



Caitlin D. Davis
Commissioner

Richard K. Sala
Deputy Commissioner

STATE OF NEW HAMPSHIRE
Department of Education
25 Hall Street
Concord, NH 03301

May 20, 2026

Her Excellency, Governor Kelly A. Ayotte
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Education (the Department), Division of Learner Support, Office of Career and Technical Education to amend a **sole source** Cooperative Project Agreement (CPA) with the Community College System of New Hampshire (VC# 216952) by increasing the price limitation by \$59,608.44 from \$4,494,230.14 to \$4,553,838.58 with no change to the end date of September 30, 2026 to continue to improve Career and Technical Education programs, effective upon Governor and Council approval. The original agreement was approved by Governor and Council on August 17, 2022 (Item #60) and amended on June 26, 2024 (Item #161). 100% Federal Funds.

Funds to support this request are available in the following account for FY2027, with the authority to adjust budget line items within the price limitation and encumbrances between fiscal years, through the Budget Office, if needed and justified.

06-56-56-562010-40260000 CTE VOC ED – FEDERAL

Fiscal Year	Class / Account	Class Title	Current Budget	Increase (Decease) Amount	Revised Budget
2023	072-502652	Grants Federal	\$1,005,644.80	\$0.00	\$1,005,644.80
2024	072-502652	Grants Federal	\$1,130,994.95	\$0.00	\$1,130,994.95
2025	072-502652	Grants Federal	\$1,244,751.47	\$0.00	\$1,244,751.47
2026	072-502652	Grants Federal	\$1,112,838.92	\$0.00	\$1,112,838.92
2027	072-502652	Grants Federal	\$0.00	\$59,608.44	\$59,608.44
Total			\$4,494,230.14	\$59,608.44	\$4,553,838.58

EXPLANATION


This request is **sole source** because the Community College System of New Hampshire (CCSNH) is the only approved postsecondary subrecipient for 2024-2025 Strengthening Career and Technical Education (CTE) for the 21st Century Act (Perkins V) funds, determined by the U.S. Department of Education, Office of Career, Technical and Adult Education. Funds for this increase are available from 2024-2025 Perkins V remaining funds that are made available for redistribution under Perkins V statute in Section 133 (b)(1). The Cooperative Project Agreement service area is statewide.

CCSNH delivers a comprehensive range of high-quality CTE programs across seven colleges and multiple academic centers, offering more than 200 certificate and degree pathways aligned with New Hampshire's workforce needs. These programs span health sciences, advanced manufacturing, information technology, business, transportation, hospitality, and other high-demand sectors, supported by flexible scheduling options and strong employer partnerships. Collectively, CCSNH's systemwide programming provides accessible, workforce-focused education that equips students with the skills required for immediate employment and career advancement.

Over the past two program years, CCSNH has demonstrated strong performance across core Perkins V postsecondary indicators. Most notably, CCSNH achieved an 84% postsecondary placement rate in Health Science programs, significantly exceeding the state's 77.25% performance target and reflecting the system's critical role in preparing graduates for essential healthcare fields statewide. Systemwide, CCSNH also exceeded the state-determined level of performance for overall postsecondary placement with an 80.10% placement rate, reinforcing the effectiveness of its CTE programming and its alignment with industry needs.

Students completing programs at both the secondary and postsecondary levels represent the future workforce for New Hampshire, and CCSNH (through direct enrollment and students dually enrolled in secondary and postsecondary programming) plays a central role in preparing them for high-demand fields statewide. Building on its strong performance across key Perkins V indicators, CCSNH continues to strengthen pathways that directly align with employer needs.

Respectfully submitted,



Caitlin D. Davis
Commissioner of Education

AMENDMENT # 2 to
COOPERATIVE PROJECT AGREEMENT
between the
STATE OF NEW HAMPSHIRE, Department of Education
and the
Community College System of New Hampshire

The Cooperative Project Agreement, approved by the State of New Hampshire Governor and Executive Council on August 17, 2022, item # 60, and amended on June 26, 2024, item #161, for the Project titled "Perkins Postsecondary CTE Program Improvement Grant" is and all subsequent properly approved amendments are hereby modified by mutual consent of both parties for the reason(s) described below:

Purpose of Amendment (Choose all applicable items):

Article F is amended to add funds in the amount of \$59,608.44 and update grant Project Numbers and will read:

Total Federal funds in the amount of \$4,553,838.58 have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse CCSNH for costs exceeding the amount specified in this paragraph. Additionally, all contract amounts are contingent upon availability of funds.

Check if applicable

Federal funds paid to CCSNH under this Project Agreement are from Grant/Contract/Cooperative Agreement No. V048A170029 from USDOE under CFDA #84.048A, and from USDOL under Project Numbers 25E55EP000055 and 25E55EP000022. Federal regulations required to be passed through to CCSNH as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the Community College System of New Hampshire dated June 8, 2015, are attached to this document as Exhibit B, the content of which is incorporated herein as part of the Project Agreement.

Exhibit A is amended as attached.

All other terms and conditions of the Cooperative Project Agreement remain unchanged.


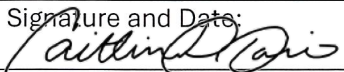
This Amendment, all previous Amendments, the Cooperative Project Agreement, and the Master Agreement constitute the entire agreement between State and CCSNH regarding the Cooperative Project Agreement, and supersede and replace any previously existing arrangements, oral and written; further changes herein must be made by written amendment and executed for the parties by their authorized officials.

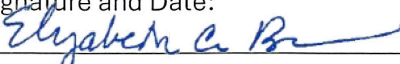
This Amendment and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire or other authorized officials approve this Amendment to the Cooperative Project Agreement.

Campus Authorizing Official 

Date 5-14-20

IN WITNESS WHEREOF, the following parties agree to this Amendment # 2 to the Cooperative Project Agreement.

By An Authorized Official of: CCSNH	By An Authorized Official of: NH Department of Education
Name: Mark Rubinstein	Name: Caitlin D. Davis
Title: Chancellor, CCSNH	Title: Commissioner of Education
Signature and Date:  5-19-2026	Signature and Date:  5/26/26

By An Authorized Official of: the New Hampshire Office of the Attorney General	By An Authorized Official of: the New Hampshire Governor & Executive Council
Name: Elizabeth A. Brown	Name:
Title: Attorney NHED	Title:
Signature and Date:  5/26/26	Signature and Date:

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Campus Authorizing Official 
Date 5-19-26

EXHIBIT A

F. Budget and Invoicing Instructions:

	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Career Development/Exploration	\$267,676.71	\$65,698.28	\$78,490.33	\$102,890.90	\$0.00
Professional Development	\$8,280.04	\$6,549.83	\$5,700.00	\$34,714.00	\$0.00
High Skill, High Wage, In-Demand	\$465,273.12	\$474,838.27	\$645,469.54	\$435,068.19	\$59,608.44
Implement CTE Programs	\$208,640.29	\$553,773.99	\$477,967.73	\$507,941.86	\$0.00
Develop and Implement Evaluations	\$21,226.22	\$0.00	\$0.00	\$0.00	\$0.00
Administrative Costs	\$34,548.42	\$30,134.58	\$37,123.87	\$32,223.97	\$0.00
Total Allocated	\$1,005,644.80	\$1,130,994.95	\$1,244,751.47	\$1,112,838.92	\$59,608.44
				Total Funds	\$4,553,838.58

Limitation on Price: Upon mutual agreement between the state contracting officer and the contractor, line items in this budget may be adjusted one to another, but in no case shall the total budget exceed the price limitation of \$4,553,838.58. To be binding on the state, such adjustments of budget line items must be memorialized in writing, executed by the Contracting Officer and approved by the Commissioner.

Funds to support this request are available in the following account for FY2026, and FY2027, with the authority to adjust budget line items within the price limitation and encumbrances between fiscal years through the Budget Office, if needed and justified, as follows.

06-56-56-562010-40260000 CTE VOC ED – FEDERAL

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		Total	\$4,494,230.14	\$59,608.44	\$4,553,838.58

Method of Payment: Payment will be made upon the submittal of a monthly report in the Grants Management System (GMS). All costs are approved previously by the Bureau of Career Development. A final report including all costs submitted for reimbursement in GMS is due within 30 days of the end of this contract.

Campus Authorizing Official MR
Date 5-19-26

EXHIBIT B

This Project Agreement is funded under a Cooperative Agreement to State from the Federal sponsor specified in Project Agreement article F. All applicable requirements, regulations, provisions, terms and conditions of this Federal Cooperative Agreement are hereby adopted in full force and effect to the relationship between State and CCSNH, except that wherever such requirements, regulations, provisions, and terms and conditions differ for Institutions of Higher Education, the appropriate requirements should be substituted (e.g., OMB Circulars A-21 and A-110, rather than OMB Circulars A-87 and A-102). References to Contractor or Recipient in the Federal language will be taken to mean CCSNH, references to the Government or Federal Awarding Agency will be taken to mean Government/Federal Awarding Agency or State or both, as appropriate.

Special Federal provisions are listed here: None

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Campus Authorizing Official WML
Date 5-19-20