

CJA



THE STATE OF NEW HAMPSHIRE

DEPARTMENT OF TRANSPORTATION

MAR 25 2026



William Cass, P.E.
Commissioner

David Rodrigue, P.E.
Assistant Commissioner

Michelle L. Winters
Deputy Commissioner

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Asset Management, Performance, and Strategies
February 18, 2026

REQUESTED ACTION

- 1. Authorize the Department of Transportation to amend Contract #2018-122C (PO #7002910) with AssetWorks, Inc. (Vendor#175682) of Berwyn, Pennsylvania, retroactive to February 1, 2026, for the Work Order, Fleet, and Inventory System, to exercise the State's option for a 4-year extension effective upon Governor and Council approval.
2. Further authorize the Department to increase the contract amount by \$1,188,484.81 from \$3,688,864.35 to \$4,877,349.16. The original contract was approved by Governor and Council on January 8, 2020, item #16. This is the first and only option for a four-year extension, with a 3% annual increase, effective upon Governor and Council approval. 100% IT for Transportation Funds.

Funds to support this request are available in the following account in State FY 2026 and State FY 2027, and funding is contingent upon the availability and continued appropriation of funds in FY 2028 and FY 2029, with the authority to adjust encumbrances between fiscal years within the price limitation through the Budget Office, if needed and justified:

Table with 5 columns: Account Number, FY 2026, FY 2027, FY 2028, FY 2029. Rows include IT for Transportation, 038-509038 Technology Software, and a TOTAL row.

EXPLANATION

The Department of Transportation, State of New Hampshire currently utilizes AssetWorks' Enterprise Asset Management (EAM) system for managing Work Orders, Fleet, and Inventory. The cloud-based EAM application is currently in use at all bureaus within NHDOT with more than 97,763 transportation assets, 25,737 equipment inventory, 2,998 fleet vehicles, and 29,012 parts IDs enrolled and managed. NHDOT wishes to exercise the extension option in the contract on page 13, paragraph 2 as shown:

“The Contract shall begin on the Effective Date and extend through February 1, 2026. The Term may be extended up to February 1, 2030, (“Extended Term”) at the sole option of the State, subject to the parties prior written agreement on applicable fees for each extended term.”

The Department is seeking **retroactive** approval as additional time was needed to review and evaluate key contract performance indicators to ensure continued alignment with strategic priorities. Based upon the review and value to the Department, approval is sought to exercise the 4-year extension option. Two prior amendments approved by Governor & Council are as follows: 1) Amendment #1 – Funds reassignment to add Inventory Catalog Module and annual software maintenance (April 6, 2022, item #5D); and 2) Amendment #2 – Funding increase of \$766,788.35 from \$2,922,076 to \$3,688,864.35 (June 14, 2023, item #56).

This amendment has been approved by the Department of Information Technology and by the Attorney General as to form and execution. The Department has verified that the necessary funds are available. Copies of the fully executed agreement are on file at the Secretary of State’s Office and the Department of Administrative Services, and subsequent to the Governor and Council approval, will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this agreement.

Sincerely,



William Cass, P.E.
Commissioner
New Hampshire Department of
Transportation



Denis Goulet,
Commissioner
Department of Information Technology

DOIT #2018-122C
RID #98834

Attachments



STATE OF NEW HAMPSHIRE

New Hampshire Department of Transportation
AMENDMENT TO Work Order, Fleet and Inventory System
#2018-122C

**AMENDMENT TO WORK ORDER, FLEET AND INVENTORY SYSTEM
#2018-122C - AMENDMENT 3**

This Amendment (the "Amendment") is entered into by and between the State of New Hampshire, acting through its New Hampshire Department of Transportation, 7 Hazen Drive, Concord NH 03302-0483 (the "Department") and AssetWorks, Inc. (Vendor #175682) of Berwyn, Pennsylvania ("Contractor"). The Department and Contractor are sometimes referred to herein singularly as a "Party" and collectively as the "Parties."

WHEREAS, the Parties entered into that certain Agreement approved by Governor and Council, as a result of RFP DoIT # 2018-122 on January 8, 2020 #16 and amended on June 14, 2023 #56 and further amended on March 17, 2022 #5D (the "Agreement") wherein Contractor agreed to provide, and the Department agreed to purchase, Contract Extension as defined in the original contract, 2018-122, in accordance with the terms and conditions set forth therein; and

WHEREAS, pursuant to Paragraph 17 of the Agreement, the Parties wish to amend the Agreement as further specified herein;

NOW, THEREFORE, for good and valuable consideration exchanged, the receipt and sufficiency of which is hereby conclusively acknowledged, the Parties hereby agree to amend the Agreement as follows:

1. Amend Section 1.7 of the State of New Hampshire P-37 General Provisions by extending the Completion Date from February 1, 2026, to February 1, 2030.
2. Amend Section 1.8 of the State of New Hampshire P-37 General Provisions by increasing the Price Limitation by \$1,188,484.81 from \$3,688,864.35 to \$4,877,349.16.

State of NH Contract
Date: 12/30/2025
Contractor's Initials: GR

**AMENDMENT TO WORK ORDER, FLEET AND INVENTORY SYSTEM
#2018-122C - AMENDMENT 3**

CONTRACT HISTORY

DOCUMENT TYPE	G&C APPROVAL DATE AND ITEM #	COMPLETION DATE	CONTRACT AMOUNT
Original Contract	January 08, 2020, #16	February 1, 2026	\$ 2,922,076.00
Amendment 1 (A) - Inventory Catalog	April 6, 2022, #5D	February 1, 2026	\$0.00
Amendment 2 (B)	June 14, 2023, #56	February 1, 2026	\$ 766,788.35
Amendment 3 (C)	TBD	February 1, 2030	\$1,188,484.81
		Total	\$4,877,349.16

State of NH Contract
Date: 12/30/2025
Contractor's Initials: GR

**AMENDMENT TO WORK ORDER, FLEET AND INVENTORY SYSTEM
#2018-122C - AMENDMENT 3**

Except as provided herein, all provisions of the Agreement shall remain in full force and effect. This amendment shall take effect upon the approval date from the Governor and the Executive Council.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

CONTRACTOR

Greg Richards Date: 12/30/2025 CST

Greg Richards, General Manager
AssetWorks, Inc.

STATE OF NEW HAMPSHIRE

William J. Cass Date: 1/27/26

William J. Cass, PE, Commissioner
New Hampshire Department of Transportation

State of NH Contract
Date: 12/30/2025
Contractor's Initials: GR

**AMENDMENT TO WORK ORDER, FLEET AND INVENTORY SYSTEM
#2018-122C - AMENDMENT 3**

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

Approved by the Attorney General

 _____ Date: 2/6/26
attorney

State of New Hampshire, Department of Justice

I hereby certify that the foregoing amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

Office of the Secretary of State

_____ Date: _____

State of New Hampshire, Department of Administration

State of NH Contract
Date: 12/30/2025
Contractor's Initials: GR

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that ASSEWORKS INC. is a Delaware Profit Corporation registered to transact business in New Hampshire on March 20, 2009. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **610494**

Certificate Number: **0007326636**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 6th day of November A.D. 2025.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

AssetWORKS

CERTIFICATE OF AUTHORITY/AUTHORIZATION LETTER

I, Brian Beattie, as Secretary of AssetWorks Inc, a corporation organized under the laws of the State of Delaware, hereby certify that the following is a true resolution adopted at the meeting of the Board of Directors at said Company duly held on the 10th day of January 2025

RESOLVED that Greg Richards, General Manager of AssetWorks Inc, is hereby authorized to make, execute and approve on behalf of this Company any and all contracts and to execute and approve on behalf of this Company.

AND I DO FURTHER CERTIFY that the above resolution has not been in any way altered, amended or repealed and is now in full force and effect.

-RESOLVE, that Greg Richards as General Manager of AssetWorks (FEIN#46-0531029) is authorized to manage the following:

- Sign any proposal or bid offer to supply goods or services
- Sign any contracts to supply goods or services
- Represent the company in any transactions, conversations, meetings, etc.

IN WITNESS WHEREOF I have hereunto affixed my signature for the corporation this 2nd day of December 2025.



Signature - Brian Beattie

Secretary, AssetWorks, Inc
Title

2 December 2025
Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/26/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh Canada Limited 120 Bremner Blvd., Suite 800 Toronto, ON M5J 0A8	CONTACT NAME: PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____ E-MAIL ADDRESS: _____	
	INSURER(S) AFFORDING COVERAGE: _____ NAIC #: _____	
CN102165922-Volar-GAWUP-25-26 Volar	INSURER A: Federal Insurance Company	20281
INSURED AssetWorks Inc. 1001 Old Cassatt Rd Berwyn, PA 19312	INSURER B: ACE American Insurance Company	22667
	INSURER C: XL Specialty Insurance Company	37885
	INSURER D:	
	INSURER E:	
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** HOU-003828109-19 **REVISION NUMBER:** 29

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: _____	X	X	9950-48-39 WUC	09/27/2025	09/27/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 25,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 1,000,000
								\$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	7360-03-97	09/27/2025	09/27/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED: _____ RETENTION \$: _____			9365-24-30	09/27/2025	09/27/2026	EACH OCCURRENCE	\$ 9,000,000
							AGGREGATE	\$ 9,000,000
								\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		X	2671784342	09/27/2025	09/27/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000
C	Professional Liability Tech E&O & Cyber			US00158150E025A	09/27/2025	09/27/2026	Limit	10,000,000
							SIR: \$2,500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
State of New Hampshire, Department of Transportation are included as additional insured (except workers compensation, Professional Liability and Errors & Omissions) where required by written contract. Waiver of subrogation is applicable where required by written contract and subject to policy terms and conditions with respect to General Liability, Auto Liability and Workers Compensation.

CERTIFICATE HOLDER STATE OF NEW HAMPSHIRE, DEPARTMENT OF TRANSPORTATION, NEW HAMPSHIRE 7 HAZEN DRIVE CONCORD, NH 03302	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA LLC <i>Marsh USA LLC</i>
---	--

Policy Conditions

Endorsement

Policy Period SEPTEMBER 27, 2025 TO SEPTEMBER 27, 2026
Effective Date SEPTEMBER 27, 2025
Policy Number 9950-48-39 WUC
Insured CONSTELLATION SOFTWARE, INC.

Name of Company FEDERAL INSURANCE COMPANY

Date Issued OCTOBER 13, 2025

This Endorsement applies to the following forms:

COMMON POLICY CONDITIONS

The following changes are made as respects exposures in the state of Iowa.

Under Conditions, the provisions titled Cancellation and When We Do Not Renew are deleted and replaced by the following:

Conditions

Cancellation

- A. The first Named **Insured** shown in the Declarations may cancel this policy by mailing or delivering to us advance written notice of cancellation.
- B. We may cancel this policy by mailing or delivering to the first named **insured** and any loss payee advance written notice of cancellation at least:
 - 1. 30 days before the effective date of cancellation if we cancel due to loss of reinsurance, subject to subparagraph D.6.; or
 - 2. 10 days before the effective date of cancellation if we cancel for any other reason.
- C. *Cancellation of policies in effect for less than 60 days.*
 If this policy is a new policy and has been in effect for less than 60 days we may cancel for:
 - 1. loss of reinsurance, subject to subparagraph D.6.; or
 - 2. any other reason.

Conditions

Cancellation (continued)

D. *Cancellation of policies in effect for 60 days or more.*

If this policy has been in effect for 60 days or more or if this policy is a renewal of a policy we issued, we may cancel only for one or more of the following reasons:

1. nonpayment of premium;
2. misrepresentation or fraud made by or with your knowledge in obtaining the policy, when renewing the policy, or in presenting a claim under the policy;
3. acts or omissions by you that substantially change or increase the risk insured;
4. determination by the commissioner that the continuation of the policy will jeopardize our solvency or would place us in violation of the insurance laws of this or any other state;
5. you have acted in a manner which you knew or should have known was in violation or breach of a policy term or condition; or
6. loss of reinsurance which provides coverage to us for a significant portion of the underlying risk insured, but only if the commissioner determines that such cancellation is justified.

E. We will mail or deliver our notice to the first named **insured**'s and any loss payee's last mailing address known to us. Notice of cancellation will state the specific reasons for cancellation.

F. Notice of cancellation will state the effective date of cancellation. The policy period will end on that date.

G. If this policy is canceled, we will send the first named **insured** any premium refund due. If we cancel, the refund will be pro rata. If the first named **insured** cancels, the refund may be less than pro rata. The cancellation will be effective even if we have not made or offered a refund.

H. If notice of cancellation is mailed, a post office department certificate of mailing is proof of receipt of the notice. If cancellation is for nonpayment of premium, a certificate of mailing is not required.

Nonrenewal

If we decide not to renew this policy, we will mail or deliver written notice of nonrenewal to the first named **insured** and any loss payee at least 45 days before the expiration date.

We will mail or deliver our notice to the first named **insured**'s and any loss payee's last mailing address known to us. If notice is mailed, a post office department certificate of mailing is proof of receipt of the notice.

All other terms and conditions remain unchanged.

Authorized Representative



Workers' Compensation and Employers' Liability Policy

Named Insured CONSTELLATION SOFTWARE, INC. 5265 ROCKWELL DRIVE NE CEDAR RAPIDS IA 52402	Endorsement Number
	Policy Number Symbol: RWC Number: (26)7176-43-42
Policy Period 09-27-2025 TO 09-27-2026	Effective Date of Endorsement 09-27-2025
Issued By (Name of Insurance Company) ACE AMERICAN INSURANCE COMPANY	
Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy. This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.	

**EARLIER NOTICE OF CANCELLATION
OR NONRENEWAL PROVIDED BY US**

A. Under Condition D. Cancellation of Part Six, the time period is amended as follows:

We may cancel this policy by mailing or delivering to you written notice of cancellation at least:

1. 10 days before the effective date of cancellation if we cancel for non-payment of premium; or
2. 90 days before the effective date of cancellation if we cancel for any other reason.

B. Under Part Six - Conditions of the policy, the following is added:

Notice of Nonrenewal

When we do not renew this policy, we will mail or deliver to you written notice of the nonrenewal at Least 90 days before the expiration date. Mailing that notice to you at your mailing address shown in Item 1 of the Information Page will be sufficient to prove notice.

State Exceptions

California Not Applicable



Authorized Representative