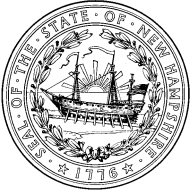


110- 7/29/26



Lori A. Weaver
Commissioner

Iain N. Watt
Director

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH

29 HAZEN DRIVE, CONCORD, NH 03301
603-271-4501 1-800-852-3345 Ext. 4501
Fax: 603-271-4827 TDD Access: 1-800-735-2964
www.dhhs.nh.gov

June 29, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health, to enter into a **Sole Source** amendment to an existing contract with Custom Data Processing, Inc. (VC #391550), Frankfort, KY, to implement enhancements to the New Hampshire Special Supplemental Nutritional Program for Women, Infants, and Children (WIC) Management Information System, by increasing the price limitation by \$72,270 from \$2,307,248 to \$2,379,518 with no change to the contract completion date of June 30, 2027, effective August 1, 2026, upon Governor and Council approval. 100% Federal Funds.

The original contract was approved by Governor and Council on May 4, 2022, item #16, amended on August 7, 2024, item #11, and most recently amended on December 18, 2024, item #28.

Funds are available in the following accounts for State Fiscal Year 2027, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

See attached fiscal details.

EXPLANATION

This request is **Sole Source** because the Department is amending the scope of services and adding funding for the Contractor to complete federally mandated upgrades and user enhancements to the New Hampshire WIC Management Information System (MIS). As the original developer and sole entity with access to the system's proprietary code, the Contractor is the only entity able to perform the necessary updates to the WIC MIS. The upgrades are essential to keeping the system compliant with federal regulations and operational for use by WIC families statewide.

The purpose of this request is to update the MIS system to the federally required WIC Universal MIS-Electronic Benefit Transfer (EBT) interface (WUMEI) software. WUMEI is a standardized framework developed by the USDA to enable secure, consistent, and automated communication between the WIC MIS and WIC EBT systems. The WUMEI upgrade is essential to support the WIC Program's ongoing EBT system conversion and to enable all functionality required by WIC participants in both the MIS and the EBT system.

In addition, this request includes an MIS enhancement that will allow WIC participants to redeem both fruit and vegetable dollars from standard WIC benefits, as well as WIC farmers' market benefits at authorized farmers' markets. This update will provide WIC participants with

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
Page 2 of 2

greater flexibility in using their food benefits, improve access to healthy foods in local communities, and support program nutrition goals.

The New Hampshire WIC Nutrition Program provides free healthy food, nutrition and breastfeeding counseling, and health and social service referrals to eligible families.

Approximately 13,000 individuals in New Hampshire will be served monthly through June 30, 2027.

The Department will continue to monitor contract services through:

- Review and assessment of Contractor project deliverables at monthly status meetings; and
- Monthly review of required business and technical requirements to ensure compliance.

Should the Governor and Council not authorize this request, the New Hampshire WIC Program will be out of compliance with federal requirements potentially jeopardizing federal funding; in addition, WIC participants will not have added capability to redeem all eligible benefits at local farmers' markets.

Area served: Statewide.

Source of Federal Funds: Assistance Listing Number #10.557, FAIN #264NH703W1003.

Respectfully submitted,



For:

Lori A. Weaver
Commissioner

DEPARTMENT OF HEALTH AND HUMAN SERVICES
FISCAL DETAILS SHEET
RFP-2022-DPHS-01-WICMA-01-A03

05-95-90-902010-52600000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF FAMILY HEALTH AND NUTRITION, WIC
100% Federal Funds

Custom Data Processing, Inc.

Vendor # 391550

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2022	102-500731	Contracts for Program Services	90006051	\$48,011	\$0	\$48,011
2022	102-500731	Contracts for Program Services	90006041	\$44,211	\$0	\$44,211
2023	102-500731	Contracts for Program Services	90006015	\$294,590	\$0	\$294,590
2024	102-500731	Contracts for Program Services	90006015	\$294,590	\$0	\$294,590
2025	102-500731	Contracts for Program Services	90006015	\$294,590	\$0	\$294,590
2026	102-500731	Contracts for Program Services	90006015	\$294,590	\$0	\$294,590
2027	102-500731	Contracts for Program Services	90006015	\$294,590	\$0	\$294,590
		Sub Total		\$1,565,172	\$0	\$1,565,172

05-95-90-902010-62900000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF FAMILY HEALTH AND NUTRITION, WIC
100% Federal Funds

State Fiscal Year	Class / Account	Class Title	Job Number	Current Amount	Increase (Decrease)	Revised Amount
2025	102-500731	Contracts for Program Services	90006105	\$19,608	\$0	\$19,608
2026	102-500731	Contracts for Program Services	90006105	\$241,095	\$0	\$241,095
2027	102-500731	Contracts for Program Services	90006105	\$167,991	\$72,270	\$240,261
		Sub Total		\$428,694	\$72,270	\$500,964

05-95-90-902010-26980000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS,
HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF FAMILY HEALTH AND NUTRITION, WIC
100% Federal Funds

State Fiscal	Class / Account	Class Title	Job Number	Current Amount	Increase	Revised Amount
2025	102-500731	Contracts for Program Services	90006103	\$313,382	\$0	\$313,382
		Sub Total		\$313,382	\$0	\$313,382

Overall Total	\$2,307,248	\$72,270	\$2,379,518
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**STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY**

27 Hazen Drive | Concord, NH | 03301
Fax: (603) 271-1516 | TDD: (800) 753-2964
doit.nh.gov



Denis Goulet, *Commissioner*

July 1, 2026

Lori A. Weaver, Commissioner
Department of Health and Human Services
State of New Hampshire
129 Pleasant Street
Concord, NH 03301

Dear Commissioner Weaver:

This letter represents formal notification that the Department of Information Technology (DoIT) has approved your agency's request to enter into a contract amendment with Custom Data Processing, Inc, as described below and referenced as DoIT No. 2020-051C.

The purpose of this request is to implement enhancements to the New Hampshire Special Supplemental Nutritional Program for Women, Infants, and Children (WIC) Management Information System.

The Total Price Limitation shall increase by \$72,270 for a new Total Price Limitation of \$2,379,518, effective upon Governor and Council approval from August 1, 2026 with no change to the end date of June 30, 2027.

A copy of this letter must accompany the Department of Health and Human Services' submission to the Governor and Executive Council for approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Denis Goulet". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Denis Goulet

DG/jd
DoIT #2020-051C

cc: Ken Gagne, IT Manager, DoIT

**State of New Hampshire
Department of Health and Human Services
Amendment #3**

This Amendment to the WIC Management Information Systems (MIS) – Multi-State Consortium contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Custom Data Processing, Inc. ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on May 4, 2022 (Item #16), as amended on August 7, 2024 (Item #11), and most recently amendment on December 18, 2024 (Item #28), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8., Price Limitation, to read:

\$2,379,518

2. Modify Exhibit A, Special Provisions, Paragraph A.7., by adding Section 26, to read:

26. Requirements for Web Content and Mobile Application Accessibility.

26.1 Under Title II of the Americans with Disability Act, the State is required to provide equal access to all of its services, programs, and activities that are provided or made available to the public (whether directly or through contractual, licensing, or other arrangements) via the web and mobile applications. Accordingly, all web content and mobile applications developed, delivered, or otherwise furnished by Contractor pursuant to the terms and conditions of this Agreement shall comply with all applicable accessibility requirements under 28 C.F.R. §35.200 and the technical standards for web content and mobile application accessibility specified in version 2.1 of the Web Content Accessibility Guidelines at Level AA conformance.

26.2 Contractor acknowledges and agrees that the State may require Contractor's compliance with the web content and mobile application accessibility standards set forth in Paragraph 28.1 to be determined by a third-party selected by the State in its sole and absolute discretion.

26.3 Hardware that transmits information or has a user interface, such as display screens, variable message signs, and kiosks, must comply with ICT Accessibility Standards and Guideless, Chapter 4: Hardware.

3. Modify Exhibit A, Special Provisions, by adding Subsection A.8., to read:

A.8. Paragraph 6, Compliance by Contractor with Laws and Regulations/Equal Employment Opportunity, Subparagraph 6.1., is amended as follows:

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, RSA 151:21 Patients' Bill of Rights, civil rights and equal employment opportunity laws, and the Governor's order on Respect and Civility in the Workplace, Executive Order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and

guidelines as the State or the United States issue to implement these regulations.
The Contractor shall also comply with all applicable intellectual property laws.

4. Modify Exhibit C, Price and Payment Schedule; Section 11. Payment Schedule, to add Payment schedules for Task Order #2026-03 and Task Order #2026-04, as follows:

Task Order #2026-03				
Del.#	Payment Milestone	Payment Schedule	Hours	Cost
1	Design Doc Approval	September 2026	46	\$5,060
2	Development Complete Report Approval	September 2026	137	\$15,070
3	Testing and Documentation Approved	September 2026	107	\$11,770
4	Production Deployment Approved	September 2026	13	\$1,430
Total			303	\$33,330

Task Order #2026-04				
Del.#	Payment Milestone	Payment Schedule	Hours	Cost
1	Design Doc Approval	September 2026	54	\$5,940
2	Development Complete Report Approval	December 2026	160	\$17,600
3	Testing and Documentation Approved	January 2027	124	\$13,640
4	Production Deployment Approved	March 2027	16	\$1,760
Total			354	\$38,940
Task Orders Combined Total				\$72,270

5. Add Attachment 1, Task Order #2026-03 – Amendment 3, which is attached hereto and incorporated by reference herein.
6. Add Attachment 2, Task Order #2026-04 – Amendment 3, which is attached hereto and incorporated by reference herein.

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective August 1, 2026, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

6/30/2026

Date

DocuSigned by:

Iain Watt

D778BB63F0704C7...

Name: Iain Watt

Title: Director - DPH

Custom Data Processing, Inc.

6/30/2026

Date

DocuSigned by:

Scott Pralle

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Name: Scott Pralle

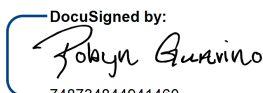
Title: COO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

6/30/2026

Date

DocuSigned by:


Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:



New Hampshire WIC Task Order

General Information

Planned Release: Release 5.6 (Fall 2026)

Change Request - Application (CRA) to be included in the release:

- Release 5.6
 - CRA 410 – NH 2022 WIC UNIVERSAL MIS–EBT INTERFACE (WUMEI) Upgrade and Electronic Benefit Transfer (EBT) Conversion

Payment Approach: New Hampshire WIC serves as the lead state for this Change Request – Application (CRA). This means that New Hampshire WIC will cover the costs for the work carried out by CDP, the Maintenance and Enhancement (M&E) Contractor, in developing, testing, and implementing this CRA.

Section I – Project Scope of Work

Each Change Request – Application (CRA) has an approved Binding Estimate that outlines the high-level requirements and costs for CDP to develop, document, test, and implement the enhancement.

Requirement Number	Requirement
1.00	EBT WUMEI Processor Transactions
1.1	Migrate New Hampshire to use the WUMEI 2022 format.
2.00	EBT Batch Files
2.1	Migrate New Hampshire to use the WUMEI 2022 format.
3.00	EBT Vendor Update
3.1	Update New Hampshire to interact with FIS/WIC Direct instead of the former EBT contractor. 1. Planning and Monitoring - Coordinate activities and schedule with NH and the FIS/WIC Direct team 2. Execution - Respond to requests from the FIS/WIC Direct Team and meeting participation 3. Execution – Update Middleware to interface with FIS/WIC Direct instead of the former EBT contractor. 4. Execution – Update the MIS as needed for NH to use the additional functionality added as part of the WUMEI 2022 Transactions update 5. Execution – Establish a User Acceptance Test (UAT) with connectivity to WIC Direct



New Hampshire WIC Task Order

Requirement Number	Requirement
	6. Testing – Test the connection to WIC Direct for both Transactions and Batch Files
	7. Testing – Conduct Interface Testing
	8. Deployment – Deploy updates to production

Section II – Project Schedule

Release 5.6 Project Schedule

Task Name	Duration	Start	Finish
Release Planning	95 days	Tue 9/2/25	Mon 1/26/26
CRA	95 days	Tue 9/2/25	Mon 1/26/26
CRA's Identified	0 days	Tue 9/2/25	Tue 9/2/25
Design Docs - Develop and MSC Approval	95 days	Tue 9/2/25	Mon 1/26/26
Design Docs Finalized	0 days	Mon 1/26/26	Mon 1/26/26
Defects	34 days	Tue 9/2/25	Fri 10/17/25
MSC Prioritize Defects	34 days	Tue 9/2/25	Fri 10/17/25
Defects Prioritized	0 days	Fri 10/17/25	Fri 10/17/25
Development Phase	79 days	Wed 2/18/26	Tue 6/9/26
CDP Dev - Iteration 1	20 days	Wed 2/18/26	Tue 3/17/26
CDP Dev - Iteration 2	20 days	Wed 3/18/26	Tue 4/14/26
CDP Dev - Iteration 3	20 days	Wed 4/15/26	Tue 5/12/26
CDP Dev - Iteration 4	19 days	Wed 5/13/26	Tue 6/9/26
Dev Complete	0 days	Tue 6/9/26	Tue 6/9/26
Quality Assurance Phase	98 days	Wed 2/18/26	Mon 7/6/26
CDP QA - Iteration 1	25 days	Wed 2/18/26	Tue 3/24/26
CDP QA - Iteration 2	20 days	Wed 3/25/26	Tue 4/21/26
CDP QA - Iteration 3	20 days	Wed 4/22/26	Tue 5/19/26
CDP QA - Iteration 4	20 days	Wed 5/20/26	Wed 6/17/26
CDP Regression	12 days	Thu 6/18/26	Fri 7/3/26
QA Complete	0 days	Fri 7/3/26	Fri 7/3/26
Submit QA Exit Report	0 days	Mon 7/6/26	Mon 7/6/26
Design Validation	53 days	Tue 4/21/26	Fri 7/3/26
Design Validation	53 days	Tue 4/21/26	Fri 7/3/26



New Hampshire WIC Task Order

Task Name	Duration	Start	Finish
DV - Iteration 1 (with Recorded Demo, related Test Cases, & DFDD Updates)	15 days	Tue 4/21/26	Mon 5/11/26
DV - Iteration 2 (with Recorded Demo, related Test Cases, & DFDD Updates)	19 days	Tue 5/12/26	Mon 6/8/26
DV - Iteration 3 (with Recorded Demo, related Test Cases, & DFDD Updates)	19 days	Tue 6/9/26	Fri 7/3/26
Design Validation Complete	0 days	Fri 7/3/26	Fri 7/3/26
Release Documentation	15 days	Tue 6/16/26	Mon 7/6/26
Submit Draft Release Notes	0 days	Tue 6/16/26	Tue 6/16/26
Submit Final Release Notes	0 days	Mon 7/6/26	Mon 7/6/26
UAT Refresh	5 days	Mon 7/6/26	Fri 7/10/26
NH UAT Refresh	5 days	Mon 7/6/26	Fri 7/10/26
HI UAT Refresh	5 days	Mon 7/6/26	Fri 7/10/26
ITCA UAT Refresh	5 days	Mon 7/6/26	Fri 7/10/26
KS UAT Refresh	5 days	Mon 7/6/26	Fri 7/10/26
UAT (7 weeks)	34 days	Mon 7/13/26	Fri 8/28/26
UAT Start	0 days	Mon 7/13/26	Mon 7/13/26
R1 UAT	15 days	Tue 7/14/26	Mon 8/3/26
R2 UAT	10 days	Tue 8/4/26	Mon 8/17/26
R3 UAT	9 days	Tue 8/18/26	Fri 8/28/26
UAT Complete	0 days	Fri 8/28/26	Fri 8/28/26
UAT Report	5 days	Mon 8/31/26	Fri 9/4/26
Develop UAT Report	5 days	Mon 8/31/26	Fri 9/4/26
Submit UAT Report	0 days	Fri 9/4/26	Fri 9/4/26
Release Deployment	14 days	Tue 9/8/26	Mon 9/28/26
Go/No Go	0 days	Tue 9/8/26	Tue 9/8/26
HI/NH Deploy Week 1	6 days	Mon 9/14/26	Mon 9/21/26
Deployment Prep (HI/NH)	5 days	Mon 9/14/26	Fri 9/18/26
Deployment Starts (HI/NH)	0 days	Fri 9/18/26	Fri 9/18/26
Go Live (HI/NH)	0 days	Mon 9/21/26	Mon 9/21/26
KS/ITCA Deploy Week 2	6 days	Mon 9/21/26	Mon 9/28/26
Deployment Prep (KS/ITCA)	5 days	Mon 9/21/26	Fri 9/25/26
Deployment Starts (KS/ITCA)	0 days	Fri 9/25/26	Fri 9/25/26
Go Live (KS/ITCA)	0 days	Mon 9/28/26	Mon 9/28/26

Section III – Payment Schedule



New Hampshire WIC Task Order

CRA 410 – NH 2022 WUMEI Upgrade and EBT Conversion

Del #	Payment Milestones	Payment Schedule	Hours	Cost
1	Design Doc Approved	September 2026	46.00	\$5,060.00
2	Development Complete Report Approved	September 2026	137.00	\$15,070.00
3	Testing and Documentation Approved	September 2026	107.00	\$11,770.00
4	Production Deployment Approved	September 2026	13.00	\$1,430.00
Milestone plus Optional Services Total			303.00	\$33,330.00

Cost Breakdown by Requirement

Requirement	Hours	Rate	Cost
1.0 - EBT WUMEI Processor Transactions	80	110	\$8,800.00
2.0 - EBT Batch Files	90	110	\$9,900.00
3.0 - EBT Vendor Update	133	110	\$14,630.00
Total	303		\$33,330.00

In the event of non-compliance with one (1) or more SLRs for System enhancements, CDP may not invoice for the retained compensation until a Corrective Action Plan (CAP) has been fully satisfied and approved. The MSC may waive the CAP requirement and negotiate with CDP to identify mutually agreeable terms.



New Hampshire WIC Task Order

Section IV – Review and Approval

This Task Order was approved via email review with New Hampshire WIC and CDP.

Date of Review: 03/23/2026

Email approval to proceed with the work was given to the MSC Project Management Office (PMO) by:

Hailey McAlary, NH WIC Director

Scott Pralle, CDP Chief Operating Officer

DocuSigned by:

Scott Pralle

6/30/2026

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Signature

Date



New Hampshire WIC Task Order

General Information

Change Request - Application (CRA) to be included:

- CRA 416 – Add QA Code to Portal

Planned Release: Release 5.7 (Spring 2027)

Payment Approach: New Hampshire WIC is the lead state for this Change Request – Application (CRAs). This means that New Hampshire WIC will pay for the work that CDP, the Maintenance and Enhancement (M&E) Contractor, will perform to develop, test, and implement this CRA for the Multi-State Consortium (MSC), which is comprised of the Hawaii, Inter Tribal Council of Arizona, Kansas, and New Hampshire WIC Programs.

Section I – Project Scope of Work

The Change Request – Application (CRA) has an approved Binding Estimate that outlines the high-level requirements and costs for CDP to develop, document, test, and implement the enhancement. Those high-level requirements are included in this section.

Req Number	Requirement	Notes
1.0	Load QR Code – VC Job	
1.1	Retrieve the QR Code from Farm Market Direct and load for each client.	Created once per card per season.
2.0	Client Portal – Benefits	
2.1	Add a button to display a QR code page which includes: • QR Code • FMNP Balance • CVB Balance	

Section II – Security and Infrastructure

- Are there any updates included in this CRA to the approved infrastructure of the MSC applications?
☐ Yes ☒ No
- Are there any updates included in this CRA that would impact the security of the MSC system?
☐ Yes ☒ No



New Hampshire WIC Task Order

Section III – Project Schedule

Release 5.7 Project Schedule

Task Name	Duration	Start	Finish
Release Planning	59 days	Mon 3/16/26	Fri 6/5/26
CRA	59 days	Mon 3/16/26	Fri 6/5/26
CRA's Identified	0 days	Mon 3/16/26	Mon 3/16/26
Develop and MSC Approve Design Docs	59 days	Mon 3/16/26	Fri 6/5/26
Design Docs Finalized	0 days	Fri 6/5/26	Fri 6/5/26
Defects	45 days	Mon 3/16/26	Fri 5/15/26
MSC Prioritize Defects	45 days	Mon 3/16/26	Fri 5/15/26
Defects Prioritized	0 days	Fri 5/15/26	Fri 5/15/26
Development Phase	100 days	Mon 7/13/26	Wed 12/2/26
CDP Dev - Iteration 1	25 days	Mon 7/13/26	Fri 8/14/26
CDP Dev - Iteration 2	25 days	Mon 8/17/26	Mon 9/21/26
CDP Dev - Iteration 3	25 days	Tue 9/22/26	Mon 10/26/26
CDP Dev - Iteration 4	25 days	Tue 10/27/26	Wed 12/2/26
Dev Complete	0 days	Wed 12/2/26	Wed 12/2/26
Quality Assurance Phase	121 days	Mon 7/13/26	Fri 1/8/27
CDP QA - Iteration 1	30 days	Mon 7/13/26	Fri 8/21/26
CDP QA - Iteration 2	25 days	Mon 8/24/26	Mon 9/28/26
CDP QA - Iteration 3	25 days	Tue 9/29/26	Mon 11/2/26
CDP QA - Iteration 4	25 days	Tue 11/3/26	Wed 12/9/26
CDP Regression	10 days	Thu 12/10/26	Wed 12/23/26
QA Complete	0 days	Wed 12/23/26	Wed 12/23/26
Submit QA Exit Report	0 days	Fri 1/8/27	Fri 1/8/27
Design Validation	56 days	Mon 10/12/26	Fri 1/8/27
Iterations	56 days	Mon 10/12/26	Fri 1/8/27
DV Start	0 days	Mon 10/12/26	Mon 10/12/26
DV - Iteration 1	20 days	Tue 10/13/26	Mon 11/9/26
DV - Iteration 2	18 days	Tue 11/10/26	Mon 12/7/26
DV - Iteration 3	18 days	Tue 12/8/26	Fri 1/8/27
DV Complete	0 days	Fri 1/8/27	Fri 1/8/27
Release Documentation	15 days	Fri 12/11/26	Fri 1/8/27
Submit Draft Release Notes	0 days	Fri 12/11/26	Fri 12/11/26
Submit Final Release Notes	0 days	Fri 1/8/27	Fri 1/8/27



New Hampshire WIC Task Order

Task Name	Duration	Start	Finish
UAT DB Refresh	5 days	Mon 1/11/27	Fri 1/15/27
NH UAT Refresh	5 days	Mon 1/11/27	Fri 1/15/27
HI UAT Refresh	5 days	Mon 1/11/27	Fri 1/15/27
ITCA Refresh	5 days	Mon 1/11/27	Fri 1/15/27
KS UAT Refresh	5 days	Mon 1/11/27	Fri 1/15/27
UAT Refresh End	0 days	Fri 1/15/27	Fri 1/15/27
UAT (7 weeks)	33 days	Tue 1/19/27	Fri 3/5/27
UAT Start	33 days	Tue 1/19/27	Fri 3/5/27
R1 UAT	15 days	Tue 1/19/27	Mon 2/8/27
R2 UAT	9 days	Tue 2/9/27	Mon 2/22/27
R3 UAT	9 days	Tue 2/23/27	Fri 3/5/27
UAT End	0 days	Fri 3/5/27	Fri 3/5/27
UAT Report	2 days	Mon 3/8/27	Tue 3/9/27
Develop UAT Report	2 days	Mon 3/8/27	Tue 3/9/27
Submit UAT Report	0 days	Tue 3/9/27	Tue 3/9/27
Release Deployment	11 days	Mon 3/8/27	Mon 3/22/27
Go/No Go	0 days	Wed 3/10/27	Wed 3/10/27
HI/NH Deploy Week 1	6 days	Mon 3/8/27	Mon 3/15/27
Deployment Prep (HI/NH)	5 days	Mon 3/8/27	Fri 3/12/27
Deployment Starts (HI/NH)	0 days	Fri 3/12/27	Fri 3/12/27
Go Live (HI/NH)	0 days	Mon 3/15/27	Mon 3/15/27
KS/ITCA Deploy Week 2	6 days	Mon 3/15/27	Mon 3/22/27
Deployment Prep (KS/ITCA)	5 days	Mon 3/15/27	Fri 3/19/27
Deployment Starts (KS/ITCA)	0 days	Fri 3/19/27	Fri 3/19/27
Go Live (KS/ITCA)	0 days	Mon 3/22/27	Mon 3/22/27

Section IV – Payment Schedule

CRA 416 – QR Code on Portal

Del #	Payment Milestones	Payment Schedule	Hours	Cost
1	Design Doc Approved	September 2026	54.00	\$5,940.00
2	Development Complete Report Approved	December 2026	160.00	\$17,600.00
4	Testing and Documentation Approved	January 2027	124.00	\$13,640.00
5	Production Deployment Approved	March 2027	16.00	\$1,760.00
Milestone plus Optional Services Total			354.00	\$38,940.00



New Hampshire WIC Task Order

In the event of non-compliance with one (1) or more SLRs for System enhancements, CDP may not invoice for the retained compensation until a Corrective Action Plan (CAP) has been fully satisfied and approved. The MSC may waive the CAP requirement and negotiate with CDP to identify mutually agreeable terms.

Section V – Review and Approval

This Task Order was approved via email review with New Hampshire WIC and CDP.

Date of Review: 03/23/2026

Email approval to proceed with the work was given to the MSC Project Management Office (PMO) by:

Hailey McAlary, NH WIC Director

Scott Pralle, CDP Chief Operating Officer

DocuSigned by:

Scott Pralle

6/30/2026

Signature

Date

State of New Hampshire

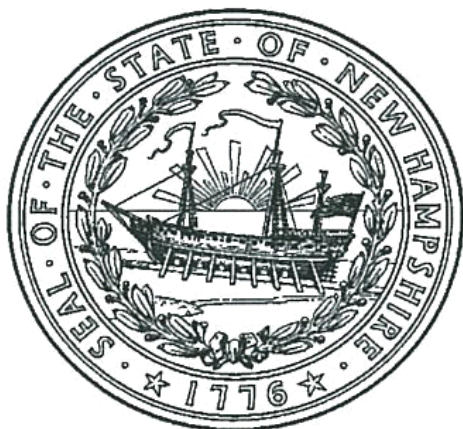
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that CUSTOM DATA PROCESSING, INC. is a Illinois Profit Corporation registered to transact business in New Hampshire on January 20, 2022. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **891118**

Certificate Number: **0007958239**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 30th day of June A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan", written over a horizontal line.

David M. Scanlan
Secretary of State

CERTIFICATE OF AUTHORITY

I, Kelly Pralle, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Custom Data Processing, Inc.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on June 30, 2020, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Scott Pralle and Stan Cochran (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Custom Data Processing, Inc. to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority was **valid thirty (30) days prior to and remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 6/30/20

Kelly Pralle
Signature of Elected Officer
Name: Kelly Pralle
Title: President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/30/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Southpoint Insurance Agency 15341 S 94th Ave, Ste 100 Orland Park IL 60462	CONTACT NAME: Denise Davis PHONE (A/C, No, Ext): (708) 390-2548 FAX (A/C, No): (708) 478-3368 E-MAIL ADDRESS: ddavis@thinksouthpoint.com														
INSURED Custom Data Processing, Inc. 1408 S. Joliet Road Romeoville IL 60446	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: Hanover Insurance</td> <td>22292</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Hanover Insurance	22292	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** CL25123105922**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			ODCD795058	01/01/2026	01/01/2027	EACH OCCURRENCE \$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 2,000,000
						GENERAL AGGREGATE \$ 4,000,000	
						PRODUCTS - COMP/OP AGG \$ 4,000,000	
							\$
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			AWCA186902	01/01/2026	01/01/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
						PIP-Basic \$	
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			ODCD795058	01/01/2026	01/01/2027	EACH OCCURRENCE \$ 4,000,000
							AGGREGATE \$ 4,000,000
							\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	W2CD782693	01/01/2026	01/01/2027	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	E&O/Cyber LHCD795990 Crime-Client Property BDCD857775			LHCD795990-BDCD857775	01/01/2026	01/01/2027	E&O/Cyber \$5,000,000 Crime-Client Property \$3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

State of New Hampshire, Department
 of Health and Human Services
 129 Pleasant Street
 Concord NH 03301-3857

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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