



# New Hampshire Fish and Game Department

62 - 6/17/26

11 Hazen Drive, Concord, NH 03301-6500  
(603) 271-3421  
FAX: (603) 271-5829

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Email: info@wildlife.nh.gov  
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Stephanie L. Simek, Ph.D.  
Executive Director

May 20, 2026

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Authorize the New Hampshire Fish and Game Department (NHFGD) to make **RETROACTIVE, SOLE SOURCE**, unencumbered, payments to Great Bay Marine (VC 154266 B001) Newington, NH, for 2 invoices, totaling \$6,122.85 for the servicing of the department's Law Enforcement Safeboat and the Marine Division's Endeavor watercraft, effective upon Governor and Council approval. 100% Fish and Game Funds.

Funding for this payment is available in account Fleet Management as follows:

03-075-075-750520-21190000-020-500235 Current Expenses	<u>FY 2026</u>
	\$ 6,122.85

### EXPLANATION

This request is for **RETROACTIVE, SOLE SOURCE** payments for boat repair and service expenses which have been incurred over the last two months that have put the department over the \$10,000 threshold.

The Department of Administrative Services (DAS) recently informed NHFGD that the longstanding interpretation of ADM 608.01, "Repairs to Motor Vehicle", conflicts with the Manual of Procedures (MOP). ADM 608.01 authorizes NHFGD to repair a motor vehicle for amounts less than or equal to the \$10,000 amount established by RSA 21-I:11, I(a)(3). DAS notes that the cumulative vendor spend in MOP 150 section A.3 must be applied to all service contracts, and whereas boat repairs do not constitute automotive repairs, Governor and Council approval is required for these boat repairs that cumulatively exceed \$10,000 with a single vendor.

These services are done on an annual basis to prolong the life of our equipment. Up until this point, having this type of service completed by vendors has not been an issue. This situation rose to the level of being an issue due to the threshold of \$10,000 per vendor being exceeded this fiscal year.

Respectfully submitted,

Stephanie L. Simek, Ph.D.  
Executive Director

Kathy Ann LaBonte, Chief  
Business Division



154266  
B001

Workorder # : 553890 Retail  
 Invoice No. : 025554  
 Start Date : 03/24/2026  
 Complete : 04/29/2026  
 Written by : ROBERT SWAS

103044

Great Bay Marine, Inc.  
 61 Beane Lane  
 Newington, NH 03801  
 Phn (603) 436 - 5299  
 VHF Channel 68

Boat ID/Name : 0000004724 ENDEAVOR  
 Boat Make : ENDEAVOR  
 Boat Model :  
 Boat Hull # :  
 Registration :  
 Location :  
 Engine 1 : C1Z00197 CAT  
 Engine 2 : 20031464 ZF GEAR  
 Engine 3 : parts# See comments

0000000479 NH FISH & GAME  
 ATTN: RENEE ZOBEL  
 11 HAZEN DRIVE  
 CONCORD, NH 03301

SPRING 2026 WORK LIST FOR ENDEAVOR. 50% DEPOSIT REQUIRED, ADDITIONAL PAYMENTS DUE UPON REQUEST. ESTIMATE GOOD FOR 30 DAYS. NOTE! THERE WILL BE A 3% FEE FOR THE USE OF A CREDIT CARD. All work to be completed in a professional manner according to standard practices. This is an estimate not an exact quote. Any alteration or deviation from the above specifications involving extra costs will become an extra charge based on time and materials over and above estimate.

Operation	Item / Part#	Description	Qty	Each	Extension
01	HAUL BOAT				
	Total Labor				Flat Rate
					Labor Total : 513.00
					Parts Total : 0.00
					Operation Total : 513.00

Operation	Item / Part#	Description	Qty	Each	Extension
CKBAT		TEST BATTERIES FULLY CHARGE AND TEST, BATTERIES MAY NEED REPLACEMENT. CUSTOMER STATES THAT ELECTRONIC THROTTLE DOESN'T RESPOND WHEN THE INVERTER IS ON, COULD BE LOW VOLTAGE.			
	Total Labor				180.00
	TWSR	TERRY HAND TOWELS	0.25	7.00	1.75
					Labor Total : 180.00
					Parts Total : 1.75
					Operation Total : 181.75

Operation	Item / Part#	Description	Qty	Each	Extension
03	BOTTOM PRESSURE WASH				
	Total Labor				Flat Rate
					Labor Total : 285.00
					Parts Total : 0.00
					Operation Total : 285.00

Operation	Item / Part#	Description	Qty	Each	Extension
RKSBX		REPACK STUFFING BOX AND CONFIRM THAT THE FEED HOSE FOR THE GLAND IS FREE OF DEBRIS AND IN GOOD CONDITION.			
	Total Labor				660.00
	FLAX-38	3/8" FLAX PACKING (12 FT/ROLL)	3.00	2.20	6.60
	BRE-150	SS HOSE CLAMP	4.00	2.50	10.00
	HOS3680386	3/8" FUEL HOSE	8.00	4.15	33.20
					Labor Total : 660.00

Operation	Item / Part#	Description	Qty	Each	Extension	
					Parts Total :	49.80
					Operation Total :	709.80

Operation	Item / Part#	Description	Qty	Each	Extension	
PP3640		PREP & PAINT BOTTOM 36'- 40'				
		Total Labor			0.00	
	MMM-26336	1" 233+ GREEN PAINT MASKING TAPE	1.00	11.80	11.80	
	RED-CHIP25	PAINT BRUSH CHIP 2 1/2"12PK	1.00	0.70	0.70	
	:	SHK-5445GL MONTEREY BLACK GAL	2.00	188.95	377.90	
	CWH-ZOOTX	TYVEK SUIT - XL	1.00	9.74	9.74	
	ENC-02105	TRAY LINER SOLVENT RESISTANT	1.00	1.66	1.66	
	RED-27123	7" ROLLER COVER	1.00	4.57	4.57	
	RED-CHIP30	PAINT BRUSH CHIP 3" 12/PK	1.00	0.75	0.75	
					Labor Total :	770.88
					Parts Total :	407.12
					Operation Total :	1,178.00

Operation	Item / Part#	Description	Qty	Each	Extension	
ILHRD		INSTALL ANTI-CHAFF GEAR FOR ANCHOR ON BOW OF BOAT. THIS IS A ROUGH ESTIMATE, WILL NEED TO HAVE THE BOAT TO CONFIRM HOW WE WILL MAKE THIS.				
		Total Labor			0.00	
	SDG-3221501	CHOCK ANCHOR S.S. 4 PIECE	1.00	89.25	89.25	
	TWSR	TERRY HAND TOWELS	2.75	7.00	19.25	
	ORNGXL	XL ORANGE GLOVES, NITRILE	2.00	1.45	2.90	
	RED-CHIP25	PAINT BRUSH CHIP 2 1/2"12PK	5.00	0.70	3.50	
	KSP-OAC18	ACETONE QUART	2.00	10.15	20.30	
	MMM-8210	DUST MASK 8210N95	1.00	1.59	1.59	
	FSR-040R	FEIN 40 GRIT RED	2.00	5.30	10.60	
	SCP-93420	2-1/2 QT MIX N MEASURE	2.00	1.75	3.50	
	MMM-64753	2" 301+ YELLOW TAPE	1.00	13.80	13.80	
	FG-01-001	POLY RESIN UNWAXED GALLON	1.00	93.85	93.85	
	FG-01-010	MEK 4OZ	2.00	12.35	24.70	
	FG-09-042	ROLLER, 3/4 X 3	1.00	18.40	18.40	
	FG-10-056	WHITE PIGMENT 4 OZ.	1.00	16.40	16.40	
	RPA-1CT12711238	1-1/2 OZ. 38" MAT	3.00	5.25	15.75	
	SCP-92421	2" FOAM BRUSH	1.00	0.43	0.43	
	SCP-93460	LID, QUART MIXING BUCKET	1.00	0.90	0.90	
	RED-CHIP30	PAINT BRUSH CHIP 3" 12/PK	1.00	0.75	0.75	
	SCP-93410	QUART MIXING BUCKET	2.00	1.40	2.80	
	FSR-080	FEIN 80 GRIT	2.00	2.00	4.00	
	MMM-02114	SANDPAPER PROD 9X11 100C	1.00	1.39	1.39	
	RED-CHIP10	PAINT BRUSH CHIP 1" 36/PK	1.00	0.35	0.35	
	FAS-75	FASTENERS	3.00	0.75	2.25	
	FAS-50	SS FASTENERS	11.00	0.50	5.50	
	FAS-25	SS FASTENERS	10.00	0.25	2.50	
	986-OSL26	DENATURED ALCOHOL QT	1.00	7.00	7.00	
	BTL-1030	LIFE CALK TUBE WHITE	2.00	18.75	37.50	
					Labor Total :	600.84
					Parts Total :	399.16
					Operation Total :	1,000.00

Operation	Item / Part#	Description	Qty	Each	Extension
10		LAUNCH			
		Total Labor			Flat Rate

Operation	Item / Part#	Description	Qty	Each	Extension	
					Labor Total :	513.00
					Parts Total :	0.00
					Operation Total :	513.00

Charge Customer Summary	
Amount Previously Billed	0.00
Payments Received	0.00
Current Balance	4,380.55
Total Balance Due	4,380.55

Work Order Price Summary	
Total Parts	857.83
Total Labor	3,522.72
Total Work Order	\$4,380.55

*Thank You For  
Your Business!*

Click Here To Pay Securely Online.  
Your Zipcode Is Your Password.

Any questions or concerns on completed work reflected on this invoice need to be brought to our attention within 15 days of invoice date or charges will be considered accepted by customer. Please call with any questions. All invoices must be paid prior to boat leaving Great Bay Marine. An interest rate of 2% per month is charged on all balances unpaid in excess of 30 days.

**LIMITED WARRANTIES**

**LABOR:** All labor is warrantied for a period of 30 days unless otherwise specified. Warranty does not cover conditions resulting from misuse, negligence, accident or alteration. Product must be transported to and from our shop at the owner's expense.

Storage charges will be added on all items not picked up within 30 days after notice of completed services. Any items not picked up within 90 days from completion will be offered for public sale to cover any costs related to repair and storage.

**PARTS:** Only warranties on the products sold are those offered by the manufacturer. The seller expressly disclaims all warranties, either expressed or implied including any implied warranties of merchantabililty or fitness for a particular purpose to assume for it any liability in connection with the sale of said products. Buyer shall not be entitled to recover from the seller any consequential damages, damage to property, damages for loss of time, loss of time, loss of profit or income or incidental damages.

500235

AU 20-07500-21190000

\$ 4,380.55 By: RmZ

Rec'd MAY 01 2026

Federal Grant: 75NPF

Commission/G&C Approval: \_\_\_\_\_



154266  
Booi

Workorder # : 553901 Retail  
 Invoice No. : 025428  
 Start Date : 04/01/2026  
 Complete : 04/09/2026  
 Written by : MIKE BUNYAR

103045

Great Bay Marine, Inc.  
 61 Beané Lane  
 Newington, NH 03801  
 Phn (603) 436 - 5299  
 VHF Channel 68

Boat ID/Name : 0000004609 SAFEBOAT (LAW)  
 Boat Make : SAFEBOAT  
 Boat Model : 27  
 Boat Hull # : EG000580L404  
 Registration : NH5060BL  
 Location :  
 Engine 1 : BBNJ-1011100 HONDA  
 Engine 2 : BBNJ-8010428 HONDA  
 Engine 3 :

0000000479 NH FISH & GAME  
 ATTN: RENEE ZOBEL  
 11 HAZEN DRIVE  
 CONCORD, NH 03301

STARBOARD ENGINE HAD A FUSE BLOW. CHECK

Operation	Item / Part#	Description	Qty	Each	Extension
WT40B	WINTERIZE 4 STROKE ENGINE x 2.				
	Total Labor				750.00
	91301-ZW4-003	O-RING (6.9 X 1.45)	4.00	1.32	5.28
	92-80285601	BULK MERC. H.P.GEAR LUBE	3.00	20.45	61.35
	RAC-S3213	FUEL FILTER	2.00	39.24	78.48
	16910-ZVL-003	FILTER, FUEL	2.00	26.67	53.34
	OILZORB	OIL PAD	2.00	1.25	2.50
	15400-PLM-A02	OIL FILTER	2.00	9.36	18.72
	08232-H99-K1LA1	OIL 10W30 FCW QUART HONDA	16.00	12.33	197.28
	90758-ZW1-B00	COTTER PIN	2.00	2.20	4.40
	HYT-05530	SCRAPER 3" PLASTIC	1.00	1.30	1.30
	ORNGM	ORANGE MED. NITRILE GLOVES PAIR	1.00	1.15	1.15
				Labor Total :	750.00
				Parts Total :	423.80
				Operation Total :	1,173.80

Operation	Item / Part#	Description	Qty	Each	Extension
CKTRM	CHECK TRIM & TILT - HAD PROBLEMS IN COLD AND DID ADD FLUID.				
	Total Labor				30.00
				Labor Total :	30.00
				Parts Total :	0.00
				Operation Total :	30.00

Operation	Item / Part#	Description	Qty	Each	Extension
ILZNC	INSTALL ZINCS				
	Total Labor				285.00
	41109-ZW1-B00	METAL, ANODE	4.00	24.10	96.40
	06411-ZW1-020	METAL KIT, ANODE	2.00	50.45	100.90
	OVAL-4-12	OVAL WELD-ON ZINC, 12" STRAP 4 LBS	1.00	56.20	56.20
	Freight	Freight- ANODE- ACCUTECH THIS WAS SPECIAL ORDERED AS NO ONE HAS THESE ZINCS AND ACCUTECH WAS ONLY ABLE TO GET US ONE BECAUSE WE INFORMED THEM THAT IT WAS FOR NH FISH AND GAME AND THEY PULLED ONE OF THE ONES IN RESERVES AND OVERNIGHTED IT BECAUSE			0.00

Operation	Item / Part#	Description	Qty	Each	Extension
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IF THEY DIDNT IT WOULD HAVE TAKEN OVER A WEEK TO GET TO US.

Labor Total : 285.00  
 Parts Total : 253.50  
 Operation Total : 538.50

Charge Customer Summary	
Amount Previously Billed	0.00
Payments Received	0.00
Current Balance	1,742.30
Total Balance Due	1,742.30

Work Order Price Summary	
Total Parts	677.30
Total Labor	1,065.00
Total Work Order	\$1,742.30

*Thank You For  
Your Business!*

Click Here To Pay Securely Online.  
Your Zipcode Is Your Password.

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**PARTS:** Only warranties on the products sold are those offered by the manufacturer. The seller expressly disclaims all warranties, either expressed or implied including any implied warranties of merchantability or fitness for a particular purpose to assume for it any liability in connection with the sale of said products. Buyer shall not be entitled to recover from the seller any consequential damages, damage to property, damages for loss of time, loss of profit or income or incidental damages.

AU 2119-020500235

\$ 1,742.30 By: [Signature]

Rec'd APR 22 2026

Federal Grant: 75 NFF J

Commission/G&C Approval: \_\_\_\_\_