



State of New Hampshire

DEPARTMENT OF SAFETY
 JAMES H. HAYES BUILDING
 33 HAZEN DRIVE
 CONCORD, NEW HAMPSHIRE 03305
 603-271-2791



EDDIE EDWARDS
 ASSISTANT COMMISSIONER

ROBERT L. QUINN
 COMMISSIONER

STEVEN R. LAVOIE
 ASSISTANT COMMISSIONER

June 17, 2026

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Safety, Division of Homeland Security and Emergency Management (HSEM), to amend grant agreements in substantially similar form and format to the attached documents with the Grantees listed below by extending the completion date from August 31, 2026 to September 30, 2028, with no change to the price limitation of \$102,197 for Hazardous Materials Emergency Preparedness (HMEP) projects, effective upon Governor and Council approval. The original grant agreements were approved by Governor and Council on April 15, 2026, item #82. **100% Federal Funds.**

Funding is available in account, Hazardous Materials Emergency Preparedness Grant, as follows:

02-23-23-236010-90040000-072-500574 - Grants to Local Gov't – Federal

<u>Grantee</u>	<u>FY 2026 Award Amount</u>	<u>Vendor Code</u>
Keene NH Haz Mat Team	\$7,197	177417
Midwestern NH Haz Mat Team	\$8,400	171883
Nashua Fire Rescue SMART	\$41,600	177441
NH Association of Fire Chiefs	\$20,000	166536
Twin State Mutual Aid Fire Assoc.	\$12,000	566488
Southeastern NH Haz Mat Team	\$13,000	157297
Total	\$102,197	

EXPLANATION

The purpose of this request is to extend the grant agreements. This extension is requested to allow additional time for full execution and acceptance of the grant agreements at the county and municipal level. The grants listed above are funded by the Federal Fiscal Year (FFY) 2025 Hazardous Materials Emergency Preparedness (HMEP) Grant Program, which was awarded to the Department of Safety, HSEM, from the United States Department of Transportation (USDOT), Pipeline and Hazardous Materials Safety Administration (PHMSA). The HMEP program supports activities that increase state and local effectiveness in handling hazardous materials incidents, to enhance implementation of the Emergency Planning and Community Right-to-Know Act (EPCRA), and to encourage a comprehensive approach to emergency training and planning.

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Applications for funding are submitted through HSEM and then projects are reviewed and approved by members of NH's Advisory Council on Emergency Preparedness and Security (ACEPS) Hazardous Materials Sub-Committee. The Sub-Committee makes the decision for project funding based on the parameters of the State's Federal allocation and on the merits of the applications.

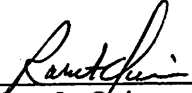
HMEP is 80% Federally funded with a 20% match requirement supplied by the sub-recipient. The sub-recipient acknowledges their match obligation as part of Exhibits B and C to their grant agreement.

Due to the time required to fully execute and accept funding at the county and municipal level, combined with the timing of future Governor and Executive Council meetings, HSEM requests authorization to enter into the grant agreements listed above using the grant agreement form attached to this request. Governor and Executive Council approval of this authorizing item will permit grant agreements to become effective after being fully executed and accepted at the county and municipal level, without requiring further action by the Governor and Executive Council. These agreements will remain subject to a review of form, substance, and execution by the New Hampshire Attorney General's Office prior to final execution and approval by the Department of Safety.

As referenced in Exhibit A.1, Special Provisions Addendum of the original agreement, the parties may amend the agreement, subject to the availability of funding, mutual agreement of the parties, and approval by the New Hampshire Governor and Executive Council.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn
Commissioner of Safety

Grant Agreement with Homeland Security and Emergency Management
Hazardous Materials Emergency Preparedness (HMEP) Projects
Amendment No. 1

This Agreement (hereinafter called the Amendment) is by and between the State of New Hampshire, acting by and through its Department of Safety (hereinafter referred to as the State) and the Homeland Security and Emergency Management acting by and through the Authorized Individual, (hereinafter referred to as the Grantee).

WHEREAS, pursuant to an Agreement (hereinafter called the Agreement) approved by the Governor and Council on April 15, 2026 item #82, the Grantee agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, The Grantee and the State have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows;

1. Amendment and Modification of Agreement: The Agreement is hereby amended as follows:
 - a. The completion Date as set forth in sub-paragraph 1.7 of the Agreement shall be changed from August 31, 20XX to September 30, 2028.

All other conditions outlined in the contract shall remain in effect.

2. Effective Date of Amendment: This Amendment shall take effect upon the date of approval of this Amendment by the Governor and Executive Council of the State of New Hampshire.
3. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement, and the obligations of the parties thereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

Grant Agreement with Homeland Security and Emergency Management
Hazardous Materials Emergency Preparedness (HMEP) Projects
Amendment No. 1

Accepted by:

Authorized Individual
Agency

Date

Robert Quinn
Department of Safety

Date

Assistant Attorney General
Department of Justice

Date

CERTIFICATION OF MUNICIPALITY

I, _____, City Clerk of the City of _____, County of Hillsborough, State of New Hampshire, do hereby certify that:

1. I am the duly appointed City Clerk for the City of _____, NH;
2. I maintain and have custody of and am familiar with the seal and minute books of the municipality;
3. I am authorized to issue certificates with respect to the contents of such books and to affix such seal to such certificate;
4. That _____ was elected Mayor, by the voters of the City of _____, at the Municipal Election held on _____
5. The attached is a true copy of City Charter Section 45 which identifies the Mayor as the chief administrative officer and head of the administrative branch of city government. As such, the mayor supervises the administrative affairs of the city, carries out the policies enacted by the Board of Aldermen, and performs those duties prescribed by resolution or ordinance of the Board of Aldermen.
6. The foregoing charter provision, approved by the voters of _____, is in full force and effect, unamended, as of the date hereof; and
7. The following persons lawfully occupy the office(s) indicated below:
 _____, Mayor
 _____ Counsel
 _____ Financial Officer/Tax Collector/Treasurer
 _____ City Clerk

IN WITNESS WHEREOF, I have hereunto set my hand as the City Clerk of the Municipality this 27th day of September,

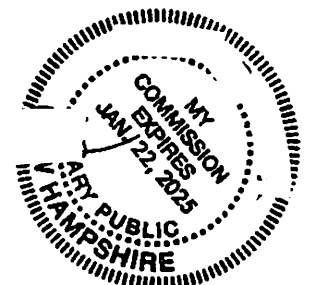
Attest: _____ City Clerk

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH

On this 27th day of September _____ before the undersigned officer personally appeared the person identified in the foregoing certificate, known to me, to be the City Clerk of the municipality identified in the foregoing certificate, and acknowledged that she executed the foregoing certificate.

In witness whereof I have hereunto set my hand and official seal.

Notary Public/Justice of the Peace



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<i>Participating Member:</i>	<i>Member Number:</i>	<i>Company Affording Coverage:</i>
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Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not	
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2022	1/1/2023	Each Occurrence	\$5,000,000
			General Aggregate	\$5,000,000
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<input type="checkbox"/> Automobile Liability Deductible Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)	
			Aggregate	
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2022	1/1/2023	<input checked="" type="checkbox"/> Statutory	
			Each Accident	\$2,000,000
			Disease – Each Employee	\$2,000,000
			Disease – Policy Limit	
<input type="checkbox"/> Property (Special Risk includes Fire and Theft)			Blanket Limit, Replacement Cost (unless otherwise stated)	

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ – NH Public Risk Management Exchange
NH Department of Safety 33 Hazen Drive Concord, NH 03305			By:
			Date:
			Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax

Guidance for Meeting Minutes

Please use language similar to this when documenting meeting minutes accepting the grant

“The Select Board, in a majority vote, accepted the terms of the Hazardous Materials Emergency Preparedness (HMEP) Grant as presented in the amount of \$ for . Furthermore, the Board acknowledges that the total cost of this project will be \$, in which the town will be responsible for a 20% match (\$).”

PLEASE NOTE- If one individual signs the grant agreement, please include this statement in the meeting minutes: *“(name and/or title/position) is authorized to sign all documents related to the grant”*. Refer to the Certificate of Authority for additional guidance.