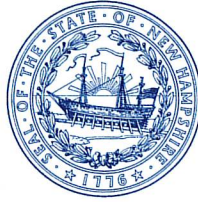


**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

**5G- 6/3/26**

1 GRANITE PLACE SOUTH  
CONCORD, NEW HAMPSHIRE 03301

JOHN M. FORMELLA  
ATTORNEY GENERAL



JAMES T. BOFFETTI  
DEPUTY ATTORNEY GENERAL

May 12, 2026

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, NH 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

Authorize the Department of Justice to amend an existing subgrant (PO# 1098490) with Strafford County Child Advocacy Center (Vendor #177478-B008) by extending the end date only, from June 30, 2026 to June 30, 2027, with no change to the price limitation of \$230,000, for the purpose of providing services to victims of crime, effective upon Governor and Executive Council approval through June 30, 2027. The original grant agreement was approved by the Governor and Executive Council on February 21, 2024, Item #161 and most recently amended with Governor and Council approval on June 25, 2025, item #5H. 100% General Funds.

**EXPLANATION**

On February 21, 2024, the Governor and Executive Council approved a subgrant from the Department of Justice to Strafford County Child Advocacy Center, in an amount not to exceed \$230,000 through June 30, 2026. The Department of Justice requests authorization to extend the end date only of this existing subgrant, from June 30, 2026, to June 30, 2027.

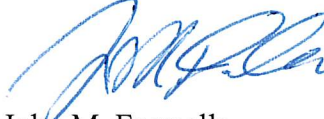
This extension will allow the Strafford County Child Advocacy Center (Strafford CAC) to fulfill the purpose of this grant by partnering with the Rockingham County Child Advocacy Center (Rockingham CAC) and the Granite State Children's Alliance to hire a mental health provider who will serve victims in both counties. Strafford CAC had budgeted funds for this position but lacked a confidential meeting space for the provider. Rockingham CAC, while having adequate office space, did not have the funding needed to support the role. Recognizing these challenges, the Granite State Children's Alliance collaborated with both counties to identify a shared solution that meets the counseling needs of children in the region. This position will benefit both Strafford and Rockingham counties by reducing wait times for victims of crime to access mental health services, embedding this support directly within the Child Advocacy Centers. Due to challenges in hiring a qualified mental health provider, the Strafford County

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
May 12, 2026  
Page 2 of 2

Child Advocacy Center is requesting an extension of the grant agreement end date in order to contract with a provider through the Granite State Children's Alliance.

Please let me know if you have any questions concerning this request. Your consideration is greatly appreciated.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'John M. Formella', is written over a faint, illegible background.

John M. Formella  
Attorney General

#5556004

## AMENDMENT TO GRANT AGREEMENT

This AMENDMENT TO GRANT AGREEMENT (the "Amendment") is entered into and effective as of the Effective Date (defined below) by and between as of the NEW HAMPSHIRE DEPARTMENT OF JUSTICE ("State") and the STRAFFORD COUNTY CHILD ADVOCACY CENTER ("Subrecipient"). State and Subrecipient are sometimes referred to herein singularly as a "Party" and collectively as the "Parties."

### RECITALS

WHEREAS, the Parties entered into the Grant Agreement as approved by the Governor and Executive Council of the State of New Hampshire on February 21, 2024 at Item #161 (the "Agreement"), wherein the State agreed grant, and Subrecipient agreed to accept, certain sums upon the terms and conditions set forth therein; and

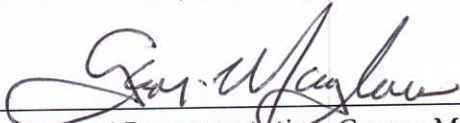
WHEREAS, in accordance with Paragraph 20 of the Agreement, the Parties wish to amend the terms and conditions of the Agreement as further specified herein;


NOW THEREFORE, for good and valuable consideration exchanged, the receipt and sufficiency of which are hereby conclusively acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Amendment to Block 1.7. Remove the Completion Date set forth in Block 1.7 of the G-1 Form Agreement and replace with, Completion Date: 06/30/2027.
2. Amendments to Exhibit C. Remove the Grant Completion Date of 6/30/2026 as set forth in Paragraphs 3(a) and 4 of Exhibit C to the Agreement is extended to 6/30/2027.
3. Effect of Amendment. Except as provided in this Amendment, the terms and conditions of the Agreement shall remain in full force and effect for all purposes.
4. Construction. The recitals set forth at the outset of this Amendment are a part of this Amendment, as fully as if set forth in their entirety in the body hereof. The captions or headings in this Amendment are for ease of reference only, and no caption or heading shall affect in any way the interpretation, meaning, or construction of this Amendment. Capitalized terms that are not defined within the text of this Amendment shall have the same meanings respectively ascribed to them in the Agreement.
5. Effective Date. The terms and conditions of this Amendment shall become effective on the date that it is approved the Governor and Executive Council of the State of New Hampshire (the "Effective Date").

6. Counterparts; Facsimile and Electronic Signatures. This Amendment may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Amendment. A facsimile or portable document format (PDF) signature on this Amendment shall be equivalent to, and have the same force and effect as, an original signature. In accordance with the New Hampshire Uniform Electronic Transactions Act, RSA 294-E:1 *et seq.*, the Parties hereby agree that this Amendment may be signed electronically, including any exhibits, schedules, addenda, or other attachments referenced herein.

IN WITNESS WHEREOF, the Parties have executed this Amendment as of the date adjacent to their respective signatures set forth below.

By:  4-23-26  
Authorized Representative, George Maglaras, Chairman  
Strafford County Child Advocacy Center Date

By:  4/30/26  
Thomas Kaempfer, Deputy Director of Administration  
New Hampshire Department of Justice Date

Approved by the Attorney General (Form, Substance and Execution)

By:  5/10/26  
Attorney Date

COMMISSIONERS  
GEORGE MAGLARAS, *Chairman*  
LESLIE A. FELICIANO, *Vice Chair*  
SEAN M. LEAVITT, *Clerk*

TREASURER  
PAMELA J. ARNOLD

COUNTY ADMINISTRATOR  
RAYMOND F. BOWER

# STRAFFORD COUNTY COMMISSIONERS

WILLIAM A. GRIMES  
Justice & Administration Building  
259 County Farm Road, Suite 204  
Dover, New Hampshire 03820  
Telephone: (603)742-1458  
Fax: (603) 743-4407



## CERTIFICATE OF AUTHORITY

I, Sean M. Leavitt, Clerk of Strafford County, New Hampshire do hereby certify that: (1) at the public meeting held on April 23, 2026, the County Commissioners voted to (1) Extend funds and enter into an agreement with the State of New Hampshire Department of Justice and (2) further authorize the Chairman, Board of Commissioners to execute any documents which may be necessary to effectuate this contract and any amendments thereto; (3) I further certify that this authorization has not been revoked, annulled or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and (4) this authorization was valid thirty (30) days prior to and remains valid for thirty (30) days from the date of the Certificate of authority and (5) the following person now occupies the office indicated under item (2) above:

George Maglaras, Chairman, Strafford County Commissioners  
Name and Title of Officer Authorized to Sign

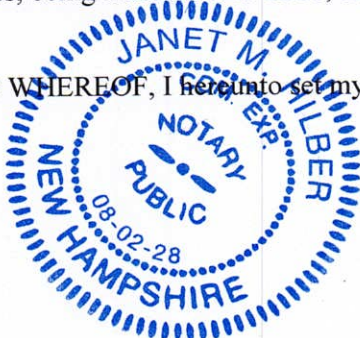
IN WITNESS WHEREOF, I have hereunto set my hand as the Clerk of Strafford County, New Hampshire this 23<sup>rd</sup> day of April, 2026

Sean M. Leavitt, Clerk

STATE OF NEW HAMPSHIRE  
COUNTY OF STRAFFORD

On this 23<sup>rd</sup> day of April, 2026, before me Janet Hilber, the undersigned officer, personally appeared Sean M. Leavitt, who acknowledged their self to be the Clerk for the Strafford County Board of Commissioners, being authorized to do so, executed the foregoing instrument for the purpose therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.



Notary Public

Commission Expiration Date:

8/2/2028

STRAFFORD COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

THURSDAY, APRIL 23, 2026

Zoom: <https://us06web.zoom.us/j/88076078990?pwd=XhfZv74QrC78qR5pDjpARV2GadmFIV.1>

Meeting ID: 880 7607 8990 Passcode: 391058

A public meeting of the Strafford County Commissioners was held Thursday, April 23, 2026, at 11:00 a.m. in the Commissioners' Conference Room, Justice and Administration Building, 259 County Farm Road, Suite 204, Dover, New Hampshire. It was noted that meeting notices and agendas had been sent to all interested parties, as well as posted on the County Website. Present were Commissioners Maglaras, Feliciano, and Leavitt. Also present were Administrator Raymond Bower, HOC Superintendent Chris Brackett, CAC Director Caitlin Emerson, IT Specialist Kelly Parker, Susan Rice, and Executive Assistant/Deputy Treasurer Janet Hilber.

1. Approve Minutes of April 9, 2026: Commissioner Feliciano motioned to approve the minutes of April 9, 2026 as written. The motion was seconded by Commissioner Leavitt, and approved unanimously (3 to 0) by a voice vote.
2. Discuss Request for Proclamation of May 2026 as ALS Awareness Month: Chairman Maglaras presented a request from a resident of Lee to proclaim May as ALS Awareness Month. ALS (Lou Gehrig's Disease) was described as a progressive neurodegenerative disease affecting muscle control, slowly reducing a person's ability to walk, talk, eat and eventually breathe. Commissioner Feliciano motioned to proclaim May as ALS Awareness Month. The motion was seconded by Commissioner Leavitt, and approved unanimously (3 to 0) by a voice vote. Chairman Maglaras ordered the Strafford County seal be added to the document and sent to the requesting resident.
3. Approve Child Advocacy Center Grant Extension: Director Emerson provided an overview of a requested grant extension for previously awarded state funding approved by the Governor and Executive Council on February 21, 2024. The funding will support the hiring of a contracted trauma clinician to serve children through the Child Advocacy Center. Due to prior space limitations, funds had not yet been expended. A partnership has been established with the Rockingham County Child Advocacy Center, which offers appropriate, child-friendly clinical space. The extension would allow the grant to remain active through June 2027, enabling use of the funds. Additional long-term funding for the clinician may be supported through the Granite State Children's Alliance. Commissioners discussed the benefits of shared regional resources and acknowledged this as a temporary solution to ensure timely services for children. Commissioner Feliciano motioned to approve the Child Advocacy Center grant extension from June 30, 2026 to June 30, 2027. The motion was seconded by Commissioner Leavitt, and approved unanimously (3 to 0) by a voice vote.
4. Upcoming Events: Chairman Maglaras asked if there were any upcoming events to discuss. The following events were discussed:
  - a. RRH Resident Council Fund Yard Sale Fundraiser Saturday and Sunday, April 25 & 26, 2026
  - b. Strafford County Community Night at Delta Dental Stadium, Sunday, May 17, 2026, 1:05 a.m. First Pitch – Hosted by New Hampshire Fisher Cats
5. Old and New Business: Chairman Maglaras asked if there was any old or new business to discuss. Chairman Maglaras provided a warming center update noting The County is awaiting a final closeout report from the previous warming center season. Construction planning for the new warming shelter is ongoing. Coordination continues with Hunter Construction and the City of Dover regarding permitting and subcontractor scheduling. The project remains on schedule, though timelines depend on subcontractor availability and materials. Chairman Maglaras clarified that no construction grants have yet been awarded; applications remain pending through federal and congressional channels. The County did receive operating funds, including approximately \$144,000 through a Community Development Block Grant (CDBG), in addition to earlier state funding. These funds apply to past operational expenses, not future construction. No municipal funds have yet been received for construction, as the project has not begun. A future meeting with municipal leaders will address financial coordination and any potential reimbursements. Upon returning from non-public session, the Commissioners reviewed a newly received email from the Rochester Police Department (RPD) requesting approval of the FY2025 Edward Byrne Memorial Justice Assistance Grant (JAG) award of \$23,627.00 for drone, batteries, battery charger, infrared lighting system and prep course for UAS Testing. RPD apologized for the late notice as the documents were just received due to recent federal government shutdowns and have a submission deadline of April 28, 2026. Chairman Maglaras explained Strafford County would agree to act as fiscal agent and take zero dollars. Commissioner Feliciano motioned to approve and sign the 2025 Byrne Justice Assistance Grant (JAG) Interlocal Agreement with the City of Rochester for \$23,627.00. The motion was seconded by Commissioner Leavitt and approved unanimously (3 to 0) by voice vote.

STRAFFORD COUNTY COMMISSIONERS PUBLIC MEETING MINUTES

THURSDAY, APRIL 23, 2026

Page 2

6. Questions and Comments from the Public Related to this Agenda: Chairman Maglaras asked if there were any questions from the members of the public or other. Commissioners emphasized the need to correct misinformation shared at recent municipal meetings and in public discussion. Coordination with local officials will ensure accurate reporting of funding and project status. A member of the public requested clarification on warming shelter funding and confirmed intent to correct prior public statements. Commissioners reviewed funding sources, distinguishing between operational and construction funding, and offered assistance in ensuring accurate communication. Commissioners reiterated their focus on long-term planning and adapting county operations to meet future needs.

Additional discussion included:

- Confirmation that negotiations are ongoing with Wentworth-Douglass Hospital regarding facility use, with legal teams finalizing details of an existing lease arrangement.
  - Long-term courthouse planning, including potential reallocation of space as court functions relocate.
  - Consideration of future service placement, including child advocacy services, with attention to accessibility and appropriateness of environment.
  - Acknowledgment of logistical challenges related to court relocation, including physical records management and construction timelines.
7. Non-Public Session for the Purpose of Discussing Personnel Issue(s) and Contract Negotiations Pursuant to RSA 91-A:3, II: Commissioner Feliciano motioned to go into non-public session at 9:30 a.m. for the purpose of discussing a personnel issue(s) and contract negotiations pursuant to RSA 91-A:3, II. The motion was seconded by Commissioner Leavitt and approved unanimously (3 to 0) by a roll call vote.
8. Return to Public Session: Commissioner Feliciano motioned to return to public session at 11:28 a.m. The motion was seconded by Commissioner Leavitt and approved unanimously (3 to 0) by a voice vote. Upon return to public session, Commissioner Feliciano motioned to approve the minutes of April 16, 2026 as written. The motion was seconded by Commissioner Leavitt, and approved unanimously (3 to 0) by a voice vote.
9. Motion to Seal Non-Public Session Minutes: Commissioner Leavitt motioned to seal the minutes of the non-public session, seconded by Commissioner Feliciano, and approved unanimously (3 to 0) by a voice vote.
10. Adjournment: The Commissioners signed paperwork as appropriate. Commissioner Leavitt motioned to adjourn the meeting at 11:38 a.m. The motion was seconded by Commissioner Feliciano and approved unanimously (3 to 0) by a voice vote.

Respectfully submitted,

George Maglaras, Chairman  
Leslie A. Feliciano, Vice Chair  
Sean M. Leavitt, Clerk



## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<b>Participating Member:</b> Strafford County 259 County Farm Road Dover, NH 03820	<b>Member Number:</b> 605	<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>3</sup> PO Box 23 Hooksett, NH 03106-9716
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Type of Coverage		Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:	
<input checked="" type="checkbox"/>	<b>General Liability (Occurrence Form)</b> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	1/1/2026	1/1/2027	Each Occurrence	\$ 2,000,000
General Aggregate				\$ 10,000,000	
Fire Damage (Any one fire)					
Med Exp (Any one person)					
<input checked="" type="checkbox"/>	<b>Automobile Liability</b> Deductible    Comp and Coll: \$1,000  <input type="checkbox"/> Any auto	1/1/2026	1/1/2027	Combined Single Limit (Each Accident)	\$2,000,000
				Aggregate	\$10,000,000
<input checked="" type="checkbox"/>	<b>Workers' Compensation &amp; Employers' Liability</b>	1/1/2026	1/1/2027	<input checked="" type="checkbox"/> Statutory	
Each Accident				\$2,000,000	
Disease – Each Employee				\$2,000,000	
Disease – Policy Limit					
<input checked="" type="checkbox"/>	<b>Property (Special Risk includes Fire and Theft)</b>	1/1/2026	1/1/2027	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000

**Description:** Proof of Primex Member coverage only.

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> – NH Public Risk Management Exchange</b>
NH Department of Justice 1 Granite Place South Concord, NH 03301			<b>By:</b> <i>Mary Beth Purcell</i>
			<b>Date:</b> 3/27/2026    mpurcell@nhprimex.org
			Please direct inquires to: <b>Primex<sup>3</sup> Claims/Coverage Services</b> 603-225-2841 phone 603-228-3833 fax