



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Commissioner

7
JAN 28 2026

David Rodrigue, P.E.
Assistant Commissioner

Michelle L. Winters
Deputy Commissioner

Her Excellency, Governor Kelly A. Ayotte
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Human Resources
November 25, 2025

REQUESTED ACTION

Authorize the New Hampshire Department of Transportation to **retroactively** pay Richard King a one-time payment in the amount of \$2,582.97 for compensation owed to him due to a missed increment from October 6, 2024, effective upon Governor and Council approval. 100% Highway Funds.

Funds are available as follows:

04-096-096-960515-3007	<u>FY 2026</u>
Highway Maintenance Bureau	
010-500100 Regular Personal Services	\$ 1,704.07
018-500106 Overtime Pay	\$ 439.11
060-500601 Benefits (FICA)	\$ 132.88
060-500631 Benefits (Medicare)	\$ 31.08
060-500604 Benefits (NHRS)	\$ 275.83
Total	\$ 2,582.97

EXPLANATION

Mr. King was due an increment adjustment on October 6, 2024, to move him from SOC 47 Band 4 Step 9 to SOC 47 Band 4 Step 10. Mr. King's increment date was not updated resulting in him not receiving corresponding compensation adjustments. This request is **retroactive** as the employee is due pay from the point at which their increment was missed. This item seeks to make the necessary adjustments to make them whole.

It is respectfully requested that this item be accepted.

Sincerely,

William J. Cass, P.E.
Commissioner