

CJG

16



THE STATE OF NEW HAMPSHIRE MAR 25 2026  
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.  
Commissioner

David Rodrigue, P.E.  
Assistant Commissioner

Michelle L. Winters  
Deputy Commissioner

Bureau of Human Resources  
February 11, 2026

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Transportation to pay **Sole Source** invoices to CMC & Associates (Vendor #208263), of 2713 Blairstone Ln., Tallahassee, FL, for an amount not to exceed \$35,162 for transportation specific training, from the date of Governor and Council approval through December 31, 2026. CMC & Associates are the official planning company for the American Association of State Highway and Transportation Officials (AASHTO) which is providing the training. 100% Federal Funds.

Funding available as follows:	<u>FY 2026</u>
04-96-96-960315-3027 Employee Training	
066-500543 Continuing Professional Education	\$35,162

**EXPLANATION**

This request is **Sole Source** as CMC & Associates is the official planning company for the American Association of State Highway and Transportation Officials (AASHTO) which is providing the training. Membership in AASHTO assists the New Hampshire Department of Transportation (NH DOT) in meeting its responsibility to address the transportation needs of the State of New Hampshire. This request is specifically for AASHTO's Leadership Development Series, including the AASHTO Executive Institute, AASHTO Leadership Institute, and AASHTO Management Institute. The series offers quality, professional, and content-relevant training for those working in the field of transportation, regardless of where they are in their career. This specialized training is only provided by AASHTO and is specific to the field of transportation, and as such a substantially similar training is not offered by any other entity.

AASHTO is a non-profit, non-partisan association representing the 50-member State Highway and Transportation Departments, the District of Columbia and Puerto Rico, and is essentially an instrument of the agencies. AASHTO's activities involve the principal transportation modes, with its major purpose to foster the development, operation, and maintenance of an integrated national transportation system.

The Department respectfully requests approval of this resolution.

Sincerely,

A handwritten signature in black ink that reads "William Cass". The signature is written in a cursive style with a large, prominent "W" and "C".

William J. Cass, PE  
Commissioner

Attachments

**AASHTO AEI, ALI, AMI - FFY26**

<b>AEI, ALI, AMI</b>	<b>FY26</b>	<b>FY27</b>	<b>NOTES</b>
<b>AEI</b>			
Tobey Reynolds	\$4,016.00		AEI Dates: 4/26-4/30/2026 - Registered
Danielle Chandonnet	\$4,016.00		AEI Dates: 4/26-4/30/2026 - Registered
<b>ALI</b>			
TBD		\$4,130.00	ALI Dates: 9/16-9/25/2026
TBD		\$4,130.00	ALI Dates: 9/16-9/25/2026
<b>AMI</b>			
Dunn, Timothy	\$1,887.00		AMI Dates: 5/18-5/21/2026 - Bellevue, WA
Worsman, Ryan	\$1,887.00		AMI Dates: 5/18-5/21/2026 - Bellevue, WA
King, Nick	\$1,887.00		AMI Dates: 5/18-5/21/2026 - Bellevue, WA
Nyhan, Kevin		\$1,887.00	AMI Dates: 9/28-10/1/2026 - Pheonix, AZ
Roller, Zachary	\$1,887.00		AMI Dates: 6/15-6/18/2026 - Pittsburg, PA
Gardner, Wayne		\$1,887.00	AMI Dates: 10/26-10/29/2026 - Rapid City, SD
Mathews, Julie		\$1,887.00	AMI Dates: 10/26-10/29/2026 - Rapid City, SD
Savage, Leah	\$1,887.00		AMI Dates: 5/18-5/21/2026 - Bellevue, WA
Morrill, Curtis	\$1,887.00		AMI Dates: 5/18-5/21/2026 - Bellevue, WA
Lane, Jennifer	\$1,887.00		AMI Dates: 6/15-6/18/2026 - Pittsburg, PA
	<b>\$21,241.00</b>	<b>\$13,921.00</b>	<b>\$35,162.00</b>

\*Pending FFY27 FHWA Approval  
 \*Pending FFY27 FHWA Approval