



February 19, 2026

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 9:16-a, II, authorize the Department of Business and Economic Affairs, Division of Planning and Community Development to transfer funds in the amount of \$6,000 and create a new expenditure class code, effective upon approval of the Fiscal Committee and the Governor and Council through June 30, 2027, and further authorize the funds to be allocated as shown below.

100% General Funds

Funds are to be budgeted in FY2026 in the following account:

03-22-22-221510-21980000, Planning Admin

Class	Description	FY26 Current Adjusted Authorized	Requested Action	FY26 Revised Authorized
000-400391-16	Federal Funds	\$ 244,119	\$ -	\$ 244,119
007-406216-68	Agency Income	\$ 36,960	\$ -	\$ 36,960
	General Funds	\$ 1,033,061	\$ -	\$ 1,033,061
	TOTAL REVENUE	\$ 1,314,140	\$ -	\$ 1,314,140
010-500100	Personal Services Perm	\$ 553,780	\$ -	\$ 553,780
020-500200	Current Expenses	\$ 4,000	\$ -	\$ 4,000
022-500248	Rents - Leases - Other than State	\$ 27,260	\$ -	\$ 27,260
026-500251	Organizational dues	\$ 968	\$ -	\$ 968
027-582703	Transfers to DoIT	\$ 4,741	\$ -	\$ 4,741
030-500311	Equipment - New	\$ 515	\$ -	\$ 515
039-500188	Telecommunications	\$ 452	\$ -	\$ 452
040-501587	Indirect Costs	\$ 17,000	\$ -	\$ 17,000
041-500801	Audit Fund Set Aside	\$ 175	\$ -	\$ 175

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042-500620	Post Retirement Benefits	\$ 9,970	\$ -	\$ 9,970
050-500109	Part Time Salaries	\$ -	\$ 6,000	\$ 6,000
059-500117	Temp Full Time	\$ 64,160	\$ -	\$ 64,160
060-500601	Benefits	\$ 344,781	\$ -	\$ 344,781
066-500543	Employee Training	\$ 8,940	\$ (6,000)	\$ 2,940
070-500707	Travel - in state	\$ 2,395	\$ -	\$ 2,395
073-500581	Grants Non-Federal	\$ 7,391	\$ -	\$ 7,391
080-500717	Travel - out of state	\$ 5,150	\$ -	\$ 5,150
085-5888544	Interagency Txfr of Federal Funds	\$ 55,693	\$ -	\$ 55,693
102-500731	Contracts for Program Services	\$ 206,769	\$ -	\$ 206,769
	TOTAL EXPENSES	\$ 1,314,140	\$ -	\$ 1,314,140

EXPLANATION

The Department of Business and Economic Affairs (BEA), Division of Planning and Community Development, through its Office of Planning and Development (OPD), requests approval to transfer funds between classes to support the establishment of a temporary full-time 8T position. The Division is working in coordination with the Department of Administrative Services, Division of Personnel, to create this position.

This 8T position is necessary to support the Division's Geographic Information System (GIS) functions and to ensure the continued accuracy, integrity, and accessibility of GIS data used across multiple state programs. GIS datasets require ongoing maintenance, updates, enhancement of online mapping services, and periodic field collection and verification. Approval of this request will align the Division's budget with the appropriate class and appropriations to support the position.

The position will be tasked with aiding in the review, development, and maintenance of GIS data related to economic development zones monitored by BEA; public water access sites utilized by the public and by the Departments of Environmental Services, Transportation, Natural and Cultural Resources, and Fish and Game through the Public Water Advisory Board; Census geographic data used by the U.S. Census Bureau in accordance with statutory and contractual obligations; and geographic naming data maintained in coordination with the Geographic Naming Committee and its state and federal partners.

In addition, the position will support the development and updating of web-based mapping services related to economic development, public water access, the National Flood Insurance Program, and municipal land use regulations.

Approval of this request will ensure continued data reliability, interagency coordination, and public access to accurate geographic information while maintaining fiscal responsibility.

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Re-allocated funds are budgeted as follows:

Class 066 – Employee Training – transfer available funds out from Class 66 to Class 50 needed for the establishment of a temporary full-time 8T position.

Class 050 – Personnel Service Temporary Appointment – transfer funds in from Class 66 to class 50 to accommodate the appropriation needed for the establishment of a temporary full-time 8T position.

Respectfully Submitted,



James Key-Wallace
Interim Commissioner

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FISCAL SITUATION
FY 2026
03-22-22-221510-21980000, Planning Admin

Total Federal Authorization	\$ 244,119
Less Expenditures thru 6/30/25	\$ -
Remaining Authorization to Budget	<u>\$ 244,119</u>
Less Current FY26 Budget Authorization	<u>\$ 231,072</u>
Total Available for Budgeting	\$ 13,047
Available to Budget at a Later Date	<u>\$ -</u>
REQUESTED ACTION	\$ 13,047

<u>Grant Award Number</u>	<u>Award Amount</u>	<u>Expenses to 6/30/25</u>	<u>Balance</u>
EMB-2025-MT-05001	\$ 244,119	\$ -	\$ 244,119