



**State of New Hampshire**

DEPARTMENT OF SAFETY  
 JAMES H. HAYES BUILDING  
 33 HAZEN DRIVE  
 CONCORD, NEW HAMPSHIRE 03305  
 603-271-2791



EDDIE EDWARDS  
 ASSISTANT COMMISSIONER

ROBERT L. QUINN  
 COMMISSIONER

STEVEN R. LAVOIE  
 ASSISTANT COMMISSIONER

June 17, 2026

Her Excellency, Governor Kelly A. Ayotte  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Safety, Division of State Police to enter into a **Sole Source** contract with Cleary Cleaning, Inc. (VC#155062-B001), Rochester, NH in the amount \$105,000 to provide statewide professional uniform dry cleaning and garment care services to New Hampshire State Police to sworn personnel. Effective upon Governor and Council approval for the period of July 1, 2026, through June 30, 2029. **45.41% General Funds, 37.77% Highway Funds, 10.36% Turnpike Funds, 5.71% Revolving Funds, 0.75% Agency Income.**

Funds are available in the FY2026 and FY2027 operating budgets and are anticipated to be available in FY2028 upon the availability and continued appropriation of funds in future operating budgets, with the authority to adjust encumbrances between fiscal years through the Budget Office if needed and justified.

Funds are available in expense account, 020-504174-Dry Cleaning, as follows:

	FY 2027	FY 2028	FY 2029
02-23-23-234010-20640000-SUBSTANCE ABUSE ENFORCEMENT	\$500	\$500	\$500
02-23-23-234015-23050000-COMMERCIAL ENFORCEMENT	\$1,500	\$1,500	\$1,500
02-23-23-234015-40030000-TRAFFIC BUREAU	\$14,000	\$14,000	\$14,000
02-23-23-234015-40100000-ENFORCEMENT	\$15,000	\$15,000	\$15,000
02-23-23-234010-40190000-CRIMINAL RECORDS	\$1,000	\$1,000	\$1,000
02-23-23-234010-50010000-WATERCRAFT SAFETY	\$1,000	\$1,000	\$1,000
02-23-23-234010-54120000-DETECTIVE BUREAU	\$2,000	\$2,000	\$2,000
<b>Subtotal</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>
		<b>Total</b>	<b>\$105,000</b>

**EXPLANATION**

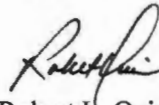
This request is **Sole Source** because the Department previously issued a Request for Bids (RFB) DOS 2026-013 for uniform dry-cleaning and garment care services for the New Hampshire Division of State Police and did not receive a response that would meet the Department's needs. The RFB was posted on February 24, 2026, and closed on March 11, 2026. The Department received one (1) bid but it did not meet the Department's operational needs of having adequate statewide coverage throughout New Hampshire. As a result, competitive bidding was determined to be inadequate, and this Sole Source request is being submitted to ensure compliance with the threshold requirements established in Manual of Procedure (MOP) 150, Section V.A.3.

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
Page 2 of 2

After a careful review of providers operating throughout New Hampshire, Cleary Cleaning, Inc. was determined to be the only vendor currently capable of meeting the Department's geographic and operational requirements. To support operational readiness, uniform standards, and response capability, dry-cleaning services must be located within ten (10) road miles of a New Hampshire State Police patrol area, troop barracks, or assigned duty location. Because troopers are geographically dispersed throughout the State, timely access to these services is essential to avoid excessive travel, service delays, reduced patrol coverage, and increased downtime.

The contract also allows limited off-contract purchases from local vendors when necessary to maintain service continuity and meet operational needs. Use of vendors outside the required service radius would negatively impact operational efficiency and public safety services.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

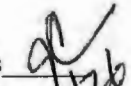
**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name State of NH Dept of Safety		1.2 State Agency Address 33 Hazen Drive Concord NH 03305	
1.3 Contractor Name CLEARY CLEANING, INC		1.4 Contractor Address 67 Allen St, Rochester, NH 03867	
1.5 Contractor Phone Number 603-332-2374	1.6 Account Unit and Class 10-54120000-020-504174 15-23050000-020-504174 15-40030000-020-504174 15-40100000-020-504174 10-20640000-020-504174 10-40100000-020-504174 10-40190000-020-504174	1.7 Completion Date 6/30/2029	1.8 Price Limitation 105,000
1.9 Contracting Officer for State Agency Laurie Aucoin, Procurement Specialist		1.10 State Agency Telephone Number 603-223-8005	
1.11 Contractor Signature  Date: 5/27/26		1.12 Name and Title of Contractor Signatory Click or tap here to enter text.	
1.13 State Agency Signature  Assistant Director for Date: 5/28/26		1.14 Name and Title of State Agency Signatory Amy L. Newbury Director of Administration	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable)			
By:		Director, On:	
1.16 Approval by the Attorney General (Form, Substance and Execution) (if applicable)			
By: 		On: 06/04/2026	
1.17 Approval by the Governor and Executive Council (if applicable)			
G&C Item number:		G&C Meeting Date:	

Contractor Initials   
 Date 5/27/26

**2. SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT B which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed.

3.3 Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT B, in whole or in part, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT C which is incorporated herein by reference.

5.2 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8. The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance

hereof, and shall be the only and the complete compensation to the Contractor for the Services.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 The State's liability under this Agreement shall be limited to monetary damages not to exceed the total fees paid. The Contractor agrees that it has an adequate remedy at law for any breach of this Agreement by the State and hereby waives any right to specific performance or other equitable remedies against the State.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws and the Governor's order on Respect and Civility in the Workplace, Executive order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of age, sex, sexual orientation, race, color, marital status, physical or mental disability, religious creed, national origin, gender identity, or gender expression, and will take affirmative action to prevent such discrimination, unless exempt by state or federal law. The Contractor shall ensure any subcontractors comply with these nondiscrimination requirements.

6.3 No payments or transfers of value by Contractor or its representatives in connection with this Agreement have or shall be made which have the purpose or effect of public or commercial bribery, or acceptance of or acquiescence in extortion, kickbacks, or other unlawful or improper means of obtaining business.

6.4. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with this Agreement and all rules, regulations and orders pertaining to the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 The Contracting Officer specified in block 1.9, or any successor, shall be the State's point of contact pertaining to this Agreement.

**8. EVENT OF DEFAULT/REMEDIES.**

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) calendar days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) calendar days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

**9. TERMINATION.**

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) calendar days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) calendar days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. In addition, at the State's discretion, the Contractor shall, within fifteen (15) calendar days of notice of early termination, develop and submit to the State a transition plan for Services under the Agreement.

**10. PROPERTY OWNERSHIP/DISCLOSURE.**

10.1 As used in this Agreement, the word "Property" shall mean all data, information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any Property which has been received from the State, or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Disclosure of data, information and other records shall be governed by N.H. RSA chapter 91-A, and/or other applicable law. Disclosure requires prior written approval of the State.

**11. CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

**12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.**

12.1 Contractor shall provide the State written notice at least fifteen (15) calendar days before any proposed assignment, delegation, or other transfer of any interest in this Agreement. No such assignment, delegation, or other transfer shall be effective without the written consent of the State.

12.2 For purposes of paragraph 12, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.3 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State.

12.4 The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

**13. INDEMNIFICATION.** The Contractor shall indemnify, defend, and hold harmless the State, its officers, and employees from and against all actions, claims, damages, demands, judgments, fines, liabilities, losses, and other expenses, including, without limitation, reasonable attorneys' fees, arising out of or relating to this Agreement directly or indirectly arising from death, personal injury, property damage, intellectual property infringement, or other claims asserted against the State, its officers, or employees caused by the acts or omissions of negligence, reckless or willful misconduct, or fraud by the Contractor, its employees, agents, or subcontractors. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the State's sovereign immunity, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

Contractor Initials                       
Date

**14. INSURANCE.**

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all Property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the Property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or any successor, a certificate(s) of insurance for all insurance required under this Agreement. At the request of the Contracting Officer, or any successor, the Contractor shall provide certificate(s) of insurance for all renewal(s) of insurance required under this Agreement. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

**15. WORKERS' COMPENSATION.**

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or any successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

**16. WAIVER OF BREACH.** A State's failure to enforce its rights with respect to any single or continuing breach of this Agreement shall not act as a waiver of the right of the State to later enforce any such rights or to enforce any other or any subsequent breach.

**17. NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

**18. AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

**19. CHOICE OF LAW AND FORUM.**

19.1 This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire except where the Federal supremacy clause requires otherwise. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

19.2 Any actions arising out of this Agreement, including the breach or alleged breach thereof, may not be submitted to binding arbitration, but must, instead, be brought and maintained in the Merrimack County Superior Court of New Hampshire which shall have exclusive jurisdiction thereof.

**20. CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and any other portion of this Agreement including any attachments thereto, the terms of the P-37 (as modified in EXHIBIT A) shall control.

**21. THIRD PARTIES.** This Agreement is being entered into for the sole benefit of the parties hereto, and nothing herein, express or implied, is intended to or will confer any legal or equitable right, benefit, or remedy of any nature upon any other person.

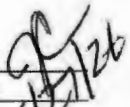
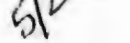
**22. HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

**23. SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

**24. FURTHER ASSURANCES.** The Contractor, along with its agents and affiliates, shall, at its own cost and expense, execute any additional documents and take such further actions as may be reasonably required to carry out the provisions of this Agreement and give effect to the transactions contemplated hereby.

**25. SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

**26. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

Contractor Initials   
Date 

## Exhibit A-Special Provisions

### A-1 Effective Date/Completion of Services

Revisions to Form P-37, General Provisions 1.1.Paragraph 3.1.,Effective Date/Completion of Services, is amended as follows: 3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall become effective on July 1, 2026

### A-2 Off-Contract Purchasing - Geographic Service Limitation

The State reserves the right to procure uniform dry-cleaning and related garment care services outside of this Contract when a contracted vendor location is not available within ten (10) road miles of a designated New Hampshire State Police patrol area, troop station, or assigned duty location.

For purposes of this provision, distance shall be measured by standard roadway mileage between the Troop location (or designated patrol area) and the contractor's physical service facility or authorized drop-off location.

This exception is intended to ensure operational readiness, timely turnaround of uniforms, and continuity of service for sworn personnel. When the geographic limitation described above is not met, the Division of State Police may obtain services from an alternate vendor in accordance with applicable State procurement statutes, administrative rules, and Department of Safety policies.

The exercise of this right shall not be construed as a breach of Contract nor as a guarantee of minimum purchase volume.

## Exhibit B – Scope of Services

The Contractor shall provide dry cleaning, laundering, pressing, alteration, and related garment care services for State Police uniforms and associated accessories in accordance with the requirements set forth herein.

All services shall be performed in a professional manner consistent with industry standards and the operational requirements of the Division of State Police.

### **B-1. General Requirements**

#### **B-1.1 Cleaning Method**

All garments shall be dry cleaned unless an alternative cleaning method is authorized by the State Agency and is consistent with the garment manufacturer's labeled cleaning instructions.

#### **B-1.2 Cleaning Standards**

*JK/26*  
*5/12/26*

The Contractor shall perform all dry cleaning and laundering services in accordance with the accepted standards of the American Institute of Laundering and recognized best commercial practices within the professional laundry and dry-cleaning industry.

---

### **B-1.3 Pressing Standards**

The Contractor shall:

- Press sleeves with a sharp crease centered along the sleeve.
  - Press trousers with a sharp crease centered along the pant leg.
- 

### **B-1.4 Garment Protection**

The Contractor shall:

- Perform all dry cleaning and laundering in a manner that prevents excessive shrinkage, discoloration, or fabric damage.
  - Ensure that no chemicals or cleaning processes used are harmful to the fabric.
- 

### **B-1.5 Sanitary Conditions**

All work shall be performed under clean and sanitary conditions consistent with applicable health and safety standards.

---

### **B-1.6 Odor-Free Return**

All cleaned garments shall be returned free from solvent, detergent, or other objectionable odors.

---

### **B-1.7 Spot Cleaning**

Garments shall be spot treated for stains or conditions resistant to standard dry-cleaning solvents using professional cleaning methods.

---

### **B-1.8 Additional Services Authorization**

If the Contractor determines that a garment is unserviceable or requires services beyond standard cleaning, the Contractor shall notify the State Agency and obtain authorization prior to performing additional services.

Contractor Initials SL  
Date 2/1/20

---

**B-1.9 Inspection**

All garments shall be subject to inspection by the State.

Any garment determined by the State to exhibit unsatisfactory workmanship shall be returned to the Contractor for correction at no additional cost to the State.

---

**B-1.10 Garment Identification**

The Contractor shall stamp, tag, or otherwise identify each uniform item and accessory for tracking and accountability purposes.

---

**B-1.11 Contractor Responsibility for Garments**

The Contractor shall be responsible for uniforms, garments, or accessories that are damaged, lost, or misplaced while in the Contractor's custody.

The Contractor shall replace lost or damaged items within two (2) weeks of notification or provide reimbursement to the State for the full replacement cost as determined by the State.

---

**B-1.12 Compliance with Laws**

All services shall comply with all applicable federal, state, and local laws, regulations, and environmental requirements.

---

**B-2. Services to be Provided**

The Contractor shall provide, at minimum, the following services.

---

**B-2.1 Dry Cleaning and Laundering**

Services shall include, but not be limited to:

- Dry cleaning of uniform dress coats, trousers, and other designated garments.
- Laundering and pressing of uniform shirts and related uniform items as appropriate.

*[Handwritten Signature]*  
*[Handwritten Date]*

- Removal of stains in accordance with accepted standards of the American Institute of Laundering and recognized industry practices.
- 

### **B-2.2 Pressing and Finishing**

The Contractor shall:

- Ensure uniform shirts are crisply pressed consistent with State Police appearance standards.
  - Press trousers with sharp, centered creases.
  - Return garments on appropriate hangers and properly protected for transport.
- 

### **B-2.3 Spot Treatment and Stain Removal**

The Contractor shall utilize professional-grade cleaning methods to remove stains whenever possible.

If stain removal may result in damage to the garment, the Contractor shall notify the State prior to proceeding.

---

### **B-2.4 Alterations and Repair Services**

In addition to cleaning services, the Contractor shall provide on-site alterations and repair services including:

- Hemming of pants
- Button replacement
- Zipper repair or replacement
- Seam and tear mending
- Sewing of department patches

Alteration and mending services shall have a **five (5) business day turnaround time**.

The Contractor shall provide a **price list for general alterations, sewing of emblems, and repair services**, which shall be attached to the pricing section of the contract.

Repair services may include:

- Sewing of open seams, including arm, leg, or seat seams
  - Tightening of loose buttons
  - Replacement of missing buttons using approved uniform buttons
  - Re-stitching loose patches, hash marks, and chevrons
  - Reattachment of belt loops at original attachment points
  - Mending of minor tears or rips
-

### **B-2.5 Pickup and Handling**

The Contractor shall:

- Provide the employee with a pick-up time for the dry cleaning at the time of drop off.
  - Maintain a documented chain-of-custody process for all garments received and returned.
- 

### **B-3. Turnaround Time Requirements**

The Contractor shall adhere to the following service standards:

#### **Standard Service**

Completed garments shall be returned within **three (3) business days** from pickup.

#### **Expedited Service**

When requested and approved by the Division, garments shall be returned within **two (2) business days**.

The employee shall adhere to the RUSH Service drop off times with no additional cost.

---

### **B-4. Quality Control Standards**

The Contractor shall implement and maintain quality control procedures to ensure:

- Garments are cleaned without visible residue, spotting, or odor.
- Pressing and finishing meet professional uniform appearance standards.
- No shrinkage, discoloration, or fabric damage occurs due to improper cleaning methods.
- All garments are returned in the same quantity as received.

The State reserves the right to reject any garment that does not meet professional appearance standards.

Rejected garments shall be re-cleaned at **no additional cost to the State** and returned within **one (1) business day**.

---

### **B-5. Lost or Damaged Garments**

The Contractor shall be responsible for garments lost or damaged while in the Contractor's custody.

GC  
5/27/26

---

### **B-5.1 Lost Garments**

The Contractor shall reimburse the State for the **full replacement cost** of any garment lost.

Replacement cost shall be based on the current State contract pricing for uniform items or documented replacement invoices.

---

### **B-5.2 Damaged Garments**

The Contractor shall reimburse the State for damage resulting from improper cleaning or handling.

If a garment is rendered unusable, reimbursement shall be for the **full replacement cost** of the garment.

---

### **B-5.3 Notification**

The Contractor shall notify the Division **within one (1) business day** of discovering any lost or damaged garment.

The State shall determine whether a garment is considered unusable for official duty.

---

### **B-5.4 Pre-Existing Garment Condition**

The Contractor shall not be responsible for damage resulting from normal wear and tear, manufacturer defects, or pre-existing garment conditions that may reasonably cause deterioration during the normal cleaning process.

If the Contractor determines that a garment may be damaged during cleaning due to fabric condition, age, or prior damage, the Contractor shall notify the State prior to processing the garment and obtain authorization to proceed.

Authorization by the State to proceed with cleaning of such garments shall not relieve the Contractor of responsibility for damage resulting from negligence, improper cleaning methods, or failure to follow accepted industry standards.

---

### **B-6. Accountability and Tracking**

The Contractor shall:

- Maintain itemized tracking of garments by Trooper name or identification number.

*Handwritten initials and date:*  
Date: 5/22/26

- Provide detailed invoices showing:
  - Date received
  - Date returned
  - Type of service performed
  - Itemized pricing.

Upon request, the Contractor shall provide **monthly service summary reports** to the State.

---

## **B-7. Performance Monitoring**

The State may monitor Contractor performance through:

- Quality inspections
- Complaint tracking
- Periodic performance reviews

Failure to maintain required service levels may result in:

- Written notice of deficiency
  - Corrective action requirements
  - Termination for cause in accordance with contract terms
- 

## **B-8. Security and Confidentiality**

The Contractor shall ensure:

- Uniforms always remain secured while in the Contractor's custody.
  - No insignia, badges, patches, or identifying features are removed or altered.
  - Garments are not commingled in a manner that may result in misidentification, loss, or damage.
- 

## **Exhibit C – Pricing and Invoicing**

### **C-1. Pricing Table**

#### **Dry Cleaning Services – NH State Police Uniforms**

**Vendor Name:** Cleary Cleaning Inc.

**Vendor Address (Service Location\*):** 67 Allen Street, Rochester, NH 03867

AC  
5/27/26

Contact Person: Julie Cleary

Phone: 603-332-2374

Email: jcleary@clearvcleaninginc.com

### SECTION 1 – BASE TERM UNIT PRICING (YEARS 1–3)

Provide unit pricing per garment/service for each contract year.

Item	FY26	FY27	FY28
1 Trooper Dress Jacket	<u>\$14.55</u>	<u>\$14.91</u>	<u>\$15.28</u>
2 Trooper Trousers	<u>\$13.50</u>	<u>\$13.84</u>	<u>\$14.19</u>
3 Uniform Shirt – Long Sleeve	<u>\$13.50</u>	<u>\$13.84</u>	<u>\$14.19</u>
4 Uniform Shirt – Short Sleeve	<u>\$13.50</u>	<u>\$13.84</u>	<u>\$14.19</u>
5 Tie	<u>\$8.65</u>	<u>\$8.87</u>	<u>\$9.09</u>
6 Outerwear / Coat	<u>\$21.55</u>	<u>\$22.09</u>	<u>\$22.64</u>
7 Press Only (per garment)	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
8 Minor Repairs (button replacement, small seam repair) (If applicable at facility) <b>20% off Regular Price</b>	<u>20% Off</u>	<u>20% Off</u>	<u>20% Off</u>
	\$35,000	\$35,000	\$35,000

---

### C-2. Invoicing

The Contractor shall submit invoices to the Department of Safety **upon completion of services.**

Invoices shall include sufficient detail to allow the State to verify the services performed, including, at minimum:

- Description of services provided
- Date(s) services were performed
- Itemized charges

Invoices shall be submitted electronically, **via email to:**  
**accountspayable@dos.nh.gov**

If email submission is not possible, invoices shall be mailed to:  
**NH Department of Safety**  
33 Hazen Drive  
Attn: Accounts Payable  
Concord, NH 03305



**C-3. Payment Terms**

The State shall remit payment to the Contractor **within thirty (30) days** of receipt of a properly documented invoice and acceptance of the work to the State's satisfaction.

Payments shall be made via ACH. Enroll with the State Treasury for ACH payments.

Payment shall be considered timely if issued in accordance with these terms and in compliance with applicable state law.

Contractor Initials *AC*  
Date *5/27/26*

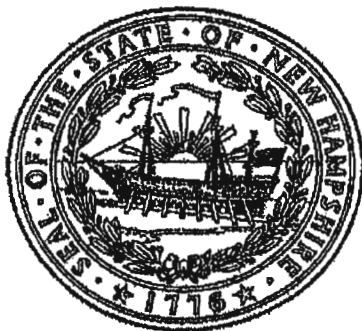
**State of New Hampshire  
Department of State**

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that CLEARY CLEANING, INC. is a New Hampshire Profit Corporation registered to transact business in New Hampshire on December 30, 1976. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 6945

Certificate Number: 0007797778



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 19th day of February A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

**Business Details**

Business Name: CLEARY CLEANERS, LLC  
Business Type: Domestic Limited Liability Company  
Management Style: Manager Managed  
Business Creation Date: 11/18/1999  
Date of Formation in Jurisdiction: 11/18/1999  
Principal Office Address: 67 Allen St, Rochester, NH, 03867, USA  
Citizenship / State of Formation: Domestic/New Hampshire

Business ID: 329909  
Business Status: Good Standing  
Name in State of Formation: Not Available  
Mailing Address: 67 Allen St, Rochester, NH, 03867, USA

Last Annual Report Year: 2026  
Next Report Year: 2027

Duration: Perpetual  
Business Email: jcleary@metrocast.net  
Notification Email: jcleary@metrocast.net

Phone #: NONE  
Fiscal Year End Date: NONE

**Principal Purpose**

S.No	NAICS Code	NAICS Subcode
1	OTHER / DISASTER RESTORATION & CLEANING SVCS & OWN, MANAGE & DEVELOP REAL ESTATE	

Page 1 of 1, records 1 to 1 of 1

**Principals Information**

Name/Title	Business Address
Lawrence James Cleary / Manager	67 Allen Street, Rochester, NH, 03867, USA

Page 1 of 1, records 1 to 1 of 1

**Registered Agent Information**

Name: McEachern, Alec L. Esq  
Registered Office Address: 127 Parrott Avenue, Portsmouth, NH, 03801, USA  
Registered Mailing Address: 127 Parrott Avenue, Portsmouth, NH, 03801, USA

**Trade Name Information**

No Trade Name(s) associated to this business.

**Trade Name Owned By**

No Records to View.

**Trademark Information**

Trademark Number	Trademark Name	Business Address	Mailing Address
No records to view.			



# State of New Hampshire

## Department of State Payment Receipt



**Work Order #:** 20269981279024

**Receipt Date/Time:** 05/13/2026 02:07:00 PM

**Payer Information:**

CLEARY CLEANING, INC.  
67 Allen Street  
Rochester, NH, 03867, USA

**Payer Customer ID:** 323294

**Filer Information:**

CLEARY CLEANING, INC.  
67 Allen Street  
Rochester, NH, 03867, USA

**Filer Customer ID:** 323294

**Payment Information:**

Date	Payment Type	Payment Reference	Authorization #	Payment Status	Payment Amount
05/13/2026 02:07:00 PM	CR	CC#:XXXXXXXXXXXX1017	02256D	Paid	\$7.00
<b>Total Payment Received:</b>					<b>\$7.00</b>

**Transaction Description:**

Transaction #	Description	Reference Information
20269981279024-000	Electronic Handling Charge	N/A
20269981279024-001	Certificate of Good Standing	CLEARY CLEANING, INC.

**Transaction Information:**

Date Received	Transaction #	Processing Status	Invoice Status	Amount
05/13/2026 02:07:00 PM	20269981279024-000	Accepted	Paid	\$2.00
05/13/2026 02:07:00 PM	20269981279024-001	Accepted	Paid	\$5.00
<b>Total:</b>				<b>\$7.00</b>

<b>Drawdown Account Balance:</b>	\$0.00	<b>Total Due:</b>	\$0.00
<b>Credit Account Balance:</b>	\$0.00	<b>Total Refunded:</b>	\$0.00
		<b>Total Change To Credit Account Balance:</b>	\$0.00

**ACTION BY WRITTEN CONSENT  
IN LIEU OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF  
CLEARY CLEANING, INC.**

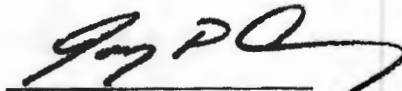
The undersigned, being all the Directors of Cleary Cleaning, Inc. (the "Corporation") by this written consent and in lieu of a special meeting, hereby unanimously take the following actions:

1. That the Corporation is authorized to enter a certain contract with the State of New Hampshire for the provision of dry cleaning and laundry services to the State of NH Department of Safety, pursuant to the terms of a certain contract having a completion date of June 30, 2029, with the Corporation's President Jay Paul Cleary authorized to execute, on behalf of the Corporation, said contract and any other documents he deems necessary to complete such transaction;

The undersigned, being all the Directors of Cleary Cleaning, Inc., hereby certify that they consent to the actions set forth above as of this 12<sup>th</sup> day of May 2026.



\_\_\_\_\_  
Lawrence James Cleary, Director



\_\_\_\_\_  
Jay Paul Cleary, Director

