



STATE OF NEW HAMPSHIRE

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

OFFICE OF THE EXECUTIVE DIRECTOR

7 EAGLE SQUARE, CONCORD, NH 03301-4980

Telephone: 603-271-2152

TDD Access: Relay NH 1-800-735-2964

www.oplc.nh.gov

Deanna E. Jurius  
Executive Director

Heather A. Kelley  
Director

CJG  
24  
MAR 04 2026

January 16, 2026

The Honorable Ken Weyler, Chairman  
Fiscal Committee of the General Court and

Her Excellency, Governor Kelly A. Ayotte  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 9:16-a, II, authorize the Office of Professional Licensure and Certification to transfer funds in the amount of \$20,000 between class lines and to create a new expenditure class code, effective upon approvals of the Fiscal Committee and the Executive Council through June 30, 2026. 100% Agency Funds

**01-21-21-211010-240400000 Division of Administration**

| Class/Object   | Class Title                       | Current Adjusted Authorized Budget | Requested Change | Adjusted Budget |
|----------------|-----------------------------------|------------------------------------|------------------|-----------------|
| <b>Revenue</b> |                                   |                                    |                  |                 |
| 009-401867-44  | OPLC Income                       | \$6,905,617                        |                  | \$6,905,617     |
|                | Total Revenue                     | \$6,905,617                        |                  | \$6,905,617     |
| <b>Expense</b> |                                   |                                    |                  |                 |
| 010-500100     | Regular Officers and Employees    | \$1,303,991                        |                  | \$1,303,991     |
| 011-500126     | Personal Services Unclassified    | \$121,525                          |                  | \$121,525       |
| 020-500200     | Current Expenses                  | \$400,000                          |                  | \$400,000       |
| 022-500258     | Rents-Leases                      | \$749,094                          |                  | \$749,094       |
| 026-500251     | Organizational Dues               | \$150,000                          | (\$20,000)       | \$130,000       |
| 027-582703     | Transfers to DoIT                 | \$1,169,335                        |                  | \$1,169,335     |
| 030-500301     | Equipment Replacement             | \$5,000                            |                  | \$5,000         |
| 038-00175      | Technology-Software               | \$15,000                           |                  | \$15,000        |
| 039-500180     | Telecommunication                 | \$80,500                           |                  | \$80,500        |
| 040-500800     | Indirect Costs                    | \$330,894                          |                  | \$330,894       |
| 046-500464     | Consultants                       | \$250,000                          |                  | \$250,000       |
| 049-5849xx     | Transfers to Other State Agencies | \$13,661                           |                  | \$13,661        |
| 050-500109     | Personal Serv Temp App            | \$45,000                           |                  | \$45,000        |

|                      |                                 |                    |          |                    |
|----------------------|---------------------------------|--------------------|----------|--------------------|
| 057-500534           | Books Periodicals Subscriptions | \$30,000           |          | \$30,000           |
| 059-500117           | Temp Full Time                  | \$184,665          |          | \$184,665          |
| 060-500601           | Benefits                        | \$733,310          |          | \$733,310          |
| 061-500536           | Unemployment Compensation       | \$1,000            |          | \$1,000            |
| 062-500538           | Workers Compensation            | \$21,289           |          | \$21,289           |
| 064-500540           | Ret Pension Bene Health Ins     | \$220,000          |          | \$220,000          |
| 065-500541           | Board Expenses                  | \$180,000          |          | \$180,000          |
| 066-500544           | Employee Training               | \$16,000           |          | \$16,000           |
| 068-500561           | Remuneration                    | -                  | \$20,000 | \$20,000           |
| 070-500704           | In State Travel                 | \$22,233           |          | \$22,233           |
| 080-500714           | Out of State Travel             | \$5,000            |          | \$5,000            |
| 102-500731           | Contracts Program Services      | \$35,000           |          | \$35,000           |
| 103-502507           | Contracts for Op Services       | \$10,000           |          | \$10,000           |
| 211-501530           | Catastrophic Casualty Ins       | \$1,411            |          | \$1,411            |
| 235-500784           | Transcription Services          | \$5,000            |          | \$5,000            |
| 531-500372           | Impaired Programs               | \$806,856          |          | \$806,856          |
| <b>Total Expense</b> |                                 | <b>\$6,905,764</b> |          | <b>\$6,905,764</b> |

**EXPLANATION**

The Office of Professional Licensure and Certification requests authorization to transfer funds between class lines and to create a new expenditure class code in order to fund the Appraisal Subcommittee Fees.

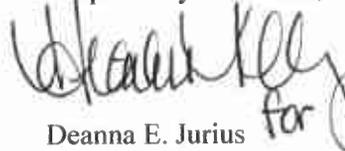
The Appraisal Subcommittee (ASC) oversees the real estate appraisal regulatory framework for federally related transactions. The ASC is a subcommittee of the Federal Financial Institutions Examination Council and was established by Title XI of the Financial Institutions Reform, Recovery, and Enforcement Act of 1989. States that license appraisers are federally required to collect a federal fee for Appraisers and Appraisal Management Companies. States are then invoiced monthly by the ASC to recover these fees the states collected.

The following appropriate adjustments are being requested:

Class 026 – Organizational Dues – funds are available to be transferred from this class line because that is historically this was the expense account used.

Class 068 – Create a new expenditure class line to pay for the monthly fees due to the ASC.

Respectfully submitted,



Deanna E. Jurius  
 Executive Director