



The State of New Hampshire  
Department of Environmental Services



Robert R. Scott, Commissioner

May 18, 2026

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Environmental Services to **RETROACTIVELY** amend a grant agreement (PO# 1090024) with the Town of Colebrook, NH (VC# 177375-B002), by extending the completion date to December 1, 2027, from June 1, 2026, effective upon Governor and Council approval through December 1, 2027. The original grant was approved by Governor and Council on December 7, 2022, Item #68, and amended on May 29, 2024, Item #5E, and April 9, 2025, Item #5E. 100% Drinking Water and Groundwater Trust Fund (DWGTF). This is a no cost time extension.

**EXPLANATION**

We are requesting approval of this **RETROACTIVE** grant amendment in order to provide the Town of Colebrook (Town) with additional time to complete the scope of services and secure additional funds. An extension is required because of delays with well-siting evaluations, property permissions, the final hydrogeologic report, and drilling schedule. This request is retroactive due to delays in processing required documents. The funding for this project is a combination of a \$419,000 DWGTF grant and \$428,000 DWGTF loan, totaling \$847,000. To date, \$138,209 of the \$847,000 grant and loan funds have been spent. The well-siting and permitting work were paid for by the Town matching funds per the original funding agreement.

The Town will use a combination of grant and loan funds to locate and install two new water supply wells to meet the current and anticipated water demand. The project includes replacing the existing water supply wells and design, permitting, and bidding for work to connect the new wells to the water system.

This amendment has been approved by the Attorney General's Office as to form, substance and execution.

We respectfully request your approval of this item.

  
Robert R. Scott, Commissioner

**Town of Colebrook, New Hampshire**  
**Drinking Water and Groundwater Trust Fund (DWGTF) Grant**  
**Amendment #3**

This Agreement (hereinafter called the Amendment) is by and between the State of New Hampshire, acting by and through its Department of Environmental Services (hereinafter referred to as the State) and the Town of Colebrook, acting by and through its Town Manager, Timothy Stevens (hereinafter referred to as the Grantee).

WHEREAS, pursuant to an Agreement (hereinafter called the Agreement) approved by the Governor and Council on December 7, 2022, Item #68, and amended on May 29, 2024, Item #5E, and April 9, 2025, Item #5E, the Grantee agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, The Grantee and the State have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Agreement: The Agreement is hereby amended as follows:  
  
(A) The Completion Date as set forth in sub-paragraph 1.7 of the Agreement shall be changed to December 1, 2027, from June 1, 2026.
2. Effective Date of Amendment; This Amendment shall take effect upon the date of approval of this Amendment by the Governor and Executive Council of the State of New Hampshire.
3. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement, and the obligations of the parties thereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

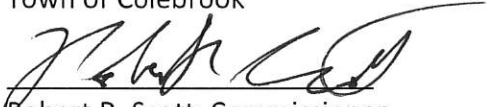
Accepted by:



Timothy Stevens, Town Manager  
Town of Colebrook

03/02/26

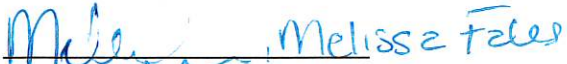
Date



Robert R. Scott, Commissioner  
Department of Environmental Services

5/14/26

Date

 Melissa Fales

Assistant Attorney General  
Department of Justice

5/20/26

Date

*Approved as to form, substance and execution*

**FORM GUIDANCE**

- Please fill out areas highlighted in yellow DIGITALLY before printing for final wet signature.
- The Witness must have a titled position at the Grantee's address listed below.
- The Authorized Representative listed under item 3 does not sign this form.

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**Town of Colebrook  
17 Bridge St, Colebrook, NH 03576**

I, Heidi Lawton, do hereby certify that:

1. I am the Administrative Assistant of the Town of Colebrook.
2. At a meeting held on 04/25/2022, the Town of Colebrook Board of Selectmen voted to accept funds and enter into a Grant Agreement with the **State of New Hampshire Department of Environmental Services** for a water system improvement project.
3. The Town of Colebrook Selectboard further authorized Timothy Stevens, Town Manager, to execute any documents necessary to effectuate this Grant Agreement.
4. This authority has not been revoked, superseded, or amended as of the date of this certification.

IN WITNESS WHEREOF, I have hereunto set my hand as Heidi Lawton, Administrative Assistant, on the date signed below.

Witness Signature: \_\_\_\_\_

*Heidi Lawton*

Date: \_\_\_\_\_

*3/2/26*



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<b>Participating Member:</b> Town of Colebrook 17 Bridge Street Colebrook, NH 03576		<b>Member Number:</b> 143	<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>3</sup> PO Box 23 Hooksett, NH 03106-9716		
Type of Coverage		Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply if Not	
<input checked="" type="checkbox"/>	<b>General Liability (Occurrence Form)</b> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2025	7/1/2026	Each Occurrence	\$ 2,000,000
				General Aggregate	\$ 10,000,000
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
<input checked="" type="checkbox"/>	<b>Automobile Liability</b> Deductible    Comp and Coll: \$1,000  <input type="checkbox"/> Any auto	7/1/2025	7/1/2026	Combined Single Limit (Each Accident)	\$2,000,000
				Aggregate	\$10,000,000
<input checked="" type="checkbox"/>	<b>Workers' Compensation &amp; Employers' Liability</b>	1/1/2026	1/1/2027	<input checked="" type="checkbox"/> Statutory	
				Each Accident	\$2,000,000
				Disease -- Each Employee	\$2,000,000
				Disease -- Policy Limit	
<input checked="" type="checkbox"/>	<b>Property (Special Risk Includes Fire and Theft)</b>	7/1/2025	7/1/2026	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000

**Description:** Proof of Primex Member coverage only. Pollution and hazardous waste related liabilities, expenses and claims are excluded from coverage in the coverage document.

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>
State of New Hampshire Department of Environmental Services 29 Hazen Drive, PO Box 95 Concord, NH 03302-0095			By: <i>Mary Beth Purcell</i>  Date: 3/2/2026    mpurcell@nhprimex.org  Please direct inquiries to: <b>Primex<sup>3</sup> Claims/Coverage Services</b> 603-225-2841 phone 603-228-3833 fax