and Rochester Fire Department,
 - b. Security revisions including ballistic glass in the front lobby and upgrades to the security camera system, and
 - c. Design alterations to Route 108 in front of the new building required by the State Department of Transportation.
3. The Consultant agrees to perform the work in accordance with all terms of this Amendment and the Agreement.
4. Except to the extent specifically set forth herein, this Amendment does not alter the terms of the Agreement. All terms of the Agreement remain in full force and effect.
5. This Amendment and all obligations of the Parties are contingent upon appropriate State approval.

**AMENDMENT TO 81198 Agreement A
Rochester Circuit Court Replacement**

IN WITNESS WHEREOF, the Parties hereto have set their hands the date first-written above.

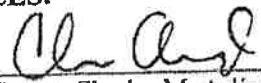
**CONSULTANT:
LAVALLEE BRENSINGER PLLC**

DATED: June 29, 2026

BY: 
Name: Richard Pizzi
Title: CEO

**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES:**

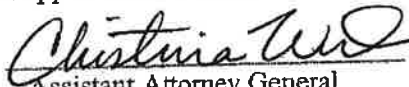
DATED: 6.29.26

BY: 
Name: Charles M. Arlinghaus
Title: Commissioner

ATTORNEY GENERAL:

This is to certify that the above Agreement
Increase has been reviewed by this office
And is approved as to form and execution.

DATED: 6/30/26

BY: 
Assistant Attorney General

SECRETARY OF STATE:

This is to certify that the Governor and
Council approved this Agreement agreement/
Amendment.

DATED: _____

BY: _____
Secretary of State

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that LAVALLEE BRENSINGER PLLC is a New Hampshire Professional Limited Liability Company registered to transact business in New Hampshire on October 06, 1977. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **11471**

Certificate Number: **0007958333**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 30th day of June A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan", is written over a faint, circular embossed seal.

David M. Scanlan
Secretary of State

LAVALLEE BRENSINGER, PLLC

Consent of Managers

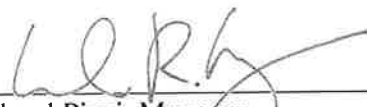
The undersigned, being all of the Managers of Lavallee Brensinger, PLLC, a New Hampshire professional limited liability company (the "Company"), hereby adopt the following resolution effective as of the date set forth below:

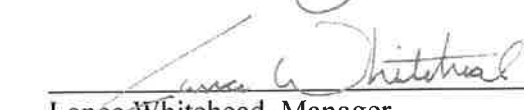
RESOLVED: That Richard Pizzi (CEO) be and hereby is authorized to execute and deliver the following:

Submit bids and proposals, execute contracts and agreements, amendments, deeds and bonds, and has authority to manage the business and affairs of the company and to make all decisions with respect thereto

in the name and on behalf of the Company, and such execution of the above described documents in the Company's name shall be valid and binding upon the Company.

Date: 06/29/2026


Richard Pizzi, Manager


Lance Whitehead, Manager


Sean Landry, Manager



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/29/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Marsh & McLennan Agency LLC
1945 Congress St
Ste A
Portland ME 04102-1967

CONTACT NAME: Tim Harmon

PHONE (A/C, No, Ext): 207-523-2273

FAX (A/C, No):

E-MAIL ADDRESS: tim.harmon@marshmma.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Hartford Underwriters Insuranc

30104

INSURER B : Hartford

INSURER C : Chaucer Insurance Company DAC

INSURER D :

INSURER E :

INSURER F :

INSURED LAVABRE-01
Lavallee Brensinger PLLC DBA Lavallee Brensinger Architects
155 Dow Street, #400
Manchester NH 03101

COVERAGES

CERTIFICATE NUMBER: 1294026060

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☒ LOC OTHER:	Y	04SBAAS3VW2	7/1/2026	7/1/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY	Y	04SBAAS3VW2	7/1/2026	7/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000		04SBAAS3VW2	7/1/2026	7/1/2027	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	04WECAS3VYT	7/1/2026	7/1/2027	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Cyber Risk		CICCBSAGO3VUHZ	7/1/2026	7/1/2027	Cyber Liability \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Workers Compensation 3A Covered States: CT, MA, ME, NH, VT, NC, TN

Certificate holder and any other entities referenced by contract are included as additional insureds by automatic status for general liability and automobile liability as required by written contract or agreement. 30 Day Notice of Cancellation applies in accordance with policy terms and conditions.

RE: Project: Rochester Circuit Courthouse - Rochester, NH Project #81198 and LBA #22-091-00

CERTIFICATE HOLDER**CANCELLATION**

State of New Hampshire
Department of Administrative Services
Division of Public Works Design & Construction
7 Hazen Drive, Room 250 POB 483
Concord NH 03302

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/01/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Brown & Brown Insurance Services, Inc. 500 Victory Rd Marina Bay North Quincy MA 02171		CONTACT NAME: Lauren Rago PHONE (A/C, No, Ext): (781) 245-5400 E-MAIL ADDRESS: Lauren.Rago@bbrown.com FAX (A/C, No): (781) 245-5463	
INSURED Lavallee Brensinger PLLC dba Lavallee Brensinger Architects 155 Dow St., Suite 400 Manchester NH 03101		INSURER(S) AFFORDING COVERAGE INSURER A: XL Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 37885	

COVERAGES

CERTIFICATE NUMBER: 2026

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Arch/Eng Prof Liability Incl Pollution			DPR5054679	03/18/2026	03/18/2027	Per Claim 5,000,000 Aggregate 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Full certificate holder name: State of New Hampshire Dept. of Administrative Services Bureau of Public Works Design & Construction
RE: Rochester Circuit Courthouse - Rochester, NH Project #81198 and LBA #22-091-00
30 day notice of cancellation except 10 day notice for non-payment of premium.

CERTIFICATE HOLDER

State of New Hampshire - see above for full certificate holder name 7 Hazen Dr, Room 250, POB 483 Concord NH 03302-0483	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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