



Lori A. Weaver  
Commissioner

Iain N. Watt  
Director

192 - 6/17/26

STATE OF NEW HAMPSHIRE

DEPARTMENT OF HEALTH AND HUMAN SERVICES

*DIVISION OF PUBLIC HEALTH*

29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501

Fax: 603-271-4827 TDD Access: 1-800-735-2964 [www.dhhs.nh.gov](http://www.dhhs.nh.gov)

May 21, 2026

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### **REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Public Health, to enter into a **Sole Source** amendment to an existing contract with Bonterra Tech LLC (VC #224040-B001), Austin, TX, to continue providing and maintaining the Home Visiting Data System, by increasing the price limitation by \$132,968.50 from \$1,102,884.94 to \$1,235,853.44 and by extending the completion date from June 30, 2026 to June 30, 2027, effective July 1, 2026, upon Governor and Council approval. 100% Federal Funds.

The original contract was approved by Governor and Council on June 29, 2016 (Item #37), as amended on June 24, 2020 (Item #44), May 4, 2022 (Item #15), and most recently amended on June 25, 2025 (Item #230).

Funds are available in the following accounts for State Fiscal Years 2027, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

**See attached fiscal details.**

### **EXPLANATION**

This request is **Sole Source** because MOP 150 requires all amendments to agreements originally approved as sole source to be identified as sole source. The Contractor developed the proprietary data system utilized by the Department since 2016, in accordance with federal requirements for the Maternal, Infant, and Early Childhood Home Visiting program (MIECHV). The Department is in the process of transitioning MIECHV data reporting to the system already in use by other family support programs. This transition is anticipated to be complete by the end of SFY 2027. This contract gives MIECHV program vendors sufficient time to transition to the new data system, conduct user training, migrate data, and address any issues identified with no interruption to system access or mandatory federal data collection.

The purpose of this request is for the Contractor to continue providing access to the secure, web-based data system utilized by Department staff and community-based home visitors to enter and track client, service, and case management data, as well as program performance measures. Additionally, the Contractor will support the Department's migration of MIECHV program data to the new data system.

The Contractor will continue providing technical support and system maintenance to its proprietary data system for the Department to gather required data for federal reporting. This includes reporting on service utilization, staffing levels, and performance measures related to maternal depression, developmental screening, and reduction of child maltreatment, among others. The Department's ongoing access to this data system is essential for maintaining compliance with federal reporting requirements and funding terms, maximizing program performance, and improving client outcomes.

The Department provides Home Visiting services statewide through contracts with community health and social service agencies. The program utilizes the Healthy Families America model, an evidence-based home visiting model proven effective in promoting healthy child development and preventing child abuse and neglect. The program works with families who are most at-risk of child maltreatment and adverse childhood experiences due to a history of trauma, adverse childhood experiences, adverse community environments, intimate partner violence, mental health disorders, and/or substance misuse.

The Department will continue to monitor services monthly through the Contractor's work plan and required status reports.

Should the Governor and Council not authorize this request, the Department will not be able to collect mandatory reporting data for the MIECHV program, which will put federal funding and participant outcomes at risk.

Area served: Statewide.

Source of Federal Funds: Assistance Listing Number 93.870, FAIN X10MC53631.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lori A. Weaver". The signature is stylized and cursive.

for:

Lori A. Weaver  
Commissioner

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
HOME VISITING DATA SYSTEM (SS-2016-DPHS-09-HOMEV-01-A03)  
Fiscal Detail Sheet**

**BONTERRA TECH LLC Vendor #224040 B001**

**05-95-90-902010-5896 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: PUBLIC HEALTH-  
BUREAU OF FAMILY HEALTH & NUTRITION, HOME VISITING FORMULA GNT**

State Fiscal Year	Class/Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Modified Budget
2016	102-500731	Contracts for Prog Svc	90004104	8,850.00	0.00	8,850.00
2017	102-500731	Contracts for Prog Svc	90004104	124,000.15	0.00	124,000.15
2018	102-500731	Contracts for Prog Svc	90004104	99,900.15	0.00	99,900.15
2019	102-500731	Contracts for Prog Svc	90004104	99,900.15	0.00	99,900.15
2020	102-500731	Contracts for Prog Svc	90004104	99,900.15	0.00	99,900.15
2021	102-500731	Contracts for Prog Svc	90004104	0.00	0.00	0.00
2022	102-500731	Contracts for Prog Svc	90083205	109,890.17	0.00	109,890.17
2023	102-500731	Contracts for Prog Svc	90083205	109,891.00	0.00	109,891.00
2024	102-500731	Contracts for Prog Svc	90083210	109,891.00	0.00	109,891.00
2025	102-500731	Contracts for Prog Svc	90083210	109,891.00	0.00	109,891.00
2026	102-500730	Contracts for Prog Svc	90083211	120,881.00	0.00	120,881.00
2027	102-500731	Contracts for Prog Svc	90083212	0.00	132,968.50	132,968.50
			<b>SUBTOTAL</b>	<b>992,994.77</b>	<b>132,968.50</b>	<b>1,125,963.27</b>

**05-95-92-920510-3382 HEALTH AND SOCIAL SERVICES. DEPT OF HEALTH AND HUMAN SVS, HHS: BEHAVIORAL H  
BUREAU OF DRUG AND ALCOHOL SVCS, GOVERNOR COMMISSION FUNDS  
100% OTHER FUNDS**

State Fiscal Year	Class/Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Modified Budget
2021	102-500731	Contracts for Prog Svc	92058502	\$109,890.17	\$0.00	\$109,890.17
			<b>SUBTOTAL</b>	<b>\$109,890.17</b>	<b>\$0.00</b>	<b>\$109,890.17</b>
			<b>TOTAL</b>	<b>\$1,102,884.94</b>	<b>\$132,968.50</b>	<b>\$1,235,853.44</b>



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**

27 Hazen Drive | Concord, NH | 03301  
Fax: (603) 271-1516 | TDD: (800) 753-2964  
[doit.nh.gov](http://doit.nh.gov)



Denis Goulet, *Commissioner*

October 15, 2025

Lori A. Weaver, Commissioner  
Department of Health and Human Services  
State of New Hampshire  
129 Pleasant Street  
Concord, NH 03301

Dear Commissioner Weaver:

This letter represents formal notification that the Department of Information Technology (DoIT) has approved your agency's request to enter into a contract amendment Bonterra Tech, LLC, as described below and referenced as DoIT No. 2016-105D.

The purpose of this request is for the Contractor to continue providing the secure, web-based data system utilized by Department staff and community-based home visitors to enter and track client and service data, as well as data related to case management and performance measures. Additionally, the Contractor will support the Department's migration of the Home Visiting program data to the new QuickBase system

The Total Price Limitation shall increase by \$132,968.50 for a New Total Price Limitation of \$1,235,853.44, effective upon Governor and Council approval through June 30, 2027.

A copy of this letter should accompany the Department of Health and Human Services' submission to the Governor and Executive Council for approval.

Sincerely,

A handwritten signature in black ink that reads "Denis Goulet". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Denis Goulet

DG/RA

DoIT #2016-105D

cc: Ken Gagne, IT Manager, DoIT

**State of New Hampshire  
Department of Health and Human Services  
Amendment #4**

This Amendment to the Home Visiting Data System contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Bonterra Tech LLC ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on June 29, 2016 (Item #37), as amended on June 24, 2020 (Item #44), as amended on May 4, 2022 (Item #15), and most recently amended on June 25, 2025 (Item #230), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37 General Provisions, Block 1.7., Completion Date, to read:  
June 30, 2027
2. Form P-37, General Provisions, Block 1.8., Price Limitation, to read:  
\$1,235,853.44
3. Modify Contract 2016-105 – Part 3; Exhibit B, Price and Payment Schedule; Section 1 Deliverable Payment Schedule; Table 2: Software Licensing, Maintenance and Supporting Pricing Worksheet; to read:

	SFY 2016 (4/16 – 6/16)	SFY 2017 (7/16 – 6/17)	SFY 2018 (7/17 – 6/18)	SFY 2019 (7/18 – 6/19)	SFY 2020 (7/19 – 6/20)	SFY 2021 (7/20 – 6/21)	SFY 2022 (7/21 – 6/22)
<b>ETO Software Initiative Edition</b> - Software as a Service (includes hosting)	-	\$64,500.15	\$64,500.15	\$64,500.15	\$64,500.15	\$70,950.17	\$70,950.17
<b>Services - New Benchmark Form 1 and Form 2 requirements</b> Build API for interface with Watch Me Grow with Welligent	-	\$5,100.00 \$13,000.00 \$6,000.00	-	-	-	-	-
<b>Platinum Service Package</b> - Premium Support Package	\$3,750.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$16,500.00	\$16,500.00
<b>Managed Services –</b> Additional monthly consultant hours (120 hours)	\$5,100.00	\$20,400.00	\$20,400.00	\$20,400.00	\$20,400.00	\$22,440.00	\$22,440.00
<b>Totals</b>	<b>\$8,850.00</b>	<b>\$124,000.15</b>	<b>\$99,900.15</b>	<b>\$99,900.15</b>	<b>\$99,900.15</b>	<b>\$109,890.17</b>	<b>\$109,890.17</b>

	<b>SFY 2023</b> (7/22 – 6/23)	<b>SFY 2024</b> (7/23 – 6/24)	<b>SFY 2025</b> (7/24 – 6/25)	<b><u>SFY 2026</u></b> <b><u>(7/25 – 6/26)</u></b>	<b><u>SFY 2027</u></b> <b><u>(7/26 – 6/27)</u></b>	<b><u>Modified Budget</u></b>
<b>ETO Software Initiative Edition</b> - Software as a Service (includes hosting)	\$70,951.00	\$70,951.00	\$70,951.00	\$73,763.00	<b><u>\$81,139.00</u></b>	<b><u>\$767,656.44</u></b>
<b>Services - New Benchmark Form 1 and Form 2 requirements</b> Build API for interface with Watch Me Grow with Welligent	-	-	-	-	-	<b><u>\$24,100.00</u></b>
<b>Platinum Service Package</b> - Premium Support Package	\$16,500.00	\$16,500.00	\$16,500.00	\$19,965.00	<b><u>\$21,961.50</u></b>	<b><u>\$188,176.00</u></b>
<b>Managed Services –</b> Additional monthly consultant hours (120 hours)	\$22,440.00	\$22,440.00	\$22,440.00	27,153.00	<b><u>\$29,868.00</u></b>	<b><u>\$255,921.00</u></b>
<b>Totals Continued</b>	<b><u>\$109,891.00</u></b>	<b><u>\$109,891.00</u></b>	<b><u>\$109,891.00</u></b>	\$120,881.00	<b><u>132,968.50</u></b>	<b><u>\$1,235,853.44</u></b>

All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective July 1, 2026, upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire  
Department of Health and Human Services

5/19/2026  
\_\_\_\_\_  
Date

DocuSigned by:  
*Iain Watt*  
D778BB63F6704C7...  
\_\_\_\_\_  
Name: Iain Watt  
Title: Director - DPH

Bonterra Tech LLC

5/15/2026  
\_\_\_\_\_  
Date

DocuSigned by:  
*Ben Cohen*  
19CF659233E049B...  
\_\_\_\_\_  
Name: Ben Cohen  
Title: CRO

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

5/19/2026

Date

DocuSigned by:  
*Robyn Guarino*  
748734844941460...

Name: Robyn Guarino

Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:

Title:

# State of New Hampshire

## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that BONTERRA TECH LLC is a Delaware Limited Liability Company registered to transact business in New Hampshire on February 02, 2012. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **665543**

Certificate Number: **0007909121**



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 15th day of April A.D. 2026.

A handwritten signature in black ink, appearing to read "D. Scanlan", is written over a faint circular outline.

David M. Scanlan  
Secretary of State

**CERTIFICATE OF AUTHORITY**

I, Vince Lowder, hereby certify that:  
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Secretary & Officer of Bonterra Tech LLC.  
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on August 9, 2023, at which a quorum of the Directors/shareholders were present and voting.  
(Date)

**VOTED:** That Ben Cohen (may list more than one person)  
(Name and Title of Contract Signatory)

is duly authorized on behalf of Bonterra Tech LLC to enter into contracts or agreements with the State (Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority was **valid thirty (30) days prior to and remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 5/5/2026

Signed by:  
Vince Lowder  
Signature of Elected Officer  
Name: Vince Lowder  
Title: General Counsel





**ADDITIONAL REMARKS SCHEDULE**

AGENCY Marsh & McLennan Agency LLC		NAMED INSURED Bonterra Tech LLC Bonterra LLC 10801-2 N Mopac Expy Suite 300 Austin TX 78759	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

**ADDITIONAL REMARKS**

**THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,**  
**FORM NUMBER:** 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Business Interruption Loss, Cyber Extortion Loss, Data Recovery Costs, Cyber Crime \$250,000  
 Retroactive Date: 3/28/2005

EXCESS CYBER TECH ERRORS & OMISSIONS LIABILITY  
 INSURER AFFORDING COVERAGE: Crum & Forster Specialty Insurance Co  
 POLICY NUMBER: EOL292848  
 EFF DATE: 08/17/2025 EXP DATE: 08/17/2026  
 EXCESS AGGREGATE LIMIT: \$5,000,000  
 CYBER CRIME EXCESS LIMIT: \$250,000  
 EXCESS FOLLOWS FORM

EXCESS CYBER TECH ERRORS & OMISSIONS LIABILITY  
 INSURER AFFORDING COVERAGE: Underwriters at Lloyd's London  
 POLICY NUMBER: PPCY5706225AA  
 EFF DATE: 08/17/2025 EXP DATE: 08/17/2026  
 EXCESS AGGREGATE LIMIT: \$10,000,000  
 CYBER CRIME EXCESS LIMIT: \$500,000  
 EXCESS FOLLOWS FORM

New Hampshire Department of Health and Human Services are included as an additional insured by written contract with respects the General Liability and Auto Liability per the attached endorsement. Excess follows form. Waiver of Subrogation applies per the attached endorsements.