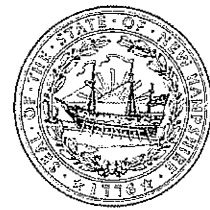




The State of New Hampshire
Department of Environmental Services



Robert R. Scott, Commissioner

May 12, 2026

5K - 6/17/26

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Environmental Services (NHDES) to amend an existing contract (POs #1091964 and #9006143) with Hazen and Sawyer, P.C. (VC #355345-B001), New York, NY, by updating the scope of work, method of payment and budget, and extending the contract end date to December 31, 2027 from June 30, 2026, effective upon approval by Governor and Council through December 31, 2027. The original contract was approved by Governor and Council on April 12, 2023, Item #99 and amended on December 18, 2024, Item #96. This is a no-cost time extension. 100% Federal Funds.

EXPLANATION

NHDES requests approval of this contract amendment to provide additional time for Hazen and Sawyer, P.C. (Hazen) to continue with service line identification and the development of replacement plans in accordance with EPA's Lead and Copper Rule Revisions (LCRR) and Improvements (LCRI). This effort is in response to the Environmental Protection Agency's published regulatory revisions to the National Primary Drinking Water Regulation for lead and copper under the authority of the Safe Drinking Water Act (SDWA). To date, \$2,954,751 of the \$3,995,815 contract has been spent.

Hazen was selected to work with 213 New Hampshire public water systems to identify lead service lines, develop lead service line inventories, and develop a lead service line replacement plans. Hazen has completed the existing scope of work, so the purpose of this extension is to utilize the remaining budget to continue supporting NHDES and assist water systems in complying with evolving LCRI regulatory requirements. Funds are being redistributed across tasks to better align with current program needs, anticipated workload, and upcoming regulatory milestones. These adjustments ensure that resources are used efficiently to maintain program continuity and support evolving regulatory requirements and priorities.

In the event these funds become no longer available, general funds will not be requested to support this project. This amendment has been approved by the Attorney General's Office as to form, substance, and execution.

We respectfully request your approval.


Robert R. Scott, Commissioner

**AMENDMENT NO. 2
TO AGREEMENT BETWEEN
N.H. DEPARTMENT OF ENVIRONMENTAL SERVICES
AND
HAZEN AND SAWYER, P.C.**

CONTRACT FOR SERVICES – LEAD SERVICE LINE INVENTORY AND REPLACEMENT PLAN

WHEREAS, the State of New Hampshire Department of Environmental Services (NHDES) has entered into a contract with Hazen and Sawyer, P.C. in the amount of \$3,995,815 to assist the NHDES Drinking Water and Groundwater Bureau by offering consulting services to community public water systems related to developing a lead service line inventory and replacement plan, through June 30, 2026, which was approved by Governor and Council on April 12, 2023, as Item #99 and amended on December 18, 2024, Item #96.

WHEREAS, Hazen and Sawyer, P.C. and the NHDES have agreed to amend the Agreement in certain respects.

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. The Completion Date as set forth in sub-paragraph 1.7 shall be changed from June 30, 2026, to December 31, 2027.
2. Delete Exhibit B-Amendment 1 and C-Amendment 1 and replace with Exhibit B-Amendment 2 and Exhibit C-Amendment 2. Exhibit B-Amendment 2 and Exhibit C-Amendment 2 are attached hereto and incorporated into this amendment and agreement by reference.


All other conditions outlined in the contract shall remain in effect.



Robert R. Scott, Commissioner
Department of Environmental Services

5/14/26

Date



Francis J. Ayotte, P.E., Associate Vice President
Hazen and Sawyer, P.C.

3/30/2026

Date



Melissa Fales
Assistant Attorney General
Department of Environmental Services

5/18/26

Date

Exhibit B-Amendment 2
Scope of Services

Public water systems must comply with the new Lead and Copper Rule Revisions (LCRR), announced by the EPA on December 16, 2021. Once the inventory and plans are developed, they will be submitted to NHDES. The format of the information must follow a standard LSLI template to be provided by NHDES so it can easily be incorporated into the State's web based LSLI tool.

Hazen and Sawyer, P.C. (Hazen) is one of four engineering firms selected to assist communities with developing the LSLI and, if lead service lines are found, developing a lead service line replacement plan and lead and copper sampling plan. Hazen will be involved with a total of 213 systems as shown below and following this scope of work (see attachment B for a complete list of the communities that Hazen will be providing services to).

The updated Scope of Services to be provided is described in the Tasks 1, 2, and 4 below, followed by Allowance items (Task 5) for optional work if deemed necessary by NHDES. The Allowance and optional tasks will require approval by NHDES prior to any work being done. Task (3) Sampling Plans from contract amendment 1 has been completed and omitted from this scope of services. The remaining time and budget from Task 3 have been reallocated to the remaining tasks described below.

Task 1: Program Management

Hazen's Updated Scope of Services for Task 1 includes the following:

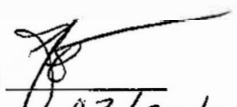
- Task 1.1: Project Management
- Task 1.2: Monthly Regulatory Coordination Meetings
- Task 1.3: Development of Training, Outreach, and Educational Materials
- Task 1.4: Omitted

Task 1.1: Project Management

Provide contract administration services sufficient to meet contractual requirements, including coordinating, administering, and managing all work, preparing, tracking, and reviewing management information, progress reports, project requirements, and provide management actions needed to maintain budget and schedule.

Task 1.2: Monthly Regulatory Coordination Meetings

Hazen shall conduct 1-hr monthly meetings with NHDES to provide opportunity to coordinate LCRR/I regulatory requirements and discuss project tasks and deadlines. Meeting agendas shall alternate between identification progress and overall program coordination.

Contractor Initials 
Date 03/30/2020

Task 1.3: Development of Training, Outreach, and Educational Materials

Hazen shall support communities as needed in developing effective messaging and educational materials that guide systems through service line identification requirements and associated regulatory obligations, including clear explanations of acceptable identification methods, documentation expectations, and timelines. In addition, Hazen can prepare templates and content for the Replacement Plan, helping systems understand the steps needed to develop and maintain compliant service line replacement programs (i.e., Replacement workflows, communications plan, funding/legal strategies). Hazen shall also work closely with NHDES as needed to prepare materials for training webinars covering different components of the rule - such as identification, inventory updates, sampling, communications, and replacement planning as needed- to ensure consistent guidance is delivered statewide. These efforts will include both broad community-facing communication tools and targeted resources tailored to specific system needs.

Task 2: Lead Service Line Inventory (LSLI)

Hazen's Scope of Services for Task 2 includes the following:

- Task 2.1: Inventory Updates
- Task 2.2: GIS Updates
- Task 2.3: Program Workshops
- Task 2.4: Omitted
- Task 2.5: Omitted
- Task 2.6: Omitted
- Task 2.7: Omitted

Task 2.1. Inventory Updates

Hazen will assist their assigned public water systems with annual service line inventory updates, including records review, populating the NHDES DWGB LSLI Template with the data required for each system, and submittal of the updated LSLIs to NHDES.

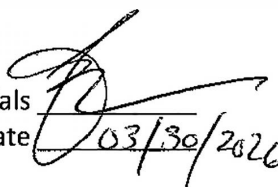
Task 2.2. GIS Updates

Hazen will use GIS to support the LSLI updates, including running and updating export scripts for annual submissions, data cleaning to ensure export compatibility, updates to the Operator and Customer Survey123 tools, updates to QC dashboards, and ongoing LCRI Coalition Website improvements.

Task 2.3. Program Workshops

Hazen will conduct virtual or in-person meetings with a community on any component of their program-records review, inventory updates, regulatory clarification, or other system-specific assistance as needed.

Task 3: Sampling Site Plans. Omitted.

Contractor Initials 
Date 03/30/2026

Task 4: Lead Service Line Replacement (LSLR) Plan

Hazen will continue to develop an LSL Replacement (LSLR) plan template for applicable systems. The LSLR plan template will include all LCRI required items and will address customer outreach, funding strategies, and protocols to streamline to LSL replacement and post replacement (flushing and filter) efforts. Where applicable, Hazen will look for opportunities to integrate LSL replacements with planned capital improvement projects and will employ proven prioritization strategies that target LSL replacements in disadvantaged neighborhoods and sensitive populations.

Hazen's Scope of Work for Task 4 includes the following:

- Task 4.1: Replacement Plan Development and Guidance
- Task 4.2: Omitted
- Task 4.3 Omitted
- Task 4.4 Omitted

Task 4.1. Development of LSL Replacement Plan

Hazen will assist NHDES with interpreting and applying regulatory requirements related to the Replacement Plan Template, develop a Replacement Rate Calculator for statewide use, and prepare and submit to NHDES system-specific replacement plans based on each system's available data, participation level, and program preferences.

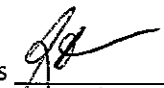
Task 5: Travel and Other Direct Costs (ODC) Allowance

The Travel and ODC allowance will remain a task without any changes.

Exhibit C-Amendment 2
Budget and Method of Payment

All services shall be performed to the satisfaction of the Department before payment is made. Payments shall be made by the Department within 45 days of invoice receipt and approval. Invoices shall be submitted to the Department for payment no more than once per month. The budget for this project is not to exceed \$3,995,815. The funding is a combination of \$2,996,251 in ARPA funding and \$999,564 in DWSRF set-aside funding. ARPA funds shall be fully disbursed by September 1, 2026 and prior to disbursing the DWSRF set-aside funds.

Task	Current Budget	Change to Budget Allocation	Total Revised Budget
Task 1: Project Administration	\$248,918	\$58,601	\$307,519
Task 2: Inventory Updates	\$2,793,983	\$89,628	\$2,883,611
Task 3: Sampling Plans	\$578,206	(\$254,241)	\$323,965
Task 4: LSLR Plan	\$349,708	\$110,024	\$459,732
Task 5: Travel and ODCs	\$25,000	(\$4,012)	\$20,988
Totals	\$3,995,815	\$0	\$3,995,815

Contractor Initials 
 Date 03/30/26

NHDES may make partial payment where invoiced rates or mark-ups are not in accordance with the contract rates terms and conditions, or where the approved assignment budget has been exceeded without NHDES' written approval. Copies of marked-up invoices may be provided to the contractor.

Applicable billing rates are listed below.

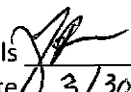
Title	2022-2024 Rate/Hour	2025 Rate/Hour	2026 Rate/Hour	2027 Rate/Hour
Officer	\$300	\$347	\$364	\$383
Associate Vice President	-	\$320	\$336	\$353
Senior Associate	\$264	\$276	\$290	\$304
Associate	\$197	\$212	\$227	\$243
Senior Principal Engineer	\$163	\$184	\$197	\$211
Senior Principal Scientist	\$154	\$170	\$182	\$195
Principal Engineer	\$154	\$174	\$186	\$199
Principal Scientist	\$147	\$170	\$182	\$195
Engineer/Assistant Engineer	\$124	-	-	-
Assistant Engineer I	-	\$130	\$139	\$149
Assistant Engineer II	-	\$145	\$155	\$166
Principal GIS Analyst	-	\$169	\$181	\$193
Senior GIS Analyst	-	\$129	\$138	\$148
GIS Analyst	\$116	\$121	\$129	\$139
Senior Principal Designer	\$148	\$158	\$169	\$181
Principal Designer	\$130	\$141	\$151	\$161
Designer	\$118	-	-	-
Tech Editor/Administrator	\$78	\$93	\$100	\$106
Technician/Intern	\$66	\$77	\$82	\$88

Changes to the Scope of Services require NHDES approval in advance. All work must be completed by the completion date listed on the agreement (Section 1.7).

The billing address shall be as follows:

Attn: Michelle Higman
New Hampshire Department of Environmental Services
Drinking Water and Groundwater Bureau
29 Hazen Drive, PO Box 95
Concord, NH 03302-0095

Invoices shall be approved by the Contract Officer before payment is processed.

Contractor Initials 
Date 3/30/26

State of New Hampshire

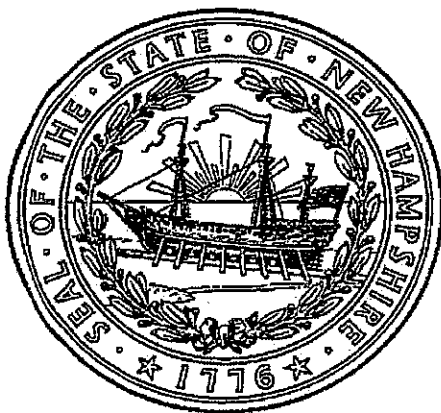
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that HAZEN AND SAWYER, P.C. is a New York Professional Profit Corporation registered to transact business in New Hampshire on January 23, 2006. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 550921

Certificate Number: 0007902812



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 8th day of April A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

CERTIFICATION OF VOTE OF AUTHORIZATION

Date: March 31, 2026

I hereby certify that a meeting of the Board of Directors of Hazen and Sawyer, P.C.
Corporation

duly called and held at Boston, MA, May 2, 2025, at which time a quorum
place and time

was present and acting, it was voted that Francis Ayotte, the duly
name

qualified and acting Vice President of the Corporation, be and hereby is
title

authorized to execute and deliver for in behalf of the Corporation, a Contract with the
State of New Hampshire, Department of Environmental Services, 29 Hazen Drive,
PO Box 95, Concord, NH 03302-0095

for Lead Service Line Inventory Contract-Amendment 2
purpose of contract

which Contract was presented to and made a part of the records of said meeting. I

further certify that said vote has not been repealed, rescinded, or amended.

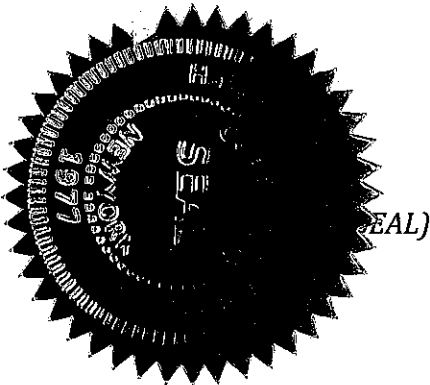
A true copy of the record,

ATTEST:



Clerk of the Corporation

William Crayon, Chief Financial Officer





ADDITIONAL REMARKS SCHEDULE

AGENCY Ames & Gough		NAMED INSURED Hazen and Sawyer 498 Seventh Avenue New York, NY 10018	
POLICY NUMBER SEE PAGE 1		EFFECTIVE DATE: SEE PAGE 1	
CARRIER SEE PAGE 1	NAIC CODE SEE P 1		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
 policies in accordance with policy terms and conditions.

Pollution Liability coverage is provided and included within the Professional Liability policy noted above. It shares the limits of the Professional Liability policy.