



STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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Lori A. Weaver
 Commissioner

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February 9, 2026

Her Excellency, Governor Kelly A. Ayotte
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA: 94:6 the Department of Health and Human Services respectfully requests to place Dr. Melanie Daniels at Step 4 for the position of Pharmacist at New Hampshire Hospital, position #9U556, unclassified salary grade KK, earning \$132,821.00 effective March 20, 2026, upon Governor and Council approval. 31% General Funds, 69% Other Funds.

EXPLANATION

Position #9U556, Pharmacist at New Hampshire Hospital with the Department of Health and Human Services (DHHS), is responsible to supervise pharmacy technicians and be responsible for the dispensing of medications, supply medical literature and counseling to patients upon discharge, and provide responsible professional work in the receipt and storage of medicinal and other pharmaceutical supplies. They will give direction to and consultation with unit team members. They will compile, analyze, and interpret data for quality assurance projects. In addition, they will participate on various professional committees at New Hampshire Hospital, and in a rotating on call schedule.

Dr. Daniels earned a Doctor of Pharmacy in 2021 and an MBA in Healthcare Management in 2024 both from the Massachusetts College of Pharmacy and Health Sciences University. Further, Dr. Daniels earned certification in Good Clinical Practice for Investigational Drugs and Biologics and certification in Immunization Delivery. Dr. Daniels brings four years of diverse experience as a pharmacist.

Although it is not the goal for government to compete with private industry, DHHS' goal is to recruit and hire quality, experienced employees to enable the Department to provide services to the citizens of New Hampshire effectively and efficiently. The hiring landscape supports appointment at Step 4. I respectfully request that Dr. Daniels be placed in the position of Pharmacist at New Hampshire Hospital, unclassified salary grade KK, at step 4 with an effective start date of March 20, 2026.

Respectfully submitted,


 Lori A. Weaver
 Commissioner

MELANIE DANIELS, PHARM.D, RPH, MBA

EDUCATION

MASSACHUSETTS COLLEGE OF PHARMACY AND HEALTH SCIENCES UNIVERSITY (MCPHS) *Boston, MA*
Doctor of Pharmacy (PharmD) *Completed: May 2021*
MBA in Healthcare Management *Completed: May 2024*

LICENSURE AND CERTIFICATIONS

REGISTERED NH PHARMACIST LICENSE *Expires: December 2026*
License Number: PHCY-01227

GCP FOR INVESTIGATIONAL DRUGS AND BIOLOGICS *Expires: May 2026*

CPR AND BLS, AMERICAN HEART ASSOCIATION *Expired - Actively*
Renewing

CERTIFIED IMMUNIZATION DELIVERY CERTIFICATE *Completed: October 2020*

PROFESSIONAL EXPERIENCE

OMNICARE - LONG TERM CARE *Londonderry, NH*
Pharmacy Site Manager *March 2025-Present*

- Direct site operations, ensuring regulatory compliance and achieving successful audits
- Partnered with key account stakeholders, including CEOs, Directors of Operations, and nursing leadership, to strengthen client relationships and ensure satisfaction
- Collaborated with Sales and Account Managers to present and promote pharmacy services to prospective clients, contributing to business growth
- Conducted off-site training sessions for nursing staff, providing education on compliance protocols, medication safety, and regulatory standards
- Ranked **#2 company-wide** for performance metrics in customer service, financial management, and compliance
- Supervise narcotic control room operations, conduct monthly counts, and collaborate with asset protection to prevent diversion and assist with investigations
- Mentor and train new staff and incoming students, providing feedback and corrective action as necessary
- Represent pharmacy at monthly Board of Pharmacy public meetings to maintain regulatory alignment
- Led 2024 inventory project to improve stock accuracy and reduce waste

Dispensing Pharmacist Supervisor *March 2024-March 2025*

- Supervised pharmacist dispensing accuracy, completed audits, and ensured prescription compliance
- Chaired monthly safety committee meetings to review medication errors and implement prevention strategies
- Presented continuous quality improvement initiatives at monthly Performance Improvement Meetings
- Hired and trained new pharmacists; conducted semi-annual reviews and corrective actions as necessary
- Maintained DEA compliance for controlled substances, overseeing documentation and accountability
- Developed new student IPPE/APPE Training Program, enhancing student learning and workflow contribution
- Collaborated across operations, billing and compliance teams to optimize patient and facility support

Long Term Care Dispensing Pharmacist

December 2023- March 2024

- Verified accuracy of prescriptions and ensured timely E-Kit authorization for facilities
- Provided prescriber consultation and medication safety support to LTC facilities

ALCANZA CLINICAL RESEARCH

Portsmouth, NH

Research Pharmacist (Contract)

May 2023- May 2025

- Administered investigational vaccines under study protocols
- Certified in Good Clinical Practice (GCP) and study-specific compounding
- Partnered with clinical teams to ensure compliance and accurate documentation

RITE AID PHARMACY

Portsmouth, NH

Pharmacy Manager

July 2023- November 2023

- Managed inventory, recalls, and staffing operations
- Recruited and trained pharmacists and technicians

Staff Pharmacist

December 2021- July 2023

Exeter, NH

- Transformed the busiest store in the district from not meeting metrics and standards to excelling in every area including MTM's, immunization goals, adherence rates
- Administered 2000+ vaccines, leading district in COVID/flu immunization goals
- Onboarded and trained incoming pharmacists and technicians and assisted in interviewing technicians for the job
- Collaborated with insurance companies to work on processing rejected claims, non-formulary requests, and prior authorizations
- Processed Medicare claims accurately and works with providers to obtain DWO forms in an efficient and timely manner
- Managed pharmacy inventory by performing outdates, recalls, and excess inventory to send to other locations

WALGREENS PHARMACY

Epping, NH

Pharmacist

September 2021- December 2021

Graduate Pharmacy Intern

May 2021- September 2021

Pharmacy Intern

September 2018-May 2021

- Operate and run COVID-19 clinics daily to administer vaccines to NH population
- Test patients for COVID-19 and process rapid tests with lab equipment
- Counsel patients regarding the proper use of medications, potential allergies, and adverse drug reactions to ensure the safety of the patient
- Collaborate with customers, physicians and third party vendors to improve patient outcomes
- Perform transfers of prescriptions and communicate directly with doctors' offices
- Manage general pharmacy inventory, CII inventory, and order medications needed for pharmacy stock

PUBLICATIONS

"MEDICAL WASTE PROPER DISPOSAL AND TECHNIQUES – A REVIEW OF MULTIPLE DEVICES" *December 2020*

- Daniels M, Priefer R. Medical Waste Proper Disposal and Techniques – A Review of Multiple Devices. *Medical Research Archives*. 2020 Dec; 12(8): 2-12.
- Reviewed and researched multiple devices used for medical waste disposal and how proper waste disposal will prevent drug deterrence and misuse