

STATE OF NEW HAMPSHIRE  
**DEPARTMENT OF CORRECTIONS**  
**DIVISION OF ADMINISTRATION**  
 P.O. BOX 1806  
 CONCORD, NH 03302-1806  
 603-271-5610 FAX: 888-908-6609  
 TDD ACCESS: 1-800-735-2964  
 www.corrections.nh.gov

WILLIAM RYAN HART, JR.  
 COMMISSIONER  
  
 JESSICA A. KURON  
 ASSISTANT COMMISSIONER

May 13, 2026

Her Excellency, Governor Kelly A. Ayotte  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the NH Department of Corrections (NHDOC) to exercise the option to renew the existing **sole source** contract with Appriss Insights LLC (VC#393641), 9901 Linn Station Road, Suite 200, Louisville, KY 40223 for the provision of Victim Information and Notification Everyday (VINE®) in the amount of \$170,473.63 from \$109,726.91 to \$280,200.54 effective upon Governor and Council approval for the period of July 1, 2026 through June 30, 2029. The original contract agreement was approved on June 14, 2023, item #83. This amendment is 100% Federal Transfer from other Agencies.

Funding is anticipated to be available in account: *Contracts for Program Services*: 02-46-46-460510-83380000-102-500731 for FY 2027, FY 2028 and FY 2029 upon the continued appropriation of funds in the future operating budget(s) with the authority to adjust encumbrances within the price limitation through the Budget Office if needed and justified.

**Appriss Insights, LLC**

Account	Description	FY 2023-2026	FY 2027	FY 2028	FY 2029	Total
02-46-46-460510-83380000-102-500731	Contracts for Programs Svc	\$109,726.91	-	-	-	\$109,726.91

**Amendment 2**

Account	Description	FY 2023-2026	FY 2027	FY 2028	FY 2029	Total
02-46-46-460510-83380000-102-500731	Contracts for Programs Svc	-	\$55,317.53	\$56,811.10	\$58,345.00	\$170,473.63

Total Contract Amount		\$109,726.91	\$55,317.53	\$56,811.10	\$58,345.00	\$280,200.54
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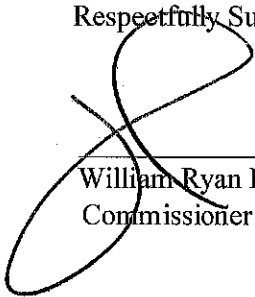
**EXPLANATION**

NHDOC is seeking to enter into a **sole source** contract amendment with Appriss Insights, LLC for the provision of Victim Information and Notification Everyday (VINE®). The purpose of the contract amendment is to ensure the continued provision of VINE® to victims of crime, survivors, the general public, law enforcement and public servants. Appriss Insights, LLC is the sole provider of the VINE® system and has become a critical component to all county victim notification systems and partnering agencies as well as meeting the Bureau of Justice Administration’s (BJA) Statewide Automated Victim Information and Notification (SAVIN) guidelines and standards.

VINE® is a free notification system that provides updated custody information through automated notification by telephone, e-mail, text message or text telephone devices (TTY) to victims of crime, survivors, the general public, law enforcement and public servants.

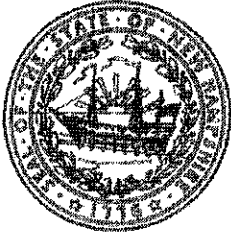
Through this partnership with Appriss Insights, LLC, this technology delivers critical information to a wide range of users. Above all, it supports survivors of crime by giving them time updates, helping them stay informed, enhance their safety and maintain peace of mind.

Respectfully Submitted,



05-13-2026

William Ryan Hart, Jr.  
Commissioner



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 COMMISSIONER

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 ASSISTANT COMMISSIONER

AMENDMENT AGREEMENT # 2

This amendment is between the State of New Hampshire, acting by and through the STATE OF NEW HAMPSHIRE, DEPARTMENT OF CORRECTIONS ("NHDOC", "State" or "Department"), and Appriss Insights, LLC (VC #393641), ("Contractor"), a Delaware Foreign Limited Liability Company with a place of business at 9901 Linn Station Road, Suite 200, Louisville, KY 40223.

WHEREAS, pursuant to a Contract approved by the Governor and Council on June 14, 2023, Item # 83, effective upon Governor and Council approval, the Contractor agreed to the provision of Victim Information and Notification Everyday (VINE®), based upon the terms and conditions specified in the original Agreement as amended and in consideration of certain sums specified; and

WHEREAS, the State and the Contractor have agreed to make changes to the price limitation of the Agreement, and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the original Agreement and set forth herein, the parties hereto agree as follow:

To amend as follows:

1. Form P-37, General Provisions, Block 1.7, Completion Date, to read: "06/30/2029".
2. Form P-37, General Provisions, Block 1.8, Price Limitation, to read: "\$280,200.54".
3. Scope of Services, Exhibit B, Section 4., Term of Contract, to read:  
 "Amendment #2 exercises the option to renew for one (1) additional period of up to three (3) years, and shall become effective upon Governor and Council for the period of July 1, 2026 through June 30, 2029 with the recommendation of the Commissioner of the NHDOC and upon Governor and Council (G&C) approval."
4. That all other provisions of the original Agreement shall remain in full force and effect.

SIGNATURE PAGE TO AMENDMENT AGREEMENT #2 TO: Appriss Insights, LLC contract approved on June 14, 2023 ("Agreement").

STATE OF NEW HAMPSHIRE DEPARTMENT OF  
 CORRECTIONS

By:

Name: William Ryan Hart, Jr.

Title: Commissioner

Date: 05-14-2026

Appriss Insights, LLC

By: Jarrod Carnahan

Notary Seal by Lisa Hutchison  
Date: 2024.04.27 15:44:49 EDT

Name: Jarrod Carnahan

Title: Senior Vice President and General Manager

Date: April 27, 2026

STATE OF Kentucky

COUNTY OF Jefferson

On this 27<sup>th</sup> day of April, 2026, before me, Lisa Hutchison the undersigned officer, personally appeared Jarrod Carnahan known to me (or satisfactorily proven) to be the person whose name is signed above and acknowledged that he/she executed this document in the capacity indicated above.

In witness thereof, I hereto set my hand and official seal.

Lisa Hutchison  
Notary Public/Justice of the Peace

Lisa Jean Hutchison  
Notary Public  
Commonwealth of Kentucky  
Commission Number KYNP92981  
My commission expires October 1, 2028

My Commission Expires: 10/1/2028

[Signature]  
Approval by N.H. Attorney General  
(Form, Substance and Execution)

5/14/2026  
Date

\_\_\_\_\_  
Approved by the N.H. Governor and Council  
Date

# State of New Hampshire

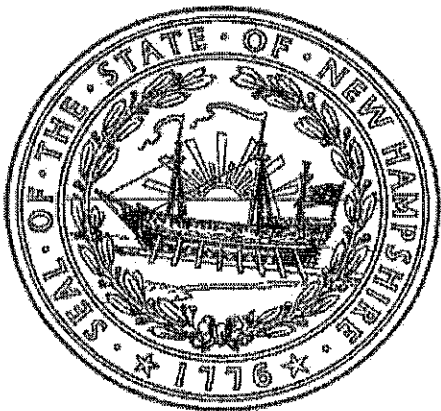
## Department of State

### CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that APPRISS INSIGHTS, LLC is a Delaware Limited Liability Company registered to transact business in New Hampshire on February 23, 2022. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 894189

Certificate Number: 0007897123



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 2nd day of April A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan  
Secretary of State

Certificate of Authority # 1

(Corporation or LLC- Non-specific, open-ended)

**Corporate Resolution**

I, Spencer H. Brown, hereby certify that I am the duly elected Assistant Corporate Secretary of **Equifax Inc.** ("Equifax") and the duly elected Assistant Secretary of **Appriss Insights, LLC** ("Appriss"). Appriss is an indirect, wholly-owned subsidiary of Equifax.

I hereby certify the following individual has the authority to execute contractual commitments and other documents on behalf of Appriss.

That Jarrod Carnahan SVP & General Manager, Public Safety (may list more than  
(Name) (Title)

one person) is duly authorized to enter in contracts or agreement on behalf of

Appriss Insights, LLC with the State of New  
Hampshire (Name of Corporation or LLC)

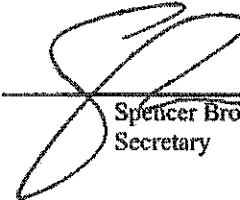
and any of its agencies or departments and further is authorized to execute any documents which may in

his/her judgment be desirable or necessary to effect the purpose of this certificate.

I hereby certify that said authority has not been amended or repealed and remains in full force and effect as of the date of the contract to which this certificate is attached. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

DATED: 5/13/2026

ATTEST: \_\_\_\_\_



Spencer Brown, Assistant  
Secretary



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/14/2026

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> MARSH USA, LLC. TWO ALLIANCE CENTER 3560 LENOX ROAD, SUITE 2400 ATLANTA, GA 30326 Attn: Atlanta.CertRequest@marsh.com / Fax: 212-948-4321 CN101920880-APP-10mP-25-27	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Equifax Inc. & All Subsidiaries Appriss Insights 9901 Linn Station Road, Suite 500 Louisville, KY 40223	<b>INSURER A:</b> Zurich American Insurance Company      NAIC # 16535	
	<b>INSURER B:</b> Beazley Excess and Surplus Insurance, Inc.      17520	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**      **CERTIFICATE NUMBER:** ATL-006134988-05      **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			GLA 3906538-03	05/01/2026	05/01/2027	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY			GLA 3906538-03	05/01/2026	05/01/2027	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  DED    RETENTION \$			AUC 3850189-03	05/01/2026	05/01/2027	EACH OCCURRENCE	\$ 15,000,000
							AGGREGATE	\$ 15,000,000
								\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC 4257158-03 (AOS)	05/01/2026	05/01/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
A				WC 4257158-03 (AZ,MA,WI)	05/01/2026	05/01/2027	E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
B	Professional Liability/Cyber			D20485251401	12/15/2025	12/15/2026	LIMIT:	10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Co #: 245 - Appriss Insights, LLC  
CERTIFICATE HOLDER IS INCLUDED AS ADDITIONAL INSURED ON THE GENERAL LIABILITY AND AUTO LIABILITY POLICIES WHERE REQUIRED BY WRITTEN CONTRACT.

## CERTIFICATE HOLDER      CANCELLATION

New Hampshire Department of Corrections 64 South St. Concord, NH 03302-1806	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Marsh USA LLC</i>

*State of New Hampshire  
Department of Corrections  
Appriss Insights, LLC*

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**Transmittal Letter**

Date: April 29, 2026

Jarrold Carnahan, on behalf of Appriss Insights LLC hereby executes this contract as described for the provision Victim Information and Notification Everyday (VINE). In accordance with the price limitation as indicated in the Amendment Agreement.

The Contractor attests to the fact that:

1. The Contractor has not altered any of the language or other provisions contained in the Amendment Agreement.
2. The Proposal was established without collusion with other parties.
3. The Contractor has read and fully understands this Amendment Agreement, and the terms and conditions including but not limited to the Scope of Services in Exhibit B.
4. Contractor attests that no new terms and conditions outside of what is established in this amendment have been added, and no existing terms and conditions have been deleted or modified from the Appriss Insights LLC, used in the original Agreement.
5. In accordance with RSA 21-I:11-c, the undersigned Contractor certifies that neither the Contractor nor any of its subsidiaries, affiliates or principal officers (principal officers refer to individuals with management responsibility for the entity or association):
  - a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
  - b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
  - c. Has previously provided false, deceptive, or fraudulent information on a contractor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing a bid, proposal, or quotation;
  - d. Is currently debarred from performing work on any project of the federal government or the government of any state;
  - e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
  - f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
  - g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or fulfilled;
  - h. Is currently serving a sentence or is subject to a continuing or unfulfilled penalty for any crime or violation noted in this section;
  - i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
  - j. Has been placed on the debarred parties list described in RSA 21-I:11-c within the past year.

This document shall be signed by a person who is authorized to legally obligate the responding Contractor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding Contractor and that any and all other terms and conditions submitted by the responding Contractor are null and void, even if such terms and conditions have terminology to the contrary. The responding Contractor shall also be subject to State of New Hampshire terms and conditions as stated.

Authorized Signor's Signature: Jarrold Carnahan

Digitally signed by Jarrold Carnahan  
Date: 2026.04.29 11:44:21 -04'00'

Authorized Signor's Title:  
**SVP & General Manager Public Safety**  
Date: April 29, 2026

*State of New Hampshire  
Department of Corrections  
Appriss Insights, LLC*

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**Contractor's Official Point of Contact Information**

Title of Contract Signatory (above): SVP & General Manager Public Safety

Contract Signatory Telephone Number: 502-216-4957

Contract Signatory E-Mail: Jarrod.Carnahan@equifax.com

Address of Contract Signatory: 9901 Linn Station Drive, Louisville, KY 40223

Contact Person (if different from Contract Signatory): \_\_\_\_\_

Contact Person E-Mail: \_\_\_\_\_

URL: \_\_\_\_\_

Contract Signatory Signature (above): \_\_\_\_\_

NH DEPARTMENT OF CORRECTIONS  
ADMINISTRATIVE RULES

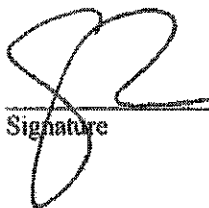
Cor 307 Items Considered Contraband. Contraband shall consist of:

- a) Any substance or item whose possession is unlawful for the person or the general public possessing it including but not limited to:
  - (1) narcotics
  - (2) controlled drugs or
  - (3) automatic or concealed weapons possessed by those not licensed to have them.
- b) Any firearm, simulated firearm, or device designed to propel or guide a projectile against a person, animal or target.
- c) Any bullets, cartridges, projectiles or similar items designed to be projected against a person, animal or target.
- d) Any explosive device, bomb, grenade, dynamite or dynamite cap or detonating device including primers, primer cord, explosive powder or similar items or simulations of these items.
- e) Any drug item, whether medically prescribed or not, in excess of a one day supply or in such quantities that a person would suffer intoxication or illness if the entire available quantity were consumed alone or in combination with other available substances.
- f) Any intoxicating beverage.
- g) Sums of money or negotiable instruments in excess of \$100.00.
- h) Lock-picking kits or tools or instruments on picking locks, making keys or obtaining surreptitious entry or exit.
- i) The following types of items in the possession of an individual who is not in a vehicle, but shall not be contraband stored in a secured vehicle:
  - (1) knives and knife-like weapons, clubs and club-like weapons,
  - (2) tobacco, alcohol, drugs including prescription drugs unless prior approval is granted in writing by the facility Warden/designee, or Director/designee,
  - (3) maps of the prison vicinity or sketches or drawings or pictorial representations of the facilities, its grounds or its vicinity,
  - (4) pornography or pictures of visitors or prospective visitors undressed,
  - (5) radios capable of monitoring or transmitting on the police band in the possession of other than law enforcement officials,
  - (6) identification documents, licenses and credentials not in the possession of the person to whom properly issued,
  - (7) ropes, saws, grappling hooks, fishing line, masks, artificial beards or mustaches, cutting wheels or string rope or line impregnated with cutting material or similar items to facilitate escapes,
  - (8) balloons, condoms, false-bottomed containers or other containers which could facilitate transfer of contraband.

COR 307.02 Contraband on prison grounds is prohibited. The possession, transport, introduction, use, sale or storage of contraband on the prison grounds without prior approval of the commissioner of corrections or his designee is prohibited under the provision of RSA 622:24 and RSA 622:25.

COR 307.03 Searches and Inspections Authorized.

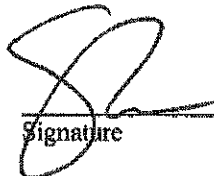
- a) Any person or property on state prison grounds shall be subject to search to discover contraband...  
Travel onto prison grounds shall constitute implied consent to search for contraband. In such cases where implied consent exists, the visitor will be given a choice of either consenting to the search or immediately leaving the prison grounds. Nothing in this rule however, prevents non-consensual searches in situations where probable cause exists to believe that the visitor is or had attempted to introduce contraband into the prison pursuant to the law of New Hampshire concerning search, seizure and arrest.
- b) All motor vehicles parked on prison grounds shall be locked and have the keys removed. Custodial personnel shall check to insure that vehicles are locked and shall visually inspect the plain view interior of the vehicles. Vehicles discovered unlocked shall be searched to insure that no contraband is present. Contraband discovered during searches shall be confiscated for evidence, as shall contraband discovered during plain view inspections.
- c) All persons entering the facilities to visit with residents or staff, or to perform services at the facilities or to tour the facilities shall be subject to having their persons checked. All items and clothing carried into the institution shall be searched for contraband.

Spencer Brown                                            4/22/26  
Name    Signature    Date

NH DEPARTMENT OF CORRECTIONS  
**RULES OF CONDUCT FOR PERSONS PROVIDING CONTRACT SERVICES**

1. Engaging in any of the following activities with persons under departmental control is strictly prohibited:
  - a. Any contact, including correspondence, other than the performance of your services for which you have been contracted.
  - b. Giving or selling of anything
  - c. Accepting or buying anything
2. Any person providing contract services who is found to be under the influence of intoxicants or drugs will be removed from facility grounds and barred from future entry to NH Department of Corrections property.
3. Possession of any item considered to be contraband as defined in the New Hampshire code of Administrative Rules, Part COR 307 is a violation of the rules and the laws of the State of New Hampshire and may result in legal action under RSA 622:24 or other statutes.
4. In the event of any emergency situation, i.e., fire, disturbance, etc., you will follow the instructions of the escorting staff or report immediately to the closest available staff.
5. All rules, regulations and policies of the NH Department of Corrections are designed for the safety of the staff, visitors and residents, the security of the facility and an orderly flow of necessary movement and activities. If unsure of any policy and procedure, ask for immediate assistance from a staff member.
6. Harassment and discrimination directed toward anyone based on sex, race, creed, color, national origin or age are illegal under federal and state laws and will not be tolerated in the work place. Maintenance of a discriminatory work environment is also prohibited. Everyone has a duty to observe the law and will be subject to removal for failing to do so.
7. During the performance of your services you are responsible to the facility administrator, and by your signature below, agree to abide by all the rules, regulations, policies and procedures of the NH Department of Corrections and the State of New Hampshire.
8. In lieu of Contracted staff participating in the Corrections Academy, the Vendor through the Commissioner or his designees will establish a training/orientation facilitated by the Vendor to supplement this requirement and appropriate orient Vendor staff to the rules, regulations, policies and procedures of the Department of Corrections and the State of New Hampshire.

Sherrita Brown  
Name

  
Signature

4/22/26  
Date

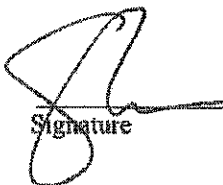
NH DEPARTMENT OF CORRECTIONS  
CONFIDENTIALITY OF INFORMATION AGREEMENT

I understand and agree that all employed by the organization/agency I represent must abide by all rules, regulations and laws of the State of New Hampshire and the NH Department of Corrections that relate to the confidentiality of records and all other privileged information.

I further agree that all employed by or subcontracted through the organization I represent are not to discuss any confidential or privileged information with family, friends or any persons not professionally involved with the NH Department of Corrections. If inmates or residents of the NH Department of corrections, or, anyone outside of the NH Department of Corrections' employ approaches any of the organization's employees or subcontractors and requests information, the staff/employees of the organization I represent will immediately contact their supervisor, notify the NH Department of Corrections, and file an incident report or statement report with the appropriate NH Department of Corrections representative.

Any violation of the above may result in immediate termination of any and all contractual obligations.

SPENCER BROWN  
Name

  
Signature

4/22/26  
Date



STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION  
P.O. BOX 1806  
CONCORD, NH 03302-1806  
603-271-5610 FAX: 888-908-6609  
TDD ACCESS: 1-800-735-2964  
www.nh.gov/nhdoc

WILLIAM RYAN HART, JR.  
COMMISSIONER

LISA M. STONE  
DIRECTOR

## PRISON RAPE ELIMINATION ACT

### ACKNOWLEDGEMENT FORM

The Prison Rape Elimination Act (PREA) of 2003 (with Final Rule August 2012) is a federal law established to address the elimination and prevention of sexual assault and sexual harassment within correctional systems and detention facilities. This Act applies to all correctional facilities, including prisons, jails, juvenile facilities and community corrections residential facilities. PREA incidents involve the following conduct:

- Resident-on-resident sexual assault
- Resident-on-resident abusive sexual contact
- Staff sexual misconduct
- Staff sexual harassment, assault of a resident

The act aimed to curb prison rape through a "zero-tolerance" policy, as well as through research and information gathering. The NH Department of Corrections has zero tolerance relating to the sexual assault/rape of offenders and recognizes these offenders as crime victims. Due to this recognition and adherence to the federal Prison Rape Elimination Act (PREA) of 2003, the NH Department of Corrections extends the "zero tolerance" to the following:

- Contractor/subcontractor misconduct
- Contractor/subcontractor harassment, assault of a resident

As a Contractor and/or Subcontractor of the NH Department of Corrections, I acknowledge that I have been provided information on the Prison Rape Elimination Act of 2003 Public Law 108-79—Sept 4, 2003 and have been informed that as a Contractor and/or Subcontractor of the NH Department of Corrections, sexual conduct between Contractor and/or Subcontractor and offenders is prohibited. Sexual harassment or sexual misconduct involving an offender can be a violation of NH RSA 632-A:2, 632-A:3 and 632-A:4, Chapter 632-A: Sexual Assault and Related Offenses, and result in criminal prosecution.

As a Contractor and/or Subcontractor of the NH Department of Corrections, I understand that I shall inform all employees of the Contractor and/or Subcontractor to adhere to all policies concerning PREA, RSA 632-A:2, RSA 632-A:3, RSA 632-A:4 and departmental policies including NHDOC Administrative Rules, Conduct and Confidentiality Information regarding my conduct, reporting of incidents and treatment of those under the supervision of the NH Department of Corrections. (Ref. RSA Chapter 632-A, and Administrative Rules, Rules of Conduct for Persons Providing Contract Services, Confidentiality of Information Agreement).

Name (print): SPENCER BROWN  
(Name of Contract Signatory)

Date: 4/22/26

Signature: [Signature]  
(Signature of Contract Signatory)



Attachment 8  
PPD 379.00

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS

**ACKNOWLEDGEMENT OF PRISON RAPE ELIMINATION ACT EDUCATION /  
INFORMATION PURSUANT TO PPD 379.00 and 28 CFR 115.32 FOR LEVEL III  
CONTRACTORS & NH STATE EMPLOYEES<sup>1</sup>**

The Prison Rape Elimination Act (PREA) is a federally mandated initiative to prisons, jails, and those who supervise offenders in the community to establish a **zero - tolerance** policy against sexual assault on residents within those systems. PREA incidents involve the following conduct:

- Resident-on-resident sexual assault, sexual harassment, or abusive sexual contact; and,
- Staff sexual abuse, sexual harassment

PREA aims to curb prison rape through a "zero tolerance" policy, as well as through research and information gathering. The New Hampshire Department of Corrections (NHDOC) has zero tolerance relating to the sexual assault/rape of residents and recognizes residents who are sexually abused or sexually harassed as crime victims. Due to this recognition and adherence to the federal Prison Rape Elimination Act (PREA) of 2003, the NH Department of Corrections extends the "zero tolerance" policy to the following:

- Contractor/subcontractor sexual abuse, sexual harassment, and/or assault of a resident
- Other State agency employee sexual abuse, sexual harassment, and/or assault of a resident

As a contractor and/or subcontractor of the NHDOC, or the employee of another agency of the State of New Hampshire, I acknowledge that I have been provided information on the Prison Rape Elimination Act (PREA), and have been informed that as a contractor and/or subcontractor of the NHDOC, or the employee of another agency of the State of New Hampshire, sexual conduct between myself and a resident is prohibited. Sexual harassment or sexual misconduct involving a resident may also be a violation of RSAs 632-A:2, 632-A:3 and 632-A:4, Chapter 632-A: Sexual Assault and Related Offenses, and result in criminal prosecution.

As contractor and/or subcontractor of the NHDOC, or another agency of the State of New Hampshire, I understand that I shall inform all employees of the contractor and/or subcontractor, or employees of another state agency, to adhere to all policies relating to: PREA, RSAs 632-A:2, 632-A:3 and 632-A:4, and the departmental policies including NHDOC PPD 379, NHDOC Administrative Rules, Conduct and Confidentiality information regarding my conduct, reporting of incidents and treatment of those under supervision of the NH Department of Corrections (Ref. RSA Chapter 632-A, NHDOC PPD 379 and Administrative Rules, Rules of Conduct for persons Providing Contract Services, Confidentiality of Information Agreement).

Name: SPENCER BLOWN Date: 4/22/26  
Signature: [Signature] Company/Organization: Appriss Insights, LLC


<sup>1</sup> All Departments Other than NH Department of Corrections employees


**FEDERAL BUREAU OF INVESTIGATION  
CRIMINAL JUSTICE INFORMATION SERVICES  
SECURITY ADDENDUM**

**CERTIFICATION**

I hereby certify that I am familiar with the contents of (1) the Security Addendum, including its legal authority and purpose; (2) the NCIC Operating Manual; (3) the CJIS Security Policy; and (4) Title 28, Code of Federal Regulations, Part 20, and agree to be bound by their provisions.

I recognize that criminal history record information and related data, by its very nature, is sensitive and has potential for great harm if misused. I acknowledge that access to criminal history record information and related data is therefore limited to the purpose(s) for which a government agency has entered into the contract incorporating this Security Addendum. I understand that misuse of the system by, among other things: accessing it without authorization; accessing it by exceeding authorization; accessing it for an improper purpose; using, disseminating or re-disseminating information received as a result of this contract for a purpose other than that envisioned by the contract, may subject me to administrative and criminal penalties. I understand that accessing the system for an appropriate purpose and then using, disseminating or re-disseminating the information received for another purpose other than execution of the contract also constitutes misuse. I further understand that the occurrence of misuse does not depend upon whether or not I receive additional compensation for such authorized activity. Such exposure for misuse includes, but is not limited to, suspension or loss of employment and prosecution for state and federal crimes.

Justin Thomas  \_\_\_\_\_ 4/27/2026  
Printed Name/Signature of Contractor Employee Date

Jarrold   
Jarrod Carnahan Carnahan Digitally signed by Jarrod Carnahan  
Date: 2026.04.27 16:26:49 -04'00' April 27 2026  
Printed Name/Signature of Contractor Representative Date

SVP & General Manager, Public Safety  
Organization and Title of Contractor Representative