100- 7/29/26

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL

JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

July 1, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the New Hampshire Department of Justice (DOJ) to amend an existing subgrant with Londonderry Police Department, Londonderry, NH (Vendor # 177430-B003) for the Comprehensive, Opioid, Stimulant, Substance Abuse Site-based Program (COSSAP) from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance for the purpose of continuing to fund enhancements to the Prevention, Enforcement, and Treatment Program (PET), by increasing price limitation by $45,000 from $183,819.90 to $228,819.90, with no change to the completion date, effective upon Governor and Executive Council approval through September 30, 2026. The original contract was approved by Governor and Council on July 27, 2022, item #123, amended on May 29, 2024, item #5T, amended on June 26, 2024, item #191 and further amended on September 17, 2025, item #102. 100% Federal Funds.

Funding is available in Fiscal Year 2027 as follows:

COSSAP	FY 2027
02-20-20-201510-16540000	
072-500574 Grants Federal	$45,000

EXPLANATION

The U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, COSSAP funding is specifically designed to help lower recidivism rates of overdose victims and provide support to families of those struggling with substance use disorder (SUD) through enhancing and expanding the Prevention, Enforcement, and Treatment (PET) program. This program funds dedicated police officers to respond to overdose calls to provide resources. These officers can assist individuals suffering from SUD, and affected family members, by connecting them with needed resources. The officers also focus on child family members to identify adverse childhood experiences (ACEs) with a goal of preventing children from becoming future users.

New Hampshire police departments suffered a shortage of staffing and turnover causing delays in implementing the PET Program with the communities. Due to these shortages several of the police departments are de-obligating funds as they will be unable to spend the funds during the extension period. The de-obligated funds will be utilized by the police departments with staff in the PET Officer position.

The establishment of the Police Department's Prevention, Enforcement, and Treatment Officer is playing a key role in our communities. The goal is to educate and provide support to prevent entry into the criminal justice system and/or recidivism. With additional funding, the Londonderry Police Department will continue to support the PET Officer position and purchase an enclosed trailer equipped to serve as a Hidden in Plain Sight training unit. The Hidden in Plain Sight trailer will be staged as a typical child or teen bedroom and used as a training tool to help identify potential substance misuse by demonstrating how substances may be disguised or concealed within the room. This trailer will serve as a valuable asset for New Hampshire's community engagement efforts and can be incorporated into a wide range of outreach events, including National Night Out, school programs, children's festivals, and presentations for civic organizations.

It will also be made available upon request to any agency, school, or community event, along with the Prevention, Enforcement, and Treatment Officer, who will be the program's overall point of contact. The continuity of this trailer will provide the support needed to new residents, parents, and teachers. It will play a significant role in staying up to date on the latest substance use trends and best practices for coping with this disease in the community.

In the event that federal funds are no longer available, general funds will not be requested to support this program.

Please let me know if you have any questions concerning this request. Your consideration is greatly appreciated.

Respectfully submitted,

John M. Formella
Attorney General

#5622522

AMENDMENT TO GRANT AGREEMENT

This AMENDMENT TO GRANT AGREEMENT (the "Amendment") is entered into and effective as of the Effective Date (defined below) by and between as of the NEW HAMPSHIRE DEPARTMENT OF JUSTICE ("State") and the LONDONDERRY POLICE DEPARTMENT ("Subrecipient"). State and Subrecipient are sometimes referred to herein singularly as a "Party" and collectively as the "Parties."

RECITALS

WHEREAS, the Parties entered into the Grant Agreement as approved by the Governor and Executive Council of the State of New Hampshire on July 27, 2022 at Item # 123 (the "Agreement"), wherein the State agreed grant, and Subrecipient agreed to accept, certain sums upon the terms and conditions set forth therein; and

WHEREAS, in accordance with Paragraph 20 of the Agreement, the Parties wish to amend the terms and conditions of the Agreement as further specified herein;

NOW THEREFORE, for good and valuable consideration exchanged, the receipt and sufficiency of which are hereby conclusively acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Amendment to Block 1.8. The Grant Limitation as set forth in Block 1.8 of the Agreement is to increase from $183,819.90 to $228,819.90.

2. Amendment to Exhibit C. The awarded amount as set forth in Paragraph 3(a) of Exhibit C to the Agreement is to increase from $183,819.90 to $228,819.90.

3. Effect of Amendment. Except as provided in this Amendment, the terms and conditions of the Agreement shall remain in full force and effect for all purposes.

4. Construction. The recitals set forth at the outset of this Amendment are a part of this Amendment, as fully as if set forth in their entirety in the body hereof. The captions or headings in this Amendment are for ease of reference only, and no caption or heading shall affect in any way the interpretation, meaning, or construction of this Amendment. Capitalized terms that are not defined within the text of this Amendment shall have the same meanings respectively ascribed to them in the Agreement.

5. Effective Date. The terms and conditions of this Amendment shall become effective on the date that it is approved the Governor and Executive Council of the State of New Hampshire (the "Effective Date").

6. Counterparts; Facsimile and Electronic Signatures. This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Amendment. A facsimile or portable document format (PDF) signature on this Amendment shall be equivalent to, and have the same force and effect as,

an original signature. In accordance with the New Hampshire Uniform Electronic Transactions Act, RSA 294-E:1 *et seq.*, the Parties hereby agree that this Amendment may be signed electronically, including any exhibits, schedules, addenda, or other attachments referenced herein.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date adjacent to their respective signatures set forth below.

LONDONDERRY POLICE DEPARTMENT

By: ______________________________ 6/23/26
Authorized Representative Date

SHAUN MULHOLLAND
Printed Name of Authorized Representative

NEW HAMPSHIRE DEPARTMENT OF JUSTICE

By: Thomas D. Kaempfer 6/23/26
Thomas Kaempfer, Deputy Director of Administration Date

Approved by the Attorney General (Form, Substance and Execution)

By: Mary Ann Dempsey 6/29/26
Attorney Date

Town of Londonderry, New Hampshire
Town Council
268B Mammoth Road • Londonderry, NH 03053
(603) 432-1100 • londonderrynh.gov

CERTIFICATE OF AUTHORITY

Pursuant to Sections 4.5 & 4.6 of the Charter of Londonderry, New Hampshire, the Town Manager is responsible for executing all administrative and financial affairs on behalf of the Town Council. Town Manager Shaun Mulholland has the authority to sign and execute contracts and agreements effective as of June 1, 2025.

Ron Dunn, Chair, Town Council

Shaun Mulholland, Town Manager

Municipality Certification of Authority

I, **Sherry Farrell**, **hereby certify/attest** that I am duly elected Clerk/Secretary/Officer of Town of Londonderry, New Hampshire. I hereby certify the following is a true copy of the resolution adopted during a meeting of the Municipality Officers, duly called and held on June 2, 2025, at which a quorum of the Municipality Officers were present and voting.

> **RESOLVED:** That Shaun Mulholland, Town Manager, is duly authorized to enter into contracts or agreements on behalf of the Town of Londonderry with the State of New Hampshire, and any of its agencies or departments and further is authorized to execute any documents which may in his judgement be desirable or necessary to affect the purpose of this resolution

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. This authority **remains valid for thirty (30)** days from the date of this certificate. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the Municipality. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

DATED: June 22, 2026 **ATTEST:** Sherry Farrell

Sherry Farrell – Town Clerk

SHARON A. FARRELL
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
May 1, 2029

Londonderry Town Council Meeting
Monday, June 15, 2026, 7:00 p.m.
Moose Hill Council Chambers

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Meeting Link: http://173.166.17.35/internetchannel/show/14281?channel=4

Council Members Present: Chair Ron Dunn; Vice Chair Shawn Faber; Councilors Dan Bouchard, Deb Paul, Ted Combes

Council Members Absent: None

Other Staff Present: Town Manager Shaun Mulholland; Administrative Services Director Kirsten Hildonen; Police Captain Alvin Bettencourt; Police Detective Brittany Reitze; Finance Director Justin Campo; Fire Chief Jim Young; Battalion Chief John Camire; Deputy Chief Phil LeBlanc; Lieutenant Chris Lamy; DPW Director Dave Wholley

A. CALL TO ORDER

Chair Dunn called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

Councilor Bouchard asked the public to keep all first responders and Officer Dyer in their thoughts.

Vice Chair Faber read a proclamation recognizing Christie Campbell and her service to the Town.

Councilor Bouchard read Resolution 2026-05 recognizing Kellie Caron and her service to the Town.

Councilor Combes read a resolution recognizing Mckenna Duffy for her contribution to the Town as an intern and for her graduation from Londonderry High School.

B. PUBLIC COMMENT

Chair Dunn opened public comment.

Name: Glenn Douglas
Address: 6 Overlook Avenue
Mr. Douglas spoke to not receiving answers to questions posed to the Town and Council via email and during Public Comment.

In response to a question posed at the last Council meeting. Councilor Bouchard said legal fees paid to investigate accusations against Councilor Paul were $8,692.97.

Name: Kristine Perez
Address: 5 Wesley Drive
Ms. Perez has submitted her name to run as a State Representative for a third term and asked

for the Town's support.

Chair Dunn closed public comment.

C. BOARD APPOINTMENTS AND REAPPOINTMENTS

1. Resignation of Patrice Ruff-Burbine from the Recreation Commission.

Vice Chair Faber moved to accept the resignation of Patrice Ruff-Burbine from the Recreation Commission. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

2. Interviews & appointment for the Planning Board.
The Council interviewed Brent Lyskawa for a position on the Planning Board.

Vice Chair Faber moved to appoint Brent Lyskawa to a two-year alternate position on the Londonderry Planning Board, expiring December 2027. Seconded by Councilor Combes. Motion carried 3-0-2, with Councilor Paul and Councilor Bouchard abstaining. Chair votes in the affirmative.

D. PUBLIC HEARING

1. Receive public input, discuss, and act upon approving the 2027-2029 Strategic Plan.
Ms. Hildonen reviewed the process followed to develop the strategic plan.

Vice Chair Faber moved to open the public hearing. Seconded by Councilor Paul. Motion carried 5-0-0. Chair votes in the affirmative.

Chair Dunn asked for public comment.

Name: Martha Smith
Address: 38 Chester Drive
Ms. Smith spoke in favor of the strategic plan and commended the Town Manager for making strides to put it into place.

Name: Bob Slater
Address: 1 Stonehenge Road
Mr. Stater spoke to the benefit of the Town and School working together to implement this plan.

Councilor Bouchard moved to close the public hearing. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

Councilor Combes submitted proposed changes to the plan. Town Manager Mulholland noted as the changes were submitted immediately before the meeting, Council, Staff, and the public had not had the opportunity to review them. The Council discussed whether to vote on the plan as written, noting that it is a working document that can be changed moving forward, or whether to vote on Councilor Combes' revised version.

Councilor Bouchard moved that the Londonderry Town Council hereby approves the 2027 to 2029 Strategic Plan and directs the Town Manager to begin implementation of the Plan. Seconded by Councilor Paul.

Discussion: The Council acknowledged the time spent creating the current document and the opportunities that had been presented to submit changes. They discussed whether Councilor Combes' changes should be discussed at this meeting, or discussion postponed until the changes could be reviewed.

There was no vote taken.

Councilor Combes invoked councilor privilege to table this topic until the next meeting.

Town Manager Mulholland asked that this topic be added to the July 20th meeting Agenda, as the July 6th Agenda is full.

Councilor Combes rescinded his councilor privilege for the next meeting and requested that this discussion be moved to July 20th.

Vice Char Faber moved to move this discussion to July 20, 2026. Seconded by Councilor Combes. Motion carried 3-2-0, with Councilor Bouchard and Councilor Paul voting in opposition. Chair votes in the affirmative.

Councilor Paul requested a redline copy of the proposed changes. Town Manager Mulholland said Staff could create comparison documents for the Council.

2. **Receive public input, discuss, and accept unanticipated revenue in accordance with RSA 31:95-b, III(a) in the amount of $45,000 for the Comprehensive Opioid Stimulant and Substance Abuse Site-Based Program (COSSA) Grant from the New Hampshire Department of Justice, including acceptance of the amended grant terms.**

Captain Bettencourt and Detective Reitze appeared before the Board to request funds for a hidden-in-plain-sight trailer. This will be fully covered by the COSSA grant, which also funds Detective Reitze's position. Det. Reitze described how the trailer will be used to improve awareness in parents. Mr. Campo explained this is an amendment to a grant that has already been accepted.

Councilor Bouchard moved to open the public hearing. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

Chair Dunn asked for public comment; there was none.

Councilor Bouchard moved to close the public hearing. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

Councilor Bouchard moved that the Londonderry Town Council hereby accepts the additional amount of $45,000 and the amended grant terms of the Comprehensive Opioid Stimulant and Substance Abuse Site-Based Program Grant from the New Hampshire Department of Justice. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

3. **Receive public input, discuss, and accept unanticipated revenue in accordance with RSA 31:95-b, acceptance of unanticipated funds in excess of $10,000 for the fiscal year ending June 30, 2026.**

   Mr. Campo reviewed the sources of the unanticipated revenue, including the sale of DPW equipment/vehicles, sale of Town property to PurposeEnergy, wellness funds received from HealthTrust, and a donation to the Recreation Revolving Fund.

   Councilor Combes moved to open the public hearing. Seconded by Councilor Paul. Motion carried 5-0-0. Chair votes in the affirmative.

   Chair Dunn asked for public comment; there was none.

   Councilor Paul moved to close the public hearing. Seconded by Councilor Bouchard. Motion carried 5-0-0. Chair votes in the affirmative.

   The Council asked about the donation to the Rec Revolving Fund. Town Manager Mulholland explained that fees being assessed were not approved by the Council. Chapter 15 needs to be approved, which updates fee regulations so that fees are collected appropriately. So, a donation was given, which required a public hearing to accept.

   Vice Chair Faber moved that the Londonderry Town Council hereby approves Resolution 2026-08, accepting the unanticipated revenue in the amount of $68,091.50 as presented under 31:95-b, III(a). Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

   Councilor Bouchard moved to schedule a first reading on July 6, 2026, of the Town of Londonderry Administrative Code Chapter 15, Fees and Master Fee Schedule, with a public hearing on July 20, 2026. Seconded by Councilor Paul.

   Discussion: Chair Dunn committed to adding this topic to a future Agenda, noting that the July 6th Agenda is full. Councilor Bouchard questioned whether this item would ever be addressed, as many issues are tabled and not discussed.

   Motion failed 2-3-0, with Vice Chair Faber, Councilor Combes, and Chair Dunn voting in opposition. Chair votes in the negative.

E. NEW BUSINESS

1. **Discuss the request from a resident, sponsored by Councilor Bouchard, to develop a policy for communication with legal counsel.**

   Councilor Bouchard reported a resident requested the Council discuss the use of legal counsel, noting that they have tabled this topic in the past.

Robin Stewart appeared before the Council to explain why she petitioned that the Legal Use Policy be placed back on the Agenda.

Councilor Bouchard asked about legal expenditures to date. Mr. Campo reported $200,000 was budgeted for FY2026 and as of June 15, 2026, $281,298.98 has been invoiced. Councilor Bouchard challenged how legal counsel is being used by the Town and Councilors, citing examples that included Chair Dunn selecting counsel without Council input.

Councilor Bouchard moved to take off the table TC105, so a reading can be scheduled to move it forward.

Vice Chair Faber noted that Councilor Bouchard was citing items discussed in privileged meetings, so the Council could not comment without being in violation. Councilor Bouchard said the minutes of those meetings were not sealed, so were open to the public.

Councilor Bouchard moved to take off the table TC105, so a reading can be scheduled to move it forward.

Chair Dunn explained his actions regarding obtaining legal representation.

The Council discussed the use of legal counsel by Councilors and why all business is not conducted in public meeting. They also discussed the need to keep specific information confidential, and that all Councilors should be informed when counsel is consulted and about what advice is given. They questioned whether all topics being brought to counsel require legal advice.

Chair Dunn suggested establishing a legal subcommittee, consisting of the Chair and Vice Chair, that could speak to counsel, which would limit legal costs. Individual Councilors could no longer contact counsel directly. The Council questioned who would control the subcommittee accessing counsel.

Vice Chair Faber moved to create a legal subcommittee with the Chair and Vice Chair as the members. Councilor Combes seconded the motion.

Town Manager Mulholland called a point of order. He said the process usually followed to adopt a policy includes a first reading and a public hearing. Here, a policy has been created in a different manner. He expressed concern that the rules are changed when it is convenient. He suggested legal counsel review the decision to delegate authority to two people to expend funds, which Council does not have the authority to do. Chair Dunn said he would review the decision to create a subcommittee with legal counsel, and report to the Council.

The motion carried 3-2-0, with Councilor Bouchard and Councilor Paul voting in opposition.

2. Discuss and schedule a public hearing for July 6, 2026 to amend the Traffic Code to include parking regulations on Planeview Dr. and Delta Dr.

Captain Bettencourt reported on actions being taken by the Police Department to address concerns in these areas, noting the difficulty of catching individuals in the act. Parking regulations would provide an additional enforcement tool. The Council discussed the options presented, and suggested others.

Vice Chair Faber moved that the Londonderry Town Council hereby schedules a public hearing on July 6th, 2026 at 7 p.m. at the Londonderry Town Hall to received public input and action on amendments to the Traffic Code. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

Town Manager Mulholland reported the cost of installing speed bumps and adding no-parking signs would be $13,000. He noted concerns over vandalism, and the cost of installing and removing speed bumps each year. This creates a precedent and there is no policy to manage this. The Councilors agreed they were not in favor of installing speed bumps. Chair Dunn said TC103 would be discussed at the next meeting.

3. Review, discuss and approve the expenditure of up to $345,722 to complete exterior repairs and upgrades to Fire Station #2 as outlined in the recently published RFP.

Chief Young and Battalion Chief Camire discussed needed interior and exterior repairs. They requested approval of the expenditure of funds from the FY26 operating budget and expendable maintenance trust fund. This is Phase 1, which addresses emergent issues using currently allocated funds. Phase 2 will be included in the CIP process.

The Council said they should have reviewed the proposals before a decision was made. Chief Young explained his role in the review and approval process; the Council is responsible for approving the expenditure of funds. Town Manager Mulholland noted this information could have been provided, if the Council requested it. The Council said this expenditure should have been presented to the voters for approval.

The Council asked if a building maintenance plan will be part of this process. Deputy Chief LeBlanc reviewed the preventative maintenance schedules that are in place and said Chief Camire could compile this information for the Council. The Council discussed the importance of maintaining Town buildings. They also questioned the impact of this project on the operating budget.

The Council asked about the cost of Phase 2. Chief Young explained the total project was estimated at $900,000, so Phase 2 would be approximately $450,000.

Councilor Bouchard moved that the Londonderry Town Council hereby authorizes the Town Manager to expend $345,722 from FY26 operating budget funds for the purpose of the aforementioned repairs to the Fire Station #2. Seconded by Vice Chair

Faber. Motion carried 5-0-0. Chair votes in the affirmative.

Councilor Bouchard moved that the Londonderry Town Council hereby approved Order 2026-11 authorizing the transfer of up to $125,000 from the Expendable Maintenance Trust Fund to the General Fund to complete exterior repairs and upgrades to Fire Station #2. Seconded by Vice Chair Faber. Motion carried 5-0-0. Chair votes in the affirmative.

4. **Review, discuss and authorize the Town Manager to submit an application for the Staffing for Adequate Fire and Emergency Response Federal Grant Program.**
   Chief Young and Lieutenant Lamy reviewed the staffing plan supported by this grant and the Town's financial responsibility, noting the benefits of the additional staff. The Council discussed whether it was fiscally responsible to apply for this grant, due to the impact on the Town once the grant funds were no longer available. They discussed ways that this could be presented to the voters.

   Chief Young noted that if the Council did not approve applying for the grant or the grant was not awarded, they would continue to bring forward requests for increased staffing on an annual basis to address the fact that the Department is understaffed.

   Councilor Combes moved that the Londonderry Town Council authorizes the Town Manager to submit an application for the Federal FY2025 Staffing for Adequate Fire and Emergency Response Grant programs on behalf of the Town of Londonderry. Seconded by Vice Chair Faber. Motion carried 4-1-0, with Chair Dunn voting in opposition. Chair votes in the negative.

Chair Dunn agreed to take items out of order, in response to a request from Nancy Hendricks, Leach Library Board of Trustees Chair.

F. OLD BUSINESS

1. **Approve the expenditure of up to $572,461 to address the Library Phase 2A building envelope repairs as discussed at the May 18, 2026 Town Council Meeting.**
   Acting Director Donna Plante and Board of Trustees Chair Nancy Hendricks recapped work done in Phase 1. Ms. Plante presented the timeline and the work planned in Phases 2A and 2B, and the cost estimates. The intent is to fund Phase 2A with FY26 unexpended operating budget funds and the expendable maintenance trust fund. Mr. Campo anticipated the library budget will fund approximately $110,000 and the rest will be pulled from other departments.

   Vice Chair Faber moved that the Londonderry Town Council hereby authorizes the Town Manager to apply FY26 operating budget funds for the purpose of Phase 2A of the Leach Library Building Project. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

   Vice Chair Faber moved that the Londonderry Town Council hereby approves Order 2026-12, which authorizes up to $125,000 from the Expendable Maintenance Trust

fund and directs the Trustees of the Trust Fund to disburse said funds for Phase 2A of the Leach Library Building Project. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

G. NEW BUSINESS (continued)

5. Discuss and approve a process to evaluate the Town Manager's performance.

Chair Dunn reviewed the work done to find a method to evaluate the Town Manager's performance, and the drawbacks of each option. While he works on a new process with the Town Manager, which will be completed by the end of September 2026, he asked if the Council would approve the Town Manager providing a self-review that would be due in 30 days.

The Council agreed receiving the self-review would be a good first step, noting that it was due on April 1st. They suggested the Council conduct the evaluation and asked why the Town Manager is involved in creating the evaluation process.

Town Manager Mulholland asked what criteria he should use for his self-review, and the Council said there was no set criteria. The Town Manager explained his self-review was not submitted by April 1st due to the work being done to find an evaluation process.

6. Discuss the concept of creating a farmers' market.

Councilor Paul reviewed her desire to form an agricultural committee that would work on issues such as creating mini-farms, pocket parks, and trails. She reviewed work she has done to create a farmers' market for next year. Chair Dunn will discuss forming an agricultural committee with the Town Manager.

H. OLD BUSINESS (continued)

2. Discuss and approve the fiscal year 2028 budget schedule.

Councilor Bouchard moved that the Londonderry Town Council approves the proposed schedule for budget review, public hearing, and adoption for the FY 2028 budget. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

I. APPROVAL OF CONSENT ITEMS

1. Town Council meeting minutes from June 1, 2026.

2. Approve Order 2026-13 authorizing an expenditure of $162,373.62 from the Reclamation Trust Fund for the costs associated with the diverted tons associated with recycling, and for the cost associated with the removal of an oil tank.

Councilor Bouchard moved to approve the Consent Items as presented. Seconded by Vice Chair Faber. Motion carried 5-0-0. Chair votes in the affirmative.

3. Approve the engagement letter with Sheehan Phinney.

This item was tabled until the July 6th meeting to allow time to review the old and new documentation. However, the current agreement would need to be extended, as otherwise the Town would have no representation as of July 1, 2026, since the rates are changing. The Town Manager will ask them to maintain the same rate through July 6, 2026.

Councilor Bouchard moved to continue service with Sheehan Phinney under current conditions until July 6, 2026. Seconded by Councilor Combes. Motion carried 5-0-0. Chair votes in the affirmative.

4. Approve the engagement letter with Shaheen & Gordon.
This item was tabled until the July 6th meeting.

J. OTHER BUSINESS

1. Liaison Reports

Councilor Paul attended the Old Home Day Committee meeting, and said they are making great progress. She attended the Rec meeting and reported on topics discussed. She reported the Legion paid for the flags on the Common, and thanked the individuals involved in helping to place them. She thanked the individuals involved in the Green Team's plant sale. She reported on other events she attended.

Councilor Combes reported the groundbreaking for the new SAU building will be on June 23rd. He attended the Wild Apples literary publication event in May, which was well attended. The Concerts on the Commons have also been well attended.

2. Town Manager Report

Town Manager Mulholland reviewed the Agendas for the upcoming Council meetings.

He asked the Council to consider bringing in a group such as Braver Angels to facilitate discussion to try to bridge the divides between Council members and the Town Manager. The Council agreed to discuss this at the next meeting.

Chair Dunn asked how much time the Town had to complete the special assessment for the water district and Town Manager Mulholland explained. Chair Dunn offered to help ensure that it is completed. Ms. Hildonen reviewed efforts being made to communicate with citizens about the assessment.

K. PUBLIC COMMENT

Chair Dunn opened public comment.

Name: Sandra Lagueux
Address: 2 Fiddlers Ridge Road
Ms. Lagueux spoke to instances of delays, tabling, and needing to digest by the Council. She said the Council is not doing the work needed to run the Town. She questioned why anyone would vote against implementing a strategic plan. She spoke to the overage in legal costs and the membership of the subcommittee formed to address this, in spite of being told it was not legal to create this subcommittee. She spoke to a lack of transparency.

Name: Robin Stewart
Address: 522 Mammoth Road
Ms. Stewart said due to the membership of the legal subcommittee, no problems would be solved. Nothing was solved regarding the policy that she asked to be brought forward.

Name: Janet Huttula
Address: 5 Stony Point Drive
Ms. Huttula noted trust issues and collusion between Councilors and the Town Manager. She asked that the Town Manager's evaluation include communication. She applauded Councilor Combes for condensing the strategic plan and the Town Manager for composing the plan, noting it was too wordy. She spoke to the responsibilities of the Town Manager and the Council in terms of representing the citizens.

Chair Dunn closed public comment.

Vice Chair Faber clarified the legal costs are not all incurred by the Council.

L. MEETING SCHEDULE

- July 6, 2026, Moose Hill Council Chambers, 7:00 p.m.
- July 20, 2026, Moose Hill Council Chambers, 7:00 p.m.

M. ADJOURNMENT

Councilor Combes moved to adjourn the meeting at 11:28 p.m. Seconded by Councilor Bouchard. Motion carried [illegible]-0-0. Chair votes in the affirmative.

Minutes prepared by Beth Hanggeli

Primex[3]
NH Public Risk Management Exchange

CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex[3]) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex[3] is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex[3] is entitled to the categories of coverage set forth below. In addition, Primex[3] may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex[3], including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex[3] Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex[3]. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member:	*Member Number:*	*Company Affording Coverage:*
Town of Londonderry 268B Mammoth Road Londonderry, NH 03053	224	NH Public Risk Management Exchange - Primex[3] PO Box 23 Hooksett, NH 03106-9716

	Type of Coverage	*Effective Date (mm/dd/yyyy)*	*Expiration Date (mm/dd/yyyy)*	*Limits* - **NH Statutory Limits May Apply, If Not:**	
X	**General Liability (Occurrence Form)**	7/1/2025	7/1/2026	Each Occurrence	$ 2,000,000
	Professional Liability (describe) ☐ Claims Made ☐ Occurrence	7/1/2026	7/1/2027	General Aggregate	$10,000,000
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
	Automobile Liability Deductible Comp and Coll: $1,000 ☐ Any auto			Combined Single Limit (Each Accident)	
				Aggregate	
X	**Workers' Compensation & Employers' Liability**	1/1/2026	1/1/2027	X Statutory	
				Each Accident	$2,000,000
				Disease – Each Employee	$2,000,000
				Disease – Policy Limit	
	Property (Special Risk includes Fire and Theft)			Blanket Limit, Replacement Cost (unless otherwise stated)	

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER: ☐ **Additional Covered Party** ☐ **Loss Payee**	**Primex[3] – NH Public Risk Management Exchange**
State of New Hampshire Department of Justice 1 Granite Place South Concord, NH 03301	**By:** *Mary Beth Purcell* **Date:** 6/22/2026 mpurcell@nhprimex.org Please direct inquires to: **Primex[3] Claims/Coverage Services** **603-225-2841 phone** **603-228-3833 fax**