



William Cass, P.E.
Commissioner

THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

||
MAR 25 2026



David Rodrigue, P.E.
Assistant Commissioner

Michelle L. Winters
Deputy Commissioner

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court

Division of Finance
February 17, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, I, authorize the Department of Transportation to transfer \$556,500 between various accounting units and classes effective upon Fiscal Committee and Governor and Council approval through June 30, 2026. 55.08% Federal Funds, 44.92% Highway Funds

04-096-096-960515-3009 Traffic Bureau	Current Budget FY2026	Requested Change	Revised Budget FY2026
Source of Funds			
Revenue:			
000 409151 Federal Funds	\$5,647,954	\$0	\$5,647,954
004 408189 Intra Agency Transfers	92,418	0	92,418
009 403108 Agency Income	80,000	0	80,000
00C 401350 Agency Indirect Cost Recovery	227,381	0	227,381
000 000015 Highway Funds	8,932,379	0	8,932,379
Total	\$14,980,132	\$0	\$14,980,132
Expenses:			
010 500100 Personal Services Perm Class	\$3,794,417	\$0	\$3,794,417
017 500147 FT Employees Special Payment	41,300	0	41,300
018 500106 Overtime	384,000	16,000	400,000
019 500105 Holiday Pay	2,300	0	2,300
020 500200 Current Expense	4,857,711	248,500	5,106,211
022 500257 Rents-Leases Other than State	9,254	0	9,254
023 500291 Heat, Electricity, Water	306,900	0	306,900
024 500228 Maint. Other than Bldg-Grounds	37,385	0	37,385
026 500251 Organizational Dues	21,500	0	21,500
030 500331 Equipment New Replacement	123,152	0	123,152
037 500173 Technology-Hardware	70,000	40,000	110,000
038 500177 Technology-Software	114,300	0	114,300
039 500180 Telecommunications	62,920	0	62,920

	Current Budget FY2026	Requested Change	Revised Budget FY2026
046 500464 Consultants	1,209,371	0	1,209,371
047 500240 Own Forces Maint Bldgs & Grnds	10,000	0	10,000
048 500226 Contractual Maint Bldgs & Grnds	109,225	0	109,225
050 500109 Personal Service Temp	282,300	(100,000)	182,300
057 500531 Books Periodicals Subscript	6,000	0	6,000
059 500117 Temp Full Time	7,227	(6,000)	1,227
060 500601 Benefits	2,453,304	2,000	2,455,304
066 500554 Employee Training	37,325	0	37,325
070 500703 In-State Travel Reimbursement	56,000	0	56,000
080 500713 Out of State Travel Reimb	14,400	0	14,400
103 500741 Contracts for Op Services	10,748	0	10,748
400 500870 Construction Repair Materials	959,093	(200,500)	758,593
Total	\$14,980,132	\$0	\$14,980,132

04-096-096-960015-2938 Debt Service	Current Budget FY2026	Requested Change	Revised Budget FY2026
Source of Funds			
Revenue:			
000 000015 Highway Funds	\$15,497,324	\$(250,000)	\$15,247,324
Total	\$15,497,324	\$(250,000)	\$15,247,324
Expenses:			
043 500401 Debt Services	\$15,497,324	\$(250,000)	\$15,247,324
Total	\$15,497,324	\$(250,000)	\$15,247,324

04-096-096-960015-2940 General Fund Overhead	Current Budget FY2026	Requested Change	Revised Budget FY2026
Source of Funds			
Revenue:			
001 484914 Transfers from Other Agency	\$1,855	\$0	\$1,855
000 000015 Highway Funds	3,681,392	250,000	3,931,392
Total	\$3,683,247	\$250,000	\$3,933,247
Expenses:			
028 582814 Transfers to General Services	\$1,568,220	\$0	\$1,568,220
040 500800 Indirect Costs	1,949,326	250,000	2,199,326
089 501543 Transfer to DAS Maint Fund	165,701	0	165,701
Total	\$3,683,247	\$250,000	\$3,933,247

EXPLANATION

The Department requests authorization to transfer budgeted account funds among various accounting units and classes to continue to meet the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Traffic Bureau (3009) 37.7% Federal Funds, 59.6% Highway Funds, 2.7% Other Funds

- Class 018 Increase Overtime by \$16,000. The additional funds in this class will allow for Bureau staff to be involved in the construction of the roadside traffic and air monitoring systems which are part of the SMART grant previously approved by G&C February 5, 2025 Item #21.
- Class 020 Increase Current Expenses by \$248,500. This anticipated increase is to cover rising costs of commodities including technology items for traffic signal systems and traffic monitoring systems as well as the purchase of materials for the SMART grant roadside traffic and air monitoring systems.
- Class 037 Increase Technology-Hardware by \$40,000. Additional funds are needed for data networking hardware for secure communications with traffic signals as part of a joint Transportation Management Center and Traffic Bureau network upgrade.
- Class 050 Decrease Personal Service Temp by \$100,000. Funds are available in this class due to the inability to fill vacant seasonal pavement marking positions.
- Class 059 Decrease Temp Full Time by \$6,000. The bureau has been unable to hire the temporary full-time positions and the funding authorization expired in September 2026.
- Class 060 Increase Benefits by \$2,000. The benefit increase is associated with the increased Overtime requested.
- Class 400 Decrease Construction Repair Materials by \$200,500. The purchase of the materials for the SMART grant will now be handled in house as well as some of the construction and the funds are no longer needed in this class.

Debt Services (2938) 100.0% Highway Funds

- Class 043 Decrease Debt Services by \$250,000. Funds are available in this class due to the timing of actual debt service payments versus the timing of those payments reflected in FY 2026 budget.

General Fund Overhead (2940) 100.0% Highway Funds

- Class 040 Increase Indirect Costs by \$250,000. Additional funds are needed to cover higher than anticipated costs associated with Statewide Cost Allocation Plan for FY 2026.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
This transfer is for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
This transfer is to maintain existing program levels (no increase in program level).

3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
The source of funds are Federal Funds, Highway Funds and Other Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Federal funds will not lapse but all other funds will lapse.
7. Are personal services involved?
This transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,

A handwritten signature in cursive script that reads "William J. Cass".

William J. Cass, P.E.
Commissioner