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MAR 04 2026



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR BEHAVIORAL HEALTH

Lori A. Weaver
Commissioner

Katja S. Fox
Director

129 PLEASANT STREET, CONCORD, NH 03301
603-271-9544 1-800-852-3345 Ext. 9544
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

January 16, 2026

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Behavioral Health, to enter into a **Sole Source** amendment to an existing contract with Claremont Learning Partnership (VC# 331575), Claremont, NH, to add funding for the provision of the Youth Homelessness Demonstration Program, Continuum of Care, Transitional Housing and Rapid Rehousing Projects, per Federal requirements, by increasing the price limitation by \$12,039 from \$1,086,933 to \$1,098,972 with no change to the contract completion date of September 30, 2029, effective upon Governor and Council approval. 100% Federal Funds.

The original contract was approved by Governor and Council on March 8, 2023, item #9 and amended on September 25, 2024, item #20.

Funds are available in the following accounts for State Fiscal Years 2026 and 2027, and are anticipated to be available in State Fiscal Years 2028 through 2030, upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust budget line items within the price limitation and encumbrances between state fiscal years through the Budget Office, if needed and justified.

05-95-42-423010-79270000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: HUMAN SERVICES, HOMELESS & HOUSING, HOUSING – SHELTER PROGRAM

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
2023	074-500589	Grants for Pub Asst and Relief	42307050	\$114,555	\$0	\$114,555
2024	074-500589	Grants for Pub Asst and Relief	42307050	\$152,739	\$0	\$152,739
2025	074-500589	Grants for Pub Asst and Relief	42307050	\$155,403	\$0	\$155,403
			Subtotal	\$422,697	\$0	\$422,697

05-95-92-921510-31700000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVCS, HHS: BEHAVIORAL HEALTH DIV; HOMELESS & HOUSING, HOUSING - SHELTER PROGRAM

State Fiscal Year	Class / Account	Class Title	Job Number	Current Budget	Increased (Decreased) Amount	Revised Budget
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2026	072-509073	Grants for Pub Asst and Relief	92157060	\$156,291	\$7,239	\$163,530
2027	072-509073	Grants for Pub Asst and Relief	92157060	\$156,291	\$4,800	\$161,091
2028	072-509073	Grants for Pub Asst and Relief	92157060	\$156,291	\$0	\$156,291
2029	072-509073	Grants for Pub Asst and Relief	92157060	\$156,291	\$0	\$156,291
2030	072-509073	Grants for Pub Asst and Relief	92157060	\$39,072	\$0	\$39,072
			Subtotal	\$664,236	\$12,039	\$676,275
			Total	\$1,086,933	\$12,039	\$1,098,972

EXPLANATION

This request is to add funding for Youth Homelessness Demonstration Program, Continuum of Care, Transitional Housing and Rapid Rehousing Projects as further described below. This request is **Sole Source** because MOP 150 requires all amendments to agreements originally approved as sole source to be identified as sole source. Federal regulations require all procurement efforts for these services to be directed by the U.S. Department of Housing and Urban Development (HUD) through an annual Continuum of Care (CoC) competitive application process. The Department must contract with the vendor selected as a result of this HUD process.

The purpose of this request is to add funding as awarded by HUD for the Youth Navigator program to support the Contractor's continued delivery of a continuum of care housing project for young adults, eighteen (18) to twenty-four (24) years of age, who are experiencing homelessness or are at imminent risk of homelessness, or are fleeing or attempting to flee domestic violence. The additional funding is the result of the Consolidated Appropriations Act, 2024, which authorizes HUD to make reasonable cost of living adjustments to renewal amounts to help afford increasing cost of operations due to inflation.

Approximately six (6) households comprised of approximately eight (8) individuals, are served annually.

The Contractor delivers supportive services that facilitate the transition of individuals, youth, and families experiencing homelessness to permanent housing and maximized self-sufficiency. The Contractor provides Housing Problem-Solving case management to secure safe housing for young people, and works with participants to assess current housing and service needs, as well as barriers to attaining housing. Contractor staff provide ongoing coordination with in-house and community resources to connect participants with available services and resources to ensure permanent housing stability, including connections to potential income sources and mainstream resources such as, but not limited to, Temporary Assistance for Needy Families, job readiness and employment programs, child care, and Social Security benefits to assist participants in obtaining necessary skills and resources to live in the community independently.

The Department monitors services through annual reviews relative to compliance with federal and state requirements and regulations, and contractual agreements. In addition, the Department reviews semi-annual statistical reports and other data provided by the Contractor.

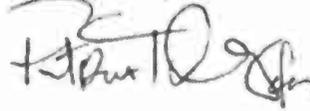
Should the Governor and Council not authorize this request, the Contractor will not receive additional funding, as awarded by HUD, to support cost of living adjustments, which may result in fewer housing options and supportive services available, leaving vulnerable individuals experiencing homelessness in potentially unsafe situations without needed support. Additionally, the Department

will be out of compliance with federal regulations, which could result in a loss of federal funding for these and other types of housing and supportive service programs.

Area served: Sullivan County.

Source of Federal Funds: Assistance Listing Number 14.267, FAIN NH0144Y1T002402.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lori A. Weaver". The signature is fluid and cursive, with a large initial "L" and "W".

Lori A. Weaver
Commissioner

**State of New Hampshire
Department of Health and Human Services
Amendment #2**

This Amendment to the Youth Homelessness Demonstration Program, Transitional Housing – Rapid Rehousing contract is by and between the State of New Hampshire, Department of Health and Human Services ("State" or "Department") and Claremont Learning Partnership ("the Contractor").

WHEREAS, pursuant to an agreement (the "Contract") approved by the Governor and Executive Council on March 8, 2023 (Item #9), as amended on September 25, 2024 (Item #20), the Contractor agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, pursuant to Form P-37, General Provisions, the Contract may be amended upon written agreement of the parties and approval from the Governor and Executive Council; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Contract and set forth herein, the parties hereto agree to amend as follows:

1. Form P-37, General Provisions, Block 1.8., Price Limitation, to read:
\$1,098,972
2. Modify Exhibit A, Revisions to Standard Provisions, by adding Subsection 1.5., to read:
 - 1.5 Paragraph 6, Compliance by Contractor with Laws and Regulations/Equal Employment Opportunity, Subparagraph 6.1., is amended as follows:
 - 6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, RSA 151:21 Patients' Bill of Rights, civil rights and equal employment opportunity laws, and the Governor's order on Respect and Civility in the Workplace, Executive Order 2020-01. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.
3. Modify Exhibit C, Payment Terms; Section 1., to read:
 1. This Agreement is funded by:
 - 1.1 100% Federal funds, Youth Homelessness Demonstration Grant Program, by the U.S. Department of Housing and Urban Development, Continuum of Care Program, ALN 14.267, as awarded on:
 - 1.1.1. September 23, 2022, FAIN NH0144Y1T002000;
 - 1.1.2. May 20, 2024, FAIN NH0144Y1T002301; and
 - 1.1.3. March 11, 2025, FAIN NH0144Y1T002402.
4. Modify Exhibit C, Payment Terms; Section 3, to read:
 3. Payment shall be on a cost reimbursement basis for actual expenditures incurred in the fulfillment of this Agreement and shall be in accordance with the approved line items, as specified in Exhibit C-1, Budget – Amendment #2.
5. Modify Exhibit C-1, Budget – Amendment #1, by replacing it in its entirety with Exhibit C-1, Budget – Amendment #2, which is attached hereto and incorporated by reference herein.

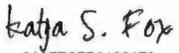


All terms and conditions of the Contract and prior amendments not modified by this Amendment remain in full force and effect. This Amendment shall be effective upon Governor and Council approval.

IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

State of New Hampshire
Department of Health and Human Services

1/14/2026
Date

DocuSigned by:

2A0FEC7D61684F3...
Name: Katja S. Fox
Title: Re Director

Claremont Learning Partnership

1/14/2026
Date

DocuSigned by:

53ED0CF0DA2048F...
Name: Cathy Pellerin
Title: Executive Director

The preceding Amendment, having been reviewed by this office, is approved as to form, substance, and execution.

OFFICE OF THE ATTORNEY GENERAL

1/28/2026
Date

DocuSigned by:
Robyn Guarino
748734844941460...
Name: Robyn Guarino
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: _____ (date of meeting)

OFFICE OF THE SECRETARY OF STATE

Date

Name:
Title:

CLAREMONT LEARNING PARTNERSHIP, YHDP TH-RRH
CoC Funds - NH0144Y1T002000

Activity Name	SFY2023 - 10/1/22-6/30/23								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 25,992	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,992	\$ -	\$ -
Supportive Services	\$ 83,117	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,117	\$ -	\$ -
Administration	\$ 5,446	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,446	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 114,555	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 114,555	\$ -	\$ -

Activity Name	SFY2024 - 7/1/23-9/30/23								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 8,664	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,664	\$ -	\$ -
Supportive Services	\$ 27,706	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,706	\$ -	\$ -
Administration	\$ 1,815	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,815	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 38,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,185	\$ -	\$ -

Activity Name	SFY2024 - 10/1/23-6/30/24								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 25,992	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,992	\$ -	\$ -
Supportive Services	\$ 83,116	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 83,116	\$ -	\$ -
Administration	\$ 5,446	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,446	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 114,554	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 114,554	\$ -	\$ -

Activity Name	SFY2025 - 7/1/24-11/30/24								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 15,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,550	\$ -	\$ -
Supportive Services	\$ 46,175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,175	\$ -	\$ -
Administration	\$ 3,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,025	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 64,751	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,751	\$ -	\$ -

Activity Name	SFY2025 - 12/1/24-6/30/25								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 21,770	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,770	\$ -	\$ -
Supportive Services	\$ 64,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,646	\$ -	\$ -
Administration	\$ 4,236	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,236	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 90,652	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,652	\$ -	\$ -

Activity Name	SFY2026 - 7/1/25-11/30/25								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 16,438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,438	\$ -	\$ -
Supportive Services	\$ 46,175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,175	\$ -	\$ -
Administration	\$ 3,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,025	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 65,639	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,639	\$ -	\$ -

Activity Name	SFY2026 - 12/1/25-6/30/26								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 25,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,130	\$ -	\$ -
Supportive Services	\$ 68,525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,525	\$ -	\$ -
Administration	\$ 4,236	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,236	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 97,891	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97,891	\$ -	\$ -

Activity Name	SFY2027 - 7/1/26-11/30/26								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 17,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,950	\$ -	\$ -
Supportive Services	\$ 48,946	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,946	\$ -	\$ -
Administration	\$ 3,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,025	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 69,921	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 69,921	\$ -	\$ -

Activity Name	SFY2027 - 12/1/26-6/30/27								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 22,288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,288	\$ -	\$ -
Supportive Services	\$ 64,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,646	\$ -	\$ -
Administration	\$ 4,236	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,236	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 91,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,170	\$ -	\$ -

Activity Name	SFY2028 - 7/1/27-11/30/27								
	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 15,920	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,920	\$ -	\$ -
Supportive Services	\$ 46,175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,175	\$ -	\$ -
Administration	\$ 3,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,025	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 65,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,121	\$ -	\$ -

Exhibit C-1, Budget - Amendment #2

SFY2028 - 12/1/27-6/30/28									
Activity Name	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 22,288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,288	\$ -	\$ -
Supportive Services	\$ 64,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,646	\$ -	\$ -
Administration	\$ 4,236	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,236	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 91,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,170	\$ -	\$ -

SFY2029 - 7/1/28-11/30/28									
Activity Name	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 15,920	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,920	\$ -	\$ -
Supportive Services	\$ 46,176	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,176	\$ -	\$ -
Administration	\$ 3,025	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,025	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 65,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,121	\$ -	\$ -

SFY2029 - 12/1/28-6/30/29									
Activity Name	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 22,288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,288	\$ -	\$ -
Supportive Services	\$ 64,646	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,646	\$ -	\$ -
Administration	\$ 4,236	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,236	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 91,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,170	\$ -	\$ -

SFY2030 - 7/1/29-9/30/29									
Activity Name	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 9,552	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,552	\$ -	\$ -
Supportive Services	\$ 27,705	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,705	\$ -	\$ -
Administration	\$ 1,815	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,815	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 39,072	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,072	\$ -	\$ -

TOTAL - 10/1/22-9/30/29									
Activity Name	TOTAL PROGRAM COST			CONTRACTOR SHARE			BHS SHARE		
	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY	BUDGET	YTD	MONTHLY
Rental Assistance	\$ 265,742	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 265,742	\$ -	\$ -
Supportive Services	\$ 782,403	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 782,403	\$ -	\$ -
Administration	\$ 50,827	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,827	\$ -	\$ -
25% Required Match	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL HUD FUNDS/BALANCE	\$ 1,098,972	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,098,972	\$ -	\$ -

Total W/O Match \$ 1,098,972

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that CLAREMONT LEARNING PARTNERSHIP is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on February 06, 2017. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 764810

Certificate Number: 0007756522



IN TESTIMONY WHEREOF,
I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 28th day of January A.D. 2026.

A handwritten signature in black ink, appearing to read "David M. Scanlan".

David M. Scanlan
Secretary of State

CERTIFICATE OF AUTHORITY

I, Terri Casey, hereby certify that:
(Name of the elected Officer of the Corporation/LLC; cannot be contract signatory)

1. I am a duly elected Clerk/Secretary/Officer of Claremont Learning Partnership.
(Corporation/LLC Name)

2. The following is a true copy of a vote taken at a meeting of the Board of Directors/shareholders, duly called and held on October 28, 2021, at which a quorum of the Directors/shareholders were present and voting.
(Date)

VOTED: That Cathy Pellerin, Executive Director (may list more than one person)
(Name and Title of Contract Signatory)

is duly authorized on behalf of Claremont Learning Partnership to enter into contracts or agreements with the State
(Name of Corporation/ LLC)

of New Hampshire and any of its agencies or departments and further is authorized to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, which may in his/her judgment be desirable or necessary to effect the purpose of this vote.

3. I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract/contract amendment to which this certificate is attached. This authority was **valid thirty (30) days prior to and remains valid for thirty (30) days** from the date of this Certificate of Authority. I further certify that it is understood that the State of New Hampshire will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the corporation. To the extent that there are any limits on the authority of any listed individual to bind the corporation in contracts with the State of New Hampshire, all such limitations are expressly stated herein.

Dated: 1-28-2021

Terri L. Casey
Signature of Elected Officer
Name: Terri L. Casey
Title: President of the Board.

NONPROFIT COVER SHEET

A. Entity Name: Claremont Learning Partnership

B. Entity's Contact Information:

For Records Requests (e.g., resumes of key personnel; audited financial statements):

Name / Phone / Email: Cathy Pellerin, 603-287-7120, cpellerin@clpnh.org

Person responsible for Accuracy and Completeness of information provided:

Name: Cathy Pellerin, Title: Executive Director

Signature: *Cathy Pellerin*

C. List Board of Directors and Affiliations

<u>Name (Identify any additional role(s) in Parentheses)</u>	<u>Affiliations</u>
E.g., John Doe (President)	
Terri Casey, President	community member
Josh Mulloy, Vice President	community member
Kelly Mulloy, Secretary	community member
April Royce, Treasurer	community member
Kerry Belknap-Morris	community member
Jim Keady	community member

D. List Key Personnel (Resumes must be available upon request to the person(s) listed in section B or may be attached):

<u>Name</u>	<u>Role</u>	<u>Annual Salary</u>	<u>Amount Paid From This Contract</u>
Cathy Pellerin	Executive Director	77,250.00	\$4,800.00
Shea Harris	Housing Coordinator	\$50,923.00	\$0.00
Jillian Shoulla-Presley	TH/RR Coordinator	\$38,338.00	\$38,338.00
		\$0.00	\$0.00
		\$0.00	\$0.00

DISCLOSURE OF LEGAL ACTIVITIES INVOLVING THE STATE OF NEW HAMPSHIRE OR ANOTHER GOVERNMENT ENTITY

E. Check one of the following:

- The entity is **not currently or has not been** party to any legal proceeding involving the State of New Hampshire (or any agency or subdivision thereof) or any other state/federal government entity before any adjudicative body in any jurisdiction **OR**
- The entity is or has been party to one or more legal proceedings as set forth above. Identify the jurisdiction, court or other adjudicative body, case number, and briefly describe the nature of the proceeding (Attached extra sheet if necessary).

CHARITABLE TRUSTS UNIT COMPLIANCE CERTIFICATION

F. Check one of the following:

- is registered and in good standing with the New Hampshire Department of Justice Charitable Trusts Unit (** see note below) **or** has submitted a complete application for registration to the Charitable Trusts Unit and is awaiting a registration determination **OR**
- is not required to register with the Charitable Trusts Unit because it is neither tax-exempt under section 501(c)(3) of the Internal Revenue Code nor engages in charitable solicitations in the State of New Hampshire **OR**
- is exempt from registration with the Charitable Trusts Unit because it is a federal or state government, agency, or subdivision or is a religious organization, an integrated auxiliary of a religious organization, or is a convention or association of churches.

**** Note:** Attached screen shot from the DOJ Registered Charities List found at:

<https://mm.nh.gov/files/uploads/doj/remote-docs/registered-charities.pdf>

New Hampshire Department of Justice

Registered Charities List

Charitable Trusts Unit

G = Good Standing, X = Not in Good Standing, S = Suspended

Reg. No.	Charity Name	Address	City	State	Zip	Status	Report Due
32436	Claremont Learning Partnership	169 Main Street	Claremont	NH	03743	G	11/15/2025

FINANCIAL DISCLOSURES

G. Check one the following: (Audited Financial Statements submitted/mailed by TUR-FRC)

- The organization hired an outside firm to audit its financial statements or to prepare GAAP-compliant financial statements for its most recently completed fiscal year. If so, please ensure that the financial statements and audit results are available to be requested from the contact listed on Page 1 (audited financials may be attached) **OR**
- The above does not apply, but the organization filed an IRS Form 990 or Form 990-EZ for its most recently completed fiscal year. Please attach that IRS Form 990 or Form 990-EZ to the submission. (Form 990 Schedule B is not required) **OR**
- If neither of the above apply*, complete the Income Statement and Balance Sheet below with the following basic financial information from the organization's most recently completed fiscal year:

1. INCOME STATEMENT

		<u>Revenue</u>			<u>Expenses</u>
<i>Grants</i>	\$		<i>Compensation of officers, directors, and key personnel</i>		\$
<i>Donations</i>	\$		<i>Other salaries & wages</i>		\$
<i>Program Services Revenue</i>	\$		<i>Payroll taxes & employee benefits</i>		\$
<i>Interest & Dividends</i>	\$		<i>Occupancy, rent, utilities, and insurance</i>		\$
<i>All other Revenue</i>	\$		<i>Printing, publications, postage, office supplies, and IT</i>		\$
<u>Total Revenue</u>	\$		<i>All other expenses</i>		\$
			<u>Total Expenses</u>		\$

2. BALANCE SHEET

<u>Assets</u>		<u>Liabilities</u>	
<i>Cash & Equivalents</i>	\$	<i>Accounts Payable</i>	\$
<i>Investments</i>	\$	<i>Loans Payable</i>	\$
<i>Real Estate (less any depreciation)</i>	\$	<i>All other liabilities</i>	\$
<i>Other Property & Equipment (less any depreciation)</i>	\$	<u>Total Liabilities</u>	\$
<i>Pledges, grants, accounts receivable</i>	\$		
<i>All other assets</i>	\$		
<u>Total Assets</u>	\$		

CLAREMONT LEARNING PARTNERSHIP MISSION STATEMENT

The mission of the Claremont Learning Partnership (CLP) is to increase educational access, attainment, and opportunity for all. The nature of the activities and business of the CLP is to realize the vision of creating a community that values and supports lifelong learning in Claremont, NH

CLAREMONT LEARNING PARTNERSHIP, INC.

**Financial Statements
and
Independent Auditors' Report**

As of and for the Years Ended
December 31, 2024 and 2023



CLAREMONT LEARNING PARTNERSHIP

Claremont Learning Partnership

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Independent Auditors' Report

To the Board of Directors of
Claremont Learning Partnership, Inc.:

Report on the Financial Statements

Opinion

We have audited the financial statements of Claremont Learning Partnership, Inc. (a New Hampshire nonprofit corporation), which comprise the statements of financial position as of December 31, 2024, and 2023, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Claremont Learning Partnership, Inc. as of December 31, 2024, and 2023, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Claremont Learning Partnership, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Claremont Learning Partnership, Inc.'s ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Claremont Learning Partnership, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Claremont Learning Partnership, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control–related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 4, 2025 on our consideration of Claremont Learning Partnership, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Claremont Learning Partnership, Inc.'s internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Claremont Learning Partnership, Inc.'s internal control over financial reporting and compliance.

TSS Financial Partners, LLP

Lebanon, New Hampshire
September 4, 2025

Claremont Learning Partnership
Statements of Financial Position
As of December 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>
Assets		
Current assets		
Cash	\$ 64,923	\$ 111,036
Accounts receivable	4,966	4,506
Grants receivable	-	343,922
Due from River View	20,998	-
Total current assets	<u>90,887</u>	<u>459,464</u>
Other assets		
Property and equipment, net	<u>1,011,522</u>	<u>1,222,162</u>
Total other assets	<u>1,011,522</u>	<u>1,222,162</u>
Total assets	<u>\$ 1,102,409</u>	<u>\$ 1,681,626</u>
Liabilities		
Current liabilities		
Line of Credit	\$ 208,370	\$ 317,240
Accounts payable	18,759	41,221
Construction payable	-	55,841
State of New Hampshire payable	13,107	22,352
Accrued salaries, wages and related expenses	13,528	13,298
Total current liabilities	<u>253,764</u>	<u>449,952</u>
Total liabilities	<u>253,764</u>	<u>449,952</u>
Net assets		
Net assets without donor restrictions	<u>848,645</u>	<u>1,231,674</u>
Total net assets	<u>848,645</u>	<u>1,231,674</u>
Total liabilities and net assets	<u>\$ 1,102,409</u>	<u>\$ 1,681,626</u>

The accompanying notes to financial statements are an integral part of these statements.

Claremont Learning Partnership

Statements of Activities and Changes in Net Assets

For the Year Ended December 31, 2024 with Summarized Financial Information for the Year Ended December 31, 2023

	Without Donor Restrictions	With Donor Restrictions	2024 Total	2023 Total
Operating revenues and support				
Child care income	\$ 179,663	\$ -	\$ 179,663	\$ 137,400
Governmental grants	378,438	-	378,438	1,273,159
Contributions and other grants	201,472	-	201,472	246,627
Rental income	27,250	-	27,250	17,263
Other income	-	-	-	2,655
Total operating revenues and support	<u>786,823</u>	<u>-</u>	<u>786,823</u>	<u>1,677,104</u>
Operating expenses				
Program services	<u>752,752</u>	<u>-</u>	<u>752,752</u>	<u>794,397</u>
Support services				
Management and general	225,565	-	225,565	240,858
Fundraising	11,857	-	11,857	12,411
Total support services	<u>237,422</u>	<u>-</u>	<u>237,422</u>	<u>253,269</u>
Total operating expenses	<u>990,174</u>	<u>-</u>	<u>990,174</u>	<u>1,047,666</u>
Change in net assets from operating activities	<u>(203,351)</u>	<u>-</u>	<u>(203,351)</u>	<u>629,438</u>
Non-operating activities				
Transfer of net assets	<u>(179,678)</u>	<u>-</u>	<u>(179,678)</u>	<u>-</u>
Total non-operating activities	<u>(179,678)</u>	<u>-</u>	<u>(179,678)</u>	<u>-</u>
Change in net assets	(383,029)	-	(383,029)	629,438
Net assets, beginning of year	<u>1,231,674</u>	<u>-</u>	<u>1,231,674</u>	<u>602,236</u>
Net assets, end of year	<u>\$ 848,645</u>	<u>\$ -</u>	<u>\$ 848,645</u>	<u>\$ 1,231,674</u>

The accompanying notes to financial statements are an integral part of these statements.

Claremont Learning Partnership
Statement of Activities and Changes in Net Assets
For the Year Ended December 31, 2023

	Without Donor Restrictions	With Donor Restrictions	Total
Operating revenues and support			
Child care income	\$ 137,400	\$ -	\$ 137,400
Governmental grants	1,273,159	-	1,273,159
Contributions and other grants	183,332	63,295	246,627
Rental income	17,263	-	17,263
Other income	2,655	-	2,655
Net assets released from restrictions for operations	63,295	(63,295)	-
Total operating revenues and support	<u>1,677,104</u>	<u>-</u>	<u>1,677,104</u>
Operating expenses			
Program services	794,397	-	794,397
Support services			
Management and general	240,858	-	240,858
Fundraising	12,411	-	12,411
Total support services	<u>253,269</u>	<u>-</u>	<u>253,269</u>
Total operating expenses	<u>1,047,666</u>	<u>-</u>	<u>1,047,666</u>
Change in net assets from operating activities	<u>629,438</u>	<u>-</u>	<u>629,438</u>
Non-operating activities			
Net assets released from donor restrictions for capital expenditures	5,000	(5,000)	-
Total non-operating activities	<u>5,000</u>	<u>(5,000)</u>	<u>-</u>
Change in net assets	634,438	(5,000)	629,438
Net assets, beginning of year	<u>597,236</u>	<u>5,000</u>	<u>602,236</u>
Net assets, end of year	<u>\$ 1,231,674</u>	<u>\$ -</u>	<u>\$ 1,231,674</u>

The accompanying notes to financial statements are an integral part of these statements.

Claremont Learning Partnership

Statements of Functional Expenses

For the Year Ended December 31, 2024 with Summarized Financial Information for the Year Ended December 31, 2023

	Program Expenses	Support Services			2024 Total	2023 Total
		Management and General	Fundraising	Total Support Services		
Salaries and related expenses						
Salaries and wages	\$ 371,028	\$ 133,050	\$ 7,700	\$ 140,750	511,778	452,307
Payroll taxes	90,484	32,447	1,878	34,325	124,809	117,225
Employee benefits	49,201	17,643	1,021	18,664	67,865	58,820
Total salaries and related expenses	510,713	183,140	10,599	193,739	704,452	628,352
Other operating expenses						
Depreciation	53,698	4,842	538	5,380	59,078	56,494
Curriculum materials and supplies	59,463	421	47	468	59,931	53,321
Repairs and maintenance	26,806	1,211	135	1,346	28,152	131,216
Utilities	47,185	2,598	289	2,887	50,072	61,493
Information technology	9,122	510	57	567	9,689	31,973
Insurance	16,017	895	99	994	17,011	19,151
Office expenses	1,273	13,141	-	13,141	14,414	18,119
Travel	8,492	475	53	528	9,020	4,140
Professional dues	11,987	-	-	-	11,987	4,029
Advertising	299	1,260	-	1,260	1,559	226
Other expenses	7,697	17,072	40	17,112	24,809	39,152
Total other operating expenses	242,039	42,425	1,258	43,683	285,722	419,314
Total operating expenses	\$ 752,752	\$ 225,565	\$ 11,857	\$ 237,422	\$ 990,174	\$ 1,047,666

The accompanying notes to financial statements are an integral part of these statements.

Claremont Learning Partnership

Statement of Functional Expenses

For the Year Ended December 31, 2023

	Program Expenses	Support Services		Total Support Services	Total
		Management and General	Fundraising		
Salaries and related expenses					
Salaries and wages	\$ 314,807	\$ 130,000	\$ 7,500	\$ 137,500	452,307
Payroll taxes	81,589	33,692	1,944	35,636	117,225
Employee benefits	40,939	16,906	975	17,881	58,820
Total salaries and related expenses	<u>437,335</u>	<u>180,598</u>	<u>10,419</u>	<u>191,017</u>	<u>628,352</u>
Other operating expenses					
Depreciation	53,130	3,028	336	3,364	56,494
Curriculum materials and supplies	52,735	527	59	586	53,321
Repairs and maintenance	123,543	6,906	767	7,673	131,216
Utilities	57,896	3,237	360	3,597	61,493
Information technology	30,103	1,683	187	1,870	31,973
Insurance	18,031	1,008	112	1,120	19,151
Office expenses	66	18,053	-	18,053	18,119
Travel	3,898	218	24	242	4,140
Professional dues	4,029	-	-	-	4,029
Advertising	-	226	-	226	226
Property Taxes	-	-	-	-	-
Other expenses	13,631	25,374	147	25,521	39,152
Total other operating expenses	<u>357,062</u>	<u>60,260</u>	<u>1,992</u>	<u>62,252</u>	<u>419,314</u>
Total operating expenses	<u>\$ 794,397</u>	<u>\$ 240,858</u>	<u>\$ 12,411</u>	<u>\$ 253,269</u>	<u>1,047,666</u>

The accompanying notes to financial statements are an integral part of these statements.

Claremont Learning Partnership
Statements of Cash Flows
For the Years Ended December 31, 2024 and 2023

	<u>2024</u>	<u>2023</u>
Cash flows from operating activities		
Change in net assets	\$ (383,029)	\$ 629,438
Adjustments to reconcile change in net assets to net cash used in operating activities:		
Depreciation	59,078	56,494
Transfer of net assets	179,678	-
(Increase) decrease in the following assets:		
Accounts receivable	(460)	1,058
Grants receivable	343,922	(282,007)
Due from River View	(20,998)	-
Increase (decrease) in the following liabilities:		
Accounts payable	(22,462)	29,395
State of New Hampshire payable	(9,245)	22,352
Accrued salaries, wages and related expenses	230	4,543
Net cash provided by operating activities	<u>146,714</u>	<u>461,273</u>
Cash flows from investing activities		
Purchases of property and equipment	<u>(83,957)</u>	<u>(674,381)</u>
Net cash used in investing activities	<u>(83,957)</u>	<u>(674,381)</u>
Construction payable		
Cash flows from financing activities		
Net proceeds (payments) from line of credit	<u>(108,870)</u>	317,240
Net cash provided by (used in) financing activities	<u>(108,870)</u>	<u>317,240</u>
Net increase (decrease) in cash	(46,113)	104,132
Cash, beginning of year	<u>111,036</u>	<u>6,904</u>
Cash, end of year	<u>\$ 64,923</u>	<u>\$ 111,036</u>

SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION

	<u>2024</u>	<u>2023</u>
Cash paid for:		
Interest	<u>\$ 13,332</u>	<u>\$ 11,460</u>

SUPPLEMENTAL DISCLOSURE OF NON-CASH INVESTING AND FINANCING ACTIVITIES

Purchase of property and equipment	\$ 28,116	\$ 730,222
Change in construction payable	<u>55,841</u>	<u>(55,841)</u>
Cash paid for property and equipment	<u>\$ 83,957</u>	<u>\$ 674,381</u>

The accompanying notes to financial statements are an integral part of these statements.

Claremont Learning Partnership

Notes to Financial Statements

As of and for the Years Ended December 31, 2024 and 2023

1. Organization and Summary of Significant Accounting Policies:

Organization

Claremont Learning Partnership (“the Organization”), established in 2012, is a New Hampshire nonprofit corporation and is exempt from taxes under Section 501(c)(3) of the Internal Revenue Code. The Organization was formed for the purpose of increasing educational attainment, access, and opportunity for all. The nature of the activities and business of the Organization is to realize the vision of creating a community that values and supports lifelong learning in the city of Claremont, New Hampshire.

Summary of Significant Accounting Policies:

a. Tax-Exempt Status

The Organization has received notification that it qualifies as a tax-exempt organization under Section 501(c)(3) of the United States Internal Revenue Code and corresponding provisions of state law and, accordingly, is not subject to federal or state income taxes.

Accounting Standards Codification (ASC) Subtopic 740-10, *Accounting for Uncertainty in Income Taxes*, addresses the accounting uncertainty of income taxes recognized in an enterprise’s financial statements and prescribes a threshold of “more-likely-than-not” for recognition and derecognition of tax positions taken or expected to be taken in a tax return. Subtopic 740-10 also provides guidance on measurement classification, interest and penalties and disclosure. The Organization has determined that the provisions of Subtopic 740-10 do not have a material effect on the Organization’s financial statements. The Organization believes it is no longer subject to examinations for years prior to 2020.

b. Basis of Accounting

The accompanying financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America (“GAAP”), as applicable to not-for-profit organizations.

c. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

d. Fair Value of Financial Instruments

Due to their short-term nature, the carrying amount of cash and accrued expenses approximate fair value.

e. Cash and Cash Equivalents

For purposes of the statement of cash flows, the Organization considers all highly liquid debt instruments with a maturity of three months or less to be cash or cash equivalents.

Claremont Learning Partnership

Notes to Financial Statements

As of and for the Years Ended December 31, 2024 and 2023

1. Organization and Summary of Significant Accounting Policies (continued):

f. Accounts Receivable

The Organization provides an allowance for credit losses equal to the estimated uncollectible amounts. The Organization's estimate is based on historical collection experience and a review of the current status of trade accounts receivable. It is reasonably possible that the Organization's estimate of the allowance for credit losses will change. Accounts receivable is presented net of an allowance for credit losses of \$0 as of December 31, 2024 and 2023. Credit is generally extended on a short-term basis; thus, receivables do not bear interest.

g. Property and Equipment

Property and equipment are reported at cost at the date of acquisition or fair values at the date of donation. Expenditures for property and equipment are capitalized and carried at cost, or, if received as a donation, at fair market value at the date of donation. Expenditures for repairs and maintenance are expensed when incurred and betterments are capitalized. Depreciation is measured on the straight-line method over the estimated useful lives of the assets.

Estimated useful lives are as follows:

	<u>Years</u>
Building and improvements	10 – 50
Furniture and fixtures	7 – 10
Vehicles	5

h. Liquidity

Assets are presented in the accompanying statements of financial position according to their nearness of conversion to cash and liabilities according to the nearness of their maturity and resulting use of cash.

i. Net Assets

The Organization has adopted Financial Accounting Standards Board ("FASB") ASC Topic 958, *Not-for-Profit Entities*, Section 205, *Presentation of Financial Statements*, and Section 605, *Revenue Recognition - Contributions*. ASC Section 958-205 establishes standards for external financial reporting by not-for-profit organizations and requires that resources be classified for accounting and reporting purposes into two net asset categories according to externally (donor) imposed restrictions. ASC Section 958-605 requires that unconditional promises to give (pledges) be recorded as receivables and revenue. It also requires the Organization to distinguish between contributions received for each net asset category in accordance with donor-imposed restrictions. A description of the two net asset categories follows:

i. Net Assets Without Donor Restrictions

Net assets that are not subject to donor-imposed restrictions. Board-designated funds represent the portions of expendable funds that are available to support the Organization's operations at the discretion of the Organization's Board of Directors.

Claremont Learning Partnership

Notes to Financial Statements

As of and for the Years Ended December 31, 2024 and 2023

1. Organization and Summary of Significant Accounting Policies (continued):

ii. Net Assets With Donor Restrictions

Time or Purpose – Net assets that are subject to donor-imposed use or time restrictions. Net assets released from restrictions represent the satisfaction of donor-imposed restrictions or the passage of time. As of December 31, 2024, and 2023, the Organization did not have any net assets with time or purpose donor restrictions.

Perpetual – Net assets subject to donor-imposed restriction that they be maintained in perpetuity by the Organization. As of December 31, 2024, and 2023, the Organization did not have any net assets with perpetual donor restrictions.

j. Revenues and Expenses

Revenues are reported as increases in net assets without donor restrictions unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in net assets without donor restrictions. Gains and losses on other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law. Expirations of restrictions on net assets by fulfillment of the donor-stipulated purpose or by passage of the stipulated time period are reported as reclassifications between the applicable classes of net assets.

k. Revenue Recognition

Earned revenues are recognized following ASC Topic 606, *Revenue from Contracts with Customers*. ASC Topic 606 establishes principles for recognizing revenue upon the transfer of control and promised goods or services to customers, in an amount that reflects the expected consideration received in exchange for those goods and services. The contract transaction price is allocated to each distinct performance obligation and recognized as revenue when, or as, the performance obligation is satisfied.

Child care income is recognized as performance obligations are satisfied over time as services are rendered. The Organization's timing of revenue recognition may not be consistent with its rights to bill and collect cash from its customers. These rights are generally dependent upon advanced billing terms. The Organization's accounts receivable represents amounts billed to customers that have yet to be collected and represent an unconditional right to cash from its customers.

l. Contributions

Contributions received are recorded as without donor restrictions or with donor restrictions support, depending on the existence and/or nature of any donor restrictions. Support that is not restricted by the donor is reported as an increase in net assets without donor restrictions. All other donor restricted support is reported as an increase in net assets with donor restrictions. When a restriction expires (that is when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions.

Claremont Learning Partnership

Notes to Financial Statements

As of and for the Years Ended December 31, 2024 and 2023

1. Organization and Summary of Significant Accounting Policies (continued):

Governmental grants are considered to be conditional contribution transactions. The Organization has elected the “simultaneous release” accounting policy option, such that, conditional contributions received whose condition lapses simultaneously with the expiration of donor-imposed use restrictions are reported in net assets without donor restrictions.

m. Donated Services

Contributed services are recorded in the accompanying financial statements if the services received (a) create or enhance long-lived assets or (b) require specialized skills, are provided by individuals possessing those skills and would typically need to be purchased if not provided by donation. Contributions of tangible assets are recognized at fair market value when received.

n. Functional Allocation of Expenses

The costs of providing program and supporting activities have been summarized on a functional basis in the accompanying statement of activities and changes in net assets. Accordingly, certain costs have been allocated among the programs and supporting services based upon reasonable and consistent assumption determined by management.

o. Concentration of Credit Risk

Financial instruments that potentially expose the Organization to concentration of credit and market risk consist primarily of cash. Cash is maintained at high-quality financial institutions and credit exposure is not limited to any one institution. The Organization has not experienced any losses on its cash.

p. Change in Accounting Principle

In June 2016, the FASB issued Accounting Standards Update (ASU) 2016-13, Financial Instruments – Credit Losses (Topic 326): Measurement of Credit Losses on Financial Instruments, which eliminates the probable initial recognition threshold and, instead, requires that all financial assets (or group of financial assets) measured at amortized cost basis be presented at the net amount expected to be collected inclusive of the entity’s current estimate of all expected credit losses. The ASU also applies to certain off balance-sheet credit exposures such as unfunded commitments and nonderivative financial guarantees. The allowance for credit losses is a valuation account that is deducted from the amortized cost basis of the financial asset(s) in order to present the net carrying value at the amount expected to be collected on the financial asset. The measurement of expected credit losses is based on relevant information about past events, including historical experience, current conditions, and reasonable and supportable forecasts that affect the collectability of the reported amount. The Organization adopted the new standard on January 1, 2023 using the modified retrospective approach. The adoption of the ASU has not had a material impact on the Organization’s financial statements. Management has determined no allowance for credit losses is required for any financial asset as of December 31, 2024 and 2023.

Claremont Learning Partnership

Notes to Financial Statements

As of and for the Years Ended December 31, 2024 and 2023

2. Property and Equipment:

Property and equipment consisted of the following as of December 31, 2024 and 2023:

	<u>2024</u>	<u>2023</u>
Land	\$ 15,876	\$ 15,876
Building and improvements	1,052,320	768,206
Furniture and fixtures	32,330	111,484
Vehicles	-	143,046
Construction in process	-	265,033
Total property and equipment	<u>1,100,526</u>	<u>1,303,645</u>
Less accumulated depreciation	<u>(89,004)</u>	<u>(81,483)</u>
Property and equipment, net	<u>\$ 1,011,522</u>	<u>\$ 1,222,162</u>

Depreciation expense was \$59,078 and \$56,494 for the years ended December 31, 2024 and 2023, respectively.

3. Line of Credit:

In January 2023, the Organization entered into a line of credit with a bank for \$350,000. The line of credit matures April 2025. Borrowings under the line of credit bear interest at the prime rate plus 0.5% (8.0% as of December 31, 2024), with a floor of 4.5%. The Organization had an outstanding balance on the line of credit of \$208,370 and \$317,240 as of December 31, 2024 and 2023, respectively.

4. Net Assets with Donor Restrictions:

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by the occurrence of passage of time specified by donors. The net assets released from restrictions are as follows for the years ended December 31, 2024 and 2023, respectively:

	<u>2024</u>	<u>2023</u>
Purpose restrictions:		
Child Care Center	\$ -	67,595
Other	<u>-</u>	<u>700</u>
	<u>\$ -</u>	<u>\$ 68,295</u>

Claremont Learning Partnership

Notes to Financial Statements

As of and for the Years Ended December 31, 2024 and 2023

5. Employee Benefits:

Medical and Dental Insurance

The Organization provides medical and dental insurance for all eligible full-time and part-time employees. Should an employee opt for coverage through the Organization's plan, eligibility commences 90 days following the date of employment and ceases on their date of termination. Under this plan, the Organization is responsible for the first \$5,000 of cost on the medical and dental premiums. The total cost of health and dental insurance premiums under the Organization plan was \$45,602 and \$43,087 for the years ended December 31, 2024 and 2023, respectively.

SIMPLE IRA Plan

The Organization maintains a SIMPLE IRA plan ("the Plan") whereby employees meeting certain eligibility criteria may make pretax contributions to the Plan up to statutory limits. The Plan covers all full-time employees who are 21 years of age or older. The Plan provides a discretionary contribution determined annually by the Board of Directors. Contributions to the plan totaled \$14,453 and \$10,460 for the years ended December 31, 2024 and 2023, respectively.

6. Liquidity and Availability of Financial Assets:

Operating liquidity comes from donor contributions and grants, child care and rental income. The Organization has a policy to structure its financial assets to be available as its general expenditures, liabilities and other obligations come due. The Organization monitors its liquidity so that it is able to meet its operating needs and other contractual commitments. The Organization could also draw upon its \$350,000 line of credit (Note 3).

Financial assets are considered unavailable when not convertible to cash within one year, are subject to donor-imposed use or time restrictions other than for general operations within one year or because the governing board has set aside the funds in a long-term, board-designated fund. As of December 31, 2024 and 2023, the Organization did not have funds which were designated by the Board of Directors for a particular use or other restriction which would limit their use within one year.

The following reflects the Organization's financial assets as of December 31, 2024 and 2023.

	<u>2024</u>	<u>2023</u>
Cash	\$ 64,923	\$ 111,036
Accounts receivable	4,966	4,506
Grants receivable	-	343,922
Due from River View	<u>20,998</u>	<u>-</u>
Total financial assets available to meet general expenditures within one year	<u>\$ 90,887</u>	<u>\$ 459,464</u>

Claremont Learning Partnership

Notes to Financial Statements

As of and for the Years Ended December 31, 2024 and 2023

7. Transfer of Net Assets:

One of the Organization's programs spun off as its own nonprofit corporation, River View Chartered Public School (River View), on May 14, 2024. Certain assets and liabilities of the Organization, including property and equipment, were transferred to River View as part of the spin off. The Organization transferred net assets totaling \$179,678, as reported in the statement of activities for the year ended December 31, 2024.

8. Related Party Transactions:

Amounts due from River View represent non-interest bearing operating advances payable on demand and were \$20,998 and \$0 as of December 31, 2024 and 2023, respectively.

River View rents out a portion of the Organization's building. The rental income from River View totaled \$7,500 and \$0 for the years ended December 31, 2024 and 2023, respectively.

9. Subsequent Event:

The Organization has reviewed events occurring after December 31, 2024 through September 4, 2025, the date the board of directors accepted the final draft of the financial statements and made them available to be issued. The Organization does not believe that any events requiring recognition or disclosure have occurred between the period of December 31, 2024 and the report date, September 4, 2025. The Organization has not reviewed events occurring after the report date for their potential impact on the information contained in these financial statements.



Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*

To the Board of Directors of
Claremont Learning Partnership, Inc.:

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Claremont Learning Partnership, Inc. (a nonprofit organization), which comprise the statement of financial position as of December 31, 2024, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated September 4, 2025.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Claremont Learning Partnership, Inc.'s internal control over financial reporting (internal control) as a basis for designing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Claremont Learning Partnership, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Claremont Learning Partnership, Inc.'s internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that have not been identified. However, as described below, we did identify a certain deficiency in internal control over financial reporting, described below as item 2024-001, that we consider to be a material weakness:

2024-001

Criteria: Financial statements should be accurately stated with all significant journal entries posted.

Condition: As a result of our audit, we proposed the following material adjustments to correct the financial statements:

- Accounts receivable and revenue
- Capitalize fixed assets
- River View transfer of net assets and due from balance
- Accrued expenses and rent expense

Cause: Due to the expedited nature of the 2024 audit that immediately followed completing the 2022 and 2023 audits, the hired accounting firm was not able to complete their 2024 clean-up, which may have included recording the material adjustments. The specific cause for each entry is as follows:

- Accounts receivable and revenue – certain payments received were recorded against the receivable account, but the revenue had not originally been recorded to the receivable account.
- Capitalize fixed assets – certain fixed assets had not yet been capitalized.
- River View transfer of net assets and due from balance – due to the unusual nature of the spin-off of River View, the transfer of net assets, representing equipment, had not been recorded. There were also

instances of the Organization loaning cash to River View to help cover payroll costs, that had been recorded in the due from account.

- Accrued expenses and rent expense – certain rent payments made on behalf of individuals the Organization is serving were recorded to an account titled “tenant rent”, but this account was grouped as a liability on the Organization’s internal financial statements and therefore the payments should have been recorded to an expense account instead.
- Effect: The internal financial statements were missing material journal entries.

Repeat finding: A similar finding regarding material adjustments was reported during the financial statement audit performed in accordance with *Government Auditing Standards* as of and for the year ended December 31, 2023 as 2023-001.

Recommendation: With the completion of 2024’s audit, we recommend that management, with the hired accounting firm, ensure that the previous 2025 months have been reconciled and that to-date all significant journal entries have been posted. Our understanding is that this has been happening under the current year.

Views of responsible officials: With the completion of three years of expedited audits, the hired accounting firm will be able to focus on the current year, ensuring that all significant journal entries have been recorded and all accounts reconciled appropriately.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Claremont Learning Partnership, Inc.’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Claremont Learning Partnership, Inc.’s Response to Finding

Claremont Learning Partnership, Inc.’s response to the finding identified in our audit is described previously. Claremont Learning Partnership, Inc.’s response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

TSS Financial Partners, LLP

Lebanon, New Hampshire
September 4, 2025

CLAREMONT LEARNING PARTNERSHIP

169 Main Street, Claremont, NH 03743

603-287-7120

cpellerin@clpnh.org



2024 Corrective Action Plan

Finding 2024-001: Financial statements should be accurately stated with all significant journal entries posted.

Plan: Now that we have completed three years of expedited audits, our hired accountants will be able to focus on the current year, ensuring that all significant journal entries have been recorded and all accounts reconciled appropriately.

Expected Implementation Date: 12/31/2025

Contact:

Cathy Pellerin
Executive Director
Claremont Learning Partnership
169 Main Street
Claremont, NH 03743
603-287-7120

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CLAREMONT LEARNING PARTNERSHIP

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS December 31, 2024

Finding Number	Finding Summary	Status
2023-001	Financial statements should be accurately stated with all significant journal entries posted.	This was partially corrected and partially repeated as finding 2024-001 for certain significant journal entries. With three years of expedited audits behind us, we will be able to have this fully corrected for 2025.
2023-002	Procurement standards must be followed.	This has been fully corrected.
2023-003	Certain required policies and controls under 2 CFR are lacking or require updates.	This has been fully corrected.

Cathy L. Pellerin

Professional Summary:

Executive Director of a nonprofit organization. Homeless Liaison for the Claremont School District. Early Childhood Educator. Experienced in management, collaboration, and working with families and children. Assisted the most vulnerable and marginalized populations in our community find resources within the community. Self-motivated, flexible, and passionate about creating a better community for all.

Experience:

Claremont Learning Partnership

Claremont, NH

Executive Director

8/2017-present

Oversees CLP's strategic vision and leads business decisions to drive growth. Collaborates with the Board of Directors to identify, create and implement strategic plans to actualize objectives. Identifies, recruits, trains and develops a talented team of employees who can lead programs and manage strategic business functions. With the assistance of our grant writer, identifies appropriate grants, writes successful grants, manages grant funding, and reports out on grants Secured funding for the acquisition of the building that houses CLP programs. Designed and secured funding to bring Oasis Teen Shelter and Support Center to Claremont. Participates in Balance of State COC and Balance of State COC Youth Subcommittee meetings. Secured funding and designed a space for both One-4-All Child Care Center and One-4-All Drop-in Child Care Program. Perform day to day tasks associated with the running of a small nonprofit.

Early Childhood Homeless Liaison

Claremont, NH

Program Director

6/2015-8/2020

Provided services to homeless children and families between the ages of 0-5. Was responsible for developing a budget and working within that budget. Worked with the school district's grant writer to secure additional funding for our programs. Attended national homeless trainings. Developed and directed a drop-in playgroup environment for families in Claremont. Designed and directed a referral based, trauma responsive childcare center. Hired and supervised staff. Assisted homeless teens with children access educational opportunities, food, clothing, housing, and other necessary resources.

FSC Child Care Resource and Referral

Claremont, NH

Program Manager

9/2013-6/2015

Coordinate child care resource and referral contracted services and enhance the delivery of child care services in my catchment area, including Sullivan and lower Grafton Counties. Maintain and update the statewide database. Responsible for creating a sustainable budget and working within that budget. Provide support services and consumer education for families. Participate in the development and coordination of provider trainings.

Education:

Granite State College

BS Early Childhood Education/ Social Services

Claremont, NH 2001

A'Shalanique (Shea) A. Harris

EDUCATION:

Berkeley College, New York, NY
Graduate of Bachelor of Science Degree
Major: Criminal Justice, December 2019
GPA: 3.0

Southern New Hampshire University, Manchester, NH
Masters of Psychology
Major: Psychology, May 2021-May 2023

SKILLS:

MS Office 2020: Word, Excel, PowerPoint, Problem-Solving Skills, Organization, Conflict Management, Crisis Intervention, Data Entry, General Management, Multitasking

CERTIFICATIONS: American Heart Association, First Aid/ CPR 2020
Granite State (Child Welfare Education Partnership) – Medication Administration 2021

EXPERIENCE:

- Orion House** October 2020 - Present
Team Leader / Case Manager
- Supervise Floor Staff and Residents
 - Provide ongoing support and counseling to residents
 - Facilitate participant improvement in the areas of personal responsibility, social skills, medication monitoring and administration, community living skills and behavior.
 - Completing Monthly Reports for over 15 residents.
 - Teach and Assist with Independent Living Skills
- Dartmouth Hitchcock Primary Care, Lebanon, NH** May 2020- October 2020
Secretary
- Answering incoming calls, filing, entering data,
 - Scheduling appointment for patients for over 30 doctors
 - Sending referrals, insurance information, and medical records
 - Checking out patients
- United States Bankruptcy Court Southern District, New York, NY** January 2016- April 2020
Generalist Clerk
- Data entry of case finding and filings into internal database
 - Interact with attorneys and other internal departments
 - Creating and assembling a variety of reports
 - Record Court Hearings
 - Oversee Petitions
 - Coordinate the courts Legal Clinic
- YWCA, White Plains, NY** April 2017- September 2017
Site Monitor
- Answers incoming telephone calls
 - Completes and files the appropriate paperwork as needed
 - Receives, sorts, routes, and distributes mail
 - Conduct daily rounds
 - Watched security monitors
 - Respond to residents in a timely manner
- Global Alliance Summer Program, White Plains, NY** January 2016- June 2017
Program Coordinator
- Filing and entering data into the database system
 - Supervising Student Ambassadors and Resident Assistants(RA's)

- Ordering lunch orders for each trip.
- Trip Leader for each trip
- Traveled to China for Promotional Tour

Berkeley College, White Plains, NY
Resident Assistant

July 2016- December 2017

- Worked with group dynamics on a staff of 8 people
- Organized resident programs
- Advised residents on personal and academic issues.
- Assisted and responded to the needs of over 30 residents
- Conducted rounds throughout the building

Sacramento City Unified School District, Sacramento, CA
Student Intern

June 2012 to June 2014

- Planned family and teen events for after school Programs
- Addressed the school board about school discipline issues
- Served as a member on interview panels for afterschool program positions
- Prepare materials and classrooms for class activities
- Assisted supervisor with school site visits

VOLUNTEER WORK

S.T.R.E.A.T TEAM, Sacramento, CA
 (Students Together Reducing Exploitation and Trafficking)
 Cofounder

June 2012 to Currently

- Hosted events and brought awareness of child exploitation
- Created Brochures, flyers and business cards
- Created and executed Summer Programing for High Schools
- Counseled victims of trafficking

Claremont Soup Kitchen, Claremont, NH
 Meal Prep

June 2021 to Currently

- Prepare, cook and serve meals to the community

JILLIAN SHOULLA PRESLEY

Committed individual who is extremely motivated, passionate and a quick learner. Seeking professional employment in a challenging atmosphere where my skills can be fully utilized and enhanced

EXPERIENCE

FEB 2016 - OCT 2019

OVERNIGHT CREW MEMBER, MCDONALDS

Work in the kitchen preparing food and at the front counter helping customers through the ordering process, cashier

Originally hired as Crew Member and promoted to Team Lead

JAN 2018- JUL 2018

CASE MANAGER, PATHWAYS

Interacting with clients and families, developed treatment plans, community liaison

OCT 2017- DEC 2017

CORRECTION OFFICER I, SOUTHERN STATE CORRECTIONAL FACILITY

Enforce rules and keep order within the facility, inspect the facility to ensure that they meet security and safety standards

JUL 2011- DEC 2014

WAITRESS, THE PERUVIAN PLACE

Waitress, welcoming and seating guests, taking guest orders, communicating orders effectively to the kitchen and in addition, memorizing the menu and offering

recommendations to upsell appetizers, desserts, or drinks

EDUCATION

GENERAL EDUCATIONAL DEVELOPMENT DIPLOMA, 2006

EVEREST INSTITUTE, CHELSEA, MASSACHUSETTS - MEDICAL CODING, ANATOMY AND PHYSIOLOGY, PHLEBOTOMY

CHELSEA UNIVERSITY- 2018-2020- ASSOCIATES DEGREE- SOCIAL SERVICES

SKILLS

- Strong client relations
- Adaptability
- Able to deal with matters of confidential nature/Conflict resolutions
- Dependable