



The State of New Hampshire  
**Department of Environmental Services**



**Robert R. Scott, Commissioner**

**60**

February 23, 2026

March 25, 2026

The Honorable Ken Weyler, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, NH

Her Excellency, Governor Kelly A. Ayotte  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to RSA 14:30-a, VI, authorize the Department of Environmental Services (NHDES) to accept and expend \$1,040,000 in Federal Emergency Management Agency High Hazard Potential Dam Grant Funds from the Department of Homeland Security, Division of Homeland Security and Emergency Management (HSEM), for the purposes of designing the rehabilitation of two-state owned dams, Newfound Lake Dam in Bristol and Pittsfield Mill Dam in Pittsfield, effective upon Fiscal Committee and Governor and Council approval through June 30, 2027. 100% Pass-Thru Federal Funds.

Funding is to be budgeted as follows:

Dam Rehabilitation  
 03-44-44-442010-88670000  
 Fiscal Year 2026

Class	Budget Category	Current Budget	Requested Action	Revised Budget
<b>Income</b>				
009-401924-19	Interagency Income	0	\$1,040,000	\$1,040,000
<b>Expenditures</b>				
046-500463	Consultants - Engineering	0	\$1,040,000	\$1,040,000
	<b>TOTAL</b>	<b>0</b>	<b>\$1,040,000</b>	<b>\$1,040,000</b>

**EXPLANATION**

NHDES has received these funds from HSEM under a Memorandum of Agreement that was approved by the Governor and Executive Council on September 17, 2025 (Item #95). The funds are from a grant program established by the Federal Emergency Management Agency (FEMA) to fund the rehabilitation of High Hazard Dams, commonly referred to as the High Hazard Potential Dam program (HHPD).

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and  
Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council

Page 2 of 2

The exact amount of HHPD funds available to states for any given Federal fiscal year is not known until FEMA announces the amount. These funds are intended for municipal and state-owned dams. Within each state, there is a competitive process to allocate these funds. Because of this uncertainty, NHDES could not predict whether any funds would be appropriated for state-owned dams, or how much, when preparing the FY26/27 biennium budget.

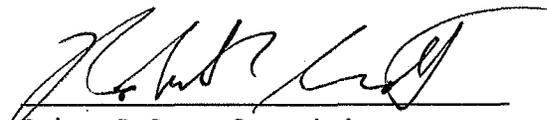
The funds will be used to design the rehabilitation of two state-owned dams that are classified as High Hazard because their failure would likely cause loss of life: Newfound Lake Dam in Bristol and Pittsfield Mill Dam in Pittsfield. At Newfound Lake Dam, the rehabilitation design will address age related issues with the existing outlet structure and gates, concrete stability and the overall discharge capacity at this 186-year-old dam. At the 106-year-old Pittsfield Mill Dam, the rehabilitation analysis will include a stability and discharge capacity evaluation, and based on results and regulatory requirements, NHDES will either design rehabilitation to meet safety standards or pursue dam removal if that proves more cost-effective and safer for downstream communities.

NHDES is requesting these grant funds to be budgeted as follows:

Class 046 – *Consultants* – for the services of an engineering firm to design the rehabilitation of Newfound Lake Dam and Pittsfield Mill Dam.

Of the \$1,040,000 grant, \$520,000 is to be allocated to the rehabilitation analysis and design of each dam. The grant has a 35% match requirement. The state match will be provided from a capital appropriation for State Fiscal Years 26-27 specifically for the repair and reconstruction of state-owned dams.

We respectfully request your approval.



Robert R. Scott, Commissioner



# State of New Hampshire

## DEPARTMENT OF SAFETY Division of Homeland Security and Emergency Management

[www.hsem.dos.nh.gov](http://www.hsem.dos.nh.gov)



Robert L. Quinn  
Commissioner

Robert M. Buxton  
Director  
Megan A. Hoskins  
Assistant Director

September 18, 2025

Corey Clark  
Chief Engineer  
Department of Environmental Services, Water Division Dam Bureau  
29 Hazen Drive  
Concord, NH 03301

**Re: Rehabilitation of High Hazard Potential Dams (HHPD) 2024**  
**Grant Award Number: EMB-2024-GR-05006**  
**Award Date: September 27, 2024**  
**Period of Performance: September 27, 2024 – September 26, 2027**  
**Budget Period: September 27, 2024 – September 26, 2027**

Dear Chief Engineer Clark:

The New Hampshire Department of Safety, Division of Homeland Security and Emergency Management (HSEM) is pleased to provide your organization with Hazard Mitigation Assistance (Assistance Listing #97.041) through the Rehabilitation of High Hazard Potential Dams Grant Program. This notification does not include payment; procedures to request reimbursement are explained further in this notice. The amount of the Federal portion of this grant is \$1,040,000.00 to complete the project(s) outlined in the application's Scope of Work. This amount represents a maximum of 65% of approved eligible activities, as outlined in Exhibit B of your Grant Agreement. The remaining 35% match will be supplied by you, the Subrecipient, as outlined in Exhibit C. Enclosed is a fully executed copy of the Grant Agreement for your file.

65% Federal Share (Maximum reimbursable amount)	35% Non-Federal Share (Supplied by grant recipient through match of cash or in-kind services)	Project Total
\$1,040,000.00	\$560,000.00	\$1,600,000.00

In accordance with 2 CFR 200.332(a)(1)(xiv) there are no indirect costs associated with this project. Per 2 CFR 200.332(a)(1)(xii) this project **is not** a Research and Development Project (R&D).

As a condition of this award, the Department of Environmental Services, Water Division Dam Bureau, as the Subrecipient, must participate in an award meeting with NH HSEM, to discuss the award packet.

The next Quarterly Progress Report is due October 15, 2025 for this quarter (July 1 to September 30, 2025). The Quarterly Progress Reports are an important way for us to monitor the progress of your project. Subsequent reports are to be returned within fifteen (15) days after the end of each quarter until the project is complete. Quarterly reports are available online at our Resource Center at <https://www.hsem.dos.nh.gov/grants/hazard-mitigation-assistance-grants>. **Failure to submit your reports on time can result in loss of funding for projects and future grant awards.**

Corey Clark  
Chief Engineer  
Page Two  
September 18, 2025

In accordance with 2 CFR 200, HSEM is responsible for completing a risk assessment to determine the level of monitoring required for all Subrecipients in receipt of Federal funding. Your grant award's risk indicator has been identified as **Medium**. This can be due to several factors such as the complexity of this project, the cost of this project, or patterns of insufficient reporting under this grant program or others through Homeland Security and Emergency Management (HSEM).

As a result of this heightened risk, you must submit modified Quarterly Progress Reports that will require additional questions be answered regarding the progression of your project and familiarity with processes in the Hazard Mitigation Assistance (HMA) Program such as submitting for reimbursement. You will need to refer to this identifier: **Medium Risk** when completing Quarterly Progress Reports. In accordance with your Grant Agreement, you agreed to comply with all reporting and monitoring activities that are required through this grant award. ***Failure to comply can limit or prohibit future funding opportunities.***

In accordance with your Grant Agreement, your project is required to be completed and invoices need to be dated on or before September 26, 2027; all requests for reimbursement/payment need to be made by October 26, 2027. **Requests for reimbursement/payment** must be submitted on your organization's letterhead and should include copies of invoices/bills, cancelled checks or copies of expense ledgers (if applicable) and submitted on the HSEM Resource Center: <https://www.hsem.dos.nh.gov/grants/hazard-mitigation-assistance-grants>.

Please note that if the cumulative total amount of Federal funds from all granting agencies is \$750,000.00 or greater, you are required to submit an audit report of expenditures on this account to this Division. This procedure is required under the Single Audit Act of 1984 (Rev. 7/96) and OMB Circular A-133. Upon project closeout you will receive the **Certification of Audit Compliance Form**. Please complete and submit this form no later than nine months from the end date of the audit period in which you received reimbursement. The Certification of Audit Compliance Form is also available online at our Resource Center at <https://www.hsem.dos.nh.gov/grants/hazard-mitigation-assistance-grants>.

Please note any changes in the original scope of work must have prior approval. Requests must be submitted in writing, well in advance, of the grant's expiration date to allow for adequate review and approval, if allowable. Cost overruns are not allowable under HMA.

Lastly, a Final Expenditure and Performance Report will need to be completed when your project is complete and all expenses in connection with this project are captured. The Final Performance and Expenditure Report can be completed online at: <https://www.hsem.dos.nh.gov/grants/hazard-mitigation-assistance-grants>. ***This form needs to be returned to this office no later than October 26, 2027.***

With the acceptance of this Federal award, you are required to maintain financial records, supporting documentation and all other pertinent records for a period of at least three (3) years from the submission of the final Federal financial report.

Corey Clark  
Chief Engineer  
Page Three  
September 18, 2025

If you have any questions about this letter or required forms, please contact the Mitigation and Recovery Section at (603) 271-2231 or [nh.hm@dos.nh.gov](mailto:nh.hm@dos.nh.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert M. Buxton".

Robert M. Buxton  
Director, HSEM

CJG  
SEA



# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
(603) 271-2791

EDDIE EDWARDS  
ASSISTANT COMMISSIONER

STEVEN R. LAVOIE  
ASSISTANT COMMISSIONER

95

ROBERT L. QUINN  
COMMISSIONER

August 21, 2025

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

G&C 95  
09-17-2025

Approved

### REQUESTED ACTION

Authorize the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) to enter into a memorandum of understanding with the Department of Environmental Services, Water Division Dam Bureau (201164-B001), Concord, NH, in the amount of \$1,040,000.00 to complete engineering and designs for two dams considered to be high hazard. Effective upon Governor and Council approval through September 26, 2027. **100% Federal Funds.**

Funding is available in the SFY 2026 operating budget as follows:

02-23-23-236010-56300000	Dept. of Safety -- HSEM -- HHPD	
072-500574	Grants to Local Gov't - Federal	<u>SFY 2026</u>
Activity Code: 23HHPD 2024		\$1,040,000.00

### EXPLANATION

The purpose of this grant is for the Department of Environmental Services, Water Division Dam Bureau to complete topographic surveys and wetlands delineations; environmental and dam safety permitting, geotechnical investigation; development of drawings, specifications, engineering cost estimates and design report; and project management for the Newfound Lake Dam and Pittsfield Mill Dam. The grant listed above is funded by the Rehabilitation of High Hazard Potential Dam (HHPD) Grant Program, which was awarded to the Department of Safety, HSEM, from the Federal Emergency Management Agency (FEMA). HHPD provides funding to sub-recipients for cost-effective hazard mitigation activities that complement a comprehensive mitigation program. FEMA provides HHPD funds to states that, in turn, provide sub-grants or contracts for a variety of mitigation activities, such as planning and the implementation of projects identified through the evaluation of natural hazards.

HHPD is 65% Federally funded by FEMA with a 35% match requirement supplied by the sub-recipient. The sub-recipient acknowledges their match obligation as part of Exhibits A and B to the memorandum of understanding.

In the event that HHPD funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,

  
Robert L. Quinn  
Commissioner of Safety

State of New Hampshire

Interagency Memorandum of Understanding

(For use between an executive branch agency and another agency or branch of government of the State of New Hampshire)

Whereas, the Department of Safety, Division of Homeland Security and Emergency Management [AGENCY 1] is a duly constituted agency or branch of government of the State of New Hampshire;

Whereas, the Department of Environmental Services, Water Division Dam Bureau [AGENCY 2] is a duly constituted agency or branch of government of the State of New Hampshire;

Whereas, pursuant to RSA 21-36 [insert, for example, RSA or Chapter Law number] AGENCY 1 is responsible for:

Making expenditures from state or federal funds as are or may be made available for purposes of homeland security and emergency management.

Whereas, AGENCY 1 desires to:

Provide funding from the National Dam Safety Program - Rehabilitation of High Hazard Potential Dams (HHPD) grant to the Department of Environmental Services Dam Bureau to complete engineering & designs for two dams considered to be high hazard.

Whereas, pursuant to RSA 21-0:1 [insert, for example, RSA or Chapter Law number] AGENCY 2 is responsible for:

Water pollution control, water supply protection, regulation of waste disposal generally, and as it affects water quality, maintenance of state owned dams, inspection of dams, flood control, and air pollution control.

Whereas, AGENCY 2 desires to:

Complete topographic surveys and wetlands delineations; environmental and dam safety permitting; geotechnical investigation; development of drawings, specifications, engineering cost estimates and design report; and project management for the Newfound Lake Dam and Pittsfield Mill Dam. Contingency funding has also been allocated as a portion of this award.

NOW, THEREFORE, the parties enter into this Memorandum of Understanding to their mutual benefit, the benefit of the State and in furtherance of constitutional or statutory authority and objectives.

1. The Department of Safety, Division of Homeland Security and Emergency Management [AGENCY 1] agrees to [check all that apply]:

- A. Pay AGENCY 2 the amount of \$1,040,000.00 for the services described in the attached MOU Exhibit A, which is hereby incorporated by reference.

Execute the following if Box 1, A is checked: Payment shall be provided from [IDENTIFY FUND]:

National Dam Safety Program - Rehabilitation of High Hazard Potential Dams (HHPD) 2024  
funding, account unit 56300000

- B. Perform the services described in the attached MOU Exhibit A, which is hereby incorporated by reference.

2. The Department of Environmental Services, Water Division Dam Bureau [AGENCY 2] agrees to *[check all that apply]*:

- A. Pay AGENCY 1 the amount of \$ \_\_\_\_\_ for the services described in the attached MOU Exhibit A, which is hereby incorporated by reference.

*Execute the following if Box 2, A is checked: Payment shall be provided from [IDENTIFY FUND]:*

- B. Perform the services described in the attached MOU Exhibit A, which is hereby incorporated by reference.

3. The method of payment and payment amount for the above-referenced services, if any is required, is described in the attached MOU Exhibit B, such exhibit being hereby incorporated by reference.
4. All obligations hereunder are contingent upon the availability and continued appropriation of funds. The agencies shall not be required to transfer funds from any other account in the event that funds are reduced or unavailable.
5. The Memorandum of Understanding is effective until September 26, 2027 *[DATE]*.
6. This Memorandum of Understanding may be amended by an instrument in writing signed by both parties. Either party may terminate this agreement by providing written notice to the other party at least 30 *[NUMBER]* days prior to termination.
7. The Parties agree that the obligations, agreements and promises made under this Memorandum of Understanding are not intended to be legally binding on the Parties and are not legally enforceable.
8. Disputes arising under this Memorandum of Understanding which cannot be resolved between the agencies shall be referred to the New Hampshire Department of Justice for review and resolution.
9. This Agreement shall be construed in accordance with the laws of the State of New Hampshire.

- 10. The parties hereto do not intend to benefit any third parties and this Memorandum of Understanding shall not be construed to confer any such benefit.
- 11. In the event any of the provisions of this Memorandum of Understanding are held to be contrary to any state or federal law, the remaining provisions of this Memorandum of Understanding will remain in full force and effect.
- 12. This Memorandum of Understanding, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Memorandum of Understanding and understandings between the parties, and supersedes all prior Memoranda of Understanding and understandings relating hereto.
- 13. Nothing herein shall be construed as a waiver of sovereign immunity, such immunity being hereby specifically preserved.

14. FOR AGENCY 1 [Name of Agency]: Department of Safety, Division of Homeland Security and Emergency Management

*Robert M. Tard*  
[Agency Head or Commissioner signature]

Date: 12 August 2025

ROBERT M. TARD  
[Agency Head or Commissioner name in print]

*Amy L. Newbury*  
Amy L. Newbury  
Director of Administration  
Date: 8/18/25

15. FOR AGENCY 2 [Name of Agency]: Department of Environmental Services, Water Division Dam Bureau

*Robert R. Scott*  
[Agency Head or Commissioner signature]

Date: 7/29/25

Robert R. Scott  
[Agency Head or Commissioner name in print]

**PLEASE NOTE**

- 1. MOU Exhibit A (MOU Terms) and, if applicable, MOU Exhibit B (Payment Terms) must be attached to this form.
- 2. This form is intended only for use with Interagency Memoranda of Understanding ("MOUs"). Please refer to the MOU 1 checklist and instructions when executing this document. For Interagency MOUs, Department of Justice review and execution is only required if the MOU involves an expenditure of funds in an amount which is equal to or greater than the approval threshold established by the Governor and Executive Council



Exhibit A

1. The Scope of Work for this project is to complete topographic surveys and wetlands delineations; environmental and dam safety permitting, geotechnical investigation; development of drawings, specifications, engineering cost estimates and design report; and project management for the Newfound Lake Dam (NH00137/NHDES #D031001) and the Pittsfield Mill Dam (NH00120/NHDES #D195011). Contingency funding has also been allocated as a portion of this award.
  - a. Any changes to the scope of work during the term of this agreement must be requested and approved in writing prior to the start of the proposed activity. Failure to obtain written approval in advance may result in the loss of funding.
2. Agency 2 agrees to comply with all applicable federal and state laws, rules, regulations, and requirements including the Notice of Award, Notice of Award Appendix, and the Record of Environmental Considerations.
  - a. No ground disturbance related activities shall commence until FEMA has issued a Record of Environmental Considerations.
3. Agency 2 must participate in an award meeting with Agency 1 within thirty (30) days of this agreement becoming effective.
4. Agency 1 agrees to provide financial assistance to Agency 2 in support of the Scope of Work listed above. The financial assistance provided by Agency 1 under this agreement requires a match contribution of 35% of the total project amount. The non-federal match will be provided in accordance with the match commitment letter on file which indicated to Agency 1 funds are available.
5. Agency 2 shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years from the grant period end date. These records should include all documentation of the 35% cost share required by this grant.
6. Agency 2 agrees that the project grant period ends on September 26, 2027, and that a final performance and expenditure report will be sent to Agency 1 by October 26, 2027.

Agency 1: DURA  
Agency 2: RMA

Date: 7/28/15  
Date: 8/14/2025

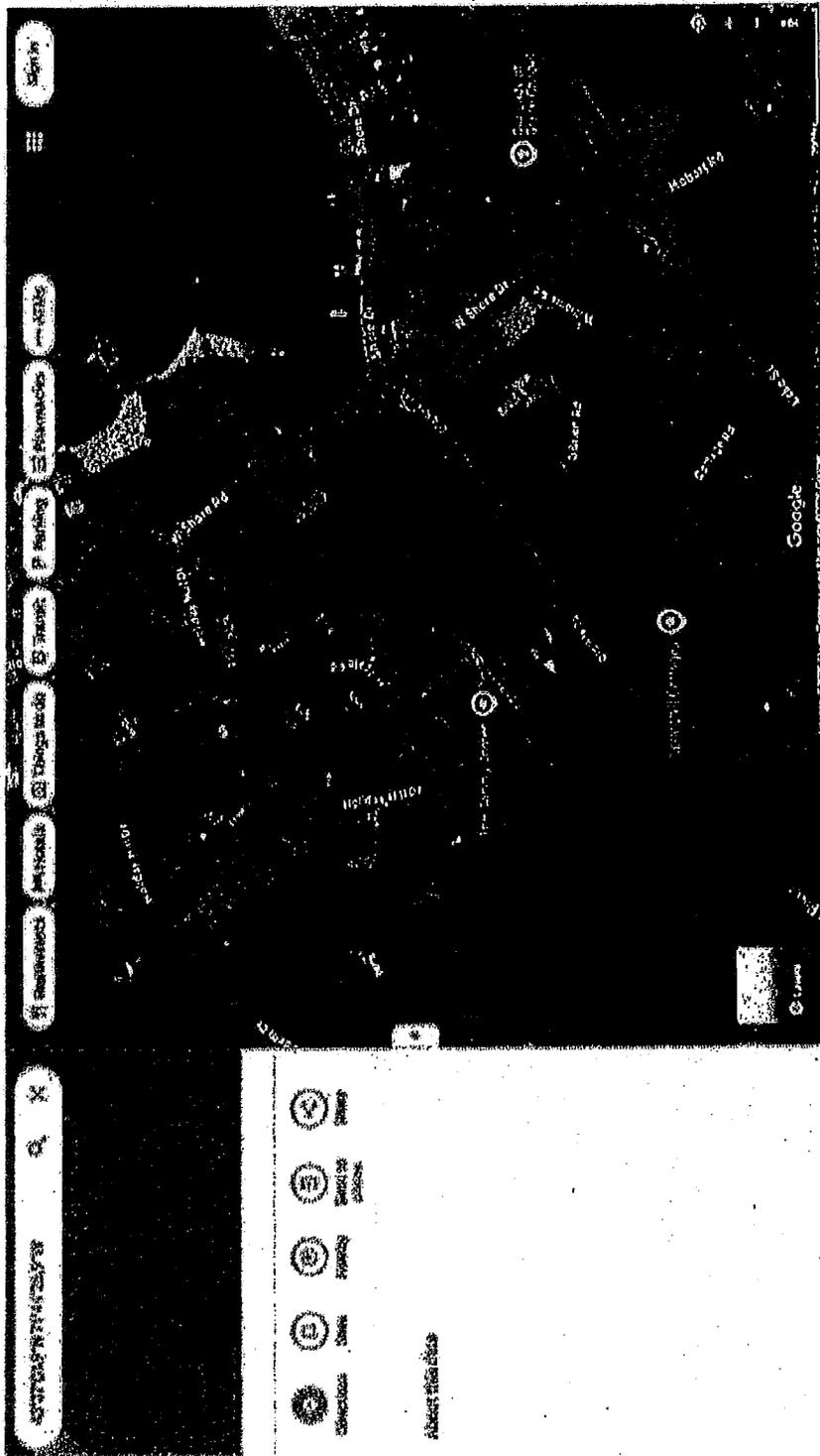
**Exhibit B**

1. Agency 2 agrees the total payment by Agency 1 under this agreement shall be up to \$1,040,000.00.
  - a. Any changes to the budget during the term of this agreement must be requested and approved in prior to incurring costs associated with the proposed change. Failure to obtain prior written approval may result in costs being deemed unallowable and could jeopardize funding.
2. Agency 2 shall submit invoices to Agency 1 with supporting documentation, i.e., copies of purchase orders, vendor invoices, and/or cancelled checks. Upon review and approval of the invoices and supporting match documentation, Agency 1 will forward the funds to Agency 2. Agency 2 shall expend the grant funds within thirty (30) days and provide proof of this to Agency 1 within forty-five (45) days.
3. Agency 1 shall reimburse up to \$1,040,000.00 to Agency 2 upon Agency 1 receiving a reimbursement request with match documentation and appropriate backup documentation (i.e., copies of invoices, copies of canceled checks, and/or copies of accounting statements).
4. Agency 2 agrees to document \$560,000.00 in matching expenditures. All completed invoices must be sent to Agency 1 by October 26, 2027, thirty (30) days after the period of performance ends.
5. Grant Amount:

Cost Classifications	Sub-Applicant Share	Grant (Federal Share)	Cost Totals
Contractor(s)	\$560,000.00	\$1,040,000.00	\$1,600,000.00
Project Cost is 65% Federal Funds, 35% Applicant Share			
Awarding Agency: Federal Emergency Management Agency (FEMA)			
Award Title & #: National Dam Safety Program - Rehabilitation of High Hazard Potential Dams (HHPD) EMB-2024-CR-03006			
Assistance Listings Number: 97.041			
Applicant's Unique Entity Identifier (UEI): NG6PGJFQBML3			

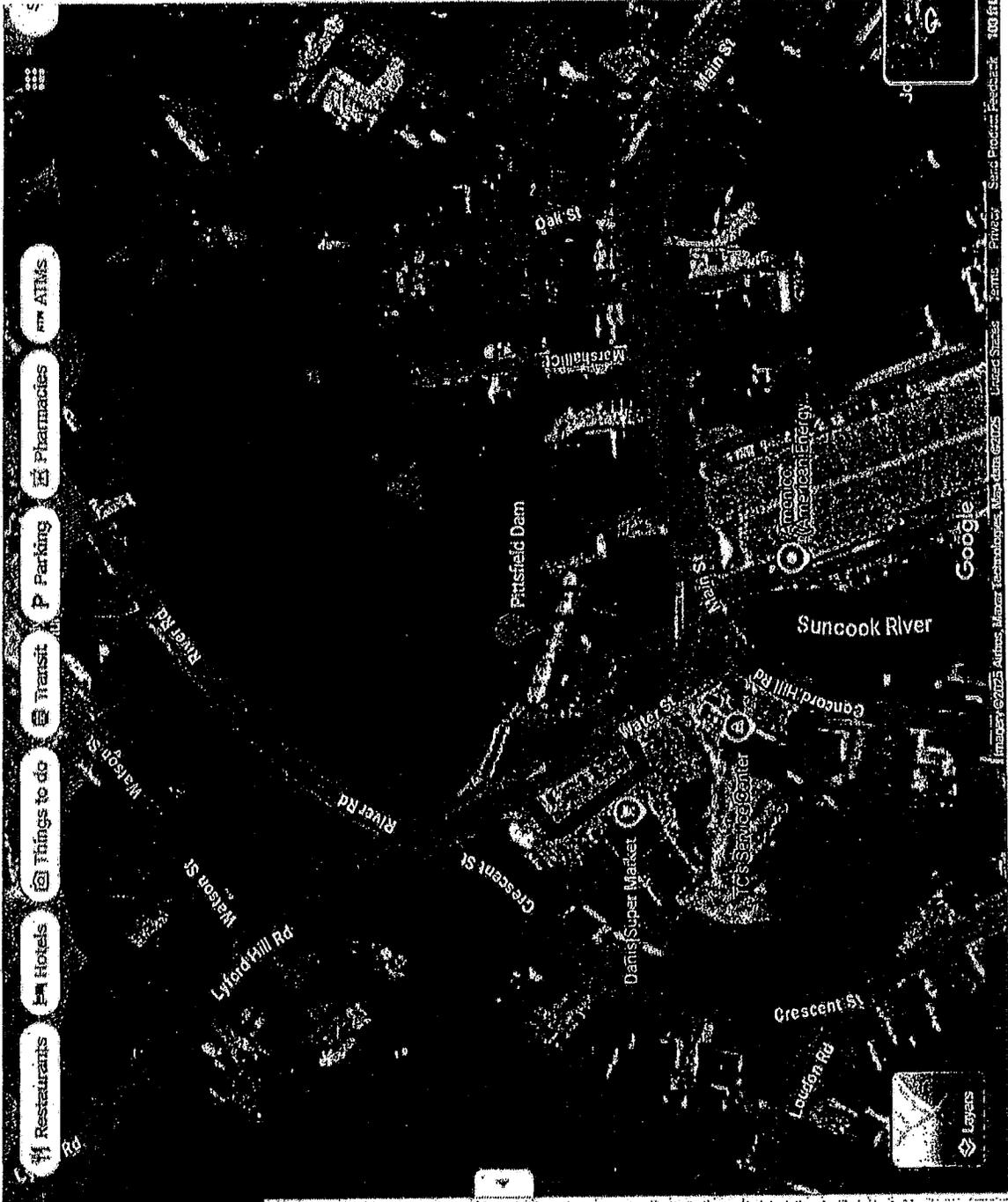
Agency 1: ZUMA  
 Agency 2: OMB

Date: 7/9/24  
 Date: 8/14/24



- Home
- My Location
- History
- Bookmarks
- Layers

About this data



43°18'19.8"N 71°19'52.0"W

See photos

**Pittsfield Dam**  
 5.0 ★★★★★ (4)  
 Historical landmark

- Overview
- Reviews
- Directions
- Save
- Nearby
- Send to phone
- Share

Pittsfield, NH 03263

Open 24 hours

8M49+9M Pittsfield, New Hampshire

Claim this business

[Suggest an edit.](#)

Add missing information

Add place's phone number

- Restaurants
- Hotels
- Things to do
- Transit
- Parking
- Pharmacies
- ATMs