



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

December 18, 2025

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Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the New Hampshire Department of Environmental Services (NHDES) to amend an American Rescue Plan Act grant (PO# 1095896) to the South Weare Mobile Home Cooperative (VC# 448098 B001) of Weare, NH, for water and wastewater system improvements by increasing the grant limitation by \$85,900 to \$476,515 from \$390,615, and by extending the completion date to August 31, 2026, from June 1, 2026, effective upon Governor and Council approval through August 31, 2026. The original grant agreement was approved by Governor and Council on October 4, 2023, Item #64, and amended on May 21, 2025, Item #93. 100% federal funds.

Funding is available in the following account:

03-44-44-440010-2476-072-500574	<u>FY 2026</u>
Dept. Environmental Services, ARPA DES Loans, Grants Federal	\$85,900
Activity Code: 00FRF602WB4401G	

EXPLANATION

We are requesting approval of this amendment to provide the South Weare Mobile Home Cooperative with additional time and grant funding to complete the agreed upon scope of services for necessary drinking water and wastewater system improvements. The Cooperative is using the grant funding toward replacement and upgrade of the existing aging water distribution system components, upgrades to the well house, construction of inline valves and curb stops, replacement of leach fields, and upgrades to the pump station and septic system components. Although the project is currently under construction and making significant progress, additional funding is required to complete the full scope of originally planned improvements. To remain within budget, a deductive change order was issued to reduce the scope; however, all components of the original scope of work are critical to the community's infrastructure. NHDES, through the American Rescue Plan Act (ARPA) funds, has offered the South Weare Mobile Home Cooperative an additional \$85,900 in grant funds, increasing the total grant limitation to \$476,515, to be used towards the water and wastewater system improvements. These additional funds will be used to complete essential improvements, including upgrades to the pump station, to septic system components, and to components of the existing aging water distribution system. The project will also require additional time for the completion of all water and wastewater upgrades. The additional

funding and time will enable the Cooperative to fulfill the original scope, with all improvements providing substantial benefits to the community and fully utilizing the remaining and new grant funding. This is an allowable use of ARP FRF funds under Section 602 (c)(1)(D) to make necessary investments in water, sewer, or broadband infrastructure. To date, \$109,601.28 of the \$390,615 grant has been spent.

In the event federal funds become no longer available, general funds will not be requested to support this program. This grant amendment has been approved by the Attorney General's Office as to form, substance and execution.

We respectfully request your approval of this item.

A handwritten signature in black ink, appearing to read "Robert R. Scott", written over a horizontal line.

Robert R. Scott
Commissioner

**Grant Agreement with the South Weare Mobile Home Cooperative
American Rescue Plan Act (ARPA) Grant (CW-334425-01)
Amendment No. 2**

This Agreement (hereinafter called the Amendment) is by and between the State of New Hampshire, acting by and through its Department of Environmental Services (hereinafter referred to as the State) and the South Weare Mobile Home Cooperative acting by and through its President, Linda Gray (hereinafter referred to as the Grantee).

WHEREAS, pursuant to an Agreement (hereinafter called the Agreement) approved by the Governor and Council on October 4, 2023 and amended on May 21, 2025, the Grantee agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, The Grantee and the State have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Agreement: The Agreement is hereby amended as follows:
 - (A) The Completion Date as set forth in sub-paragraph 1.7 of the Agreement shall be changed from June 1, 2026, to August 31, 2026.
 - (B) The Grant Limitation as set forth in sub-paragraph 1.8 of the Agreement shall be changed to \$476,515 from \$390,615.
 - (C) Delete Exhibit C – Amendment 1 and replace with Exhibit C – Amendment 2. Exhibit C – Amendment 2 is attached hereto and incorporated into this amendment and agreement by reference.
2. Effective Date of Amendment: This Amendment shall take effect upon the date of approval of this Amendment by the Governor and Executive Council of the State of New Hampshire.
3. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement, and the obligations of the parties thereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

Accepted by:



Linda Gray, President
South Weare Mobile Home Cooperative

12.4.2025

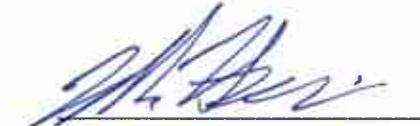
Date



Robert R. Scott, Commissioner
Department of Environmental Services

12/24/25

Date



Assistant Attorney General
Department of Justice

Approved as to form, substance and execution.

1/7/2026

Date

EXHIBIT C – Amendment 2
METHOD OF PAYMENT

The NHDES shall pay to the Grantee the total reimbursable program costs not to exceed the Grant Limitation of \$476,515 in accordance with the following requirements:

Disbursement requests for program costs shall be made no more than once per calendar month by the Grantee using the American Rescue Plan Act (ARPA) Disbursement form as supplied by the NHDES, which shall be completed and signed by the Grantee. The disbursement form shall be accompanied by proper supporting documentation based upon direct costs. The Grantee will maintain adequate documentation to substantiate all Program related costs. All work shall be performed to the satisfaction of the NHDES before payment is made.

Changes to the Scope of Services require NHDES approval in advance. All work must be completed prior to the completion date (section 1.7) in this Grant Agreement to be eligible for reimbursement.

Grantee initials SL
Date 12.4.2025

State of New Hampshire

Department of State

CERTIFICATE

I, David M. Scanlan, Secretary of State of the State of New Hampshire, do hereby certify that SOUTH WEARE MOBILE HOME CO-OPERATIVE is a New Hampshire Consumer Cooperative registered to transact business in New Hampshire on December 09, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: **106418**

Certificate Number: **0007334384**



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 20th day of November A.D. 2025.

A handwritten signature in black ink, appearing to read "D. Scanlan", is written over a faint circular outline.

David M. Scanlan
Secretary of State

South Weare Mobile Home Cooperative
174-147 South Stark Hwy Weare, NH 03281

CERTIFICATE OF VOTE

I, Lauren MacDonald do hereby certify that:

1. I am the Treasurer of the South Weare Mobile Home Cooperative.
2. At a meeting held on December ~~8~~³, 2025, the board voted to apply to submit an amendment request to modify a certain American Rescue Plan Act Fund (ARPA) grant agreement with the **State of New Hampshire Department of Environmental Services** for a drinking water and wastewater system improvement project, as approved by the Governor and Council on October 4, 2023 and amended on May 21, 2025.
3. The South Weare Mobile Home Cooperative further authorized the President, Linda Gray, to execute any documents necessary to effectuate this Grant Agreement.
4. This authority has not been revoked, superseded, or amended as of the date of this certification.

IN WITNESS WHEREOF, I have hereunto set my hand as the Treasurer, Lauren MacDonald, of the South Weare Mobile Home Cooperative.

Signature: Lauren MacDonald

Date: 12/4/2025

South Weare Mobile Home Cooperative

174-147 South Stark Hwy.

Weare, NH 03281

November 20, 2025

To Whom This May Concern:

Please be advised that South Weare Mobile Home Cooperative does not currently employ any staff members. The cooperative is governed by a board of members, that are on a volunteer basis. Any water and wastewater system operators and work performed are currently contracted. For these reasons, we do not carry Workman's Compensation policy.

Sincerely,

A handwritten signature in cursive script that reads "Linda Gray".

Linda Gray

President

South Weare Mobile Home Cooperative