



May 20, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Business and Economic Affairs (BEA), to amend an existing award agreement with the Town of Hinsdale (VC# 159884), Hinsdale, NH, as part of the InvestNH Municipal Demolition Program, to correct the project's address listed in the original grant agreement by deleting "51 Canal Street, Hinsdale, NH" and replace with "54 Canal Street, Hinsdale, NH" with no change to the price limitation of \$300,000 and no change to the completion date of September 30, 2026, effective upon Governor and Council approval. The original agreement was approved by Governor and Council on November 29, 2023, item #50, Governor and Council approved amendment on October 30, 2024, item #05(O), Council approved amendment on June 4, 2025, item #5(K) and December 17, 2025, Item 5(J).
100% Federal Funds

EXPLANATION

BEA requests approval of a clerical amendment to the InvestNH Municipal Demolition Grant Program award. The request corrects the identification of the project address by deleting "51 Canal Street, Hinsdale, NH" and replaces it with "54 Canal Street, Hinsdale, NH" for the McGoldrick Paper Mill Demolition project. This request does not require the authorization of any additional funds.

The McGoldrick Papermill project involved the demolition of the blighted McGoldrick Papermill located at 54 Canal Street, Hinsdale, NH. The scope of work included the abatement of environmental hazards, demolition of existing structures, and removal of the building foundation. The demolition work has now been completed, and the Grantee has requested reimbursement of award funds.

During the reimbursement process, the state discovered that the applicant had incorrectly listed the project address on the original application. Therefore, the award approval process proceeded using an incorrect and invalid property address in the award documentation. The project name, McGoldrick Papermill, has remained consistent and correct throughout the process. DOJ was consulted upon discovery of the error and approved reimbursement processing. It was additionally recommended to process a records correction to ensure the completeness and accuracy of project documentation.

This action seeks to correct the award contract address to ensure consistency between the grant award contract and all other related project documentation.

The Attorney General's Office has reviewed and approved this contract as to form, substance and execution.

Respectfully Submitted,

Lucy Lange
Commissioner

Amendment #4 to Grant Award Agreement DEMO22-128

This grant award amendment ("Amendment") is entered into this 15th day of May, 2026, by and between the State of New Hampshire, acting by and through the New Hampshire Department of Business and Economic Affairs, 100 N. Main Street, Suite 100, Concord, NH, 03301 (hereinafter referred to as "the State") and the Town of Hinsdale, 11 Main Street, Hinsdale, NH 03451, (hereinafter referred to as "Grantee"), collectively referred to as ("the Parties").

WHEREAS, the Parties entered into a grant agreement for the demolition of 54 Canal Street, Hinsdale, NH 03451, approved by the Governor and Executive Council on November 29, 2023, item # 50, amended October 30, 2024, item 5O, June 04, 2025, item 5K and December 17, 2025, Item 5J (hereinafter known as "the Agreement");

WHEREAS, the Parties wish to make a correction to the project's address listed in the original grant agreement;

WHEREAS, the Agreement allows for amendments by an instrument in writing executed by the Parties; and


WHEREAS, the Parties desire to amend the Agreement as provided in this Amendment.

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties agree as follows:

1. G-1, Exhibit B, paragraph 2, Identification of the project, hereby deleted "51 Canal Street, Hinsdale, NH" and replaced with "**54 Canal Street, Hinsdale, NH.**"
2. Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement and the obligations of the Parties thereunder shall remain in full force and effect in accordance with the terms and conditions as set forth therein.

IN WITNESS WHEREOF, the Parties hereto have set their hands as of the day and year first above written.

Town of Hinsdale:

By: 

Kathryn Lynch, Town Administrator
Town of Hinsdale

date 5/26/26

STATE OF NEW HAMPSHIRE:



Lucy Lange, Commissioner

date 5/26/2026

Grantee Initials: ll

Date: 5/26/26

Department of Business and Economic Affairs

Approval by the Attorney General of the State of New Hampshire (Form, Substance, and Execution):

Signature Vasilios Manthos

Name Vasilios Manthos, Assistant Attorney General

Date 5/27/26

Approval by Governor and Council of the State of New Hampshire:

Signature _____

Name _____

Date _____

Grantee Initials: KL
Date: 5/26/26

Certificate of Authority # 1

(Corporation, Non-Profit Corporation)

Corporate Resolution

I, Kim Mitchell, hereby certify that I am duly elected Deputy Town Clerk of
(Name)
Town of Hinsdale. I hereby certify the following is a true copy of a vote taken at
(Name of Corporation)

a meeting of the Board of Selectmen, duly called and held on August 21, 2023, at
which a quorum of the Board were present and voting.

VOTED: That Kathryn Lynch, Town Administrator (may list more than one person) is
(Name and Title)

duly authorized to enter into contracts or agreements on behalf of

Town of Hinsdale with the State of New Hampshire and any of
(Name of Corporation)

its agencies or departments and further is authorized to execute any documents
which may in his/her judgment be desirable or necessary to affect the purpose of
this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force
and effect as of the date of the contract to which this certificate is attached. This authority
remains valid for thirty (30) days from the date of this Corporate Resolution. I further certify
that it is understood that the State of New Hampshire will rely on this certificate as evidence that
the person(s) listed above currently occupy the position(s) indicated and that they have full
authority to bind the corporation. To the extent that there are any limits on the authority of any
listed individual to bind the corporation in contracts with the State of New Hampshire, all such
limitations are expressly stated herein.

DATED: 5-26-2026

ATTEST: Kimberley M Mitchell
Kim Mitchell,
Deputy Town
Clerk





Town of Hinsdale
Office of the Selectmen
P.O. Box 13
Hinsdale NH 03451
603-336-5710 ext. 11

DELEGATION OF AUTHORITY

Date: August 21, 2023

To: Whom it may concern:

I, Kathryn Lynch currently serve as, Town of Hinsdale's Town Administrator. I am a designated "officer" of Town of Hinsdale and have authorization to execute documents related to implementation of programs administered through Hinsdale NH's housing programs has the authority to:

"Sign any and all documents necessary or convenient to implement any activity that is delegated to the Town. These policies also state that the "Housing Director is authorized to execute any and all documents necessary for the conducting of the town's business in housing".

This information serves as a summary of the documentation of record establishing the authority to Kathryn Lynch, Town Administrator to sign documents on behalf of the Town of Hinsdale.



Steve Diorio, Chairman



Richard Johnson Jr., Selectmen



Michael Carrier, Selectman

William Hodgman, Selectman



Bernie Rideout

Notary:

TO BE COMPLETED BY NOTARY

(in accordance with State notary requirements)

State of New Hampshire

County of Cheshire

This instrument was acknowledged before me this 21 day of August (month), 2023 (year),

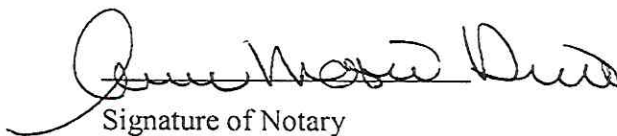
by Hinsdale Select Board (name of officer or agent, title or officer or agent) of

Town of Hinsdale (name of entity).

Personally Known

Produced Identification

Type of ID and Number on ID _____


Signature of Notary



Ann Marie Diorio

Name of Notary

(Typed, Stamped or Printed)

Notary Public, State of New Hampshire



Town of Hinsdale

P.O. Box 13, 11 Main Street
Hinsdale, New Hampshire 03451
www.town.hinsdale.nh.us/

BOARD OF SELECTMEN MEETING AGENDA

Select Board meetings are open to the public

DATE OF MEETING: **MONDAY, AUGUST 21, 2023 @ 6:00PM**

Physical Meeting Place: HINSDALE POLICE DEPARTMENT

10 Main Street, Hinsdale

We encourage public comments/questions to be sent in by email or post. Comments or questions should be emailed to kworden@hinsdalenh.org or mailed to Selectmen, P.O. Box 13, Hinsdale, NH 03451 or via fax 603-336-5711.

6:00 p.m. – Call to Order

MANIFESTS/MINUTES

Manifests: August 14, 2023 and August 21, 2023

Minutes: August 7, 2023 public and non-public

6:15 p.m. Briana Matuszko, Esq. or Kate Miller Esq. of DTC re: Renewal of Cable TV Franchise with Comcast

- NH Conservancy re: **Non-Public RSA 91-A:3, II (e) negotiations**
- Julie Seymour, Tax Collector **Non-public RSA 91-A:3, II (a) personnel**

New Business:

- 1) *Julie Seymour, Tax Collector: Waivers to be signed*
- 2) *Cemetery Deed re: Lot 23, Section I, NE (3) in Pine Grove to Charles Parenchuck*
- 3) *Timber Yield Tax Levy re: Laura Sillerman dated 8/21/23 in the amount of \$2763.39*
- 4) *Delegation of Authority to Kathryn Lynch re: Hinsdale NH Housing Programs*

T.A. Reports/Requests:

Board Comments/Selectmen Discussion:

Unfinished Business:

- Town Property Sale
- Scout Hall-remediation Update

Citizen Comments: (Limit 3 minutes): Citizen Comments limited to 3 minutes each. Citizen will state his or her name and then direct comment to the Chair. If needed, the Chair will ask the Board for Administrative response.

NON-PUBLIC: Non-public RSA 91-A:3 as needed

Any other business that may come before the board

ADJOURNMENT:

* The Selectmen reserve the right to hold any non-public session during the Regular Meeting, whether noted on the Agenda or not. Notice of a non-public session on an agenda is for planning purposes only. The citations to the Right-to-Know Law set out at NH RSA 91-A, are provisional and may be revised as circumstances require. All meeting dates and times are subject to change. The Selectmen reserve the right for a non-meeting with legal counsel as needed.

•The Chairman of the Board reserves the right to hold the agenda in any order deemed reasonable or necessary.

Select Board Meeting Minutes

Monday, August 21, 2023 meeting held at Hinsdale Police Department Training Room

Present: Chairman Steve Diorio, Selectman Bernie Rideout, Selectman Mike Carrier, and Selectman Richard Johnson. Also present were Town Administrator Kathryn Lynch, Jodie Holmquist, Chief Rataj, Ann Diorio and Julie Seymour.

Selectmen Hodgman: Excused

6:00 p.m. Chair Diorio called the meeting to order.

Selectman Carrier made a **motion to approve the manifests of August 14, 2023 and August 21, 2023 and approve the public and non-public minutes of August 7, 2023** second by Rideout. The vote was as follows: Diorio-aye; Rideout-aye; Carrier-aye; and Johnson-aye. Motion passes unanimously.

New Business:

First presented was the need for approval and signature Timber Yield Tax Levy re: Laura Sillerman dated 8/21/23 in the amount of \$2,763.39. Selectman Johnson **made a motion for the Board to sign**, second by Rideout. Motion passes unanimously.

A cemetery deed Re: Lot 23, Section I, NE (3) in Pine Grove for Charles Parenchuck. Selectman Johnson **made a motion to approve** the deed, second by Carrier. Motion passes unanimously.

An application to connect to municipal water system for Michael Sherlin 28 Oak Hill Road, J. White has asked that the connections fee of \$1,838.60 be waived was presented. Selectman Johnson **made a motion to approve** the connection and waive the fee, second by Carrier. Motion passes unanimously.

A Declaration of Authority was discussed for Kathryn Lynch to establish the authority to sign documents on behalf of the Town of Hinsdale. Selectman Johnson **made a motion to approve** the application, second by Carrier. **Motion passes unanimously.**

Julie Seymour discussed tax waivers for Map 0024, Lot 0068 Suffix OOMH, Map 0024, Lot 0055 Suffix OOOO, Map 0020 Lot 0004 Suffix 000-OF. Selectman Johnson **made a motion to approve** the application, second by Carrier. Motion passes unanimously.

Briana Matuszko, Esquire addressed the Board concerning the renewal of cable tv franchise with Comcast. Ms. Matuszko, explained her company's role in the renewal process. Questions were asked and answered. The Town current plan ends in February 2025. Cable TV will probably be obsolete in a matter of time. Discussion was had regarding a ten-year renewal fee. The Board thanked for her time and look forward to further discussion as the process moves forward.

T.A. Reports/Requests:

TA Lynch reported the following:

Griffin Construction, meeting with Curtis August 8th. Met with Curtis, the state of the building is pretty bad, paint chipping, brick needs tipping up, steps with wholes. He suggested we continue a relationship

Select Board Meeting Minutes

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after the doors and roof rake and take care of action items one by one, painting of Town Hall being a priority

Met with the new School Superintendent, Dr David Ryan, lots of ideas on how to work together and share expenses, maintenance person etc. He would like to come and talk with the Board. They are using the Town Hall for a school meeting on August 29th, he loved the auditorium.

Final meeting with FEMA, now the project is passed to the State. Working on amendment to recover engineer expenses.

Plain Rd extension culvert project was stopped due to miscommunication of permits. Bob is now culvert certified and the project will begin on later in August.

More discussion with NH Conservancy pertaining to the dam, we are assured they will do everything to make sure nothing will affect the town wells.

New emails are up for all employees, bumps in the road but we are getting there.

Bridge light update, injunction reverse. Reached out to Attorney Ratigan on advice on how to proceed. Chief is writing a letter to the Governor. Commissioner Cass is willing to leave the signal equipment in town.

Bridge informational meeting scheduled for September 21st. Will also discuss housing survey, economic development chapter of the masterplan, infrastructure needs and wants. We will send a newsletter out in September to include survey and survey will be on the Town's website as well.

Ann and Jodie are working very hard to get everything ready for new budget year. Will meeting with Town Departments September 6th to go over expectations with this year's budget process.

Working with GWorks software system upgrade.

Report received for Scout Hall, I will be discussing with Bob to mediate the issues and move forward.

Next Meeting September 11 due to Labor Day back at the Town Hall.

TA Lynch will be taking August 24^h and 28th-31st off.

TA Lynch informed the selectmen; COLA rate has increased to 2.6%. She recommends a COLA 2.6 and merit up to 3% so we can get the employees closer to the median rate of the salary study. Salary study showed that six positions were out of range and there are others that we need to work on getting closer to median. It was also suggested to do a study every three years. Another way to aide in competitive salaries in longevity pay, which is in the study as well. **Consumer Price Index, Northeast Region – July 2023** Area prices were up 0.2 percent over the past month, up 2.6 percent from a year ago.

Discussion followed after the discussion the following motion was made: Selectman Johnson **made a motion approve** a 2.00% for COLA increase and up to 2.50 % merit increase, second by Rideout. Motion passes unanimously

Board Comments:

Selectman Johnson nothing to report.

Selectman Carrier has a Library Trustees meeting on Wednesday.

Select Board Meeting Minutes

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Chair Diorio had a meeting with Dr. David Ryan and was impressed with his vision and hopes he brings a breath of fresh air to the building back relationships with the town and school.

Selectman Rideout had a discussion with Denise Ricardi, State Senator regarding infrastructure funding. He also asked if Bob Harke could talk and update the Board on Solar. Permission was granted: B. Harke informed the Board that solar may still have a chance because the solar planned was on almost 650 acres of commercial/industrial area. B. Harke will be working with TA K. Lynch to get a letter written to the correct people and committees.

Chair Diorio asked if the public had any comments:

Chief Rataj stated that discussed the new cruiser, where he was with his hiring and training process. Discussion was held regarding the increase of calls for both the Police and Fire Departments. A team building softball game was held. Fire Department 39- Police 32, a good time was had by everyone. He is working on a letter to Governor Sununu regarding the need for the traffic light once the new bridge is built.

Sean Leary, he also had a meeting with the new superintendent and it was a good meeting. He also brought to the Board attention a sight problem due to grass and bushes from going out on route 119 from Highland Avenue.

Julie Seymour will be having a discussion in nonpublic.

TA Lynch brought up that a Budget Committee meeting scheduled 8/17/23 was cancelled two hours before it was to happen, this was not the first time it was done. She explained how people were inconvenienced because they left early the previous day so they could stay late for the meeting. She also received a call from the, School District, Business Administrator Jan Forston, that she had stayed late for a meeting that never happened. Discussion was held regarding sending a letter to the committee expressing the need to stick with meeting dates and times.

It was announced that the Board would be going into non-public.

7:15 p.m. Selectman Carrier **made a motion to enter into non-public** session under RSA 91: A-3, II, (e)- negotiations with members of the NH Conservancy, second by Rideout. Motion passes unanimously.

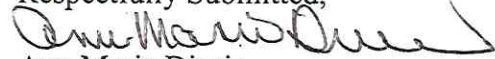
7:28 p.m. Meeting reconvened.

7:28 p.m. Selectman Carrier **made a motion to enter into non-public** session under RSA 91: A-3, II, (a)- personnel, with Tax Collector Julie Seymour, second by Carrier. Motion passes unanimously.

7:50 p.m. Meeting reconvened.

7:50 p.m. Selectman Johnson **made a motion to adjourn**, second by Carrier. Motion passes unanimously.

Respectfully Submitted,


Ann Marie Diorio,
Acting Secretary



CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<i>Participating Member:</i>		<i>Member Number:</i>	<i>Company Affording Coverage:</i>	
Town of Hinsdale 11 Main Street PO Box 13 Hinsdale, NH 03451		201	NH Public Risk Management Exchange - Primex ³ PO Box 23 Hooksett, NH 03106-9716	

	Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:	
<input checked="" type="checkbox"/>	General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2025	7/1/2026	Each Occurrence	\$ 2,000,000
		7/1/2026	7/1/2027	General Aggregate	\$ 10,000,000
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
<input checked="" type="checkbox"/>	Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	7/1/2025	7/1/2026	Combined Single Limit (Each Accident)	\$2,000,000
		7/1/2026	7/1/2027	Aggregate	\$10,000,000
<input checked="" type="checkbox"/>	Workers' Compensation & Employers' Liability	7/1/2025	7/1/2026	<input checked="" type="checkbox"/> Statutory	
		7/1/2026	7/1/2027	Each Accident	\$2,000,000
				Disease – Each Employee	\$2,000,000
				Disease – Policy Limit	
<input checked="" type="checkbox"/>	Property (Special Risk includes Fire and Theft)	7/1/2025	7/1/2026	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000
		7/1/2026	7/1/2027		

Description: Proof of Primex Member coverage only.

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ – NH Public Risk Management Exchange
NH Dept. Business & Econ. Affairs 100 N. Main St., Ste 100 Concord, NH 03301			By: <i>Mary Beth Purcell</i>
			Date: 5/13/2026 mpurcell@nhprimex.org
			Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax