

67 - 6/17/26



State of New Hampshire  
DEPARTMENT OF NATURAL & CULTURAL RESOURCES  
DIVISION OF PARKS & RECREATION  
BUREAU OF TRAILS



172 Pembroke Road Concord, New Hampshire 03301  
Phone: 603-271-3556 Fax: 603-271-3553  
TDD Access: Relay NH 1-800-735-2964  
nhtrails.org

14 May, 2026

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation, Bureau of Trails to **Retroactively** amend an existing contract agreement with HEB Engineers, Inc. (VC#155401) of North Conway, NH, for Engineering and Survey Services for two snowmobile bridge abutments and approaches on Corridor 19 snowmobile trail within the White Mountain National Forest (WMNF) in Chatham, NH by extending the completion date from December 31, 2025, to August 25, 2026, with no change to the price limitations of \$137,811, effective retroactive to December 31, 2025 upon Governor and Executive Council approval. The original contract was approved by the Governor and Executive Council on February 8, 2023, Item #88. **100% Federal Funds.**

**EXPLANATION**

This request is **Retroactive** due to unanticipated delays in the bridge fabrication and abutment construction stages of this project. The firm is unable to complete the final phase of their contract until all construction and installation is completed. There has been no work done and no funds expended related to the HEB Engineers, Inc. contract since the expiration date of December 31, 2025.

This requested extension, upon approval, is part of a complex federal project the Bureau is collaborating with the White Mountain National Forest on to replace two snowmobile bridges on Corridor 19 in Chatham, NH. HEB Engineers Inc. created site-specific engineered designs for these two bridges and approaches. The firm has no further tasks until the bridges have been installed by the selected contractor. The firm will inspect each bridge, once installed, and provide the load rating for each bridge. The anticipated completion date for bridge installation is August 14, 2026.

Bridge fabrication is currently underway through ADM Welding and Fabrication LLC (VC 167245). A purchase order (PO #1110011) was granted by the Department of Administrative Services as a result of Bid 57-26 on December 10, 2025. There were 89 bidders sourced for this opportunity and two compliant responses were received. ADM Welding and Fabrication, LLC was the lower bidder. The bridges are expected to be delivered prior to the end of May 2026.

A contract for the abutment construction and bridge installation is presented to the Council on this G&C agenda. The contract with Ray's Electric and General Contracting, Inc. is a result of request for bid DNCR 2026-10. The bid was posted in January 2026 with a closing date of March 5, 2026. Seven compliant responses were received, and Ray's Electric and General Contracting, Inc. was selected on the basis of being the lowest bidder. The construction is expected to commence upon G&C approval with a completion date of August 14, 2026.

As previously stated, approval of this requested extension will allow HEB Engineers, Inc. to complete the final phase of this project and ensure that the bridges have been inspected according to the original designs and specifications provided by the firm.

The Attorney General's Office has reviewed and approved this amendment as to form, substance and execution.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Adam Crepeau".

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Adam J. Crepeau  
Commissioner

## Amendment of P-37 Grant Agreement

The Department of Natural and Cultural Resources, Division of Parks & Recreation Bureau of Trails, and HEB Engineers, Inc. (VC# 155401), hereby mutually agree to retroactively amend the contract for engineering and survey services for two snowmobile bridge abutments and approaches on Corridor 19 snowmobile trail within the White Mountain National Forest (WMNF) in Chatham, NH, originally approved by the Governor and Executive Council on February 8<sup>th</sup>, 2023, Item #88, with the completion date of December 31<sup>st</sup>, 2025, as follows:

1. Amend Box 1.7., Completion Date, by extending the completion date to August 25<sup>th</sup>, 2026, from the original completion date of December 31<sup>st</sup>, 2025.
2. All other terms and conditions of the original grant agreement shall remain the same in full force and effect as originally set forth; and
3. This amendment is subject to approval by the Governor and Executive Council.

IN WITNESS WHEREOF, the parties hereto have set their hands as of the day and year written.

### HEB Engineers, Inc.

Christopher Fournier  
Digitally signed by  
Christopher Fournier  
Date: 2026.04.23  
13:31:21 -04'00'

\_\_\_\_\_  
Christopher Fournier, Vice President

April 23, 2026

\_\_\_\_\_  
Date

### Department of Natural and Cultural Resources

*Adam Crepeau*

\_\_\_\_\_  
Adam J. Crepeau, Commissioner

May 14, 2026

\_\_\_\_\_  
Date

### Approved as to form, substance, and execution:

*Mary E. Maloney*

\_\_\_\_\_  
Attorney General

May 19, 2026

\_\_\_\_\_  
Date

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that HEB ENGINEERS, INC. is a New Hampshire Profit Corporation registered to transact business in New Hampshire on January 14, 1981. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **9012**

Certificate Number: **0007754077**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 27th day of January A.D. 2026.

A handwritten signature in black ink, appearing to read "D. Scanlan", is written over a faint circular outline.

David M. Scanlan  
Secretary of State

**Corporate Resolution**

I, Joshua McAllister, hereby certify that I am duly elected Clerk/Secretary/Officer  
(Name)  
of HEB Engineers, Inc.. I hereby certify the following is a true of a vote taken at a  
(Name of Corporation)  
meeting of the Board of Directors/shareholders, duly called and held on April 20, 2026,  
at which a quorum of the directors/shareholders were present and voting.

**Voted:** That Christopher Fournier, VP (may list more than one person) is duly  
(Name and Title)  
authorized to enter into contracts or agreements on behalf of HEB Engineers, Inc.  
(Name of Corporation)  
with the State of New Hampshire and any of its agencies and departments and further is  
authorized to execute any documents which may in his/her judgement to be desirable or  
necessary to affect the purpose of this vote.

**I hereby certify** that said vote has not been amended of repealed and remains in full force  
and effect as the date of the contract to which this certificate is attached. This authority **shall**  
**remain valid for thirty (30) days** from the date of this Corporate Resolution. I further certify  
that it is understood the State of New Hampshire will rely on this certificate as evidence the  
person(s) listed above currently occupy the positions(s) indicated and that they have full  
authority to bind the corporation. To the extent that there are limits on the authority of any listed  
individual to bind the corporation in contracts with the State of New Hampshire, all such  
limitations are expressly stated herein.

**DATED:** April 20, 2026

**ATTEST:**   
(Name & Title)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/24/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Brown & Brown Insurance Services, Inc. 500 Victory Rd Marina Bay North Quincy MA 02171		<b>CONTACT NAME:</b> Lauren Rago <b>PHONE (A/C, No, Ext):</b> (781) 245-5400 <b>E-MAIL ADDRESS:</b> Lauren.Rago@bbrown.com		<b>FAX (A/C, No):</b> (781) 245-5463	
<b>INSURED</b> HEB Engineers, Inc. PO Box 440, 2605 White Mt. Hwy North Conway NH 03860		<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
		<b>INSURER A:</b> Continental Casualty Company			20443
		<b>INSURER B:</b> Nutmeg Insurance Company			39608
		<b>INSURER C:</b> Sentinel Insurance Company, Ltd.			11000
		<b>INSURER D:</b> XL Specialty Insurance Company			37885
		<b>INSURER E:</b>			
		<b>INSURER F:</b>			

**COVERAGES**

CERTIFICATE NUMBER: 2026

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	Y		6020788901	11/01/2025	11/01/2026	EACH OCCURRENCE	\$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person)	\$ 10,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY	\$ 2,000,000
	OTHER:						GENERAL AGGREGATE	\$ 4,000,000
							PRODUCTS - COMP/OP AGG	\$ 4,000,000
								\$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b>			08UECBD7795	11/01/2025	11/01/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>			6020792026	11/01/2025	11/01/2026	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE	\$ 1,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000							\$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	Y/N	N/A	08WECBL7VZR	11/01/2025	11/01/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
D	Arch/Eng Professional Liability including Pollution			DPR5055820	03/28/2026	03/28/2027	Per Claim	2,000,000
							Aggregate	2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Department of Natural Resources is included as additional insured per written contract under the general liability policy subject to same terms and conditions.

**CERTIFICATE HOLDER****CANCELLATION**

Department of Natural Resources 172 Pembroke Road  Concord NH 03301	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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