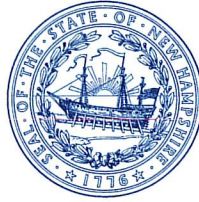


ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

155 - 6/17/26

1 GRANITE PLACE SOUTH
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA
ATTORNEY GENERAL



JAMES T. BOFFETTI
DEPUTY ATTORNEY GENERAL

May 28, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

Your Excellency and Members of the Council:

REQUESTED ACTION

Authorize the Department of Justice (DOJ) to amend an existing **sole source** contract with Catalis Tax and CAMA Inc., Marblehead, MA (Vendor #272330-R001), by exercising a three-year renewal option, increasing the price limitation by \$86,052.71 from \$80,100 to \$166,152.71 and by extending the completion date from June 30, 2026 to June 30, 2029, for the purpose of supporting and maintaining an existing web application that electronically captures and manages trust funds and common investment reports submitted annually by municipal trustees, effective upon Governor and Executive Council approval. The original contract was approved by Governor and Council on June 28, 2023, item #249. 100% Agency Income.

Funding is available in Fiscal Year 2027 and is anticipated to be available in Fiscal Years 2028 and 2029, with the authority to adjust encumbrances between fiscal years within the price limitation through the Budget Office, if needed and justified

02-20-20-201010-26210000-Charitable Trust

	<u>FY 2027</u>	<u>FY 2028</u>	<u>FY 2029</u>
102-500731 Contract for Program Services	\$27,030	\$28,651.80	\$30,370.91

EXPLANATION

This is a **sole source** request because the vendor created this electronic filing process to be used by the Department of Justice and the Department of Revenue. Certain information collected by the Department of Justice is also collected by the Department of Revenue Administration. By using the same vendor, the filing process by municipalities can be streamlined, resulting in the automatic copying of information filed with the Department of

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
May 28, 2026
Page 2 of 2

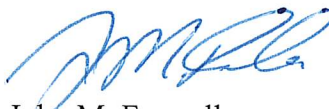
Revenue Administration directly to the Department of Justice. In addition, Charitable Trust users are comfortable with the system and trust how it works.

The Department of Justice wishes to continue collaborating with this vendor for support and maintenance of its existing web application that allows municipalities to electronically file required annual forms that can be reviewed by both the Department of Revenue Administration and the Department of Justice rather than having to submit paper forms to each Department individually.

The Charitable Trust Unit uses two forms also used by the Department of Revenue Administration: the MS-9, Report of Trust and Capital Reserve Funds; and the MS-10, Report of Common Fund Investments. The web application has replaced manual review and submittal of fund data and has made processes far more efficient for both the Charitable Trust Unit and the municipalities it serves.

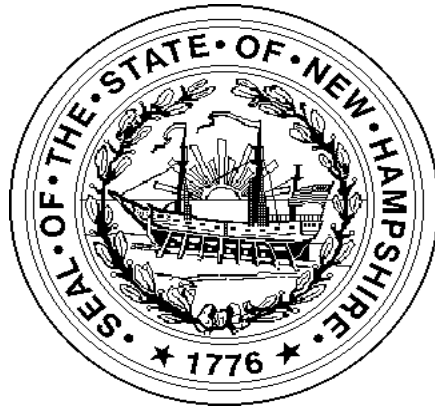
Please let me know if you have any questions concerning this request. Your consideration is greatly appreciated.

Respectfully submitted,



John M. Formella
Attorney General

#5580655



STATE OF NEW HAMPSHIRE

Department of Justice

Charitable Trust Unit

AMENDMENT TO MS-9 and MS-10 Online Forms

DoIT #2024-002A

**AMENDMENT TO MS-9 and MS-10 Online Forms, Catalis Tax and CAMA Inc.
DoIT #2024-002A- AMENDMENT # 1**

This Amendment (the “Amendment”) is entered into by and between the State of New Hampshire, acting through the Department of Justice, Charitable Trust Unit, currently at 1 Granite Place South, Concord NH 03301(the “Department”) and Catalis Tax and CAMA Inc., 123 Pleasant Street, Suite 201, Marblehead, MA 01945 (“Contractor”). The Department and Contractor are sometimes referred to herein singularly as a “Party” and collectively as the “Parties.”

WHEREAS, the Parties entered into a sole source Agreement approved by the Governor and Executive Council, as a result of DoIT # 2024-002 on June 28, 2023, Item #249 (the “Agreement”) wherein the Contractor agreed to provide, and the Department agreed, to supporting and maintaining an existing web application that electronically captures and manages trust funds and common investment reports submitted annually by municipal trustees in accordance with the terms and conditions set forth therein; and

WHEREAS, pursuant to Paragraph 17 of the Agreement, and EXHIBIT A, Special Provisions, the Parties wish to amend the Agreement as further specified herein;

NOW, THEREFORE, for good and valuable consideration exchanged, the receipt and sufficiency of which is hereby conclusively acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Amend Section 1.2 of the State of New Hampshire P-37 General Provisions by changing the address from 33 Capitol Street, Concord NH 03301 to 1 Granite Place South, Concord NH 03301.
2. Amend Section 1.7 of the State of New Hampshire P-37 General Provisions by extending the Completion Date from June 30, 2026 to June 30, 2029.
3. Amend Section 1.8 of the State of New Hampshire P-37 General Provisions by increasing the Price Limitation by \$86,052.71 from \$80,100 to \$166,152.71.
4. Amend EXHIBIT A, Special Provisions by replacing EXHIBIT A, in its entirety and replacing herin the following: *1. There are no other special provisions of this contract.*
5. Amend EXHIBIT B, Statement of Work, Attachment 1, Page 3, Technical Support, NHDOJ, by adding the following language after sentence 2: *The Contractor shall respond to technical support requests within 24 hours, within the Monday through Friday 8:00 A.M. to 4:30 P.M. timeframe.*
6. Amend EXHIBIT C, Price and Payment schedule by adding the following payment schedule to 1. INVOICING:

Fiscal Year	Contract Price	Invoice Provided On Or Before	Payment On Or Before
2027	\$27,030.00	June 30, 2026	August 31, 2026
2028	\$28,651.80	June 30, 2027	August 31, 2027
2029	\$30,370.91	June 30, 2028	August 31, 2028

Catalis Contract Amendment
Date: 5/14/26

Contractor’s Initials: SA

**AMENDMENT TO MS-9 and MS-10 Online Forms, Catalis Tax and CAMA Inc.
DoIT #2024-002A- AMENDMENT # 1**

CONTRACT HISTORY

DOCUMENT TYPE	G&C APPROVAL DATE AND ITEM #	COMPLETION DATE	CONTRACT AMOUNT
Original Contract	June 28, 2023, Item 249	June 30, 2026	\$80,100

Catalis Contract Amendment
Date: 5/14/26

Contractor's Initials: SA

**AMENDMENT TO MS-9 and MS-10 Online Forms, Catalis Tax and CAMA Inc.
DoIT #2024-002A- AMENDMENT # 1**

Except as provided herein, all provisions of the Agreement shall remain in full force and effect. This amendment shall take effect upon the approval date from the Governor and the Executive Council.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

CONTRACTOR

Steven Ashbacher

Date: May 14, 2026

Steven Ashbacher
Catalis Tax and CAMA Inc.

STATE OF NEW HAMPSHIRE

Thomas D. Kaempfer

Date: May 15, 2026

Thomas Kaempfer
Department of Justice

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

Approved by the Attorney General

Christen Lavers Date: 5/28/26

State of New Hampshire, Department of Justice

I hereby certify that the foregoing amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: (date of meeting)

Office of the Secretary of State

_____ Date: _____

State of New Hampshire, Department of Administration

Catalis Contract Amendment
Date: 5/14/26

Contractor's Initials: SA

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that CATALIS TAX & CAMA, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on March 06, 2023. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **925485**

Certificate Number: **0007913802**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 22nd day of April A.D. 2026.

A handwritten signature in black ink, appearing to read "D. Scanlan", written over a faint circular outline.

David M. Scanlan
Secretary of State

Certificate of Authority # 1

(Corporation, Non-Profit Corporation)

Corporate Resolution

I, Eric Johnson, **hereby certify** that I am duly elected Clerk/Secretary/Officer of
(Name)
Catalis Tax & CAMA, Inc.. I hereby certify the following is a true copy of a vote taken at
(Name of Corporation)

a meeting of the Board of Directors/shareholders, duly called and held on Feb. 1, 2024, 20 ,
at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Scott Roza, Eric Johnson, Jeff Hess, and Steven Ashbacher (may list more than one person) is
(Name and Title)

duly authorized to enter into contracts or agreements on behalf of

Catalis Tax & CAMA, Inc. with the State of New Hampshire and any of
(Name of Corporation)

its agencies or departments and further is authorized to execute any documents
which may in his/her judgment be desirable or necessary to effect the purpose of
this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force
and effect as of the date of the contract to which this certificate is attached. This authority
remains valid for thirty (30) days from the date of this Corporate Resolution. I further certify
that it is understood that the State of New Hampshire will rely on this certificate as evidence that
the person(s) listed above currently occupy the position(s) indicated and that they have full
authority to bind the corporation. To the extent that there are any limits on the authority of any
listed individual to bind the corporation in contracts with the State of New Hampshire, all such
limitations are expressly stated herein.

DATED: 5/27/2026 | 3:28:32 PM EDT

ATTEST: Signed by: Eric Johnson
7BE9D2804187444...
(Name & Title)

Eric Johnson
EVP Gov. & Legal Affairs; Corp Sec.



CORPORATE RESOLUTION

CATALIS TAX & CAMA, INC

3025 WINDWARD PALZA, SUITE 200

ALPHARETTA, GA 30005

I, Eric Johnson, as Secretary of Catalis Tax & CAMA, Inc. a limited liability company organized and existing under the laws of the State of Massachusetts (the "Company"), DO HEREBY certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Board of Directors of the Company duly held and convened on February 1, 2024, at which meeting a duly constituted quorum of the Board of Directors was present and acting throughout, and that such resolution has not been modified, rescinded or revoked, and is at present in full force and effect:

RESOLVED: The individuals listed below are empowered and authorized to execute and deliver contracts on behalf of the Company.

Chief Executive Officer & President	Scott Roza
Secretary	Eric Johnson
Chief Operating Officer	Jeff Hess
Executive Vice President	Steven Ashbacher

I hereby certify that I am an Officer of Catalis Tax & CAMA, Inc.

IN WITNESS WHEREOF, the undersigned has affixed his signature :

Signature: Eric Johnson

Eric Johnson, Secretary

State of Virginia)

County of Prince William

Subscribed and sworn to (or affirmed) before me on this 8th day of May, 2026, by Eric Johnson.

Atm Nurul Alam
Notary Public Electronic Notary Public

My commission expires: 06/30/2028



Notarized remotely online using communication technology via Proof.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/20/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC Six Desta Drive, Suite 5900 Midland TX 79705	CONTACT NAME: Brenda Thomas PHONE (A/C, No, Ext): 432-570-3456 E-MAIL ADDRESS: brenda_thomas@ajg.com		FAX (A/C, No): 432-570-3450
	INSURER(S) AFFORDING COVERAGE		
INSURED Catalis Tax & CAMA, Inc. 3025 Windward Plaza Ste 200 Alpharetta GA 30005	INSURER A: Charter Oak Fire Insurance Company		NAIC # 25615
	INSURER B: Travelers Property Casualty Company of America		25674
	INSURER C: Phoenix Insurance Company		25623
	INSURER D: Associated Industries Insurance Company, Inc.		23140
	INSURER E: Farmington Casualty Company		41483
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 2039274015

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	H-630-2Y488107-PHX-26	5/20/2026	5/20/2027	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y	Y	BA2Y489952-26-I3-G	5/20/2026	5/20/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	CUP3Y654799-26-I3	5/20/2026	5/20/2027	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
E	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	UB2Y488979-26-I3-G	5/20/2026	5/20/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liability Cyber Liability	Y Y		AES1234141-03	5/20/2026	5/20/2027	Professional \$5,000,000 Cyber \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is an Additional Insured as respects to the General Liability, Automobile, Cyber/Professional policies, pursuant to the policy's terms, definitions, conditions and exclusions, as per endorsement CG D4 17 edition (02 19), CA T3 53 edition (02 15), and CYS 0122.

Waiver of Subrogation applies to certificate holder, as respects to the General Liability, Automobile, Cyber/Professional policies and Workers Compensation pursuant to the policy's terms, definitions, conditions and exclusions, as per endorsement CG D4 17 edition (02 19), CA T3 53, edition (02 15), CYS 0122, WC00031300.

The insurance provided in the General Liability, Automobile and Cyber policies are primary and noncontributing as per endorsement CG T1 00 edition (02 19), See Attached...

CERTIFICATE HOLDER**CANCELLATION**

State of New Hampshire
 25 Capitol Street
 Concord NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADDITIONAL REMARKS SCHEDULE

AGENCY Arthur J. Gallagher Risk Management Services, LLC		NAMED INSURED Catalis Tax & CAMA, Inc. 3025 Windward Plaza Ste 200 Alpharetta GA 30005	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE	(Empty)	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

CA T4 74 edition (02-16) and CY330018 0522.

The Workers' Compensation, General Liability and Business Automobile policies include an endorsement providing that 30 days notice of cancellation or coverage change will be furnished to the certificate holder.