



The State of New Hampshire
Department of Environmental Services

81

March 25, 2026



Robert R. Scott, Commissioner

February 20, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Environmental Services (NHDES) to **RETROACTIVELY** amend an American Rescue Plan Act grant (PO#1095429) to the Tanglewood Park Cooperative, Inc. of Keene, NH (VC# 437372 B001), by extending the completion date to August 31, 2026, from February 28, 2026, effective **retroactive** to February 28, 2026, upon Governor & Council approval through August 31, 2026. This is a no-cost amendment. The original grant agreement was approved by the Governor and Council on September 20, 2023, Item #132. 100% federal funds.

EXPLANATION

We are requesting **RETROACTIVE** approval of this amendment to provide additional time to the Tanglewood Park Cooperative, Inc. to complete the agreed-upon scope of services. This request is **retroactive** due to a delay in receiving the grant paperwork that prevented us from meeting the deadline for the February Governor and Executive Council agenda. The Cooperative is conducting wastewater system improvements. Improvements include replacement, upgrades, and construction of pump stations and septic system components within the existing sewer disposal systems. The project has faced delays within the design process. Final design has been submitted, and the project is ready to go to bid. Unfortunately, long lead times in fabrication of necessary equipment are expected which could cause additional delays in construction phase being completed by the current grant completion date. The time extension will allow the Cooperative to utilize the entire grant amount toward bidding costs, procurement and installation of all equipment pertaining to the pump station replacement and upgrades, and any additional costs to complete the original approved scope of work. This is an allowable use of ARP FRF funds under Section 602 (c)(1)(D) to make necessary investments in water, sewer, or broadband infrastructure. To date, \$19,685.59 of the \$447,500 grant has been spent.

In the event federal funds become no longer available, general funds will not be requested to support this program. This grant amendment has been approved by the Attorney General's Office as to form, substance and execution.

We respectfully request your approval of this item.

Robert R. Scott
Commissioner

**Grant Agreement with the Tanglewood Park Cooperative, Inc.
American Rescue Plan Act (ARPA) Grant (CW-334429-01)
Amendment No. 1**

This Agreement (hereinafter called the Amendment) is by and between the State of New Hampshire, acting by and through its Department of Environmental Services (hereinafter referred to as the State) and the Tanglewood Park Cooperative, Inc. acting by and through its Secretary, Sherman Morrison (hereinafter referred to as the Grantee).

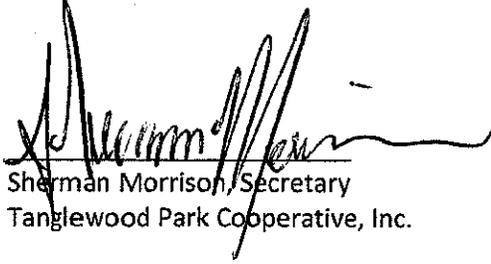
WHEREAS, pursuant to an Agreement (hereinafter called the Agreement) approved by the Governor and Council on September 20, 2023, the Grantee agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, The Grantee and the State have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Agreement: The Agreement is hereby amended as follows:
 - (A) The Grant Completion Date as set forth in sub-paragraph 1.7 of the Agreement shall be changed to August 31, 2026 from February 28, 2026.
2. Effective Date of Amendment: This Amendment shall take effect upon the date of approval of this Amendment by the Governor and Executive Council of the State of New Hampshire.
3. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement, and the obligations of the parties thereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

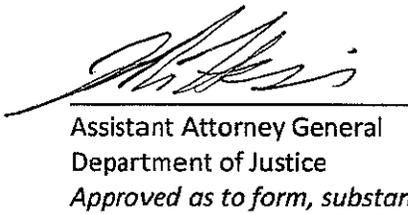
Accepted by:


Sherman Morrison, Secretary
Tanglewood Park Cooperative, Inc.

12/17/25
Date


Robert R. Scott, Commissioner
Department of Environmental Services

2/23/26
Date


Assistant Attorney General
Department of Justice
Approved as to form, substance and execution.

3/5/2026
Date

Tanglewood Park Cooperative, Inc.
10 Sparrow Street Keene, NH 03431

CERTIFICATE OF VOTE

I, Karen Ogg do hereby certify that:

1. I am the Treasurer of the Tanglewood Park Cooperative, Inc.
2. At a meeting held on December 17, 2025, the board members voted to apply to submit an amendment request to modify a certain American Rescue Plan Act Fund (ARPA) grant agreement with the **State of New Hampshire Department of Environmental Services** for a wastewater system improvement project, as approved by the Governor and Council on September 20, 2023.
3. The Tanglewood Park Cooperative, Inc. further authorized the Secretary, Sherman Morrison, to execute any documents necessary to effectuate this Grant Agreement.
4. This authority has not been revoked, superseded, or amended as of the date of this certification.

IN WITNESS WHEREOF, I have hereunto set my hand as the Treasurer, Karen Ogg, of the Tanglewood Park Cooperative, Inc.

Signature:

Karen A. Ogg

Date:

12/17/2025

State of New Hampshire

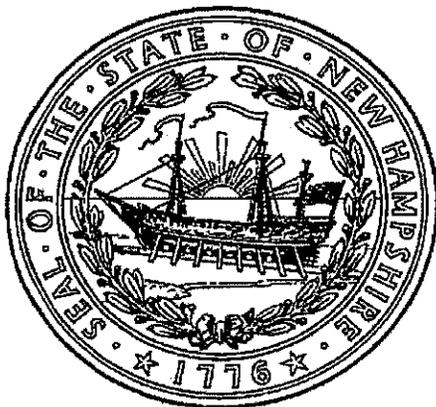
Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that TANGLEWOOD PARK COOPERATIVE, INC. is a New Hampshire Consumer Cooperative registered to transact business in New Hampshire on December 06, 2018. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **808368**

Certificate Number: **0007348098**



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 18th day of December A.D. 2025.

A handwritten signature in black ink, appearing to read "David M. Scanlan", written over a horizontal line.

David M. Scanlan
Secretary of State



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Automatic Data Processing Insurance Agency, Inc.		CONTACT NAME: Automatic Data Processing Insurance Agency, Inc.	
1 Adp Boulevard		PHONE (A/C, No, Ext): 1-800-524-7024	FAX (A/C, No):
Roseland NJ 07068		E-MAIL ADDRESS:	
INSURED Tanglewood Park Cooperative, I		INSURER(S) AFFORDING COVERAGE	
DBA: TANGLEWOOD PARK COOPERATIVE, I		INSURER A: Travelers Indemnity Company	NAIC # 25658
10 Sparrow St		INSURER B:	
Keene NH 03431		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 4525246 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR/ INSD/ WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A N UB-4X390535-25-42	10/12/2025	10/12/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Insured Locations: 10 Sparrow St, Keene, NH 03431

CERTIFICATE HOLDER	CANCELLATION
INSURED COPY	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 

© 1988-2015 ACORD CORPORATION. All rights reserved.