



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
OFFICE OF THE COMMISSIONER
 P.O. BOX 1806
 CONCORD, NH 03302-1806
 603-271-5603 FAX: 888-908-6609
 TDD ACCESS: 1-800-735-2964
 www.nh.gov/nhdoc

CJG

WILLIAM RYAN HART, JR.
 COMMISSIONER

JESSICA A. KURON
 ASSISTANT COMMISSIONER

37

MAR 04 2026

February 10, 2026

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Executive Council
 State House
 Concord, NH 03301

REQUESTED ACTION

The Department of Corrections requests authorization to pay one-time **retroactive and unencumbered** invoices from White Mountain Lumber Company (Vendor #530661, contract #8003046) for a total of \$17,979.47 for salt shed building materials ordered in February 2025, effective upon approval by the Governor and Council. 100% General Funds.

Invoice #	Invoice Date	Amount
923900	3/27/2025	\$4,640.33
K23900	3/28/2025	\$4,219.14
K26068	5/8/2025	\$3,040.00
K26069	5/9/2025	\$3,040.00
K26071	5/12/2025	\$3,040.00
	Total:	\$17,979.47

Funding is available in the account as follows:

02-46-46-465510-66320000-048-500226 Maintenance; Contractual Maintenance Buildings - Grounds.

EXPLANATION

This **retroactive** purchase authorization request is to pay White Mountain Lumber Company \$17,979.47 for salt shed materials ordered in February 2025. These materials were ordered to repair an existing salt shed that was severely damaged by windstorms in December 2022. High winds peeled back a portion of the roof and dislodged the barn-style doors.

The White Mountain Lumber Company State contract for Building Materials and Hardware (#8003046) expired on February 28, 2025. Materials were ordered prior to that date; however, they were not delivered due to back orders and subsequently were not invoiced until March

and May 2025. When a requisition request was previously submitted, it was denied due to a misunderstanding of the timing of the order and instead the decision may have been based on the dates of the invoices. Clarification should have been provided that the order date was placed prior to the contract's expiration which would have qualified them to move forward for payment. After the initial requisition denial, instruction was given to staff to return the items to the vendor. We believed this had been done, but it had not. Between internal communication issues and staff turnover, this resulted in the invoices being outstanding for an extended period.

In 2024, the Department applied to FEMA in the amount of \$24,251.53 which includes these amounts owed to White Mountain Lumber Company. FEMA's Federal Share is 75% and will cover up to \$18,188.65 or equivalent match amount. The Department will continue the reimbursement process with FEMA following the acceptance of this request and payment to White Mountain Lumber Company.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'William Ryan Hart, Jr.', written over a horizontal line.

William Ryan Hart, Jr.
Commissioner

30 EAST MILAN ROAD
 POST OFFICE BOX 7
 BERLIN, NH 03570
 603-752-1000



DRIVER:

LOADED BY:

CUSTOMER NO: 12328 JOB NO: 001 PURCHASE ORDER: SALT SHED REFERENCE: PO # SALT SHED SPO#92390C TERMS: NET 10TH CLERK: TP DATE / TIME: 3/27/25 12:32

SOLD TO:
 NORTHERN NH CORRECTIONAL
 ATTN: CAROL ROBERTS
 P.O. BOX 1806
 CONCORD NH 03302-1806
 752-2906

SHIP TO:
 MAINTAINANCE SUPPLY
 138 EAST MILAN ROAD
 BERLIN NH 03570
 603-752-0455

TERMINAL: 557
 ORDER: 923900

SALESPERSON: PF PAUL F
 TAX: NH NEW HAMPSHIRE

INVOICE: 923900

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE /PER	EXTENSION
96	96	PC	58OSBTG	5/8" OSB T&G RS 19/32	WH02L	96	30.78 /PC	2,954.88 N
4	4	RL	RU	EPILAY ULTRA 4'X250' 10SQ 11MIL PREMIUM SYNTHETIC UNDERLAYMENT	WH05E WH05E WHBR	4	98.99 /RL	395.96 N
	1056	LF	EL2GASHT	EVERLAST II LYNX GALVALUME 29GA 1056.00 Backordered	SO SO		3.59 /LF	N
	10	EA	EVERLAST	32- 33' GALVALUME CUSTOM DRIP EDGE 10' 10.00 Backordered	SO SO		42.81 /EA	N
10	10	EA	EVERLAST	W/ 6" FACE GALVALUME CUSTOM HALF RIDGE 10' W/ 6" FACE	SO SO	10	46.73 /EA	467.30 N

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 BERLIN, NH 03570
 603-752-1000



PAGE NO: 1 DRIVER:

LOADED BY:

CUSTOMER NO: 12328 JOB NO: 001 PURCHASE ORDER: SALT SHED REFERENCE: PO # SALT SHED SPO#923900 TERMS: NET 10TH CLERK: TP DATE / TIME: 3/28/25 11:47

SOLD TO:
 NORTHERN NH CORRECTIONAL
 ATTN: CAROL ROBERTS
 P.O. BOX 1806
 CONCORD NH 03302-1806
 752-2906

SHIP TO:
 MAINTAINANCE SUPPLY
 138 EAST MILAN ROAD
 BERLIN NH 03570
 603-752-0455

TERMINAL: 557
 ORDER: 923900

SALESPERSON: PF PAUL F
 TAX: NH NEW HAMPSHIRE

INVOICE: K23900

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE /PER	EXTENSION	
1056	1056	LF	EL2GASHT	EVERLAST II LYNX GALVALUME 29GA 32- 33'	SO	1056	3.59 /LF	3,791.04 N	
10	10	EA	EVERLAST	GALVALUME CUSTOM DRIP EDGE 10' W/ 6" FACE BOOM TO ROOF CALL RODNEY SO HE CAN MEET	SO SO SO	10	42.81 /EA	428.10 N	
				TAXABLE			0.00		
				NON-TAXABLE			4219.14		
							SUB-TOTAL	4219.14	
						** AMOUNT CHARGED TO STORE ACCOUNT **	4219.14	SUB-TOTAL	4219.14
							TAX AMOUNT	0.00	
							TOTAL AMOUNT	4219.14	

X

 Received By

(RODNEY PLANTE)

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 BERLIN, NH 03570
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PAGE NO: 1 DRIVER:

LOADED BY:

CUSTOMER NO: 12328 JOB NO: 001 PURCHASE ORDER: SALT SHED REFERENCE: PO # SALT SHED SPO#926068 TERMS: NET 10TH CLERK: TP DATE / TIME: 5/8/25 12:32

SOLD TO:
 NORTHERN NH CORRECTIONAL
 ATTN: CAROL ROBERTS
 P.O. BOX 1806
 CONCORD NH 03302-1806
 752-2906

SHIP TO:
 MAINTAINANCE SUPPLY
 138 EAST MILAN ROAD
 BERLIN NH 03570
 603-752-0455

TERMINAL: 557
 ORDER: 926068

SALESPERSON PF PAUL F
 TAX: NH NEW HAMPSHIRE

INVOICE: K26068

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE /PER	EXTENSION	
1	3	EA	GARAGE	12'X12' 157C ROLL-UP DOOR 2.00 Backordered COMPLETE W/ CHAIN HOIST, RH SIDE (FROM INSIDE), WHITE D1017590 1 DOOR INVOICED A DAY INVOICE #1 - 8 MAY 25 INVOICE #2 - 9 MAY 25 INVOICE #3 - 12 MAY 25	SO WH09A WH09A	1	3040.00 /EA	3,040.00 *N	
				TAXABLE	0.00	SUB-TOTAL		3040.00	
				NON-TAXABLE	3040.00				
					** AMOUNT CHARGED TO STORE ACCOUNT **	3040.00	SUB-TOTAL	3040.00	
								TAX AMOUNT	0.00
								TOTAL AMOUNT	3040.00

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(RODNEY PLANTE)



30 EAST MILAN ROAD
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 603-752-1000



PAGE NO: 1

DRIVER:

LOADED BY:

CUSTOMER NO: 12328 JOB NO: 001 PURCHASE ORDER: SALT SHED REFERENCE: PO # SALT SHED SPO#926068 TERMS: NET 10TH CLERK: TP DATE / TIME: 5/9/25 7:30

SOLD TO:
 NORTHERN NH CORRECTIONAL
 ATTN: CAROL ROBERTS
 P.O. BOX 1806
 CONCORD NH 03302-1806
 752-2906

SHIP TO:
 MAINTAINANCE SUPPLY
 138 EAST MILAN ROAD
 BERLIN NH 03570
 603-752-0455

TERMINAL: 557
 ORDER: 926068

SALESPERSON: PF PAUL F
 TAX: NH NEW HAMPSHIRE

INVOICE: K26069

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE /PER	EXTENSION	
1	2	EA	GARAGE	12'X12' 157C ROLL-UP DOOR 1.00 Backordered COMPLETE W/ CHAIN HOIST, RH SIDE (FROM INSIDE), WHITE D1017590 1 DOOR INVOICED A DAY INVOICE #1 - 8 MAY 25 INVOICE #2 - 9 MAY 25 INVOICE #3 - 12 MAY 25	SO WH09A WH09A	1	3040.00 /EA	3,040.00 *N	
				TAXABLE	0.00	SUB-TOTAL		3040.00	
				NON-TAXABLE	3040.00				
					** AMOUNT CHARGED TO STORE ACCOUNT **	3040.00	SUB-TOTAL	3040.00	
								TAX AMOUNT	0.00
								TOTAL AMOUNT	3040.00

X

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(RODNEY PLANTE)

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 BERLIN, NH 03570
 603-752-1000



PAGE NO: 1

DRIVER:

LOADED BY:

CUSTOMER NO: 12328 JOB NO: 001 PURCHASE ORDER: SALT SHED REFERENCE: PO # SALT SHED SPO#926068 TERMS: NET 10TH CLERK: TP DATE / TIME: 5/12/25 9:08

SOLD TO:
 NORTHERN NH CORRECTIONAL
 ATTN: CAROL ROBERTS
 P.O. BOX 1806
 CONCORD NH 03302-1806
 752-2906

SHIP TO:
 MAINTAINANCE SUPPLY
 138 EAST MILAN ROAD
 BERLIN NH 03570
 603-752-0455

TERMINAL: 557
 ORDER: 926068

SALESPERSON: PF PAUL F
 TAX: NH NEW HAMPSHIRE

INVOICE: K26071

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE /PER	EXTENSION
1	1	EA	GARAGE	12'X12' 157C ROLL-UP DOOR COMPLETE W/ CHAIN HOIST, RH SIDE (FROM INSIDE), WHITE D1017590 1 DOOR INVOICED A DAY INVOICE #1 - 8 MAY 25 INVOICE #2 - 9 MAY 25 INVOICE #3 - 12 MAY 25	SO WH09A WH09A	1	3040.00 /EA	3,040.00 *N
				TAXABLE	0.00	SUB-TOTAL		3040.00
				NON-TAXABLE	3040.00			
				** AMOUNT CHARGED TO STORE ACCOUNT **	3040.00	SUB-TOTAL		3040.00
						TAX AMOUNT		0.00
						TOTAL AMOUNT		3040.00

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Received By

(RODNEY PLANTE)

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