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February 11, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Business and Economic Affairs (BEA) to amend an existing contract with the City of Manchester (VC#177433), Manchester, NH, for the Housing Champion Municipal Infrastructure Grant Program award with the purpose of expanding and improving infrastructure by amending the project location from the Merrimack Street Fire Suppression System Installation, at 231 Merrimack Street, Manchester, NH to the Elm Street Shelter at 200 Elm Street, Manchester, NH, with no change to the price limitation of \$116,753 and no change to the completion date of June 30, 2027 effective upon Governor and Council approval. The original agreement was approved by Governor and Council on June 4, 2025, item #50. **100% General Funds**

EXPLANATION

This amendment requests approval of a modification to the project location associated with the original award to the City of Manchester. Due to unforeseen circumstances, the project located at 231 Merrimack Street is unable to be completed under the original commitment. The City has requested that the previously approved funds be redirected to the project located at 200 Elm Street.

BEA respectfully requests that you approve the Housing Infrastructure Municipal Grant Program amendment to redirect program funds. Funds are awarded as grants to the municipalities and are distributed on a reimbursement basis for actual costs. Awardees will be required to submit documents of all expenses for which reimbursement is sought.

The Housing Infrastructure Municipal (HIM) Grant program is a beneficiary grant.

The Attorney General's Office has reviewed and approved this amendment as to form, substance and execution.

Respectfully Submitted,

James Key-Wallace
Interim Commissioner

Amendment #1 to Grant Award Agreement #HIM24-206

This grant award amendment ("Amendment") is entered into this day of January 15, 2026, by and between the State of New Hampshire, acting by and through the New Hampshire Department of Business and Economic Affairs, 100 N. Main Street, Suite 100, Concord, NH, 03301 (hereinafter referred to as "the State") and the City of Manchester, 1 City Hall Plaza, Manchester, NH 03101-2099, (hereinafter referred to as "Grantee"), collectively referred to as ("the Parties").

WHEREAS, the Parties entered into a grant agreement for the Housing Champion Infrastructure Grant Funds for the City of Manchester approved by the Governor and Executive Council on June 4, 2025, item #50, (hereinafter known as "the Agreement");

WHEREAS, the Parties wish to change the project location of the Agreement;

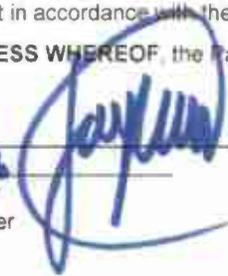
WHEREAS, the Agreement allows for amendments by an instrument in writing executed by the Parties; and

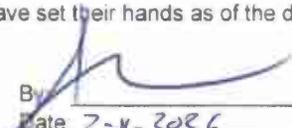
WHEREAS, the Parties desire to amend the Agreement as provided in this Amendment;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties agree as follows:

1. G-1, Exhibit B, 1.c of the Agreement is hereby deleted and replaced with the following **Identification of the Project: The Project for which the Grant Award has been approved is identified as Elm Street Shelter, located at 200 Elm St, Manchester, NH 03103. This grant would cover the cost of repairing the existing fire suppression system (including electrical components) as well as other equipment to meet life safety and ADA requirements.**
2. This Amendment shall become effective upon its approval by the Governor and Executive Council of the State of New Hampshire
3. Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement and the obligations of the Parties thereunder shall remain in full force and effect in accordance with the terms and conditions as set forth therein.

IN WITNESS WHEREOF, the Parties hereto have set their hands as of the day and year first above written.

By 
Date: 1/20/26
Jay Ruais, Mayor
City of Manchester

By 
Date: 2-11-2026
James Key-Wallace, Interim Commissioner
Department of Business and Economic Affairs
State of New Hampshire

Approval by the Attorney General of the State of New Hampshire (Form, Substance, and Execution):

Signature Vasilios Manthos
Name Vasilios Manthos, Assistant Attorney General
Date 2/13/26

Approval by Governor and Council of the State of New Hampshire

Signature _____
Name _____
Date _____



CITY OF MANCHESTER

Jay Ruais
Mayor

To Whom It May Concern:

I, Jay Ruais, serve as the Mayor of Manchester, New Hampshire. I have authorization to execute documents related to the receipt of grants administered by Manchester's Community Improvement Program, including documents related to grant funding for housing applied for by the Planning and Community Development Department. The authority vested in me as Mayor of the City of New Hampshire is by virtue of the City Charter.

1/20/26

Date

Mayor Jay Ruais

State of New Hampshire
County of Hillsborough

Signed and affirmed to before me on January 20, 2026, by Mayor Jay Ruais.

Notary Public



Kevin J. O'Neil
Risk Manager



CITY OF MANCHESTER

Office of Risk Management

CERTIFICATE OF COVERAGE

Department of Business and Economic Affairs
State of New Hampshire
100 Main Street, Suite 100
Concord, NH 03301

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage within the financial limits of RSA 507-B as follows:

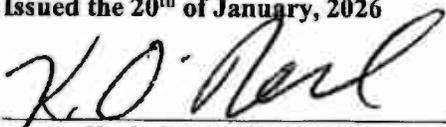
	Limits of Liability (in thousands 000)	
GENERAL LIABILITY	Bodily Injury and Property Damage	
	Each Person	325
	Each Occurrence	1000
	Aggregate	2000
AUTOMOBILE LIABILITY	Bodily Injury and Property Damage	
	Each Person	325
	Each Occurrence	1000
	Aggregate	2000
WORKER'S COMPENSATION	Statutory Limits	

The City of Manchester, New Hampshire maintains a Self-Insured, Self-Funded Program and retains outside claim service administration. All coverages are continuous until otherwise notified. Effective on the date Certificate issued and expiring upon completion of contract. Notwithstanding any requirements, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded by the limits described herein is subject to all the terms, exclusions and conditions of RSA 507-B.

DESCRIPTION OF OPERATIONS/LOCATION/CONTRACT PERIOD

For the Housing Champion Infrastructure Municipal Grant (Housing Champion Award #HIM24-206).

Issued the 20th of January, 2026


Kevin J. O'Neil, Risk Manager

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