

JS



State of New Hampshire
DEPARTMENT OF NATURAL & CULTURAL RESOURCES
DIVISION OF PARKS & RECREATION
BUREAU OF TRAILS

172 Pembroke Road Concord, New Hampshire 03301
Phone: 603-271-3254 Fax: 603-271-3553
TDD Access: Relay NH 1-800-735-2964
nhtrails.org

46



MAR 04 2026

January 16, 2026

The Honorable Ken Weyler, Chairman
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, II, authorize the Department of Natural and Cultural Resources, Division of Parks and Recreation, Bureau of Trails to transfer funds in the amount \$2,000 and establish one new class, effective upon the approval of Fiscal Committee and the Governor and Executive Council through June 30, 2026 and further authorize the funds to be allocated as shown below. 100% Federal Revenue Transfers from Other Agencies.

Funds will be budgeted in the following account:

03-035-035-351510-37770000 Nat'l Recreational Trails Fund

Class-Account-RG	Class Description	FY26 Current Adjusted Authorized	Requested Action	Revised FY26 Adjusted Authorized
00D-488596-69	Federal Revenue Xfers from Other Agency	\$5,099,618	\$0	\$5,099,618
	Total Revenue	\$5,099,618	\$0	\$5,099,618
10-500100	Personal Services - Permanent	\$49,530		\$49,530
18-500106	Overtime	\$0	\$2,000	\$2,000
20-500200	Current Expenses	\$426,182		\$426,182
22-500257	Rent-Leases Other Than State	\$98,386	(\$2,000)	\$96,386
30-500305	Equipment New/Replacement	\$25,871		\$25,871
40-500800	Indirect Costs	\$8,915		\$8,915

41-500801	Audit Fund Set Aside	\$2,150		\$2,150
42-500620	Additional Fringe Benefits	\$3,963		\$3,963
47-500240	Own Forces Maintenance – B&G	\$316,245		\$316,245
48-500226	Contractual Maintenance – B&G	\$99,640		\$99,640
50-500109	Personal Services - Temporary	\$27,386		\$27,386
60-500601	Benefits	\$34,756		\$34,756
74-500585	Grants for Public Assist and Relief	\$3,442,328		\$3,442,328
80-500710	Out of State Travel Reimburse	\$12,500		\$12,500
103-502664	Contracts for Op Services	\$551,766		\$551,766
	Total Expenses	\$5,099,618	\$0	\$5,099,618

EXPLANATION

The Recreational Trails Program (RTP) is a national trail program that is funded by a portion of the Federal Gas Tax on Off Highway Recreational Vehicles. RTP funds are to be used for the development and maintenance of recreational trails and trail-related safety and educational projects. This request is to transfer funds and establish a new class necessary to better align appropriations for program expenses.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985.

Justification:

1) Does transfer involve continuing programs or one-time projects? Yes. This transfer involves the continuation of current and new programs and projects.

2) Is this transfer required to maintain existing program level or will it increase the program level. It is required to maintain the existing program level.

3) Cite any requirements which make this program mandatory. None.

4) Identify the source of the funds on all accounts listed on this transfer. 100% Federal Funds transferred from the Department of Transportation (National Recreational Trails Fund).

5) Will there be any effect on revenue if this transfer is approved or disapproved? Revenue will not be affected by this transfer.

6) Are funds expected to lapse if this transfer is not approved? No.

7) Are personnel services involved? Yes, this class is to establish an overtime class for the RTP coordinator. **If yes, answer the following:**

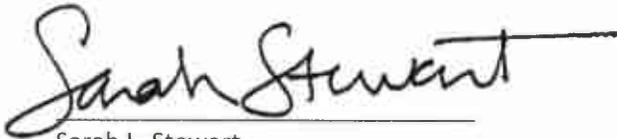
- a. **Number of positions budgeted in each account.** One
- b. **Number of positions filled in each account.** One
- c. **Reason for vacant positions.** N/A: No vacant positions.
- d. **Have any positions been transferred previously in these accounts?** No.
- e. **Will any positions be transferred as a result of this request?** No.

The following appropriation adjustments are being requested:

Class 18 – Overtime – currently, there is not an established class for overtime for this account. The RTP coordinator occasionally will work overtime to complete projects which have time constraints or work at events outside normal employee hours.

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink that reads "Sarah Stewart". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Sarah L. Stewart
Commissioner