

11 - 6/17/26



State of New Hampshire  
DEPARTMENT OF NATURAL & CULTURAL RESOURCES  
STATE LIBRARY

20 Park Street Concord, New Hampshire 03301  
Phone: 603-271-2392 Fax: 603-271-6826  
TDD Access: Relay NH 1-800-735-2964  
nhsl.dncr.nh.gov



May 27, 2026

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The Department of Natural and Cultural Resources, New Hampshire State Library (NHSL), requests renewal of a membership with Online Computer Library Center (OCLC) (VC #167995) in the amount of \$22,573.59 effective upon Governor and Council approval for the period July 1, 2026 through June 30, 2027. **100% Federal Funds**

Funds are available in account Federal Library Programs, as follows:

03-035-035-343010-25540000-026-500251- Organizational Dues	<b><u>FY 2027</u></b> \$22,573.59
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**EXPLANATION**

New Hampshire State Library (State Library) is requesting permission to renew its membership with the Online Computer Library Center (OCLC), a global library cooperative that provides shared technology services for our New Hampshire libraries through this membership. This membership allows the State Library to obtain catalog records and metadata for NHSL collection organization (making NHSL holdings available for statewide interlibrary loan), as well as the ability to request items from other libraries around the world through the WorldShare ILL subscription.

Following is a completed questionnaire developed for organizational dues and membership requests. A copy of the invoice is also attached.

1. **How long has this organization been in existence and how long has this agency been a member of this organization?** OCLC has been in existence for 56 years and the State Library became a member in 1980.
2. **Is there any other organization which provides the same or similar benefits which your agency belongs to?** No, OCLC is the only global library cooperative.
3. **How many other states belonging to this organization and is your agency the sole New Hampshire state agency that is a member?** Government agencies in all 50 states are members, along with many public, school, and academic libraries across the US. Beginning July 1, 2025, the New Hampshire State Library will be the only NH state agency that is a member of OCLC.

4. **How is the dues structure established?** Each library's membership fee is based on average monthly cataloging activity for the previous 2 years.
5. **What benefit does the state receive from participating in this membership?** OCLC provides connection to a global network of libraries for learning, communication, and collaboration, as well as access to WorldCat – the most comprehensive global network of data about library collections and services with 3.6 billion holdings and growing.
6. **Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.** Yes, training regarding cataloging and metadata protocols is provided throughout the year to members.
7. **Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Membership is not required to receive any federal grants or to participate in licensing or certification exams.**
8. **Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.** There is no travel included with the membership fee.
9. **Which state agency employees are directly involved with this organization? Indicate if they are members, voting members, committee members, and/or officers of the organization.** There are no state agency employees directly involved with OCLC governance.
10. **Explain in detail any negative impact to the State if the Agency did not belong to this organization.** Serving as a repository for New Hampshire history is part of the State Library mission and, in addition to providing the State Library with high-quality cataloging records, membership in OCLC makes the information about that history available to a global audience as well as enhancing accessibility to materials for local patrons of our library. Without OCLC membership we would lose those benefits as well as being unable to make our collections efficiently searchable by the public through our online catalog.

Respectfully submitted,



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Adam Crepeau  
Interim Commissioner



# Invoice 1000492753

Invoice Date: 5/27/2026  
 Total Amount Due  
**\$22,573.59**  
 Due Date: 7/11/2026

6565 Kilgour Pl  
 Dublin OH 43017-3315  
 United States  
 P: +1-833-491-1304 • Int: +1-614-764-6011

**OCLC Symbol**  
 NHS

**Terms:**  
 Net 45

**Customer Account ID**  
 38078

**Bill To**

New Hampshire State Library  
 Mary A Russell  
 Supervisor, NHAIS & Technical Services  
 20 Park St  
 Concord NH 03301  
 United States

**Ship To**

New Hampshire State Library  
 20 Park St  
 Concord NH 03301  
 United States  
**OCLC (ship to) symbol: NHS**

Item Code	Item	Amount
3000030	<b>Cataloging and Metadata Subscription</b> Service dates: 7/01/2026 - 6/30/2027	\$21,940.45
3000065	<b>WorldShare ILL</b> Service dates: 7/01/2026 - 6/30/2027	\$633.14

**Subtotal USD** \$22,573.59  
**Tax Total USD** \$0.00  
**Total USD** \$22,573.59

Remit Address:  
 OCLC Inc  
 PO Box 714746  
 Cincinnati, OH 45271-4746

For Electronic Payment:  
 Account Name: OCLC Inc  
 Bank Name and Address: KeyBank National Association  
 127 Public Sq. Cleveland OH 44114  
 FOR ACH (US Only):  
 [Redacted]  
 Type: Checking

We also accept payment by major credit card. For a credit card payment, we may impose a surcharge of up to 3.50%. The actual surcharge will not be greater than our cost of acceptance.

For questions regarding your invoice or payment please contact: [acctsrc@oclc.org](mailto:acctsrc@oclc.org)

This transaction is subject to the relevant OCLC Framework Agreement ("FA") and the Schedules related to each product listed on this notice, found at: <http://oclc.org/service-agreements>, unless a signed agreement governing the transaction has been entered into by the parties. OCLC's acceptance of Customer's order is expressly conditional on Customer's assent to such terms and conditions, which Customer will manifest through its acceptance of OCLC Products and/or Services.